



## City of North Bay Report to Council

Report No: CORP-2021-122

Date: November 19, 2021

Originator: Mary-Ann Kotylak, CPPB, CPPO  
Manager of Purchasing

David Jackowski, P.Eng.  
Manager, Corporate Facilities

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Quote 2021-91 Transit Interior Upgrades

Closed Session: yes  no

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### Recommendation

That City Council approves the award of a contract to Venasse Building Group Inc. in the amount of \$555,000.00 (plus HST) for interior upgrades at the North Bay Transit Terminal; and that Council authorizes the transfer of funds to the project as outlined in Report to Council CORP 2021-122.

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### Background

The Transit Terminal facility washrooms are functionally deficient and do not meet current accessibility standards. This project will optimize the interior washrooms in the transit terminal to improve overall functionality, capacity, safety, and security. The upgrades include new, accessible, multi-stall public washrooms. The design also creates barrier-free entrances for both washrooms.

Three HVAC units at the Transit Terminal have reached the end of their expected service life and will be replaced as a part of this project. In addition, a new staff office will be constructed to accommodate operational requirements.

This project is being funded in part by the Investing in Canada Infrastructure Program – Transit Stream; which is a cost-shared infrastructure funding program between the federal government, provinces and territories, municipalities and other recipients.

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## Financial/Legal Implications

A formal bid request, which closed November 10, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Three quotes were evaluated by the Purchasing Manager and the Facilities Coordinator. The evaluation considered company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Venasse Building Group Inc.	\$555,000.00
2	Kenalex Construction Company Limited	\$641,300.00
3	Canor Construction Inc.	\$755,065.64

The quote from Venasse Building Group Inc. was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

Funding for this project is available in the following projects;

- Capital Project No. 4015TR – Transit Terminal Improvements which has a total budget of \$375,000. A total of \$120,000 will need to be transferred from Reserve No. 99543R – Provincial Dedicated Gas Tax to Project No. 4015TR in order to cover the project costs relating to the washroom renovation including design costs, the remainder of the contract price, non-rebated HST and a small contingency.
- Capital Project No. 4016TR – Transit Terminal Rehabilitation which has a total budget of \$86,250. A total of \$125,000 will need to be transferred from Capital Project No. 3929TR - Transit Terminal – Washroom Redesign to Project No. 4016TR in order to cover the project costs relating to the HVAC replacements including design costs, the remainder of the contract price, non-rebated HST and a small contingency.
- Capital Project No. 6509TR – Transit Buildings Capital Program 2020 On-Going which has a total budget of \$37,665. A total of \$5,000 will need to be transferred from Capital Project No. 6599TR- Transit Buildings Capital Program 2021 On-Going to Project No. 6509TR in order to cover the project costs relating to the new office construction including design, the remainder of the contract price, non-rebated HST and a small contingency.

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## Corporate Strategic Plan

- Natural North and Near
- Economic Prosperity
- Affordable Balanced Growth
- Spirited Safe Community
- Responsible and Responsive Government

## Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Consider all aspects of decisions to fund new infrastructure.

Utilize resources and partnerships to beautify and enhance the appearance of the City.

Maximize funding opportunities with other governments.

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## **Options Analysis**

Option 1: That City Council approves the award of a contract to Venasse Building Group Inc. in the amount of \$555,000.00 (plus HST) for interior upgrades at the North Bay Transit Terminal; and that Council authorizes the transfer of funds to the project as outlined in Report to Council CORP 2021-122.

Option 2: Do not award a contract. This option is not recommended. HVAC units have reached the end of their life and not addressing this and the washroom design now will result in repairing and rehabilitating the current facility at 100% municipal costs in the near future to address maintenance issues and functional deficiencies that have been identified.

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## **Recommended Option**

Option 1: That City Council approves the award of a contract to Venasse Building Group Inc. in the amount of \$555,000.00 (plus HST) for interior upgrades at the North Bay Transit Terminal; and that Council authorizes the transfer of funds to the project as outlined in Report to Council CORP 2021-122.

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Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO  
Title: Manager of Purchasing

Name: David Jackowski, P.Eng.  
Title: Manager, Corporate Facilities

## **We concur with this report and recommendation.**

Name: John Severino, P.Eng, MBA  
Title: City Engineer – Infrastructure and Operations

Name: Margaret Karpenko, CPA, CMA  
Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: David Jackowski, P.Eng.

Title: Manager, Corporate Facilities