



**The Corporation of the  
City of North Bay**

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February 1, 2022

Miller & Urso Surveying Inc.  
1501 Seymour Street  
North Bay, ON P1A 0C5

Attn: Rick Miller

Mr. Miller:

Re: Proposed Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision applications by Miller & Urso Surveying Inc. on behalf of Ferguson Hygiene Ltd – 420 Ross Drive

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Please accept this letter as our acknowledgement of receipt of the above-noted applications to amend the City of North Bay's Official Plan, amend the Zoning By-law No. 2015-30 and for a Draft Plan of Subdivision.

We have reviewed the application and have deemed it to satisfy the requirements of a "complete" application as of this date. In the event further information is required as a result of a circulated agency request, it will be requested at that time.

We will commence processing of the application immediately. Should you require any additional information, please feel free to contact me at (705) 474-0400 (ext. 2409).

Sincerely,

Peter Carello, MCIP, RPP  
Senior Planner, Current Operations

PC