



City of North Bay Report to Council

Report No: CORP-2024-030

Date: March 28, 2024

Originator: David Allan
Interim Purchasing Manager

John Ouellette
Manager, Fleet

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: CO-OP 2024-12 Diesel Rotary Mower

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to Turf Care Products Canada Limited in the amount of \$198,985.70 (plus HST) for the provision of a Toro Diesel Rotary Mower.

Background

Parks utilizes specialized rotary mowers for seasonal operations and explicitly for turf fields such as the Steve Omischl Sports Complex and other locations throughout the City.

The existing unit has exceeded its lifecycle and due to high usage, this machine can no longer be maintained cost effectively. Frequent downtime has a negative effect on operations and maintenance of community sports fields. Replacement of this specialized rotary mower is required.

Financial/Legal Implications

Canoe Procurement Group of Canada is a co-operative buying group that the City participates with. Canoe publically advertises procurement processes, on behalf of their participating members, and meets all legislative trade agreement requirements. Public notice of participation with this buying group, as required by the Canadian Free Trade Act CFTA (2017), is published on the City's website and Bids and Tenders.

The Toro Company was awarded a contract by Canoe Procurement Group of Canada for the provision grounds maintenance equipment which the City can purchase through the Ontario commercial distributor Turf Care Products Canada Limited. The price for the Toro Diesel Rotary Mower provides the City with additional discounts and is considered fair and reasonable.

Sufficient funding for this purchase is available in the Fleet Life Cycle Reserve No. 99586R and will be transferred in accordance with Council Resolution 2018-92 as explained in Report to Council 2018-22. Capital Project No. 8024FL – Vehicle and Equipment Life Cycle 2024 will be used to track this fleet purchase in accordance with the fleet governance model.

Corporate Strategic Plan

- | | |
|--|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

Option 1: That City Council approves the award of a contract to Turf Care Products Canada Limited in the amount of \$198,985.70 (plus HST) for the provision of a Toro Diesel Rotary Mower.

Option 2: Do not award a contract. This option is not recommended because the existing machine can no longer be maintained cost effectively.

Recommended Option

That City Council approves the award of a contract to Turf Care Products Canada Limited in the amount of \$198,985.70 (plus HST) for the provision of a Toro Diesel Rotary Mower.

Respectfully submitted,

Name: David Allan
Title: Interim Purchasing Manager

Name: John Ouellette
Title: Manager, Fleet

We concur with this report and recommendation.

Name: Alan Korell, P.Eng.
Title: Interim City Engineer

Name: Shannon Saucier, CPA, CA
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: John Ouellette
Title: Manager, Fleet