



## City of North Bay Report to Council

Report No: CSBU-2023-013

Date: January 16, 2023

Originator: Beverley Hillier

Business Unit:

Department:

Community Services

Planning & Building Department

Subject: Staff Appointments under Building By-law 2018-53

Closed Session: yes ☐ no ☒

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### Recommendation

That Council authorize an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2023-13 by Beverley Hillier dated January 16, 2023.

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### Background

Council adopted By-law 2018-53 on August 14, 2018. The *Building Code Act, 1992*, SO 1992, c 23 requires that Council appoint the Chief Building Official and various inspectors as necessary to regulate and enforce the provisions of the Act.

An amendment to Building By-law 2018-53 is required because of staff changes within the department. Will Williamson is no longer working for the City and has been replaced by Mike Pilon. In addition, Brad Grasser, who joined the department as a Jr. Plan Examiner has recently become qualified as a Building Inspector. The amendment to the Building By-law reflects these staffing changes.

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### Financial/Legal Implications

None.

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### Corporate Strategic Plan

- |                                                                |                                                             |
|----------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Natural North and Near                | <input checked="" type="checkbox"/> Economic Prosperity     |
| <input type="checkbox"/> Affordable Balanced Growth            | <input checked="" type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government |                                                             |

## **Specific Objectives**

- Promote and support public and private sector investment
- Work with community stakeholders to enhance safety and integration throughout the City

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## **Options Analysis**

### Option 1:

That Council authorizes an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2023-13 by Beverley Hillier dated January 16, 2023.

The amendment to By-Law 2018-53 confirms the appointment as required under the Act.

### Option 2:

That Council not confirm the appointment.

This option is not recommended as Council is required to appoint the staff necessary to regulate and enforce the provisions of the Act and Building Code.

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## **Recommended Option**

That Council authorize an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2023-13 by Beverley Hillier dated January 16, 2023.

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Respectfully submitted,

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

## **I concur with this report and recommendation**

Name Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name John Severino, P.Eng., MBA

Title: Interim Chief Administrative Officer

Personnel designated for continuance:

Beverley Hillier, MCIP, RPP

Manager, Planning & Building Services