



City of North Bay Report to Council

Report No: CORP-2021-086

Date: September 10, 2021

Originator: Mary-Ann Kotylak, CPPB, CPPO
Manager of Purchasing

John Ouellette
Manager, Fleet

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2021-77 Compactor Truck

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to Nexgen Municipal Inc. in the amount of \$180,254.14 (plus HST) for the supply and delivery of a compactor truck and on-site training for technicians and operators.

Background

Parks' ground maintenance utilizes one specialized garbage compactor truck for daily operations such as for the cleaning and upkeep of park areas across the City. The current compactor truck is 19 years old with over 215,000 kilometers and has far exceeded its useful life. This vehicle is likely to incur downtime due to high hours on the engine and require ongoing maintenance and structural repairs for the specialized compactor body. The Fleet Department will replace this truck with a similar design that also includes features to allow the body to be easily removed and the truck repurposed for winter control where it typically has lower utilization in the winter. Fleet continues to work with departments to identify multi-purpose vehicles whenever possible to increase utilization of the City's fleet.

Financial/Legal Implications

A formal bid request, which closed August 25, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. One quote was evaluated by the

Purchasing Manager and the Fleet Coordinator. The evaluation considered mandatory technical requirements related to the equipment's performance and features, company ability, experience and price.

The results are as follows:

| Ranking | Company | Bid Price |
|---------|-----------------------|--------------|
| 1 | Nexgen Municipal Inc. | \$199,000.14 |

The total value of the contract has been reduced to \$180,254.14 (plus HST) to reflect the revised specifications after consideration of the provisional items. The quote from Nexgen Municipal Inc. is considered fair and reasonable.

Sufficient funding for this purchase is available in the Fleet Life Cycle Reserve No. 99586R and will be transferred in accordance with Council Resolution 2018-92 as explained in Report to Council 2018-22. Capital Project No. 8021FL – Vehicle and Equipment Life Cycle 2021 will be used to track this fleet purchase in accordance with the fleet governance model.

Corporate Strategic Plan

- | | |
|----------------------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

Option 1: That City Council approves the award of a contract to Nexgen Municipal Inc. in the amount of \$180,254.14 (plus HST) for the supply and delivery of a compactor truck and on-site training for all technicians and operators.

Option 2: Do not award a contract. This option is not recommended because continuing to operate the current compactor truck beyond its useful life will incur high repair costs and any significant downtime would be costly and disruptive for Parks' operations.

Recommended Option

That City Council approves the award of a contract to Nexgen Municipal Inc. in the amount of \$180,254.14 (plus HST) for the supply and delivery of a compactor truck and on-site training for all technicians and operators.

Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO
Title: Manager of Purchasing

Name: John Ouellette
Title: Manager, Fleet

We concur with this report and recommendation.

Name Domenic Schiavone
Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: John Ouellette
Title: Manager, Fleet