

## City of North Bay Report to Council

Report No: CORP-2025-060

Date: July 23, 2025

Originator: Laura Boissonneault

Business Unit: Corporate Services

Department: Financial Services Department

Subject: 2026 Budget Schedule

Closed Session: yes ☐ no ☒

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### Recommendation

That Report to Council CORP 2025-060 dated July 23, 2025, from Laura Boissonneault be received and referred to the General Government Committee.

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### Background

The City's annual budget process includes the completion and approval of the following:

- Water and Wastewater Operating Budget
- Water and Wastewater Rates
- User Fees
- General Operating Budget
- Capital Budget for General, Water and Wastewater with 10-Year forecast
- Municipal portion of Service Partner Budgets

To facilitate the completion of the 2026 Budget Process, a budget schedule has been developed, and milestone dates are being provided to Council for information purposes.

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### Financial/Legal Implications

There are no financial or legal implications.

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### Corporate Strategic Plan

- |   |  |
|---|--|
| <input type="checkbox"/> Natural North and Near                           | <input type="checkbox"/> Economic Prosperity     |
| <input checked="" type="checkbox"/> Affordable Balanced Growth            | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government |  |

### Specific Objectives

- Explore opportunities to reduce the costs of government service delivery, including shared services and new technologies
- Develop a practice of communications and engagement that ensures that residents are aware of and understand what City Hall is doing
- Ensure the efficient and effective operations of the city, with consideration to the impact of decisions on the property tax rate
- Ensure that Council and staff have a shared perception of goals

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### Options Analysis

The 2026 Budget Schedule has been established based on the overall objective of having the process completed and 2026 Budgets approved by December 31<sup>st</sup>,

2025. Milestone dates for the completion of key components of the 2026 Budget Process are as follows:

- October 14                    ***Reports to Council – Refer to Committee***  
2026 User Fees Report to Council  
2026 Water & Wastewater Operating Budget Report to Council  
2026 Water & Wastewater Calculated Rates Report to Council
- October 29, 30,  
    & November 3            ***Special Committee Meetings - Discussions***  
Water & Wastewater Operating Budget  
Water and Wastewater Rates
- November 10                ***Regular Council Meeting - Refer to Committee***  
2026 Operating Budget Report to Council  
2026 Capital Budget Report to Council
- November 12                ***Special Committee Meeting – Public Meetings***  
Water and Wastewater Rates  
User Fees
- November 25                ***Regular Council Meeting – Approvals***  
2026 Water & Wastewater Operating Budget Approved  
2026 Water & Wastewater Rates Approved  
2026 User Fees Approved
- November 26, 27,  
    & December 1            ***Special Committee Meetings - Operating Discussions***  
2026 Operating Budget
- December 2                ***Special Committee Meeting – Capital Discussions***  
2026 Capital Budget with 10-year forecast
- December 3, 4              ***Special Committee Meetings – Combined Discussions***  
Combined 2026 Operating Budget and 2026 Capital Budget
- December 11                ***Special Council Meeting - Approvals***  
2026 Capital Budget Approved  
2026 Operating Budget Approved

It is possible that amendments to the schedule may be required, and if so all changes will be in accordance with the provisions of notice periods. Any changes to the schedule will be reported on the City of North Bay website and Council Agenda.

Note all meetings will be held in the City’s Council Chambers.

## **Public Consultation**

Suggestions will be received electronically until October 27<sup>th</sup>, 2025. Submissions can be sent through the 2026 Budget webpage or emailed to: [2026Budget@northbay.ca](mailto:2026Budget@northbay.ca).

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## **Financial/Legal Implications**

Regarding the Strong Mayor's Power, Bill 3 and O. Reg. 530/22 grants the Mayor, as head of Council, powers related to proposing the annual budget and initiating in-year budget amendments. Under O. Reg. 530/22, the Mayor is required to propose the budget by February 1. Strong Mayors may choose to direct city administration to bring a budget in line with previous direction of City Council under the authority of the Mayor. To delegate to administration, the head of council must provide written documentation of the direction.

Communication has been provided by the Mayor of the City of North Bay to delegate the budget process to City administration to bring forward a budget in line with previous direction of City Council. Mayoral decisions are posted on the City Website and can be found at <https://northbay.ca/city-government/mayor-council/office-of-the-mayor/strong-mayor-powers/>.

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## **Recommendation**

That Report to Council CORP 2025-060 dated July 23, 2025, from Laura Boissonneault be received and referred to the General Government Committee.

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Respectfully submitted,

Name: Laura Boissonneault, CPA, CGA, PCP

Title: Director, Financial Services / Deputy Treasurer

## **I concur with this report and recommendation**

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Laura Boissonneault, CPA, CGA, PCP

Title: Director, Financial Services / Deputy Treasurer