



## City of North Bay Report to Council

Report No: CORP-2023-070

Date: April 28, 2023

Originator: Mary-Ann Kotylak, CPPB, CPPO  
Manager of Purchasing

David Jackowski, P.Eng.  
Manager, Special Projects

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Proposal 2023-19 All Wheel Park

Closed Session: yes  no

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### Recommendation

That City Council approves the award of a contract to New Line Skateparks Inc. in an amount up to \$1,600,000.00 (plus HST) for the design and construction of an all-wheel park.

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### Background

This project seeks to complete the design, followed by the construction of an all-wheel park.

Due to the specialized nature of this project, the City will use a Design-Build model for project delivery. This is a project delivery method where the design and the construction services are awarded to a single entity called the Design-Builder. In this method, the Design-Builder will engage with the City and stakeholders to develop a design that meets community needs and the available budget. Once the design is finalized and accepted by the City, the contract proceeds into the construction services phase.

The all-wheel park concept consists of a plaza style skate park, a pump track, a social/event plaza and a washroom facility. The all-wheel park will be located on the lakeside of Municipal Parking Lot 10 connecting with the multi-use courts.

This project is identified in and supports the Downtown Waterfront Master Plan and the Parks Master Plan.

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## Financial/Legal Implications

A formal bid request, which closed March 30, 2023, was administered by the Purchasing Department and was publicly advertised in accordance with the City's Purchasing By-Law 2013-200. Two proposals were evaluated by the Purchasing Manager, the Project Manager, Special Projects, Community Development Coordinator and the Supervisor, Parks. The evaluation considered experience & qualifications, understanding and innovations, methodology and design cost.

The results are as follows:

Ranking	Company	Overall Score
1	New Line Skateparks Inc.	79.88
2	Canadian Ramp Company	76.00

The proposal from New Line Skateparks Inc. scored highest and provides the best overall value to the City. Their bid is considered fair and reasonable.

Sufficient funding for this contract is available in Capital Project No. 4126PR – All-Wheel Park.

The City of North Bay has received funding approval up to \$801,198 through the Northern Ontario Heritage Fund Corporation – Community Enhancement Program for this project. Additionally, the Kiwanis of Nipissing have committed \$100,000 to the project.

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## Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

## Specific Objectives

Develop and provide recreational and community centre services geared to meeting the broad spectrum of needs in the community.

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## Options Analysis

Option 1: That City Council approves the award of a contract to New Line Skateparks Inc. in an amount up to \$1,600,000.00 (plus HST) for the design and construction of an all-wheel park.

Option 2: Do not award a contract. This option is not recommended as it does not support the City's master planning documents and the City would forego generous contributions from both Kiwanis and NOHFC.

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## **Recommended Option**

That City Council approves the award of a contract to New Line Skateparks Inc. in an amount up to \$1,600,000.00 (plus HST) for the design and construction of an all-wheel park.

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Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO  
Title: Manager of Purchasing

Name: David Jackowski, P.Eng.  
Title: Manager, Special Projects

## **We concur with this report and recommendation**

Name: John Severino, P.Eng, MBA  
Title: City Engineer – Infrastructure and Operations

Name: Ian Kilgour, MCIP, RPP  
Title: Director, Community Services

Name: Shannon Saucier, CPA, CA  
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA  
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA  
Title: Interim Chief Administrative Officer

Personnel designated for continuance:

Name: David Jackowski, P.Eng.  
Title: Manager, Special Projects