



City of North Bay Report to Council

Report No: CORP-2021-110

Date: November 19, 2021

Originator: Mary-Ann Kotylak, CPPB, CPPO
Manager of Purchasing

Scott Franks
Manager, Roads

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2021-88 Public Works Electrical System Refurbishment

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to Miller Maintenance A Division of Miller Paving Ltd. in the amount of \$100,595.00 (plus HST) to refurbish the electrical system at Public Works.

Background

Electrical upgrades on four panels at Public Works are necessary to keep the electrical systems and equipment in safe working order. The panels being retrofitted have circuit breakers that are not functioning properly and have become increasingly difficult and costly to source due to their age. This has become an issue for safety and operational concerns where the circuit breaker fails with no readily available replacements. Deterioration of the circuit breakers may also cause equipment damage and physical injury if they are not operating as designed.

Financial/Legal Implications

A formal bid request, which closed October 21, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Four quotes were evaluated by the Purchasing Manager and the Supervisor, Roads and Traffic. The evaluation considered company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Miller Maintenance A Division of Miller Paving Ltd.	\$100,595.00
2	Bernard Rochefort Ltd.	\$113,800.00
3	Ontario Electrical Construction Company Limited	\$114,523.00
4	J. Dancey Limited	\$129,700.00

The quote from Miller Maintenance A Division of Miller Paving Ltd. was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

Sufficient funding for this work is available in Capital Project No. 3804RD/WS - Public Works Backup Generator Replacement.

Corporate Strategic Plan

- | | |
|--|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

Option 1: That City Council approves the award of a contract to Miller Maintenance A Division of Miller Paving Ltd. in the amount of \$100,595.00 (plus HST) to refurbish the electrical system at Public Works.

Option 2: Do not award a contract. This option is not recommended because Public Works is the main hub for maintenance, fueling and emergency response for many agencies across North Bay. Electrical infrastructure must be in good working order, dependable and safe for all end users.

Recommended Option

That City Council approves the award of a contract to Miller Maintenance A Division of Miller Paving Ltd. in the amount of \$100,595.00 (plus HST) to refurbish the electrical system at Public Works.

Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO
Title: Manager of Purchasing

Name: Scott Franks
Title: Manager, Roads

We concur with this report and recommendation.

Name: Domenic Schiavone
Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks
Title: Manager, Roads