



City of North Bay Report to Council

Report No: CORP-2021-072

Date: July 30, 2021

Originator: Mary-Ann Kotylak, CPPB, CPPO
Manager of Purchasing

John Ouellette
Manager, Fleet

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Proposal 2021-59 Large Backhoe

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to Brandt Tractor Ltd. in the amount of \$ 231,838.40 (plus HST) for the provision of a large backhoe with attachments and related on-site training.

Background

The Sewer and Water Department utilizes a unique large backhoe to perform on-going maintenance and emergency repairs to City infrastructure. This larger machine has the extra reach required for construction projects and it is designed to operate a specialized hammer used for frost breaking during winter months. Reliability of this machine is critical for continued operations or emergency digs where an alternative machine is not usually available or sufficient.

Financial/Legal Implications

A formal bid request, which closed July 16, 2021 was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Two proposals were evaluated by the Purchasing Manager, Fleet Supervisor, Operations Manager Distribution and Collection, equipment operators, and the Fleet Coordinator. The evaluation considered mandatory technical requirements related to the equipment's performance and features, build, durability, service, support, operator

evaluations and price.

The results are as follows:

Ranking	Company	Overall Score
1	Brandt Tractor Ltd.	93.54
2	Toromont CAT	90.00

The proposal from Brandt Tractor Ltd. scored highest and provides the best overall value to the City. Their bid is considered fair and reasonable.

Sufficient funding for this purchase is available in the Fleet Life Cycle Reserve No. 99586R and will be transferred in accordance with Council Resolution 2018-92 as explained in Report to Council 2018-22. Capital Project No. 8021FL – Vehicle and Equipment Life Cycle 2021 will be used to track this fleet purchase in accordance with the fleet governance model.

Corporate Strategic Plan

- | | |
|--|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

Option 1: That City Council approves the award of a contract to Brandt Tractor Ltd. in the amount of \$ 231,838.40 (plus HST) for the provision of a large backhoe with attachments and related on-site training.

Option 2: Do not award a contract. This option is not recommended because the existing older machine will require costly repairs to continue operating which will also increase downtime.

Recommended Option

That City Council approves the award of a contract to Brandt Tractor Ltd. in the amount of \$ 231,838.40 (plus HST) for the provision of a large backhoe with attachments and related on-site training.

Respectfully submitted,

Name: Mary-Ann Kotylak, CPPB, CPPO

Title: Manager of Purchasing

Name: John Ouellette

Title: Manager, Fleet

We concur with this report and recommendation.

Name Domenic Schiavone

Title: Director Public Works & Parks

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name: David Euler, P.Eng., PMP

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: John Ouellette

Title: Manager, Fleet