

City of North Bay Report to Council

Report No: CORP-2025-069

Date: June 27, 2025

Originator: Lori Jackson, Manager, Purchasing,
Ian Kilgour, MCIP RPP, Director, Community Services

Business Unit:

Corporate Services

Department:

Financial Services Department

Subject: CO-OP 2025-075 Freshwater Pool Docking System for Birchaven Cove

Closed Session: yes ☐ no ☒

Recommendation

The Council:

1. approve the award of a contract to EZ Dock Ontario Inc. in the amount of \$114,990.57 (plus HST) for the provision of a freshwater pool docking system; and
2. authorize the transfer of funds to the project as outlined in Report to Council CORP 2025-069.

Background

As per the community presentation to Council dated September 17th, 2024, Council requested more detailed information regarding the initial and ongoing operating costs of a 50m freshwater pool to be purchased and installed at the Cove beach. There are many benefits to the proposed purchase and installation of this system which include a safe lake swimming/training area, outdoor swimming events, and potential programming (aqua fitness, swim lessons). By creating a "C" shape dock system, 2-4 swimming lanes would be available for use at one time and allow for other programming to be offered.

Staff investigated the base potential costs and have found that an approximate initial investment of \$110,000.00 would be required to purchase the docking system and have it installed. The proposed docking system would be constructed of polyethylene sections which are low maintenance, provide a long-life span, easily adapted to various shapes and

can be removed with minimal effort by City staff. Ongoing costs of installation and removal would be low and not have a major impact on yearly operating costs and would be completed by the company providing the docking system.

Financial/Legal Implications

The City of North Bay leverages co-operative procurement buying groups from time to time. This procurement has been established through Canoe Procurement Group of Canada (Canoe), which is a Canadian not-for-profit organization leveraging sourcing power locally as well as internationally. Canoe has utilized a Sourcwell process to establish a supplier for a Watercraft Dock Program. In Canada, Sourcwell contracts are utilized extensively by provincial and territorial government agencies, regional and municipal governments, school boards, and health and social services entities.

PlayPower, Inc. was awarded a contract by Sourcwell for the provision of Playground and Water Play Equipment with Related Accessories and Services competing against 25 proponents in Sourcwell RFP #010521. They included 9 different specialty sub-providers with varying specialties in their submission. The sub-provider/contractor for the Watercraft Dock Program is EZ Dock Ontario Inc. and is to be contracted directly.

The contractor provided a quote which came in at \$114,990.57 (plus HST). Funding for this project is available in Capital Project No. 4531PR – Freshwater Pool which has a total budget of \$110,000. Total project costs include the cost of purchase, installation, non-refundable HST, and a small contingency on the project. Additional funding of \$10,000 is required to complete this work, which will be transferred to the project from Capital Project No. 6880RF -Recreation Facilities Rehab and Development 2025 On-going.

Corporate Strategic Plan

- | | |
|--|---|
| <input checked="" type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input type="checkbox"/> Affordable Balanced Growth | <input checked="" type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Options Analysis

Option 1: That City Council approves the award of a contract to EZ Dock Ontario Inc in the amount of \$114,990.57 (plus HST) for the provision of a freshwater pool docking system; and that Council authorizes the transfer of funds to the project as outlined in Report to Council CORP 2025-069.

Option 2: That Council does not award a contract.

Recommended Option

The Council:

1. approve the award of a contract to EZ Dock Ontario Inc. in the amount of \$114,990.57 (plus HST) for the provision of a freshwater pool docking system; and
2. authorize the transfer of funds to the project as outlined in Report to Council CORP 2025-069.

Respectfully submitted,

Name: Lori Jackson
Title: Manager, Purchasing

I concur with this report and recommendation

Name: Ian Kilgour, MCIP, RPP
Title: Director, Community Services

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng., MBA
Title: Chief Administrative Officer

Personnel designated for continuance:
Name: Bryan Kimber
Title: Community Development Co-ordinator