



City of North Bay Report to Council

Report No: IO-2023-001

Date: December 19, 2022

Originator: Bruce Robertson

Business Unit:

Department:

Infrastructure and Operations

Parking Facilities

Subject: Amendment to the City of North Bay Municipal Parking Lot By-Law 2011-234

Closed Session: yes ☐ no ☒

Recommendation

That Council authorizes the City Clerk to amend By-Law 2011-234 (as amended), being a By-Law to Regulate Parking in Municipal Parking Lots as set out in Report to Council IO-2023-001 dated December 19, 2022 from Bruce Robertson.

That Report to Council IO 2023-001 be referred to a Public Meeting to be held on January 10th, 2023.

Background

Municipalities in Ontario are responsible for ensuring that the delivery of local services is undertaken in accordance with the provisions of Provincial legislation. To offset the cost of providing services, municipalities have the authority under Section 391(1) of the Municipal Act to impose a fee or charge on individuals who benefit directly from the service. The rationale for imposing user fees is that those who clearly benefit from a service should be the ones to pay for it.

By-law 2011-234, as amended, regulates parking in municipal parking lots. Attached to report IO 2023-001 are updated Schedules "B", "C" and "D" to the By-law. For comparison purposes, the current 2022 rates in effect have also been included in the attached schedules. Note that there are no recommended changes to Schedule "B", it is enclosed to ensure clarity that the rates are to continue in effect from 2023 through to 2027. Schedules "C" and "D" stipulate the quarterly rental rates for each municipal lot. The proposed user fees are recommended to come into effect for the second quarter of 2023 and remain in effect until the end of the first quarter of 2027.

Additionally, schedule "C" to the By-law stipulates the overnight winter parking fees. As part of the 2022 budget process, a decision was made to allow overnight winter parking in Lot 13. This was at the request of a Downtown Business owner. Overnight winter parking rates have been consolidated to one rate. Schedule "C" to the By-law updates this change.

Financial/Legal Implications

By-Law 2011-234 requires amendment to authorize user fees for 2023 -2027 fiscal years. The increased fees are currently reflected in the Administrative 2023 Operating Budget. In the event the rate changes are not approved, the 2023 Operating Budget will be adjusted accordingly.

Corporate Strategic Plan

- | | |
|---|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Provide smart, cost-effective services and programs to residents and businesses
- Ensure that Council and staff have a shared perception and goals

Options Analysis

Option 1: That Council authorizes the City Clerk to amend By-Law 2011-234 (as amended), being a By-Law to Regulate Parking in Municipal Parking Lots as set out in Report to Council IO-2023-001 dated December 19, 2022, from Bruce Robertson.

This option is recommended as the current by-law does not have fees established beyond 2022 therefore the City would have no authority to continue to charge parking fees after the first quarter of 2023.

Option 2: Take no action and do not amend the fees schedules for Municipal Parking Lots included in By-Law 2011-234.

This option is not recommended as the current fee schedules do not extend past 2022.

Recommended Option

That Council authorizes the City Clerk to amend By-Law 2011-234 (as amended), being a By-Law to Regulate Parking in Municipal Parking Lots as set out in Report to Council IO-2023-001 dated December 19, 2022, from

Bruce Robertson.

That Report to Council IO 2023-001 be referred to a Public Meeting to be held on January 10th, 2023.

Respectfully submitted,

Name: Bruce Robertson

Title: Facilities & Parking Supervisor

I concur with this report and recommendation

Name Kevin Vescio

Title: Manager, Corporate Facilities

Name John Severino, P.Eng., MBA

Title: City Engineer – Infrastructure and Operations

Name Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name David Euler, P.Eng., PMP

Title: Chief Administrative Officer

Personnel designated for continuance:

Bruce Robertson

Facilities & Parking Supervisor