

City of North Bay Report to Council

Report No: CORP-2025-062

Date: June 6, 2025

Originator: Margaret Karpenko, CPA, CMA
Chief Financial Officer /Treasurer

Scott Franks
Manager, Roads, Traffic & Landfill Operations

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Tender 2025-015 Asphalt Concrete Pavement Patching

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to Miller Paving Limited, based on the unit rates specified in their bid for RFT 2025-015 for the asphalt concrete pavement patching for a term of one (1) year, with the option in favour of the City to extend the agreement for a term of up to one (1) additional year.

Background

The City contracts out asphalt concrete pavement patching work necessary to repair problematic areas on existing City roads (e.g., potholes), repair excavations on City roads due to underground utility repairs and restore existing conditions following surrounding infrastructure upgrades (e.g., sidewalk replacement).

Financial/Legal Implications

A formal bid request, which closed May 13, 2025, was administered by the Purchasing Department and was publicly advertised in accordance with the City's Purchasing By-Law 2013-200. Three (3) bids were evaluated by the Chief Financial Officer, and the Manager of Roads Traffic & Landfill Operations. The evaluation considered company ability, experience, and price.

Ranking	Company	Bid Price
1	Miller Paving Limited	\$1,899,075.00
2	Pioneer Construction Inc.	\$2,204,530.65
3	D Rock Paving *	\$1,759,286.75

* Respondents marked with an asterisk failed to meet the mandatory submission requirements

The bid price of \$1,899,075.00 (plus HST) from Miller Paving Limited represents a total cost over the initial one-year term based on the estimated quantities specified in the RFT. Under the terms of the contract, the City will pay the unit rate specified in the bid and is not bound to any specific quantities. The bid from Miller Paving Limited was the lowest bid that met all the mandatory technical requirements and provides the best overall value to the City. Their bid is considered fair and reasonable.

The actual quantity and value of the work requested will vary based on operational requirements and budget availability. Funding for asphalt concrete pavement patching provided under this contract is managed within the operating and capital budgets of various departments. Funding for 2025 and future years will be requested during the budget process. Operational departments will ensure that the quantity and value of work requested does not exceed the funding allocated in the following:

- 2025 Infrastructure and Operations Operating Budget;
- 2025 Water and Wastewater Operating Budget;
- Capital Project No. 6837RD - Asphalt Sheeting 2025 On-going; and
- Any associated capital projects.

Corporate Strategic Plan

- | | |
|---|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate.

Options Analysis

Option 1: That City Council approves the award of a contract to Miller Paving Limited, based on the unit rates specified in their bid for RFT 2025-015 for the asphalt concrete pavement patching for a term of one (1) year, with an option in favour of the City to extend the agreement for a term of up to one (1) additional year.

Option 2: Do not award a contract. This option is not recommended because the work is necessary as part of the City's ongoing road maintenance project work.

Recommended Option

That City Council approves the award of a contract to Miller Paving Limited, based on the unit rates specified in their bid for RFT 2025-015 for the asphalt concrete pavement patching for a term of one (1) year, with an option in favour of the City to extend the agreement for a term of up to one (1) additional year.

Respectfully submitted,

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: Scott Franks
Title: Manager, Roads, Traffic & Landfill Operations

We concur with this report and recommendation.

Name: Alan Korell, P.Eng.
Title: Interim City Engineer

Name: John Severino, P.Eng, MBA
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks
Title: Manager, Roads, Traffic & Landfill Operations