



City of North Bay Report to Council

Report No: CORP-2024-043

Date: April 26, 2024

Originator: David Allan
Interim Purchasing Manager

Scott Franks
Manager of Roads, Traffic & Landfill Operations

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2024-20 Crushing of Reclaimed Asphalt Pavement and Concrete

Closed Session: yes no

Recommendation

That City Council approves the award of a contract to McCrea Excavating Ltd. based on the unit rates specified in their bid for RFQ 2024-20 for the crushing of reclaimed asphalt pavement and concrete, for a term of one (1) year, with an option in favour of the City to extend the agreement for two (2) additional terms of up to one (1) year each.

Background

Public Works accumulates and crushes reclaimed asphalt and concrete from various construction and repair projects. The accumulated material is recycled and processed to be used as aggregate for in-house maintenance and capital projects. The material processing work is outsourced to a contractor with specialized equipment. Approximately 20,000 tonnes of reclaimed asphalt and 5,000 tonnes of concrete are recycled annually.

Financial/Legal Implications

A formal bid request, which closed April 10, 2024, was administered by the Purchasing Department, and was publicly advertised in accordance with the City's Purchasing By-Law 2013-200. Five (5) bids were evaluated by the Interim Purchasing Manager and the Manager Roads, Traffic & Landfill Operations. The evaluation considered company ability and experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	McCrea Excavating Ltd.	\$161,000.00
2	Canada Crushing Company Inc	\$180,000.00
3	Rhino Excavation LTD	\$199,750.00
4	Canor Construction	\$239,250.00
5	Miller Paving Limited	\$312,250.00

The bid price of \$161,000.00 (plus HST) from McCrea Excavating Ltd. represents a total cost over the initial one (1) year term of the contract based on the estimated quantities specified in the RFQ. Under the terms of the contract, the City will pay the unit rate specified for each item bid and is not bound to any specific quantities. The bid from McCrea Excavating Ltd. was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

The actual quantity and value of the work requested will vary based on operational requirements and budget availability. Funding for crushing of reclaimed asphalt pavement and concrete services provided under this contract is managed within the operating and capital budgets of various departments. Operational departments will ensure that the quantity and value of work requested does not exceed the funding allocated in the following:

- 2024 Infrastructure and Operations Operating Budget;
- 2024 Water and Wastewater Operating Budget; and
- Any associated capital projects.

Sufficient funding will continue to be requested in future years during the budget process.

Corporate Strategic Plan

- Natural North and Near
- Economic Prosperity
- Affordable Balanced Growth
- Spirited Safe Community
- Responsible and Responsive Government

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

Option 1: That City Council approves the award of a contract to McCrea Excavating Ltd. based on the unit rates specified in their bid for RFQ 2024-20 for the crushing of reclaimed asphalt pavement and concrete, for a term of one (1) year, with an option in favour of the City to extend the agreement for two (2) additional terms of up to one (1) year each.

Option 2: Do not award a contract. This option is not recommended because the municipality will incur unnecessary costs of purchasing comparable aggregate material.

Recommended Option

That City Council approves the award of a contract to McCrea Excavating Ltd. based on the unit rates specified in their bid for RFQ 2024-20 for the crushing of reclaimed asphalt pavement and concrete, for a term of one (1) year, with an option in favour of the City to extend the agreement for two (2) additional terms of up to one (1) year each.

Respectfully submitted,

Name: David Allan
Title: Interim Purchasing Manager

Name: Scott Franks
Title: Manager of Roads, Traffic & Landfill Operations

We concur with this report and recommendation.

Name: Alan Korell, P.Eng.
Title: Interim City Engineer

Name: Shannon Saucier, CPA, CA
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks
Title: Manager of Roads, Traffic & Landfill Operations