



## City of North Bay Report to Council

Report No: CORP-2024-081

Date: September 16, 2024

Originator: Margaret Karpenko

Business Unit:

Department:

Corporate Services

Financial Services Department

Subject: Corporate Asset Management Plan 2024

Closed Session: yes  no

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### Recommendation

That Council receive and refer Report to Council 2024-081 from Margaret Karpenko dated September 16, 2024 to the General Government Committee.

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### Background

In December 2017, the province passed an asset management planning regulation under the Infrastructure for Jobs and Prosperity Act 2015, Ontario Regulation 588/17. The asset management planning process is driving a change in philosophy regarding capital improvement projects. The old approach of "worst first" is being replaced with a more proactive approach focused on the rehabilitation within windows of opportunity and combined reconstruction projects. The attached 2024 Asset Management Plan (Plan) reflects on the current and desired condition of infrastructure assets, levels of service, optimal asset management, and financial strategies, all based on the infrastructure information and data currently available for the City of North Bay's assets.

An Asset Management Plan is a core requirement of good practice Asset Management system and is a requirement of O. Reg 588/17. The Asset Management Plan is guided by a set of principles. These principles represent the underlying philosophies that will guide asset management decision-making. They will remain constant throughout council transitions and other organizational changes.

Pursuant to the Regulation, every municipality is required to prepare a strategic Asset Management Plan by July 1, 2024 which is to include all assets. The Plan is to be posted on the City website by this date. Council will

be given an annual review of the management plan implementation progress on or before July 1st of every year. Council will also be provided with updates as Corporate Asset Management successes and milestones are achieved.

Due to staffing levels and competing priorities the deadline of July 1, 2024 was not achieved. Staff proactively communicated with the Ministry of Municipal Affairs who was satisfied with the progress and that the Plan would be completed in the fall of 2024. The attached Plan meets all requirements of the regulation.

The regulation sets key milestones and dates for completion of the milestones. The key milestones and dates for completion are listed below:

- July 1, 2022: Date for municipalities to have an approved asset management plan for core assets (roads, bridges and culverts, water, wastewater and stormwater management) that discusses current levels of service and the cost of maintaining those services. Achieved July 1, 2022.
- July 1, 2024: Date for municipalities to have an approved asset management plan for all municipal infrastructure assets that discusses current levels of service and the cost of maintaining those services. Target to Achieve October 15, 2024
- July 1, 2025: Date for municipalities to have an approved asset management plan for all municipal infrastructure assets that builds upon the requirements set out in 2024. This includes a discussion of proposed levels of service, what activities will be required to meet proposed levels of service and a strategy to fund the activities.

Benefits of an Asset Management Policy to the City of North Bay: Establishes processes for Corporate Asset Management.

- Signifies that the City is committed to implementing and maintaining an Asset Management business model.
- Builds awareness of what the City regards as good practice for Asset Management and sets strong direction and clear expectations.
- Provides a strong mandate for business improvement and is a catalyst for continuous improvement activities through the corporation.
- Provides a basis to develop Asset Management related objectives that align and support the City's overarching strategic objectives.

Corporate Asset Management successes and milestones achieved to date:

- Completion of City of North Bay Infrastructure Data transfer to Asset Management CityWide Software.
- Completion of training on CityWide Software of key staff from each area in order to sustain the use of the software.
- Practiced lifecycle strategies applied to City's asset inventory provides enhanced reporting and analytics with respect to condition and risk framework for the City's assets.

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## Financial/Legal Implications

The Asset Management Plan contains several recommendations that have financial implications. Adoption of the Plan provides a road map for generating future capital budget reports as well as a framework to make the 2023 Policy review changes to the Long-Term Capital funding Policy and Reserve Policy.

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## Corporate Strategic Plan

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|--|--|
| <input checked="" type="checkbox"/> Natural North and Near     | <input type="checkbox"/> Economic Prosperity     |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government |  |

## Specific Objectives

- Invest in technology and work practices to reduce the City's energy consumption
- Maintain infrastructure across the City in a good state of repair

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## Options Analysis

Option 1:

The Corporation of the City of North Bay approve the Asset Management Plan as presented.

This is the recommended option.

Option 2:

Not accept the Plan as presented and therefore not be in compliance with O. Reg. 558/17. Not being in compliance could risk and jeopardize future funding opportunities.

This is not the recommended option.

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## Recommended Option

That Council receive and refer Report to Council 2024-081 from Margaret Karpenko dated September 16, 2024 to the General Government Committee.

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Respectfully submitted,

Name: Margaret Karpenko, CPA, CMA  
Title: Chief Financial Officer /Treasurer

**I concur with this report and recommendation**

Name: Alan Korell, P.Eng.

Title: City Engineer – Infrastructure and Operations

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer