



City of North Bay Report to Council

Report No: CORP-2024-022

Date: March 14, 2024

Originator: Margaret Karpenko

Business Unit:

Corporate Services

Department:

Financial Services Department

Subject: Purchasing By-law

Closed Session: yes ☐ no ☒

Recommendation

That Council authorize an amendment to City of North Bay By-Law 2024-02, being a By-Law to amend City of North Bay Purchasing By-Law 2013-200, as set out in Report to Council CORP 2024-22 from Margaret Karpenko, dated March 14, 2024.

Background

As a result of the Long-Term Financial Plan Committee Recommendations, several changes were made to the Procurement By-Law through By-Law 2024-02. The amendments were to come into force and effect on April 2, 2024. Due to workflow and system updates the effective date is required to be changed to July 2, 2024.

Financial/Legal Implications

There are no financial or legal implications of this change.

Corporate Strategic Plan

- | | |
|---|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate

- Ensure that Council and staff have a shared perception and goals
- Ensure continuous improvement of governance and administration

Options Analysis

Option 1: That Council approve an amendment to City of North Bay By-Law 2024-02, being a By-Law to amend City of North Bay Purchasing By-Law 2013-200 to come into force and effect on July 2, 2024.

This option is recommended to ensure efficient and effective workflows and authorizations are automated to the greatest extent possible.

Option 2: That Council not approve the amendment to City of North Bay By-Law 2024-02, being a By-Law to amend City of North Bay Purchasing By-Law 2013-200 and that the By-Law shall come into force and effect on April 2, 2024.

This option is not recommended.

Recommended Option

That Council authorize an amendment to City of North Bay By-Law 2024-02, being a By-Law to amend City of North Bay Purchasing By-Law 2013-200, as set out in Report to Council CORP 2024-22 from Margaret Karpenko, dated March 14, 2024.

Respectfully submitted,

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

I concur with this report and recommendation

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer