



## City of North Bay Report to Council

Report No: CORP-2022-002

Date: December 30, 2021

Originator: Mary-Ann Kotylak, CPPB, CPPO  
Manager of Purchasing

John Ouellette  
Manager, Fleet

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Proposal 2021-101 Work Truck with Lifting Device

Closed Session: yes ☐ no ☒

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### Recommendation

That Council approve the award of a contract to Farquhar Chrysler in the amount of \$160,759.00 (plus HST) for the provision of a work truck with lifting device and related onsite training.

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### Background

Public Works has several work trucks with lifting devices that are used by Sewer and Water and Roads Departments for lifting heavy tools and materials as part of routine operations or emergency repairs. The oldest truck is over 20 years old and is past its established lifecycle with costly maintenance required on its specialized lifting device. Due to the type of work achieved by this vehicle, having a reliable chassis and a safe lifting device is essential. The new unit will be utilized in the Sewer and Water Operations Department performing critical maintenance and repairs.

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### Financial/Legal Implications

A formal bid request, which closed November 29, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. One proposal was evaluated by the Purchasing Manager, Operations Manager Distribution & Collection, Fleet Supervisor, Fleet Coordinator, and the Parts Technician. The evaluation considered mandatory technical requirements related to the vehicle's

performance and features, build, durability, extra features, warranty, service, support and price.

The results are as follows:

Ranking	Company	Overall Score
1	Farquhar Chrysler	88.00

The proposal from Farquhar Chrysler met all the requirements. Their bid is considered fair and reasonable.

Sufficient funding for this purchase is available in the Fleet Life Cycle Reserve No. 99586R and will be transferred in accordance with Council Resolution 2018-92 as explained in Report to Council 2018-22. Capital Project No. 8022FL – Vehicle and Equipment Life Cycle 2022 will be used to track this fleet purchase in accordance with the fleet governance model.

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### Corporate Strategic Plan

- ☐ Natural North and Near
- ☒ Affordable Balanced Growth
- ☐ Responsible and Responsive Government
- ☐ Economic Prosperity
- ☐ Spirited Safe Community

### Specific Objectives

Maintain infrastructure across the city in a good state of repair.

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### Options Analysis

Option 1: That City Council approves the award of a contract to Farquhar Chrysler in the amount of \$160,759.00 (plus HST) for the provision of a work truck with lifting device.

Option 2: Do not award a contract. This option is not recommended because a reliable vehicle with specialized equipment is essential to ensuring daily operations and critical repairs are performed on City infrastructure.

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### Recommended Option

That City Council approves the award of a contract to Farquhar Chrysler in the amount of \$160,759.00 (plus HST) for the provision of a work truck with lifting device.

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Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO  
Title: Manager of Purchasing

Name: John Ouellette

Title: Manager, Fleet

**We concur with this report and recommendation.**

Name: Domenic Schiavone

Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: John Ouellette

Title: Manager, Fleet