



## City of North Bay Report to Council

Report No: CORP-2021-078

Date: August 27, 2021

Originator: Mary-Ann Kotylak, CPPB, CPPO  
Manager of Purchasing

Scott Franks  
Manager, Roads

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Quote 2021-75 Northshore Guiderail Replacement

Closed Session: yes ☐ no ☒

---

### Recommendation

That City Council approves the award of a contract to Centennial Contracting Ltd. in the amount of \$249,000.00 (plus HST) for the provision of all labour, equipment and materials necessary to supply and install guiderails on Northshore Road.

---

### Background

Guiderails are a structural barrier installed along the road edge which ultimately enhances road user safety in the event of an unfortunate event. They are an essential safety component in a road network. Guiderails are installed as per the Ontario Traffic Manuals (OTM), Ontario Provincial Standard Specification (OPSS), the Ontario Provincial Standard Design (OPSD) and the Transportation Association of Canada Design (TAC). Guiderails are often installed but not limited to locations that have a roadside drop-off, sharp curve etc.

The guiderails on Northshore road have reached the end of their useful lifecycle. The current guiderails are a cedar post, steel cable design. Over a period of time, cedar posts lose their structural integrity. Because of this, the City of North Bay has moved to and standardized a steel post, steel beam design which provides a longer life cycle and reduces maintenance costs.

---

## Financial/Legal Implications

A formal bid request, which closed August 12, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Two quotes were evaluated by the Purchasing Manager and the Supervisor Road and Traffic. The evaluation considered company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Centennial Contracting Ltd.	\$249,000.00
2	Neptune Security Services Inc.	*

\* Respondents marked with an asterisk failed to meet the mandatory submission requirements

The quote from Centennial Contracting Ltd. was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

Sufficient funding for this contract is available in Capital Project No. 4033RD - Roadside Guiderails and Retaining Walls - Inspection and Upgrade.

---

## Corporate Strategic Plan

- |  |  |
|--|--|
| <input type="checkbox"/> Natural North and Near                | <input type="checkbox"/> Economic Prosperity     |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government |  |

## Specific Objectives

Maintain infrastructure across the city in a good state of repair.

---

## Options Analysis

Option 1: That City Council approves the award of a contract to Centennial Contracting Ltd. in the amount of \$249,000.00 (plus HST) for the provision of all labour, equipment and materials necessary to supply and install guiderails on Northshore Road.

Option 2: Do not award a contract. This option is not recommended because the current guiderails will eventually become completely non-functional which can result in road user safety issues.

---

## Recommended Option

That City Council approves the award of a contract to Centennial Contracting Ltd. in the amount of \$249,000.00 (plus HST) for the provision of all labour, equipment and materials necessary to supply and install guiderails on Northshore Road.

Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO  
Title: Manager of Purchasing

Name: Scott Franks  
Title: Manager, Roads

**We concur with this report and recommendation.**

Name Domenic Schiavone  
Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA  
Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP  
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks  
Title: Manager, Roads