



City of North Bay Report to Council

Report No: CORP-2022-020

Date: February 11, 2022

Originator: Mary-Ann Kotylak, CPPB, CPPO
Manager of Purchasing

Scott Franks
Manager of Roads, Traffic & Landfill Operations

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2022-05 Street Sweeping

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to 2200850 Ontario Inc. o/a Dava Contracting, based on the unit rates specified in their bid for RFQ 2022-05 for the provision of street sweeping services, for a term of three years.

Background

The City contracts Street Sweeping Services which includes an initial spring clean-up as well as ongoing sweeping throughout the summer until early fall. The City does not own sweeping equipment to complete this type of work. The current contract for street sweeping is expiring.

Financial/Legal Implications

A formal bid request, which closed January 31, 2022, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Three quotes were evaluated by the Purchasing Manager and the Manager of Roads, Traffic & Landfill Operations. The evaluation considered company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	2200850 Ontario Inc. o/a Dava Contracting	\$488,750.00
2	A&G The Road Cleaners Ltd.	\$656,020.00
3	P. Munro Group Inc.	\$789,180.00

The bid price of \$488,750.00 (plus HST) from 2200850 Ontario Inc. o/a Dava Contracting represents a total cost over the three year term based on the estimated quantities specified in the RFQ. Under the terms of the contract, the City will pay the hourly rate in their bid and is not bound to any specific quantities. The quote from 2200850 Ontario Inc. o/a Dava Contracting was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

The actual quantity and value of the work requested will vary based on operational requirements and budget availability. Funding for street sweeping services provided under this contract is managed within the operating and capital budgets of various departments. Operational departments will ensure that the quantity and value of work requested does not exceed the funding allocated in the following:

- 2022 Infrastructure and Operations Operating Budget;
- 2022 Water and Wastewater Operating Budget; and
- Any associated capital projects.

Sufficient funding will continue to be requested in future years.

Corporate Strategic Plan

- | | |
|---|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate.

Options Analysis

Option 1: That City Council approves the award of a contract to 2200850 Ontario Inc. o/a Dava Contracting, based on the unit rates specified in their bid for RFQ 2022-05 for the provision of street sweeping services, for a term of three years.

Option 2: Do not award a contract. This option is not recommended because this work is necessary to maintain clean and safe road conditions.

Recommended Option

That City Council approves the award of a contract to 2200850 Ontario Inc. o/a Dava Contracting, based on the unit rates specified in their bid for RFQ 2022-05 for the provision of street sweeping services, for a term of three years.

Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO

Title: Manager of Purchasing

Name: Scott Franks

Title: Manager of Roads, Traffic & Landfill Operations

We concur with this report and recommendation

Name: Domenic Schiavone

Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks

Title: Manager of Roads, Traffic & Landfill Operations