

## **City of North Bay Report to Council**

Report No: CSBU-2025-017

Date: March 20, 2025

Originator: Ian Kilgour, Director, Community Services

Business Unit:

Community Services

Department:

Community Development and Growth

Subject: Source Water Protection Committee – Municipal Appointment

Closed Session: yes ☐ no ☒

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### **Recommendation**

That City Council endorse the application of Beverley Hillier, Manager, Planning & Building Services to the Source Water Protection Committee as a municipal representative.

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### **Background**

The City of North Bay has been notified by the North Bay-Mattawa Source Protection Authority (SPA) that the Source Protection Committee is seeking applications for membership. The Source Protection Committee (SPC) is a local multi-stakeholder committee responsible for developing the Source Protection Plan for the protection of municipal drinking water sources in Callander, Mattawa, North Bay, Powassan, and South River. Membership on the SPC is evenly allocated between municipal, economic and public-at-large sectors. There is an additional seat for a representative of the First Nations.

The SPC has vacancies for three municipal representatives due to completion of the terms of the existing representatives. The SPA has indicated that current municipal representatives may be nominated for reappointment. The deadline for submitting the nomination to the Source Protection Authority is May 12, 2025 and must include an Application completed by the nominee, together with their resume and a letter from the municipality acknowledging its support for the applicant. The City Clerk is in receipt of Mrs. Hillier's application form and resume.

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### **Financial/Legal Implications**

There are no financial or legal implications associated with this appointment. Members are asked to make a five (5) year commitment to serve on the

Source Protection Committee. SPC members receive a \$200/day per diem when attending meetings. As Mrs. Hillier would attend these meetings as part of her capacity of Manager, Planning & Building Services, this per diem is transferred to the City as revenue in the Planning budget.

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### **Corporate Strategic Plan**

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| <input checked="" type="checkbox"/> Natural North and Near     | <input type="checkbox"/> Economic Prosperity     |
| <input type="checkbox"/> Affordable Balanced Growth            | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government |  |

### **Specific Objectives**

- Protect, promote and enhance the environment in all aspects of the city's operations and plans

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### **Options Analysis**

Beverley Hillier, Manager, Planning & Building Services, is one of three current municipal representatives on the Source Protection Committee. Given the policy development and review required as part of the Source Protection Plan process Mrs. Hillier is an ideal candidate to continue her role on the SPC for the City of North Bay. Other members of City Staff will be consulted when necessary and appropriate when the issues may be more technical in nature.

#### Option 1:

That City Council endorse the application of Beverley Hillier, Manager, Planning & Building Services to the Source Water Protection Committee as a municipal representative.

#### Option 2:

Do not endorse the application of Beverley Hillier, Manager, Planning & Building Services to the Source Water Protection Committee as a municipal representative.

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### **Recommended Option**

Option 1 is the recommended option.

That City Council endorse the application of Beverley Hillier, Manager, Planning & Building Services to the Source Water Protection Committee as a municipal representative.

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Respectfully submitted,

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

**I concur with this report and recommendation**

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services