



City of North Bay Report to Council

Report No: CORP-2022-078

Date: June 21, 2022

Originator: Karen McIsaac, City Clerk

Business Unit:

Department:

Corporate Services

Clerks Department

Subject: Amendment to City of North Bay Delegation By-Law 2007-228

Closed Session: yes ☐ no ☒

Recommendation

That Council authorize the City Clerk to amend the City of North Bay By-Law 2007-228, being a by-law to Adopt the Delegation of Powers and Duties Policy as set out in Report to Council CORP 2022-078, dated June 21, 2022 from Karen McIsaac.

Background

The City's Grant Facilitator applies for all grants through the Provincial government, Federal government, and any other grant opportunities available to the Municipality. The grant funder from time to time request a by-law that authorizes the signatory on the application.

As some grant applications require a quick turn-around time to be submitted, it is being recommended that the City of North Bay's Delegation By-Law be amended to delegate this duty to the Chief Administrative Officer.

It is also being recommended that the signing of subsequent submissions, declarations or representations for the receipt of funds be delegated to the Treasurer or the Deputy Treasurer in the Treasurer's absence.

Financial/Legal Implications

Applications are typically submitted for projects identified in the City's Capital Budget. If an application is made for grant funding where the City contribution is required and is not in the budget, Council will be required to authorize the transfer of funds to the project upon approval of the application either through a separate report to Council or through the City's budget

process.

Corporate Strategic Plan

- | | |
|---|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Provide smart, cost effective services and programs to residents and businesses.

Maximize funding opportunities with other governments

Options Analysis

Option 1: That Council authorize an amendment to the City of North Bay By-Law 2007-228, being a by-law to Adopt the Delegation of Powers and Duties Policy as set out in Report to Council CORP 2022-078, dated June 21, 2022 from Karen McIsaac.

This is the recommended option.

Option 2: That Council not authorize an amendment to the City of North Bay By-Law 2007-228, being a by-law to Adopt the Delegation of Powers and Duties Policy as set out in Report to Council CORP 2022-078, dated June 21, 2022 from Karen McIsaac.

This is not the recommended option.

Recommended Option

That Council authorize the City Clerk to amend the City of North Bay By-Law 2007-228, being a by-law to Adopt the Delegation of Powers and Duties Policy as set out in Report to Council CORP 2022-078, dated June 21, 2022 from Karen McIsaac.

Respectfully submitted,

Name: Karen McIsaac, Dipl. M.A.

Title: City Clerk

I concur with this report and recommendation

Name Ian Kilgour, MCIP, RPP

Title: Director, Community Development and Growth

Name Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP

Title: Chief Administrative Officer

Personnel designated for continuance:

Karen McIsaac, Dipl. M.A.

City Clerk