



## City of North Bay Report to Council

Report No: CORP-2022-030

Date: February 25, 2022

Originator: Mary-Ann Kotylak, CPPB, CPPO  
Manager of Purchasing

David Schroeder  
Manager, Parks

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Quote 2022-21 Marina Boardwalk Accessible Surface Installation

Closed Session: yes ☐ no ☒

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### Recommendation

That City Council approves the award of a contract to Ed Seguin & Sons Trucking & Paving Ltd. in the amount of \$138,995.00 (plus HST) for the installation of an accessible surface at the Marina Boardwalk; and that Council authorizes the transfer of funds to the project as outlined in Report to Council No. CORP 2022-30.

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### Background

The previous Marina wooden boardwalk was removed in the fall of 2021. The wooden structure had continuous rotting and failing boards that were becoming a safety issue for users. Parks staff spent several years replacing rotting boards but the damage was becoming too extensive. Heavy equipment needed to assist with the dock ramps was also required on the boardwalk and the wooden boardwalk was failing under the weight of this equipment.

After consultation with staff and the Municipal Accessibility Advisory Committee, it was decided that the wooden boardwalk, which was a bumpy, rough surface for wheel chairs and individuals without full mobility, would be converted to a hard paver surface because paving stones have a smooth surface that is more accessible. In addition, concrete pavers have a much

higher life expectancy compared to a wooden boardwalk, which make them a more cost effective long term solution. The paving stones are well suited to a high traffic and tourism focused area of the City. A wooden timber edge will be used to help tie into the feeling of the previous wooden boardwalk.

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## Financial/Legal Implications

A formal bid request, which closed February 15, 2022, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Three quotes were evaluated by the Purchasing Manager and the Parks Supervisor. The evaluation considered company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Ed Seguin & Sons Trucking & Paving Ltd.	\$138,995.00
2	Canor Construction Inc.	\$162,055.44
3	Arenes Construction Ltd.	\$194,718.20

The quote from Ed Seguin & Sons Trucking & Paving Ltd. was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

Funding for this project is available in Capital Project No. 6628PR – Waterfront Rehab Program 2022 On-going which has a total budget of \$129,000. Up to \$22,500 will need to be transferred from Capital Project No. 6631PR – Trail and Supporting Hard Surfaces Rehab 2022 On-going to Project No. 6628PR in order to cover the balance of the project costs including the remainder of the contract price, non-rebated HST and a small contingency.

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## Corporate Strategic Plan

- |  |   |
|--|---|
| <input type="checkbox"/> Natural North and Near                | <input type="checkbox"/> Economic Prosperity                |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input checked="" type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government |   |

## Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Develop and provide recreational and community centre services geared to meeting the broad spectrum of needs in the community.

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## Options Analysis

Option 1: That City Council approves the award of a contract to Ed Seguin & Sons Trucking & Paving Ltd. in the amount of \$138,995.00 (plus HST) for the installation of an accessible surface at the Marina Boardwalk; and that Council authorizes the transfer of funds to the

project as outlined in Report to Council No. CORP 2022-30.

Option 2: Do not award a contract. This option is not recommended because the previous failing wooden boardwalk was removed in the fall to prepare the area for a spring installation of a new surface.

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**Recommended Option**

That City Council approves the award of a contract to Ed Seguin & Sons Trucking & Paving Ltd. in the amount of \$138,995.00 (plus HST) for the installation of an accessible surface at the Marina Boardwalk; and that Council authorizes the transfer of funds to the project as outlined in Report to Council No. CORP 2022-30.

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Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO  
Title: Manager of Purchasing

Name: David Schroeder  
Title: Manager, Parks

**We concur with this report and recommendation.**

Name: Domenic Schiavone  
Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA  
Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP  
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: David Schroeder  
Title: Manager, Parks