



## City of North Bay Report to Council

Report No: CORP-2021-143

Date: December 3, 2021

Originator: Mary-Ann Kotylak, CPPB, CPPO  
Manager of Purchasing

David Jackowski, P.Eng.  
Manager, Corporate Facilities

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Quote 2021-104 Bus Barn Overhead Door Replacement

Closed Session: yes ☐ no ☒

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### Recommendation

That City Council approves the award of a contract to Regal Overhead Doors / Maintenance in the amount of \$104,990.00 (plus HST) for the replacement of 5 overhead doors at the bus barn; and that Council authorizes the transfer of funds to the project as outlined in Report to Council CORP 2021-143.

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### Background

The Bus Barn Facility is located at the Public Works yard and provides heated interior space for bus storage while they are in rotation in the Transit System. Indoor parking ensures that buses remain ice-free and that the vehicles and all components remain operable during the winter months. There are three (3) entrance doors and three (3) exit doors that the buses use to access the facility. Five (5) of the current six (6) overhead doors are not insulated and have exceeded their expected useful life.

This project will replace five (5) of the existing overhead doors with new 2" insulated sectional steel back overhead doors. Work will include replacing existing tracks, operators, and control devices. The new insulated overhead doors will provide an energy efficiency improvement for the facility

The Bus Barn facility qualifies for the Investing in Canada Infrastructure Program (ICIP). This project is primarily funded by the ICIP grant.

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## Financial/Legal Implications

A formal bid request, which closed November 30, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Two quotes were evaluated by the Purchasing Manager and the Facilities Coordinator. The evaluation considered mandatory technical requirements related to the product's performance and features, company ability, experience, and price.

The results are as follows:

Ranking	Company	Bid Price
1	Regal Overhead Doors / Maintenance	\$125,535.00
2	Venasse Building Group Inc.	\$165,000.00

The quote from Regal Overhead Doors / Maintenance was the lowest bid and provides the best overall value to the City. The total value of the contract has been reduced to \$104,990.00 (plus HST) after consideration of the Provisional Items. Their bid is considered fair and reasonable.

The City received approval for grant funding for upgrades to the Fleet Garage and Bus Barn through the ICIP – Public Transit Stream. The upgrades are budgeted within Capital Project No. 4022TR - Transit Fleet Garage and Bus Barn Upgrades: Central Vacuum System and Doors which has a total budget of \$120,769. The replacement of the overhead doors at the bus barn is one component of the project. It is recommended that \$20,743 from Capital Project No. 6599TR – Transit Buildings Capital Program 2021 On-going be transferred into Capital Project No. 4022TR in order to ensure that there is sufficient funding to cover the balance of ineligible costs for these projects.

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## Corporate Strategic Plan

- |   |  |
|---|--|
| <input type="checkbox"/> Natural North and Near                           | <input type="checkbox"/> Economic Prosperity     |
| <input checked="" type="checkbox"/> Affordable Balanced Growth            | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government |  |

## Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Maximize funding opportunities with other governments.

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## Options Analysis

Option 1: That City Council approves the award of a contract to Regal Overhead Doors / Maintenance in the amount of \$104,990.00 (plus HST) for the replacement of 5 overhead doors at the bus barn; and

authorizes the transfer of funds to the project as outlined in Report to Council CORP 2021-143.

Option 2: Do not award a contract. This option is not recommended because the existing doors have exceeded their expected service life. This results in excessive breakdowns and high repair costs due to inability to source obsolete parts. Additionally, upgrading to insulated doors will provide operational savings through reduced energy consumption.

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### **Recommended Option**

That City Council approves the award of a contract to Regal Overhead Doors / Maintenance in the amount of \$104,990.00 (plus HST) for the replacement of 5 overhead doors at the bus barn; and that Council authorizes the transfer of funds to the project as outlined in Report to Council CORP 2021-143.

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Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO  
Title: Manager of Purchasing

Name: David Jackowski, P.Eng.  
Title: Manager, Corporate Facilities

### **We concur with this report and recommendation.**

Name: John Severino, P.Eng, MBA  
Title: City Engineer – Infrastructure and Operations

Name: Margaret Karpenko, CPA, CMA  
Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP  
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: David Jackowski, P.Eng.  
Title: Manager, Corporate Facilities