

City of North Bay Report to Council

Report No: IO-2025-006

Date: May 6, 2025

Originator: Karin Pratte

Business Unit:

Infrastructure and Operations

Department:

Water Treatment Plant

Subject: Dedicated Locator Agreement

Closed Session: yes ☐ no ☒

Recommendation

That Council:

1. authorize the Mayor and City Clerk to execute the Sub-Contract Agreement to permit the City to continue providing dedicated locate services for City of North Bay infrastructure; and
2. an Execution By-Law be brought forward for three readings at the Regular Meeting of Council on May 20th, 2025.

Background

Ontario One Call is a service that regulates public utility locating and safe digging in the Province of Ontario. By law, anyone planning to dig must contact Ontario One Call before starting their project.

Ontario One Call has a Dedicated Locator program which enhances the efficiency of the locate process by having a single locate service provider locate all underground infrastructure on a specific project. The use of the dedicated locator model is mandated for certain construction and infrastructure projects.

The City of North Bay has extensive underground infrastructure including watermains, sanitary sewers and storm sewers. This agreement allows the City of North Bay to provide sub-contractor services to G-Tel who provide dedicated locator services for Ontario One Call.

Financial/Legal Implications

In 2012, the Ontario Underground Infrastructure Notification System Act was passed, which stipulates that by law, anyone in the province of Ontario must contact Ontario One Call before they dig. Ontario One Call relays dig information to buried infrastructure owners, allowing them to mark and locate utilities based on the request.

The Act was updated in 2022 and introduced a program called Dedicated Locator. The Dedicated Locator program enhances the efficiency of the locate process by having a single locate service provider locate all underground infrastructure on a specific project.

Corporate Strategic Plan

- | | |
|---|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Ensure the efficient and effective operations of the city.

Options Analysis

- Option 1: That City Council approves the execution of the Agreement.
This is the recommended option.
- Option 2: That City Council does not approve the execution of the Agreement.
This is not recommended as it is a legal requirement under the Act's Dedicated Locator Program.

Recommended Option

That Council:

1. authorize the Mayor and City Clerk to execute the Sub-Contract Agreement to permit the City to continue providing dedicated locate services for City of North Bay infrastructure; and
2. an Execution By-Law be brought forward for three readings at the Regular Meeting of Council on May 20th, 2025.

Respectfully submitted,

Name: Karin Pratte, P.Eng.

Title: Senior Environment & Facilities Engineer

I concur with this report and recommendation

Name: Alan Korell, P.Eng.

Title: City Engineer – Infrastructure and Operations

Name: Peter E.G. Leckie, B.A. (Hons.), LL.B.

Title: City Solicitor

Personnel designated for continuance:

Name: Karin Pratte, P.Eng.

Title: Senior Environment & Facilities Engineer