



City of North Bay Report to Council

Report No: CORP-2022-047

Date: April 8, 2022

Originator: Mary-Ann Kotylak, CPPB, CPPO
Manager of Purchasing

Karin Pratte, P.Eng.
Senior Environment & Facilities Engineer

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2022-27 Chipping and Grinding

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to 1499545 Ontario Inc. o/a Northern Bulk Logistics, based on the unit rates specified in their bid for RFQ 2022-27 for the provision of chipping and grinding services at the City of North Bay Merrick Landfill, for a term of three years, with an option in favour of the City to extend the agreement for two additional terms of up to one year each.

Background

The City of North Bay separates wood and leaf/yard waste at the Merrick Landfill Site. The size and type of material deposited at these areas range from end cuts, dressed lumber, wooden furniture, particle board, panels, wooden pallets, hedges, trimmings, small to large tree limbs, stumps, and leaves. A chipper/grinder is required to process wood waste as well as the leaf & yard waste on annual basis. The current contract for chipping and grinding expired at the end of 2021.

Financial/Legal Implications

A formal bid request, which closed March 21, 2022, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Four quotes were evaluated by the Purchasing Manager and the Manager of Roads, Traffic & Landfill Operations.

The evaluation considered company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	1499545 Ontario Inc. o/a Northern Bulk Logistics	\$187,080.00
2	Sturgeon Falls Brush and Contracting Limited	\$268,640.00
3	Canor Construction Inc.	\$367,280.00
4	Sittler Grinding Inc.	\$456,000.00

The bid price of \$187,080.00 (plus HST) from 1499545 Ontario Inc. o/a Northern Bulk Logistics, represents a total cost over the initial three year term based on the estimated quantities specified in the RFQ. Under the terms of the contract, the City will pay the unit rate specified per tonne and is not bound to any specific quantities. The quote from 1499545 Ontario Inc. o/a Northern Bulk Logistics provides the best overall value to the City. Their bid is considered fair and reasonable.

Funding for the services provided under this contract is managed within the operating budget of the Environmental Services Department. Sufficient funding will continue to be requested in future years.

Corporate Strategic Plan

- ☐ Natural North and Near
- ☐ Affordable Balanced Growth
- ☒ Responsible and Responsive Government
- ☐ Economic Prosperity
- ☐ Spirited Safe Community

Specific Objectives

Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate.

Options Analysis

Option 1: That City Council approves the award of a contract to 1499545 Ontario Inc. o/a Northern Bulk Logistics, based on the unit rates specified in their bid for RFQ 2022-27 for the provision of chipping and grinding services at the City of North Bay Merrick Landfill, for a term of three years, with an option in favour of the City to extend the agreement for two additional terms of up to one year each.

Option 2: Do not award a contract. This option is not recommended because all separated wood and brush materials must be chipped in order to preserve valuable landfill space.

Recommended Option

That City Council approves the award of a contract to 1499545 Ontario Inc. o/a Northern Bulk Logistics, based on the unit rates specified in their bid for RFQ 2022-27 for the provision of chipping and grinding services at the City of North Bay Merrick Landfill, for a term of three years, with an option in favour of the City to extend the agreement for two additional terms of up to one year each.

Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO

Title: Manager of Purchasing

Name: Karin Pratte, P.Eng.

Title: Senior Environment & Facilities Engineer

We concur with this report and recommendation.

Name: Domenic Schiavone

Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Karin Pratte, P.Eng.

Title: Senior Environment & Facilities Engineer