

City of North Bay Report to Council

Report No: CORP-2025-052

Date: May 20, 2025

Originator: Sara Gage

Business Unit:

Corporate Services

Department:

Financial Services Department

Subject: 2024 Consolidated Financial Statements

Closed Session: yes ☐ no ☒

Recommendation

That Report to Council CORP 2025-052 regarding the City of North Bay 2024 Consolidated Financial Statements be received and referred to the June 17th General Government Committee.

Background

The City's Consolidated Financial Statements are prepared by management on an annual basis in accordance with Canadian Public Sector Accounting Standards. The Consolidated Financial Statements reflect the assets, liabilities, sources of funding and expenses of the City of North Bay, which includes the activities of all committees of Council and its boards, municipal enterprises, and utilities for which the City owns or controls. These boards, entities, and utilities include:

Consolidated Entities:

- North Bay Public Library Board
- North Bay Police Services Board
- Board of Management for the Downtown Improvement Area
- North Bay Hydro Holdings Limited
- North Bay Jack Garland Airport Corporation
- Invest North Bay Development Corporation

Municipal Business Enterprises:

- North Bay Hydro Distribution Limited
- North Bay Hydro Services Inc.

Section 296 (1) of the Municipal Act, 2001, requires municipalities to appoint an auditor licensed under the Public Accounting Act, 2004, who is

responsible for:

- (a) annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the Financial Statements of these bodies based on the audit; and
- (b) performing duties required by the municipality or local board.

Accordingly, the City's auditor, KPMG LLP, is responsible for expressing an opinion on the Consolidated Financial Statements in accordance with Canadian Generally Accepted Auditing Standards.

Financial/Legal Implications

This report is being presented to Council in order to refer the City's 2024 Consolidated Financial Statements to the June 17th Council meeting, so that KPMG LLP can present its audit findings to Council.

Corporate Strategic Plan

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| ☐ Natural North and Near | ☐ Economic Prosperity |
| ☒ Affordable Balanced Growth | ☐ Spirited Safe Community |
| ☐ Responsible and Responsive Government | |

Specific Objectives

- Ensure that Council and staff have a shared perception and goals

Options Analysis

Management has drafted the City's 2024 Consolidated Financial Statements and the audit is currently being performed by KPMG LLP. Report to Council CORP 2025-052 is being referred to the General Government Committee to provide the City's Auditors with an opportunity to present their Audit Findings Report to Council in advance of Council's approval of the 2024 Consolidated Financial Statements.

A supplemental Report to Council will be provided for the June 17th Committee Meeting, which will include the draft Consolidated Financial Statements.

Recommended Option

That Report to Council CORP 2025-052 regarding the City of North Bay 2024 Consolidated Financial Statements be received and referred to the June 17th General Government Committee.

Respectfully submitted,

Name: Sara Gage, CPA

Title: Manager, Financial Services

I concur with this report and recommendation

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng., MBA
Title: Chief Administrative Officer

Personnel designated for continuance:
Name: Sara Gage, CPA
Title: Manager, Financial Services