

The Corporation of the City of North Bay

By-Law No. 2023-02

**Being a By-Law to Authorize User Fees
For City Departments**

Whereas Section 391 of the *Municipal Act, 2001* (S.O. 2001, c.25) authorizes municipalities and local boards to pass by-laws imposing fees or charges on any class of person for services or activities provided or done by or on behalf of the municipality or the local board and for the use of its property;

And Whereas Notice of the Public Meeting in the matter of user fees charged by various City Departments (Planning Department – Short Term Rentals) was published pursuant to the City of North Bay Notice By-Law 2020-79 section 2(b) on the City of North Bay Website on June 23, 2022;

And Whereas Notice of the Public Meeting in the matter of user fees charged by various City Departments was published pursuant to the City of North Bay Notice By-Law 2020-79 section 2(b) on the City of North Bay Website on December 23, 2022;

And Whereas a Public Meeting under the *Municipal Act* in the matter of the user fees charged by various City Departments (Planning Department – Short Term Rentals) was held on the 12th day of July, 2022;

And Whereas a Public Meeting under the *Municipal Act* in the matter of the user fees charged by various City Departments was held on the 10th day of January, 2023;

And Whereas Council passed Community Service Committee Report No. 2023-01 at its Regular Meeting held Tuesday, January 17, 2023 to authorize a By-Law for User Fees charged by various City Departments (Planning Department – Short Term Rentals);

And Whereas Council passed General Government Committee Report No. 2023-02 at its Regular Meeting held Tuesday, January 17, 2023 to authorize a By-Law for User Fees charged by various City Departments effective the 1st day of February, 2023.

Now Therefore the Council of The Corporation of the City of North Bay does hereby enact as follows:

1. The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:

Schedule	Department
“A”	Building Department
“B”	City Clerk’s Department
“C”	City Solicitor’s Department
“D”	Engineering, Environmental Services and Works Department
“E”	Financial Services Department
“F”	Parks, Recreation and Leisure Services (Athletic Fields)
“G”	Parks, Recreation and Leisure Services (Steve Omischl Sports Field)
“H”	Parks, Recreation and Leisure Services (Athletic Fields – Park/Shelter Fees)
“I”	Parks, Recreation and Leisure Services (City Arenas)
“J”	Parks, Recreation and Leisure Services (Park Vendors)
“K”	Parks, Recreation and Leisure Services (Waterfront Marina Slip Rental Rates)
“L”	Planning Services Department

Schedule	Department
"M"	Transit Department

2. All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.

3. (a) In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
- (b) In default of payment of any charge levied herein, by the required due date for the payment thereof, a percentage charge of one and one-quarter per cent (1¼%) is hereby imposed as a penalty for non-payment of such charge thereof, and such penalty shall be added to the charge as aforesaid or any instalment or part thereof remaining unpaid on the first day of each calendar month thereafter in which default continues.

4. Council does hereby delegate to municipal staff of The Corporation of the City of North Bay, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.

5. This By-Law shall come into force and effect as of the 1st day of February, 2023.

6. By-Law No. 2019-07, as amended, is hereby repealed as of the 1st day of February, 2023.

Read a First Time in Open Council the 31st day of January, 2023.

Read a Second Time in Open Council the 31st day of January, 2023.

Read a Third Time in Open Council and Enacted and Passed the 31st day of January, 2023.

Mayor Peter Chirico

City Clerk Karen McIsaac

**This is Schedule “A” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **Building Department** shall be as follows:

	2023	2024	2025	2026	HST* (Y/N)
Property Status Inquiries	\$110	\$110	\$110	\$110	N
Photocopies (per page)	\$0.60	\$0.60	\$0.60	\$0.60	Y
Other printed Custom Maps, Plans & Drawings (per sheet)	\$1.60 /sq ft	\$1.60 /sq ft	\$1.60 /sq ft	\$1.60 /sq ft	Y
Scanning	\$0.64 / sq ft	\$0.64 / sq ft	\$0.64 / sq ft	\$0.64 / sq ft	Y
Application for Variance from the Fence By-law	\$250	\$250	\$250	\$250	N
Appeal of Decision to Council re: Fence Variance	\$230	\$230	\$230	\$230	N

*The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

Vacant Buildings By-law:

	2023	2024	2025	2026	HST* (Y/N)
Registry Fee	\$200	\$200	\$200	\$200	N
Standby fee	\$78 x # of Hours on Standby	\$78 x # of Hours on Standby	\$78 x # of Hours on Standby	\$78 x # of Hours on Standby	N

*The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

Note: Where an owner is in default of payment of fees for more than 30 calendar days after due, the City may add the cost to the tax roll of the subject property and collect the amount in the same manner as property taxes.

Property Standards By-law:

	2023	2024	2025	2026	HST* (Y/N)
Inspection fee	\$175	\$175	\$175	\$175	N
Standby Fee	\$78 x # of Hours on Standby	N			
Appeal of Property Standards Order to the Property Standards Committee	\$230	\$230	\$230	\$230	N
Certificate of Compliance	\$120	\$120	\$120	\$120	N

*The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

Note: Where an owner is in default of payment of fees for more than 30 calendar days after due, the City may add the cost to the tax roll of the subject property and collect the amount in the same manner as property taxes.

Clean Yard By-law:

	2023	2024	2025	2026	HST* (Y/N)
Inspection fee	\$110	\$110	\$110	\$110	N
Standby Fee	\$78 x # of Hours on Standby	N			
Certificate of Compliance	\$120	\$120	\$120	\$120	N

*The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

Note: Where an owner is in default of payment of fees for more than 30 calendar days after due, the City may add the cost to the tax roll of the subject property and collect the amount in the same manner as property taxes.

Short Term Rental By-law:

	2023	2024	2025	2026	HST* (Y/N)
Application Fee	\$600	\$600	\$600	\$600	N
Application Renewal Fee	\$275/year	\$275/year	\$275/year	\$275/year	N
Appeal Fee	\$1,600	\$1,600	\$1,600	\$1,600	N
Stand by Fee	\$78 x # Hours on Standby	N			

*The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

**This is Schedule “B” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **City Clerk’s Department** shall be as follows:

	2023	2024	2025	2026	HST* (Y/N)
Commissioning Documents	\$40	\$40	\$40	\$40	Y
Use of Council Chambers (per day)	\$130	\$130	\$130	\$130	Y
Burial Permits	\$20	\$20	\$20	\$20	N
Burial Permits – After Hours Charge (additional to permit charge)	\$60	\$60	\$60	\$60	N
Photocopies (per page)	\$0.60	\$0.60	\$0.60	\$0.60	Y
Application for Exemption from the Noise By-law	\$255	\$255	\$255	\$255	N
Advertising Costs for Applications for Exemption from Noise By-law (additional to application fee)	\$590	\$590	\$590	\$590	Y
Application for Liquor Licence Extension	\$40	\$40	\$40	\$40	N
Advertising for Lane Closures	\$590	\$590	\$590	\$590	Y
Application for Liquor Licence Approval	\$40	\$40	\$40	\$40	N
Marriage Licences	\$155	\$155	\$155	\$155	N

* The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

Fees associated with Freedom of Information Requests:

	2023	2024	2025	2026	HST* (Y/N)
❖Application Fee	\$5.00	\$5.00	\$5.00	\$5.00	N
❖Search Time (per ¼ hour)	\$7.50	\$7.50	\$7.50	\$7.50	N
❖Record Preparation (per ¼ hour) or ❖Record Preparation (per page)	\$7.50 \$0.20	\$7.50 \$0.20	\$7.50 \$0.20	\$7.50 \$0.20	N N
❖Photocopying 8 ½ x 11 or 11 ½ x 14 (per page)	\$0.20	\$0.20	\$0.20	\$0.20	Y
❖Plotter Photocopying (per page)					
18 x 24	\$4.15	\$4.15	\$4.15	\$4.15	Y
24 x 36	\$8.50	\$8.50	\$8.50	\$8.50	Y
36 x 48	\$17.00	\$17.00	\$17.00	\$17.00	Y
42 x 60	\$35.00	\$35.00	\$35.00	\$35.00	Y
❖Encrypted USB (max size 32 GB)	\$10.00	\$10.00	\$10.00	\$10.00	Y

❖ Fee set by Legislation

* The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

**This is Schedule “C” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **City Solicitor’s Department** shall be as follows:

	2023	2024	2025	2026	HST* (Y/N)
Commissioning Documents	\$50	\$50	\$50	\$50	Y
Photocopying (per page)	\$0.60	\$0.60	\$0.60	\$0.60	Y
Encroachment Agreements**	\$420	\$450	\$450	\$450	Y
Commercial Encroachment Agreements**	\$750	\$750	\$750	\$750	Y
Miscellaneous Non-Routine Agreements - on time spent basis or as determined by the City Solicitor					Y
Tax Registration Search fees (per file)	\$205	\$210	\$215	\$220	N
Tax Registration (per file)	\$1,700	\$1,700	\$1,700	\$1,700	N
Tax Sale to Third Party	\$1,125	\$1,150	\$1,175	\$1,200	Y
Basic Municipal Transactions	\$700	\$725	\$750	\$775	Y
***Preparation/Registration/ Reporting of E-reg Documents - Preparation of E-reg documents including without limitation transfers, mortgages, applications, discharges, releases, postponements, transfers of land for road purposes unless provided to the contrary by agreement	\$600	\$650	\$700	\$750	N
Acting for an Agency, Board or Commission:	\$230/hr	\$240/hr	\$250/hr	\$260/hr	Y
(a) Opinion					
(b) Trial Representation	\$310/hr	\$320/hr	\$330/hr	\$340/hr	Y
(c) Transaction	\$1,200 min. plus hourly rate where agreed	\$1,250 min. plus hourly rate where agreed	\$1,300 min. plus hourly rate where agreed	\$1,350 min. plus hourly rate where agreed	Y

*The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

**HST applies depending upon whether or not tenant has exclusive use on a long-term basis.

***Disbursements, searching fees, Registry Office fees extra.

**This is Schedule “D” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **Engineering, Environmental Services & Works Department** shall be as follows:

	2023	2024	2025	2026	HST* (Y/N)
Property Status Inquiry	\$105	\$110	\$115	\$120	N
Photocopies (per page)	\$0.60	\$0.60	\$0.60	\$0.60	Y
City Road Maps: 18"x24" 24"x36" 36"x48"	\$4.15 \$8.50 \$17.00	\$4.15 \$8.50 \$17.00	\$4.15 \$8.50 \$17.00	\$4.15 \$8.50 \$17.00	
City Service Maps: 42"x60"	\$35.00	\$35.00	\$35.00	\$35.00	Y
Other printed Custom Maps, Plans & Drawings: (Per Sheet)	\$1.60/Sq Ft	\$1.60/Sq Ft	\$1.60/Sq Ft	\$1.60/Sq Ft	
Scanning:	\$0.64/Sq Ft	\$0.64/Sq Ft	\$0.64/Sq Ft	\$0.64/Sq Ft	
Engineering Review and Administration Fee (Subdivision Agreement)	\$5,000	\$5,000	\$5,000	\$5,000	Y
Engineering Review and Processing of Service Contracts	\$250 + 3% of the estimated cost of works	Y			
Street Work Permit (not requiring a Municipal Consent)	\$80	\$85	\$85	\$90	N
Municipal Consents (including applicable Street Work Permit)	\$185	\$195	\$200	\$210	N
Special Event Road Closures: Application review, traffic control, Notifications, Signage and barricades usage Delivery of barricades and set-up prior to event; tear down, and return delivery after event.	\$250 per event Time and Travel at cost	Y			
Concrete Curb & Gutter (Includes removal of existing if required. Restoration extra.)	contract cost plus \$75 admin fee Min. charge \$500	N			
Concrete Sidewalk (Includes removal of existing if required. Restoration extra.)	contract cost plus \$75 admin fee Min. charge \$500 plus \$75	N			

	2023	2024	2025	2026	HST* (Y/N)
Interlocking Concrete Pavers	Contract cost plus \$75.00 Min. charge \$500 plus \$75	Contract cost plus \$75.00 Min. charge \$500 plus \$75	Contract cost plus \$75.00 Min. charge \$500 plus \$75	Contract cost plus \$75.00 Min. charge \$500 plus \$75	N
Hot Mix Asphalt (per tonne) (Includes cutting and removal as necessary).	Contract cost plus \$75.00 Min. charge \$500 plus \$75	Contract cost plus \$75.00 Min. charge \$500 plus \$75	Contract cost plus \$75.00 Min. charge \$500 plus \$75	Contract cost plus \$75.00 Min. charge \$500 plus \$75	N
Rock Excavation	Blasting Contract Plus \$255/m3	N			
Fire Hydrant Maintenance (Private hydrants are maintained by City or pre-approved contractor)	\$365 each	\$370 each	\$375 each	\$380 each	Y
Water Off or Water On (One charge if both turns completed within 30 minutes of first turn.)	\$130 reg. hours \$185 after reg. hours	\$135 reg. hours \$185 after reg. hours	\$135 reg. hours \$185 after reg. hours	\$140 reg. hours \$185 after reg. hours	N
Fire Flow testing	\$365 plus time and materials	N			
Water main Tapping (20mm to 50mm)	\$180 plus time and materials	\$190 plus time and materials	\$200 plus time and materials	\$210 plus time and materials	N
Water main Tapping (over 50mm)	\$1,120 plus time and materials	\$1,130 plus time and materials	\$1,140 plus time and materials	\$1,150 plus time and materials	N
Sewer Rodding (Blockage within entire service length is the responsibility of owner.)	\$250 reg. hours \$360 after reg. hours	\$255 reg. hours \$365 after reg. hours	\$260 reg. hours \$370 after reg. hours	\$265 reg. hours \$375 after reg. hours	N
Power Sewer Rodding	\$315 reg. hours \$430 after reg. hours	\$320 reg. hours \$435 after reg. hours	\$325 reg. hours \$440 after reg. hours	\$330 reg. hours \$445 after reg. hours	N
Camera Inspection of Service	\$310 reg. hours \$425 after reg. hours	\$320 reg. hours \$435 after reg. hours	\$330 reg. hours \$445 after reg. hours	\$340 reg. hours \$455 after reg. hours	N
Thawing of Water Service (Flat fee for max. of 3 hrs – successful or not)	\$390 reg. hours \$670 after reg. hours	\$400 reg. hours \$680 after reg. hours	\$410 reg. hours \$690 after reg. hours	\$420 reg. hours \$700 after reg. hours	N
Sale of Water at Patton Street Facility (Bulk)	\$2.75/m3 \$30 minimum monthly usage fee	\$2.80/m3 \$30 minimum monthly usage fee	\$2.85/m3 \$30 minimum monthly usage fee	\$2.90/m3 \$30 minimum monthly usage fee	N
Septic System Pump-Out Compliance Certificate (per certificate)	\$55	\$55	\$55	\$55	Y
Septage Waste Receiving at Patton Street Facility	\$19.25/m3 \$30 minimum monthly usage fee	\$19.50/m3 \$30 minimum monthly usage fee	\$19.75/m3 \$30 minimum monthly usage fee	\$20.00/m3 \$30 minimum monthly usage fee	N

	2023	2024	2025	2026	HST* (Y/N)
Holding Tank Waste Receiving at Patton Street Facility	\$2.85/m3 \$30 is minimum monthly usage fee	N			
New/Replacement Water Meter <ul style="list-style-type: none"> • 5/8 inch • 5/8x3/4 inch • 3/4 inch • 1 inch • 1.5 inch • 2 inch • 2 inch True Flow • 3 inch True Flow • 4 inch True Flow • 6 inch True Flow 	\$210.69 \$210.69 \$262.44 \$338.87 \$719.47 \$956.33 \$2,714.20 \$3,789.33 \$5,450.14 \$9,604.21 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	\$210.69 \$210.69 \$262.44 \$338.87 \$719.47 \$956.33 \$2,714.20 \$3,789.33 \$5,450.14 \$9,604.21 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	\$210.69 \$210.69 \$262.44 \$338.87 \$719.47 \$956.33 \$2,714.20 \$3,789.33 \$5,450.14 \$9,604.21 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	\$210.69 \$210.69 \$262.44 \$338.87 \$719.47 \$956.33 \$2,714.20 \$3,789.33 \$5,450.14 \$9,604.21 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	N
Meter Interface Unit (MIU) (inclusive of wire, etc.) <ul style="list-style-type: none"> • Regular • High Gain 	\$163.24 \$177.61 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	\$163.24 \$177.61 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	\$163.24 \$177.61 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	\$163.24 \$177.61 All fees subject to \$135.00 labour fee for regular hours and \$190.00 after regular hours	N
Water Meter Leak Verification Inspection (customer request)	\$135.00 regular hours \$190.00 after regular hours	N			
Water Meter Accuracy Testing (to be refunded if the meter is testing outside the 3% tolerance as per By-Law No. 2015-97) (customer request)	Water meter replacement fee plus shipping costs and third party testing fees	Water meter replacement fee plus shipping costs and third party testing fees	Water meter replacement fee plus shipping costs and third party testing fees	Water meter replacement fee plus shipping costs and third party testing fees	N
Disconnect/Reconnect Water Meter (customer request)	Water meter replacement fee plus labour and material	Water meter replacement fee plus labour and material	Water meter replacement fee plus labour and material	Water meter replacement fee plus labour and material	N
Install additional water meter and meter interface unit (customer request)	Meter replacement fee plus MIU	Y			

	2023	2024	2025	2026	HST* (Y/N)
	replacement fee	replacement fee	replacement fee	replacement fee	
Construction Water (Temporary from Hydrant or Main) 2" Water Meter 2" Backflow Protector Water Filtration Charge Water consumption Charge	\$250 per month \$250 per month Current rate Current rate	\$260 per month \$260 per month Current rate Current rate	\$260 per month \$260 per month Current rate Current rate	\$270 per month \$270 per month Current rate Current rate	N
Illegal Fire Hydrant Connection Charge	Double the fire hydrant connection fee	N			
Tampering of Water Meter • Excluding Enforcement Costs • Including Enforcement Costs	\$146 \$240	\$146 \$240	\$146 \$240	\$146 \$240	N
Finger Board (CNB Supply and Install)	\$185	\$195	\$195	\$205	Y
Private Approach Permit including Inspection. For construction on municipal road allowance add the cost of the street work permit	\$225	\$235	\$235	\$240	N
New entrance culvert or culvert extension(s) using City of North Bay Labour and Materials. (requires a service contract))	Labour and Material cost to be determined by the City	Labour and Material cost to be determined by the City	Labour and Material cost to be determined by the City	Labour and Material cost to be determined by the City	N
Oversized Loads Permit: • Single Trip Permit • Project Permit • Annual Permit	\$80 \$305 \$430	\$85 \$310 \$435	\$90 \$315 \$440	\$95 \$320 \$445	N N N
Traffic Counts: • 7 Day Midblock Volume/Speed Count • 8 Hour Intersection Turning Movement Count	\$375 \$705	\$375 \$710	\$375 \$715	\$375 \$720	Y Y

*The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

**This is Schedule “E” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **Financial Services Department** shall be as follows:

	2023	2024	2025	2026	HST* (Y/N)
Photocopies (per page)	\$0.60	\$0.60	\$0.60	\$0.60	Y
Returned payment charge (per item)	\$52	\$53	\$54	\$55	N
Misapplied Payment Correction	\$23	\$23	\$24	\$24	N
Tax Account Official Receipt (per account / per year)	\$30	\$31	\$32	\$32	N
Tax Account Research Fee (per account / per year)	\$36	\$37	\$37	\$38	N
Tax Status Inquiry Print Out (per print out)	\$6	\$6	\$6	\$6	N
Tax Certificate (per certificate)	\$63	\$63	\$65	\$66	N
Tax Extension Agreement Maintenance (per file / per year)	\$87	\$89	\$91	\$93	N
Fees Added to Tax Roll	\$57	\$58	\$60	\$61	N
Tax Sale Administration Fee	\$146	\$149	\$152	\$155	N
Water Account Official Receipt (per account / per year)	\$30	\$31	\$32	\$32	N
Water Account Research Fee (per account / per year)	\$36	\$36	\$37	\$38	N
Water Certificate (per certificate)	\$63	\$63	\$65	\$66	N
Water Meter Reading (Final) (per account)	\$40	\$40	\$41	\$42	N
Water Status Inquiry Print Out (per print out)	\$6	\$6	\$6	\$6	N
Water to Tax Transfer Administration Fee (per account)	\$50	\$51	\$52	\$53	N

*The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

**This is Schedule "F" to By-Law No. 2023-02
of The Corporation of The City of North Bay**

The user fees charged by the **Parks, Recreation and Leisure Services Department** for the use of **Athletic Fields & Facilities** (save and except Steve Omischl Sports Complex) shall be as follows (HST to be added to all fees listed below):

ADULT FEES

**Field Classification No. 3
Fisher, Veterans, Graham, ONR, Fricker**

	2023	2024	2025	2026
Prime	\$42.41	\$43.68	\$44.99	\$46.34
Non-Prime	\$21.21	\$21.85	\$22.50	\$23.17
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

**Field Classification No. 4
Amelia**

	2023	2024	2025	2026
Prime	\$33.25	\$34.25	\$35.28	\$36.34
Non-Prime	\$16.62	\$17.12	\$17.63	\$18.16
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

YOUTH FEES

**Field Classification No. 3
Fisher, Veterans, Graham, ONR, Fricker**

	2023	2024	2025	2026
Prime	\$33.92	\$34.94	\$36.00	\$37.08
Non-Prime	\$16.97	\$17.48	\$18.00	\$18.54
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

**Field Classification No. 4
Amelia & Bowness**

	2023	2024	2025	2026
Prime	\$26.60	\$27.40	\$28.22	\$29.06
Non-Prime	\$13.31	\$13.71	\$14.12	\$14.54
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

ADULT FEES

**Field Classification No. 2
Johnson & Veterans**

	2023	2024	2025	2026
Prime	\$37.80	\$38.93	\$40.10	\$41.30
Non-Prime	\$18.90	\$19.47	\$20.05	\$20.65
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

**Field Classification No. 3
Amelia, Centennial, Handley, Kelly, Lennox**

	2023	2024	2025	2026
Prime	\$31.83	\$32.78	\$33.76	\$34.77
Non-Prime	\$15.91	\$16.39	\$16.88	\$17.38
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

YOUTH FEES
Field Classification No. 2
Johnson & Veterans

	2023	2024	2025	2026
Prime	\$30.23	\$31.14	\$32.07	\$33.03
Non-Prime	\$15.12	\$15.57	\$16.04	\$16.52
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

Field Classification No. 3
Amelia, Centennial, Handley, Kelly, Lennox

	2023	2024	2025	2026
Prime	\$25.46	\$26.22	\$27.00	\$27.81
Non-Prime	\$12.73	\$13.11	\$13.20	\$13.90
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

Field Classification No. 4
Tapper Gray, Phillips

	2023	2024	2025	2026
Prime	\$20.37	\$20.98	\$21.61	\$22.26
Non-Prime	\$10.18	\$10.48	\$10.79	\$11.12
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

Multi-use Courts

	2023	2024	2025	2026
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

**This is Schedule “G” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **Parks, Recreation and Leisure Services Department** for the use of **Steve Omischl Sports Complex** shall be as follows (HST to be added to all fees listed below):

Adult Fees – Athletic Fields

	2023	2024	2025	2026
Artificial Turf - Prime	\$85.17	\$87.72	\$90.35	\$93.06
Artificial Turf - Non-Prime	\$42.60	\$43.88	\$45.19	\$46.54
Natural Turf - Prime	\$52.81	\$54.39	\$56.02	\$57.70
Natural Turf - Non-Prime	\$26.41	\$27.20	\$28.02	\$28.86
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

Youth Fees – Athletic Fields

	2023	2024	2025	2026
Artificial Turf - Prime	\$68.13	\$70.17	\$72.27	\$74.44
Artificial Turf - Non-Prime	\$34.07	\$35.09	\$36.14	\$37.22
Natural Turf - Prime	\$42.24	\$43.51	\$44.81	\$46.15
Natural Turf - Non-Prime	\$21.12	\$21.75	\$22.40	\$23.07
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

Adult Fees – Ball Diamonds

	2023	2024	2025	2026
Prime	\$45.26	\$46.62	\$48.02	\$49.46
Non-Prime	\$22.64	\$23.32	\$24.02	\$24.74
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

Youth Fees – Ball Diamonds

	2023	2024	2025	2026
Prime	\$36.20	\$37.29	\$38.41	\$39.56
Non-Prime	\$18.12	\$18.66	\$19.22	\$19.80
Capital Reserve Fund Fee/Hourly	\$12.00	\$12.00	\$12.00	\$12.00

**This is Schedule “H” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **Parks, Recreation and Leisure Services Department** for the use of **Athletic Fields & Facilities** shall be as follows (HST to be added to all fees listed below with the exception of the Key Deposit Fee):

Park/Shelter Fees

	2023	2024	2025	2026
Beer Garden in Park Area	\$51.06	\$52.59	\$54.17	\$61.21
Parks/shelter – half day <200 people**	\$38.81	\$39.97	\$41.17	\$42.40
Parks/shelter – half day >200 people **	\$77.65	\$79.98	\$82.38	\$84.85
Parks/shelter – full day <200 people ***	\$77.65	\$79.98	\$82.38	\$84.85
Parks/shelter – full day >200 people ***	\$154.43	\$159.06	\$163.83	\$168.74
Buildings – half day **	\$38.81	\$39.97	\$41.17	\$42.40
Buildings – full day ***	\$77.65	\$79.78	\$82.38	\$84.85
(Snow) fencing 500'	\$80.76	\$83.18	\$85.67	\$88.24
Key Deposit per Key	\$30.00	\$30.00	\$30.00	\$30.00
Athletic Field Surcharge	\$12.00	\$12.00	\$12.00	\$12.00
Hydro (per half day)	\$32.20	\$33.16	\$34.15	\$35.17
Hydro (per full day)	\$64.34	\$66.27	\$68.26	\$70.31

**half day consists of a 4 hour booking or less

***full day consists of 5 hour booking or more

**This is Schedule "I" to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **Parks, Recreation and Leisure Services Department** for the use of **City Arenas** shall be as follows (HST to be added to all fees listed below):

Ice Rates – Memorial Gardens – Adult Fees

	Effective July 1st, 2022 (current)	Effective July 1st, 2023	Effective July 1st, 2024	Effective July 1st, 2025	Effective July 1st, 2026
4:00 p.m. to Midnight & Weekends - Prime	\$216.91	\$223.42	\$230.12	\$237.02	\$244.13
6:00 a.m. to 4:00 p.m. Weekdays & Midnight to 2:00 a.m. Weekdays- Non-Prime	\$130.15	\$134.05	\$138.08	\$142.22	\$146.48

Ice Rates – Memorial Gardens – Youth Fees

	Effective July 1st, 2022 (current)	Effective July 1st, 2023	Effective July 1st, 2024	Effective July 1st, 2025	Effective July 1st, 2026
4:00 p.m. to Midnight & Weekends - Prime	\$173.53	\$178.74	\$184.10	\$189.62	\$195.31
6:00 a.m. to 4:00 p.m. Weekdays & Midnight to 2:00 a.m. Weekdays- Non-Prime	\$104.12	\$107.24	\$110.46	\$113.77	\$117.19

Ice Rates – Pete Palangio & Sam Jacks Complex – Adult Fees

	Effective July 1st, 2022 (current)	Effective July 1st, 2023	Effective July 1st, 2024	Effective July 1st, 2025	Effective July 1st, 2026
4:00 p.m. to Midnight & Weekends - Prime	\$197.19	\$203.11	\$209.20	\$215.47	\$221.94
6:00 a.m. to 4:00 p.m. Weekdays & Midnight to 2:00 a.m. Weekdays - Non-Prime	\$118.32	\$121.87	\$125.53	\$129.29	\$133.17

Ice Rates – Pete Palangio & Sam Jacks Complex – Youth Fees

	Effective July 1st, 2022 (current)	Effective July 1st, 2023	Effective July 1st, 2024	Effective July 1st, 2025	Effective July 1st, 2026
4:00 p.m. to Midnight & Weekends - Prime	\$157.75	\$162.48	\$167.36	\$172.38	\$177.55
6:00 a.m. to 4:00 p.m. Weekdays & Midnight to 2:00 a.m. Weekdays - Non-Prime	\$94.65	\$97.49	\$100.41	\$103.43	\$106.53

Summer Floor Rates/Ball Hockey - Sam Jacks Complex

	2022 (current)	2023	2024	2025	2026
Adult	\$77.91	\$80.25	\$82.65	\$85.13	\$87.69
Youth	\$70.11	\$72.21	\$74.38	\$76.61	\$78.91

Ice rates are hourly rates.

The user fees charged by the **Parks, Recreation and Leisure Services Department** for the use of **City Arenas** shall be as follows (HST to be added to all fees listed below):

Meeting Rooms

	2023	2024	2025	2026
Auditorium (Meeting Room)	\$102.33	\$105.40	\$108.56	\$111.82
Auditorium (Non-Licensed Event)	\$293.01	\$301.80	\$310.86	\$320.18
Auditorium (Licensed Event)	\$390.67	\$402.39	\$414.46	\$426.89
Boardroom – Three Hours	\$28.73	\$29.59	\$30.48	\$31.39
Boardroom – Half Day	\$61.44	\$63.28	\$65.18	\$67.14
Boardroom – Full Day	\$102.33	\$105.40	\$108.56	\$111.82
Boardroom – Weekend	\$168.50	\$173.55	\$178.76	\$184.12
Boardroom – Weekly	\$252.73	\$260.31	\$268.12	\$276.17
Lounge (Licensed Event)	\$160.46	\$165.28	\$170.24	\$175.34
Special Events (Room only – 3 hour time slot)	\$61.44	\$63.28	\$65.18	\$67.14
Special Events with Ice Rental (Room with Ice – 3 hour time slot in room)	\$28.73	\$29.59	\$30.48	\$31.39

Building Rentals

	2023	2024	2025	2026
Memorial Gardens – Concert	\$3,671.34	\$3,781.48	\$3,894.93	\$4,011.77
Memorial Gardens – Circus	\$2,937.07	\$3,025.18	\$3,115.93	\$3,209.41
Memorial Gardens – Parking Lot	\$356.44	\$367.14	\$378.15	\$389.49
Memorial Gardens – Building – Community	\$1,667.64	\$1,717.67	\$1,769.20	\$1,822.28
Memorial Gardens – Building – Private w/o Alcohol	\$2,001.15	\$2,061.18	\$2,123.02	\$2,186.71
Memorial Gardens – Building – Private w/Alcohol	\$2,476.87	\$2,551.18	\$2,627.71	\$2,706.54
Sam Jacks Complex – Building – Private w/o Alcohol	\$1,002.27	\$1,032.34	\$1,063.31	\$1,095.21
Sam Jacks Complex – Building – Private w/ Alcohol	\$1,145.09	\$1,179.44	\$1,214.83	\$1,251.27
Sam Jacks Complex – Building – Community w/o Alcohol	\$635.14	\$654.19	\$673.82	\$694.03
Sam Jacks Complex – Building – Community w/Alcohol	\$1,145.09	\$1,179.44	\$1,214.83	\$1,251.27

*Meeting Rooms and Building Rentals – flat rates.

The user fees charged by the **Parks, Recreation and Leisure Services Department** for the use of **City Arenas** shall be as follows (HST to be added to all fees listed below with the exception of the Program Fees):

Program Fees	2023	2024	2025	2026
Family Skate Admission/Adult	\$4.65	\$4.75	\$4.90	\$5.05
Family Skate Admission/Family	\$8.60	\$8.85	\$9.10	\$9.40
Family Skate Admission/Child	\$1.90	\$1.95	\$2.00	\$2.10
Noon Hour Skate – Memorial Gardens	\$3.35	\$3.45	\$3.55	\$3.65
Tots and Seniors – Memorial Gardens and Pete Palangio	\$1.90	\$1.95	\$2.00	\$2.10
Shinny Hockey - Pete Palangio	\$8.70	\$8.95	\$9.25	\$9.50

Arena User Fees	2023	2024	2025	2026
Additional Flood	\$73.44	\$75.64	\$77.91	\$80.25
Arena – Dressing room – Weekly Fee	\$36.71	\$37.81	\$38.94	\$40.11
Cancellation Fee	\$25.00	\$25.00	\$25.00	\$25.00
Capital Reserve Fund (per hour)	\$2.00	\$2.00	\$2.00	\$2.00
Chairs (per chair)	\$1.91	\$1.96	\$2.02	\$2.08
Electrical Cable (flat fee)	\$1,101.41	\$1,134.45	\$1,168.49	\$1,203.54
Electrical Board (flat fee)	\$367.14	\$378.16	\$389.50	\$401.19
Event Hold	\$440.56	\$453.78	\$467.39	\$481.41
Forklift	\$279.84	\$288.24	\$296.88	\$305.79
Garbage	\$337.77	\$347.90	\$358.34	\$369.09
Glass Removal	\$40.53	\$41.75	\$43.00	\$44.29
Hydro Consumption	\$86.95	\$89.56	\$92.25	\$95.02
Lock Change	\$95.45	\$98.31	\$101.26	\$104.30
Phone Lines	\$190.91	\$196.64	\$202.54	\$208.61
Players' Bench Removal	\$466.99	\$481.00	\$495.43	\$510.29
Risers	\$40.53	\$41.75	\$43.00	\$44.29
Skyjack	\$680.65	\$701.07	\$722.11	\$743.77
Stage Rental (partial)	\$320.95	\$330.58	\$340.49	\$350.71
Stage Rental (partial)	\$529.71	\$545.60	\$561.97	\$578.83
Stage Rental (partial)	\$1,106.16	\$1,139.34	\$1,173.52	\$1,208.73
Stage Rental (partial)	\$1,428.68	\$1,471.54	\$1,515.69	\$1,561.16
Stage Rental (section)	\$24.94	\$25.68	\$26.45	\$27.25
Stage Rental (section)	\$40.52	\$41.74	\$42.99	\$44.28
Tables (per table)	\$1.96	\$2.02	\$2.08	\$2.14
Video Board	\$231.86	\$238.82	\$245.98	\$253.36
Wood Floor	\$1,604.74	\$1,652.88	\$1,702.47	\$1,753.54

**This is Schedule “J” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **Parks, Recreation and Leisure Services Department for Park Vendors** shall be as follows (HST to be added to all fees listed below):

Vendor Classification	2023	2024	2025	2026
Annual Designated Vendor (defined as a vendor who, from time to time may develop a new product or service which requires a specialized designated location, and where the location is available and acceptable for such use.) Hydro - to be determined (based on hydro increase)	\$2,229.88	\$2,296.78	\$2,365.68	\$2,436.65
Transient Vendor (defined as a vendor who wishes to access park areas on an intermittent basis, and who may be mobile. This vendor has no pre-determined location. However, they are restricted to a variety of pre-determined transient locations in park areas which are available on a first come, first served basis.) Hydro - to be determined (based on hydro increase)	\$55.72 \$185.87 \$132.23	\$57.39 \$190.93 \$136.20	\$59.11 \$196.66 \$140.28	\$60.88 \$202.56 \$144.49
Canada Day				
Multi Product Concession: Many types of products (fries, burgers, hotdogs, beverages, ice cream, confectionary items)	\$113.97	\$117.39	\$120.91	\$124.54
Mini Product Concession: Limited to one type of product (hotdog stand, pizza stand, ice cream cart)	\$61.76	\$63.61	\$65.52	\$67.48
Summer In The Park				
Food Vendor – Tented Includes one (1) hydro	\$739.97	\$762.17	\$785.03	\$808.58
Food Vendor – Self-Contained Unit Includes one (1) hydro Maximum area of 200 sq. ft. unit; add additional \$22.00 + HST for every additional 10 sq. ft.	\$739.97	\$762.17	\$785.03	\$808.58
Hand Made Product Includes one (1) hydro	\$621.63	\$640.28	\$659.49	\$679.27
Manufactured Product Includes one (1) hydro	\$739.97	\$762.17	\$785.03	\$808.58
Attraction No Tent – Space to be determined	\$544.64	\$560.98	\$577.81	\$595.14
Attraction (with tent provided)	\$739.97	\$762.17	\$785.03	\$808.58
Ticket or Lottery Sales Charitable organizations only No Tent – space to be determined	\$387.80	\$399.43	\$411.41	\$423.75
Ticket or Lottery Sales Charitable organizations only with tent provided	\$739.97	\$762.17	\$785.03	\$808.58
Hydro Based on one (1) 110 volt 15 amp, duplex outlet	\$116.91	\$120.42	\$124.03	\$127.75

**This is Schedule “K” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **Parks, Recreation and Leisure Services Department** for the use of **Waterfront Marina Slip Rental Rates** shall be as follows (HST to be added to all fees listed below):

Waterfront Marina Slip Rentals - Seasonal

	2023	2024	2025	2026
16'	\$830.46	\$855.37	\$881.03	\$907.46
17'-20'	\$1,012.71	\$1,043.09	\$1,074.38	\$1,106.61
21'-24'	\$1,168.48	\$1,203.54	\$1,239.64	\$1,276.83
25'-28'	\$1,333.61	\$1,373.62	\$1,414.83	\$1,457.28
29'-32'	\$1,511.22	\$1,556.55	\$1,603.25	\$1,651.35
33'-36'	\$1,659.25	\$1,709.03	\$1,760.30	\$1,813.10
37'-42'	\$1,833.73	\$1,888.74	\$1,945.40	\$2,003.77
Seadoo	\$388.93	\$400.60	\$412.61	\$424.99

Waterfront Marina Slip Rentals - Monthly

	2023	2024	2025	2026
16'	\$213.44	\$219.84	\$226.43	\$233.23
17'-20'	\$252.38	\$259.95	\$267.75	\$275.78
21'-24'	\$296.02	\$304.90	\$314.05	\$323.47
25'-28'	\$339.64	\$349.83	\$360.33	\$371.14
29'-32'	\$377.03	\$388.34	\$399.99	\$411.99
33'-36'	\$420.64	\$433.26	\$446.26	\$459.65
37'-42'	\$467.39	\$481.42	\$495.86	\$510.73
Seadoo	\$104.36	\$107.49	\$110.72	\$114.04

Waterfront Marina Slip Rentals - Weekly

	2023	2024	2025	2026
16'	\$57.64	\$59.37	\$61.15	\$62.98
17'-20'	\$67.00	\$69.01	\$71.08	\$73.21
21'-24'	\$77.90	\$80.24	\$82.64	\$85.12
25'-28'	\$88.80	\$91.46	\$94.20	\$97.03
29'-32'	\$99.72	\$102.72	\$105.80	\$108.97
33'-36'	\$109.06	\$112.33	\$115.70	\$119.17
37'-42'	\$121.52	\$125.16	\$128.92	\$132.79
Seadoo	\$32.24	\$33.21	\$34.20	\$35.23

The user fees charged by the **Parks, Recreation and Leisure Services Department** for the use of **Waterfront Marina Kayak Storage Rental Rates** shall be as follows (HST to be added to all fees listed below):

Waterfront Marina – Kayak Storage

	2023	2024	2025	2026
Seasonal Storage with Boat Slip	\$128.24	\$132.08	\$136.04	\$140.13
Seasonal Storage without Boat Slip	\$153.88	\$158.50	\$163.25	\$168.15
Monthly	\$51.29	\$52.83	\$54.42	\$56.05
Weekly	\$15.39	\$15.85	\$16.33	\$16.82

The user fees charged by the **Parks, Recreation and Leisure Services Department** for the use of the **Waterfront Marina Launch** shall be as follows (HST to be added to all fees listed below):

Waterfront Marina – Launch Fees

	2023	2024	2025	2026
Boat Launch – Per Launch (up to maximum of Seasonal Fee)	\$16.88	\$17.39	\$17.91	\$18.45
Boat Launch Seasonal Fee	\$76.94	\$79.25	\$81.63	\$84.08

The user fees charged by the **Parks, Recreation and Leisure Services Department** for the use of **Marina Extra Fees** shall be as follows (HST to be added to all fees listed below with the exception of the Key Deposit):

Marina Extra Fees	2023	2024	2025	2026
Daily rate	\$1.29	\$1.33	\$1.37	\$1.41
Slip Rental per foot	\$1.29	\$1.33	\$1.37	\$1.41
Key Deposit	\$10.00	\$10.00	\$10.00	\$10.00
Pumpout Each	\$24.97	\$25.72	\$26.49	\$27.28
Pumpout Season	\$82.24	\$84.70	\$87.24	\$89.86
Shorepower Daily	\$13.96	\$14.38	\$14.81	\$15.25
Shorepower Weekly	\$19.84	\$20.43	\$21.05	\$21.68
Shorepower Monthly	\$85.54	\$88.11	\$90.75	\$93.47
Shorepower Seasonal	\$249.65	\$257.14	\$264.86	\$272.80
Security Seasonal	\$71.29	\$73.42	\$75.63	\$77.90
Security Monthly	\$28.52	\$29.38	\$30.26	\$31.17
Security Weekly	\$17.11	\$17.62	\$18.15	\$18.69
Security Daily	\$1.42	\$1.46	\$1.51	\$1.55

**This is Schedule “L” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **Planning Services Department** shall be as follows:

	2023	2024	2025	2026	HST* (Y/N)
Photocopies (per page)	\$0.60	\$0.60	\$0.60	\$0.60	Y
Legal Inquiries – Zoning By-law, Site Plan Control Agreement, Subdivision Agreement, Condominium Agreement, North Bay Municipal Heritage Committee Evaluations	\$140	\$140	\$140	\$140	N
Lane Closure Applications	\$1,000	\$1,000	\$1,000	\$1,000	N
Road Closure Applications	\$1,000	\$1,000	\$1,000	\$1,000	N
Sign By-law Variance Applications	\$960	\$960	\$960	\$960	N
Sign Permits	\$130	\$130	\$130	\$130	N
Miscellaneous Application Approval (e.g. Licensing Letters)	\$130	\$130	\$130	\$130	N
Applications to demolish, renovate or convert condominium ownership under the <i>Tenant Protection Act</i> (formerly the <i>Rental Housing Act</i>)	\$3,000	\$3,000	\$3,000	\$3,000	N
Sign Permit – Billboard	\$610	\$610	\$610	\$610	N
Corporate Title Search	Actual Cost	Actual Cost	Actual Cost	Actual Cost	N
Review of Antenna Telecommunication Towers	\$1,600	\$1,600	\$1,600	\$1,600	Y

*The above noted fees exclude HST. If HST = Y, then HST is collected in addition to the fee.

**This is Schedule “M” to By-Law No. 2023-02
of The Corporation of the City of North Bay**

The user fees charged by the **Transit Department** for the use of **City Transit** shall be as follows:

Transit Fares - 2023 to 2026:

	Monthly Pass	Single Trip	10 Trip Pass	Day Pass
Adult	\$86.00	\$3.00	\$27.00	\$8.00
Senior 65 and up Documented proof includes: Ontario Senior Citizens I.D. issued by the Government of Canada	\$61.00	\$3.00	\$27.00	\$8.00
Disability Pensioner Documented proof includes: Current ODSP registration, CPP disability registration issued by the Government of Canada	\$61.00	\$3.00	\$27.00	\$8.00
Student A student must show a valid, full-time student photo I.D. Card or a North Bay Transit photo I.D. card, when boarding to receive the discount.	\$71.00	\$3.00	\$27.00	\$8.00

Children 12 and under – Up to three children 12 years of age and under are able to travel for free with a paying parent(s) or guardian(s) during all service hours.

Families – Up to three children under the age of 16 can ride free with their fare paying parent(s) or guardian(s): Weekdays Monday to Thursday from 5:00p.m. until the end of day service and weekends beginning February at 5:00pm through to the end of day service Sunday.

Attendant Card – A person who requires an attendant may purchase an “Attendant Photo I.D. Card (\$10.00) which enables the attendant to ride free.

C.N.I.B. – A person registered with the “Canadian National Institute for the Blind”. When the card is presented the individual rides free.

Bus passes require a transit photo ID card, which are \$10.00.