



City of North Bay Report to Council

Report No: CSBU-2025-001

Date: November 28, 2024

Originator: Melinda Fry

Business Unit:

Department:

Community Services

Arts, Culture and Recreation Services

Subject: Supplemental Report to CSBU 2024-020 – User Fee

Closed Session: yes no

Recommendation

That Council authorize the City Clerk to amend City of North Bay By-Law 2023-02, being a By-Law to Authorize User Fees for City Departments, as set out in Report to Council CSBU 2025-001 dated November 28, 2024.

Background

During the 2024 budget round table meetings with Council a Service Level Change was presented by staff and approved by Council. As a result, the user fees were presented in Report to Council CSBU-2024-020 in April 2024 and a public meeting was held on May 13, 2024. The report remained on committee while the courts were being resurfaced, with the intention that the user fees would be brought forward upon completion of the capital works. The capital improvements have been completed.

As per the attached report CSBU-2024-020, a user fee review has been completed for the pickleball courts in Bourke Park. It is recommended that a rental fee be applied for all organized league or community play. A fee of \$16.00/ for a 3 hour block (\$4 operating and \$12 CRF) for 2 courts is recommended.

It is recommended that the rental fees will be in place for the 2025 season and the 2025 Operating Budget reflect these fees.

Financial/Legal Implications

Estimated annual revenue for pickleball courts resulting from new fees is approximately \$8,600 (including operating and CRF component of the fee).

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

Explore opportunities to reduce the cost of government service delivery, including shared services and new technologies.

Ensure the efficient and effective operations of the city, with consideration to the impact of decisions on the property tax rate.

Build on existing sports community to drive sport-tourism.

Develop and provide recreational and community centre services geared to meeting the broad spectrum of needs in the community.

Options Analysis

Option 1: That Council authorize the City Clerk to amend City of North Bay By-Law 2023-02 being a By-Law to Authorize User Fees for City Departments set out in Report to Council CSBU 2025-01 dated November 28, 2024.

This is the recommended option

Option 2: That Council not authorize the City Clerk to amend City of North Bay By-Law 2023-02 being a By-Law to Authorize User Fees for City Departments set out in Report to Council CSBU 2025-01 dated November 28, 2024.

This option is not recommended as user fees revenues are required to assist in funding operating and capital costs associated with providing services.

Recommended Option

That Council authorize the City Clerk to amend City of North Bay By-Law 2023-02 being a By-Law to Authorize User Fees for City Departments set out in Report to Council CSBU 2025-01 dated November 28, 2024.

Respectfully submitted,

Name: Melinda Fry

Title: Manager, Sports & Events

I concur with this report and recommendation

Name: Ian Kilgour, MCIP, RPP
Title: Director, Community Services

Name: Margaret Karpenko
Title: Chief Financial Officer

Name: John Severino
Title: Chief Administrative Officer

Personnel designated for continuance:
Name: Karen McIsaac, Dipl. M.A.
Title: City Clerk