



City of North Bay Report to Council

Report No: CSBU-2024-024

Date: May 21, 2024

Originator: Beverley Hillier, Manager, Planning & Building Services

Business Unit:

Department:

Community Services

Planning & Building Department

Subject: Staff Appointments under Building By-law 2018-53

Closed Session: yes no

Recommendation

That Council authorize an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2024-024 by Beverley Hillier dated May 21, 2024.

Background

Council adopted By-law 2018-53 on August 14, 2018. The *Building Code Act, 1992*, SO 1992, c 23 requires that Council appoint the Chief Building Official and various inspectors as necessary to regulate and enforce the provisions of the Act.

The proposed amendment reflects staff and administrative updates within the Building Department.

The following amendments are proposed:

- Mike Pilon has recently left his role as a building official with the City. This position is currently vacant and additional amendments to the By-law will be brought forward when this position is filled.
- Aaron Lott be appointed as a Building Official. This will allow for occasional support, where warranted and approved, within the Building department.
- Craig Murray has recently been hired as the City's new Property Standards Officer, the By-law amendment would appoint Mr. Murray as the City's

Property Standards Officer.

Financial/Legal Implications

There are no financial implications as a result of the proposed amendment. The proposed amendment ensures that the City is meeting its obligations under the *Building Code Act*.

Corporate Strategic Plan

- | | |
|---|---|
| <input type="checkbox"/> Natural North and Near | <input checked="" type="checkbox"/> Economic Prosperity |
| <input type="checkbox"/> Affordable Balanced Growth | <input checked="" type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Promote and support public and private sector investment.
- Work with community stakeholders to enhance safety and integration throughout the City.
- Strive to be the employer of choice for highly qualified employees and maintain positive labour/ employee relations.

Options Analysis

Option 1:

That Council authorize an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2024-024 by Beverley Hillier dated May 21, 2024.

The amendment to By-Law 2018-53 confirms the appointment as required under the Act.

Option 2:

That Council not confirm the appointments.

This option is not recommended as Council is required to appoint the staff necessary to regulate and enforce the provisions of the Act and Building Code.

Recommended Option

That Council authorize an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set

out in Report to Council CSBU 2024-024 by Beverley Hillier dated May 21, 2024.

Respectfully submitted,

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

I concur with this report and recommendation

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services