



City of North Bay Report to Council

Report No: CORP-2022-003

Date: December 30, 2021

Originator: Mary-Ann Kotylak, CPPB, CPPO
Manager of Purchasing

John Ouellette
Manager, Fleet

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2021-108 Four (4) Class 5 Dump Trucks

Closed Session: yes ☐ no ☒

Recommendation

That Council approve the award of a contract to Farquhar Chrysler in the amount of \$338,616.00 (plus HST) for the supply and delivery of four (4) Class 5 dump trucks.

Background

Public Works and Parks utilizes Class 5 work trucks (2 tons) with dump bodies for various tasks such as materials and tool hauling, sanding, plowing and crew deployment throughout the City. These trucks are standardized for use by many departments as part of the Fleet Standardization Model to ensure vehicles can be rotated between departments when needed. The four trucks identified for replacement have all exceeded their established lifecycle and will require costly repairs to continue operating past their useful life.

Due to changes in the industry over the last year delivery times on new vehicles have increased up to nearly 2 years for many chassis manufacturers as they cannot secure factory build slots. As the older trucks are required to operate until the new ones arrive, securing an order for replacement trucks is essential to reducing maintenance costs and rental rates.

Additionally, some updates have been made to improve the specifications such as gasoline engines (instead of costly diesel engines) and other design elements for the dump body. This purchase will enable the City to bring the

medium duty fleet vehicles to a standard that will reduce maintenance costs and provide maximum return on investment.

Financial/Legal Implications

A formal bid request, which closed December 15, 2021 was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Two quotes were evaluated by the Purchasing Manager and the Fleet Coordinator. The evaluation considered mandatory technical requirements related to the vehicle's performance and features, and price.

The results are as follows:

Ranking	Company	Bid Price
1	Farquhar Chrysler	\$338,616.00
2	Cambrian Ford Sales Inc.	\$349,581.60

The quote from Farquhar Chrysler was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

Sufficient funding for this purchase is available in the Fleet Life Cycle Reserve No. 99586R and will be transferred in accordance with Council Resolution 2018-92 as explained in Report to Council 2018-22. Capital Project No. 8022FL – Vehicle and Equipment Life Cycle 2022 will be used to track this fleet purchase in accordance with the fleet governance model.

Corporate Strategic Plan

- | | |
|--|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

Option 1: That City Council approves the award of a contract to Farquhar Chrysler in the amount of \$338,616.00 (plus HST) for the supply and delivery of four Class 5 dump trucks.

Option 2: Do not award a contract. This option is not recommended because costly repairs will be required to maintain the oldest trucks beyond their lifecycle. Without a secured order, delivery of new trucks can be delayed several years while we continue to operate the old units.

Recommended Option

That City Council approves the award of a contract to Farquhar Chrysler in the amount of \$338,616.00 (plus HST) for the supply and delivery of four Class 5 dump trucks.

Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO
Title: Manager of Purchasing

Name: John Ouellette
Title: Manager, Fleet

We concur with this report and recommendation.

Name: Domenic Schiavone
Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: John Ouellette
Title: Manager, Fleet