



## City of North Bay Report to Council

Report No: CORP-2023-008

Date: January 6, 2023

Originator: Mary-Ann Kotylak, CPPB, CPPO  
Manager of Purchasing

Scott Franks  
Manager of Roads, Traffic & Landfill Operations

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Tender 2022-89 Asphalt Concrete Pavement Patching

Closed Session: yes  no

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### Recommendation

That City Council approves the award of a contract to Miller Paving Limited, based on the unit rates specified in their bid for RFT 2022-89 for the asphalt concrete pavement patching for a term of one (1) year, with an option in favour of the City to extend the agreement for a term of up to one (1) additional year.

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### Background

The City contracts out asphalt concrete pavement patching work necessary to repair problematic areas on existing City roads (e.g., potholes), repair excavations on City roads due to underground utility repairs and restore existing conditions following surrounding infrastructure upgrades (e.g., sidewalk replacement).

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### Financial/Legal Implications

A formal bid request, which closed December 9, 2022, was administered by the Purchasing Department and was publicly advertised in accordance with the City's Purchasing By-Law 2013-200. Two bids were evaluated by the Purchasing Manager and the Manager of Roads Traffic & Landfill Operations. The evaluation considered company ability, experience, and price.

The results are as follows:

Ranking	Company	Bid Price
1	Miller Paving Limited	\$2,599,950.00
2	Pioneer Construction Inc.	\$2,949,323.55

The bid price of \$2,599,950.00 (plus HST) from Miller Paving Limited represents a total cost over the initial one-year term based on the estimated quantities specified in the RFT. Under the terms of the contract, the City will pay the unit rates specified in the bid and is not bound to any specific quantities. The bid from Miller Paving Limited was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

The actual quantity and value of the work requested will vary based on operational requirements and budget availability. Funding for asphalt concrete pavement patching provided under this contract is managed within the operating and capital budgets of various departments. Funding for 2023 and future years will be requested during the budget process. Operational departments will ensure that the quantity and value of work requested does not exceed the funding allocated in the following:

- 2023 Infrastructure and Operations Operating Budget;
- 2023 Water and Wastewater Operating Budget;
- 2023 Capital Project No. 6694RD Asphalt Sheeting; and
- Any associated capital projects.

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### Corporate Strategic Plan

- Natural North and Near
- Economic Prosperity
- Affordable Balanced Growth
- Spirited Safe Community
- Responsible and Responsive Government

### Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate.

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### Options Analysis

Option 1: That City Council approves the award of a contract to Miller Paving Limited, based on the unit rates specified in their bid for RFT 2022-89 for the asphalt concrete pavement patching for a term of one (1) year, with an option in favour of the City to extend the agreement for a term of up to one (1) additional year.

Option 2: Do not award a contract. This option is not recommended because

the work is necessary as part of the City's ongoing road maintenance and project work.

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### **Recommended Option**

That City Council approves the award of a contract to Miller Paving Limited, based on the unit rates specified in their bid for RFT 2022-89 for the asphalt concrete pavement patching for a term of one (1) year, with an option in favour of the City to extend the agreement for a term of up to one (1) additional year.

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Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO  
Title: Manager of Purchasing

Name: Scott Franks  
Title: Manager of Roads, Traffic & Landfill Operations

### **We concur with this report and recommendation.**

Name: Domenic Schiavone  
Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA  
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA  
Title: Interim Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks  
Title: Manager of Roads, Traffic & Landfill Operations