



City of North Bay Report to Council

Report No: CORP-2024-052

Date: June 7, 2024

Originator: David Allan
Interim Purchasing Manager

Gerry McCrank, C.E.T., LEL
Senior Project Manager

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Proposal 2024-039 Professional Engineering Services for Seymour Street Reconstruction

Closed Session: yes no

Recommendation

That City Council approves the award of a contract to Tatham Engineering Limited in the amount of \$389,900.00 (plus HST) for the provision of Professional Engineering Services for Seymour Street Reconstruction.

Background

The City requires professional engineering services to complete the preliminary and detailed design of Seymour Street from Station Road to Wallace Road including:

1. An addendum to the Municipal Class Environmental Assessment, Schedule C, which was concluded on February 4, 2013, without any bump-up requests and was permitted to proceed to construction at that time. Since the proposed construction commencement will exceed a ten-year period, a review of the planning and design process and the current environmental setting will be completed to ensure that the project and the mitigation measures are still valid.
2. Once the Class EA addendum has been concluded and tabled, the detailed design will be finalized including road widening, retaining walls, storm sewers, ditching, concrete sidewalk from Station to Commerce, signalized intersection at Seymour/Venture/Commerce intersection, and a 600mm diameter trunk watermain on Seymour Street from Wallace Road to Station Road and extension to Hwy11/17

along Cholette Street to the east side of the right-of-way limit.

Financial/Legal Implications

A formal bid request, which closed May 9, 2024, was administered by the Purchasing Department and was publicly advertised in accordance with the City's Purchasing By-Law 2013-200. Six (6) proposals were evaluated by the Interim Purchasing Manager, Senior Project Manager, Infrastructure Engineer and Municipal Development Engineer. The evaluation considered Experience and Qualifications, Statement of Understanding and Methodology, Work Plan, Project Schedule, Risk Management and price.

The results are as follows:

Ranking	Company	Overall Score
1	Tatham Engineering Limited	82.99
2	J.L. Richards & Associates Limited	73.67
3	North Rock Engineering Inc.	73.29
4	ConceptDash Inc	72.33
5	R.V. Anderson Associates Limited	71.07
6	EXP Services Inc.	64.13

The proposal from Tatham Engineering Limited scored highest and provides the best overall value to the City. Their bid is considered fair and reasonable.

Sufficient funding for this contract is available in Capital Project No. 3700 RD/ST/SS/WS – Seymour St. Station to Wallace – Widening and Signals.

The City of North Bay has received funding approval of up to \$1,200,000 from the Ministry of Northern Development through the Northern Ontario Resource Development Support Fund for engineering and construction services for the widening and reconstruction of Seymour Street.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Maximize funding opportunities with other governments.

Options Analysis

Option 1: That City Council approves the award of a contract to Tatham Engineering Limited in the amount of \$389,900.00 (plus HST) for the provision of Professional Engineering Services for Seymour Street Reconstruction.

Option 2: Do not award a contract. This option is not recommended because if the contract is not awarded the necessary project engineering would need to be completed by in-house city staff which is ineligible for funding under the program, additional City financing would be required to cover the non-eligible engineering performed on the project.

Recommended Option

That City Council approves the award of a contract to Tatham Engineering Limited in the amount of \$389,900.00 (plus HST) for the provision of Professional Engineering Services for Seymour Street Reconstruction.

Respectfully submitted,

Name: David Allan
Title: Interim Purchasing Manager

Name: Gerry McCrank, C.E.T., LEL
Title: Senior Project Manager

We concur with this report and recommendation.

Name: Adam Lacombe, P. Eng.
Title: Senior Capital Program Engineer

Name: Alan Korell, P.Eng.
Title: Interim City Engineer

Name: Shannon Saucier, CPA, CA
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA
Title: Chief Administrative Officer

Personnel designated for continuance:
Name: Gerry McCrank, C.E.T., LEL
Title: Senior Project Manager