



City of North Bay Report to Council

Report No: CSBU-2024-020

Date: April 25, 2024

Originator: Melinda Fry and Drew Poeta

Business Unit:

Department:

Infrastructure and Operations

Transit

Corporate Services

Arenas

Subject: User Fees Meeting – Pickleball Court and Transit Fees

Closed Session: yes no

Recommendation

That Council authorize the City Clerk to amend City of North Bay By-Law 2023-02, being a By-Law to Authorize User Fees for City Departments, as set out in Report to Council CSBU 2024-020 dated April 25, 2024.

Background

Council passed General Government Committee Report No. 2024-88 on April 2, 2024. Item (6) in that Committee Report requires that a Public Meeting be held regarding the proposed user fees for the use of Pickleball Courts and proposed changes to Transit Fares.

Pickleball Courts

A user fee review has been completed for the pickleball courts in Bourke Park. It is recommended that a rental fee be applied for all organized league or community play. A fee of \$16.00/ for a 3 hour block (\$4 operating and \$12 CRF) for two courts is recommended.

Transit Fares

The last Transit fare increase occurred in 2015. Since 2015, transit has experienced increases in vehicle operating costs, fuel costs and material costs. A user fee review has been completed and current cash fares fall below provincial averages for 2022.

Proposed is an increase in transit fares and pass fees:

Fare Category	Current Fare	Recommended Fare
Cash	\$3.00	\$3.25
Multiple Fare Cards (10-trip)	\$27.00	\$29.25
Adult Monthly	\$86.00	\$93.00
Student Monthly	\$71.00	\$77.00
Reduced Monthly	\$61.00	\$66.00
Day Pass	\$8.00	\$9.00
Single Trip Card	\$3.00	\$3.25

In order to enact the user fees associated with the Service Level Changes approved in the 2024 Operating Budget, an amendment to Schedules "F" and "M" of City of North Bay By-Law No. 2023-02, being a By-Law to Authorize User Fees for City Departments is required.

Financial/Legal Implications

Pickleball Courts

Estimated annual revenue for pickleball courts resulting from the new fees is approximately \$8,600 (including both the operating and CRF component of the fee).

Transit Fares

Estimated revenue increases for transit are based on 2024 projections. Proposed implementation date of July 1, 2024.

Fare Category	Projected Annualized Increase	July 1, 2024 Start Projected Increase
Cash	\$31,833	\$15,917
Multiple Fare	\$29,500	\$14,750
Monthly Pass	\$43,851	\$21,908
Day Pass	\$531	\$267
Single Trip Card	\$5,017	\$2,509
Total	\$110,696	\$55,351

Corporate Strategic Plan

- | | |
|---|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Explore opportunities to reduce the cost of government service delivery, including shared services and new technologies.
- Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate.

Options Analysis

Option 1: That Council authorize the City Clerk to amend City of North Bay By-Law 2023-02, being a By-Law to Authorize User Fees for City Departments, as set out in Report to Council CSBU 2024-20 dated April 25, 2024.

This is the recommended option.

Option 2: That Council not authorize the City Clerk to amend City of North Bay By-Law 2023-02, being a By-Law to Authorize User Fees for City Departments, as set out in Report to Council CSBU 2024-20 dated April 25, 2024.

This option is not recommended as user fee revenues are required to fund increased operating and capital costs associated with providing the services.

Recommended Option

That Council authorize the City Clerk to amend City of North Bay By-Law 2023-02, being a By-Law to Authorize User Fees for City Departments, as set out in Report to Council CSBU 2024-20 dated April 25, 2024.

Respectfully submitted,

Name: Melinda Fry

Title: Manager, Sports & Events

Name: Andrew (Drew) Poeta, MA

Title: Manager, Transit

Name: Shannon Saucier, CPA, CA

Title: Director, Financial Services / Deputy Treasurer

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: Alan Korell

Title: Interim, City Engineer

Name: Margaret Karpenko

Title: Chief Financial Officer / Treasurer

I concur with this report and recommendation

Name John Severino, P.Eng., MBA
Title: Chief Administrative Officer

Personnel designated for continuance:
Karen McIsaac, Dipl. M.A.
City Clerk