

## **Terms of Reference**

### **Ad Hoc Committee of Council - North Bay Community and Recreation Centre**

North Bay City Council established an Ad Hoc Community and Recreation Centre Committee mandated with:

- Identifying an affordable Project upset limit
- Confirming the location of the new community centre
- Reviewing the options to deliver the project as outlined in Report to Council No. IO-2023-16 dated August 01, 2023

The committee shall provide a Report to the Infrastructure and Operations Committee no later than September 19, 2023, the:

1. Project upset limit;
2. Recreational and community needs that must be addressed by the facility; and
3. Location of the facility.

In a way that balances fiscal responsibility and recreational and community needs.

### **Guiding Principles**

The guiding principles of the Committee shall be:

1. Build a Healthy and Active Community
2. Provide Inclusive and Accessible Recreational Opportunities
3. Are Multi-use and Multi-generational
4. Are Modern and Responsive to community needs
5. Support Sport Tourism initiatives
6. Foster and Support Partnerships
7. Are Financially Responsible
8. Strategic Approaches for the Long Term

### **Nature of the Committee**

The Ad Hoc Committee of Council, established by Council, is effective 18 August 2023 and will provide a Report to the Infrastructure and Operations Committee no later than 19 September 2023.

Notwithstanding the above, the Committee may be reorganized from time to time or dissolved as the Council deems appropriate.

The Committee shall exist only for the purposes of providing advice and making recommendations to the Council on matters as set out herein.

## **Committee Composition**

The Committee shall be comprised of Council members as follows:

1. Chair and the Vice Chair of Infrastructure and Operations. The Chair of Infrastructure and Operations shall chair the committee.
2. Member from Community Services Committee of Council.
3. Member from General Government Committee of Council.
4. Member from North Bay Council at Large.
5. The Mayor is an ex-officio member who can vote in the situation of a tie.
6. The Chief Administrative Officer, the Chief Financial Officer, the Director of Community Services, and the Manager – Special Projects shall attend and support the committee. City staff serve in a resource and/or advisory capacity and are not voting members of the Committee.

## **Schedule**

1. The Ad Hoc Committee shall hold meetings at the call of the chair as necessary to complete its mandate as outlined above.
2. Notice of Meetings shall be provided by the Clerk's office.