



## City of North Bay Report to Council

Report No: CORP-2023-038

Date: February 17, 2023

Originator: Mary-Ann Kotylak, CPPB, CPPO  
Manager of Purchasing

Scott Franks  
Manager of Roads, Traffic & Landfill Operations

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Quote 2023-09 Crushing of Reclaimed Asphalt Pavement and Concrete

Closed Session: yes ☐ no ☒

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### Recommendation

That City Council approves the award of a contract to Priestly Demolition Inc., based on the unit rates specified in their bid for RFQ 2023-09 for crushing and stockpiling reclaimed asphalt pavement and concrete, for a term of one year, with an option in favour of the City to extend the agreement for two (2) additional terms of up to one (1) year each.

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### Background

Public Works accumulates and crushes reclaimed asphalt and concrete from various construction and repair projects. The accumulated material is recycled and processed to be used as aggregate for inhouse maintenance and capital projects. The material processing work is outsourced to a contractor with specialized equipment. Approximately 20,000 tonnes of reclaimed asphalt and 5,000 tonnes of concrete are recycled annually.

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### Financial/Legal Implications

A formal bid request, which closed February 9, 2023, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Six quotes were evaluated by the Purchasing Manager and the Manager of Roads, Traffic and Landfill Operations. The evaluation considered company ability, experience, equipment, and price.

The results are as follows:

Ranking	Company	Bid Price
1	Priestly Demolition Inc.	\$134,450.00
2	Canor Construction Inc.	\$178,750.00
3	McCrea Excavating Ltd.	\$245,000.00
4	Miller Paving Limited	\$249,800.00
5	Solid Base Construction Ltd.	\$281,250.00
6	Re-Con Aggregates Inc.	\$300,000.00

The bid price of \$134,450.00 (plus HST) from Priestly Demolition Inc. represents a total cost over the initial one (1) year term based on the estimated quantities specified in the RFQ. Under the terms of the contract, the City will pay the unit rate specified for each item bid and is not bound to any specific quantities. The quote from Priestly Demolition Inc. was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

The actual quantity and value of the work requested will vary based on operational requirements and budget availability. Funding for crushing of reclaimed asphalt pavement and concrete services provided under this contract is managed within the operating and capital budgets of various departments. Funding for 2023 and future years will be requested during the budget process. Operational departments will ensure that the quantity and value of work requested does not exceed the funding allocated in the following:

- 2023 Infrastructure and Operations Operating Budget;
- 2023 Water and Wastewater Operating Budget; and
- Any associated capital projects.

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## Corporate Strategic Plan

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|---|--|
| <input checked="" type="checkbox"/> Natural North and Near                | <input type="checkbox"/> Economic Prosperity     |
| <input type="checkbox"/> Affordable Balanced Growth                       | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government |  |

## Specific Objectives

Protect, promote and enhance the environment in all aspects of the city's operations and plans.

Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate.

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## Options Analysis

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Option 1: That City Council approves the award of a contract to Priestly Demolition Inc., based on the unit rates specified in their bid for RFQ 2023-09 for crushing and stockpiling reclaimed asphalt pavement and concrete, for a term of one year, with an option in favour of the City to extend the agreement for two (2) additional terms of up to one (1) year each. This option is recommended because it is environmentally friendly, economically viable and provides significant savings to the corporation when compared to purchasing comparable aggregate material.

Option 2: Do not award a contract. This option is not recommended because the corporation will incur unnecessary costs of purchasing comparable aggregate material.

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### **Recommended Option**

That City Council approves the award of a contract to Priestly Demolition Inc., based on the unit rates specified in their bid for RFQ 2023-09 for crushing and stockpiling reclaimed asphalt pavement and concrete, for a term of one year, with an option in favour of the City to extend the agreement for two (2) additional terms of up to one (1) year each.

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Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO

Title: Manager of Purchasing

Name: Scott Franks

Title: Manager of Roads, Traffic & Landfill Operations

### **We concur with this report and recommendation.**

Name: Domenic Schiavone

Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA

Title: Interim Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks

Title: Director Public Works & Parks