



City of North Bay Report to Council

Report No: CORP-2021-074

Date: July 30, 2021

Originator: Mary-Ann Kotylak, CPPB, CPPO
Manager of Purchasing

David Jackowski, P.Eng.
Manager, Corporate Facilities

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2021-73 Electrical System Upgrades at City Hall

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to Electrobaauer Systems Limited in the amount of \$162,930.50 (plus HST) to upgrade the main incoming electrical services at North Bay City Hall.

Background

North Bay City Hall was constructed in 1977. The main incoming electrical equipment that is in use today is part of the original construction. This electrical equipment is critical to city operations as all of the electricity used in City Hall passes through this equipment. The equipment has far exceeded its expected service life. Replacement parts are becoming difficult and expensive to source. This project will replace the main incoming electrical equipment with modern equipment which has readily available parts.

Financial/Legal Implications

A formal bid request, which closed July 19, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Eight quotes were evaluated by the Purchasing Manager and the Corporate Facility Manager. The evaluation considered company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Electrobauer Systems Limited	\$162,930.50
2	J.Dancey Limited	\$164,460.00
3	1999359 Ontario Limited o/a RAW Group	\$169,144.00
4	2336970 Ontario Inc. o/a All North Electric	\$175,000.00
5	Ontario Electrical Construction Company Limited	\$198,106.00
6	Bernard Rochefort Limited	\$213,857.00
7	SGS Electrical Inc.	\$214,256.00
8	Lopes Limited	\$269,000.00

The quote from Electrobauer Systems Limited was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

The City has received approval for grant funding for various repairs, retrofits and upgrades to City Hall under the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream. The program will cover 100% of eligible costs up to \$260,000. The electrical system upgrade at City Hall is one of the upgrades approved for funding. The balance of ineligible costs will be covered through the City's Capital Budget. Accordingly, sufficient funding for this contract is available in Capital Project No. 6553GG – City Hall Building Rehab 2021 On-going.

Corporate Strategic Plan

- | | |
|--|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Consider all aspects of decisions to fund new infrastructure.

Options Analysis

Option 1: That City Council approves the award of a contract to Electrobauer Systems Limited in the amount of \$162,930.50 (plus HST) to upgrade the main incoming electrical services at North Bay City Hall.

Option 2: Do not award a contract. This option is not recommended because this equipment is critical to city operations, has exceeded its expected service life and replacement parts are becoming difficult and expensive to source. In the event of a major fault in the electrical system, the parts required to return this equipment to

service may not be readily available which could result in several weeks of downtime for City Hall operations.

Recommended Option

That City Council approves the award of a contract to Electrobauer Systems Limited in the amount of \$162,930.50 (plus HST) to upgrade the main incoming electrical services at North Bay City Hall.

Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO
Title: Manager of Purchasing

Name: David Jackowski, P.Eng.
Title: Manager, Corporate Facilities

We concur with this report and recommendation.

Name: John Severino, P.Eng, MBA
Title: City Engineer – Infrastructure and Operations

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: David Jackowski, P.Eng.
Title: Manager, Corporate Facilities