



# City of North Bay Report to Council

Report No: CORP 2021-59

Date: June 4, 2021

Originator: Mary-Ann Kotylak / David Jackowski

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Quote 2021-39 Memorial Gardens Roofing Replacement & Chimney Repair

Closed Session: yes ☐ no ☒

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## Recommendation

That City Council approves the award of a contract to Blanchfield Roofing Company Limited in the amount of \$182,820.00 (plus HST) for roofing replacement and chimney repairs at Memorial Gardens.

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## Background

The Memorial Gardens sports arena was originally constructed in 1955. The south end washroom addition was constructed in the year 2000. The roofing systems over the south washroom addition and the eastern lower roof have exceeded their expected life. Some holes have developed in the membrane and leaks have been observed over the last few years which have caused damage to the interior of the facility. Moisture testing of the roofing insulation system was conducted and the results showed signs of moisture indicating failure of the existing membrane. Wet insulation is ineffective so energy costs for the building are also affected. Inspection of the chimney associated with the old boiler indicated that some remedial work on the brick is also necessary.

This project will replace the roof membrane and any wet insulation on this section of the arena. Additionally, this project will encase the brick chimney in an exterior siding system which will stop the deterioration of the brick and minimize future maintenance requirements.

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## Financial/Legal Implications

A formal bid request, which closed May 19, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Three quotes were evaluated by the Purchasing Manager and the Facilities Coordinator Manager. The evaluation considered company ability, experience and price.

The results are as follows:

| Ranking | Company                             | Bid Price    |
|---------|-------------------------------------|--------------|
| 1       | Blanchfield Roofing Company Limited | \$182,820.00 |
| 2       | Designed Roofing Inc.               | \$191,000.00 |
| 3       | J.G. Fitzgerald & Sons Ltd.         | \$203,370.00 |

The quote from Blanchfield Roofing Company Limited was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

Sufficient funding for this contract is available in Capital Project No. 6572RF- Memorial Gardens Rehab 2021 On-going.

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## Corporate Strategic Plan

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|--|--|
| <input type="checkbox"/> Natural North and Near                | <input type="checkbox"/> Economic Prosperity     |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government |  |

## Specific Objectives

Maintain infrastructure across the city in a good state of repair.

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## Options Analysis

1. That City Council approves the award of a contract to Blanchfield Roofing Company Limited in the amount of \$182,820.00 (plus HST) for roofing replacement and chimney repairs at Memorial Gardens.
2. Do not award a contract. This option is not recommended because the current roofing membrane has exceeded its expected life and is failing, and brick from the current chimney will continue to deteriorate and fall. If not addressed this will result in further damage to the building, expensive repairs and higher energy costs.

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## Recommended Option

That City Council approves the award of a contract to Blanchfield Roofing Company Limited in the amount of \$182,820.00 (plus HST) for roofing replacement and chimney repairs at Memorial Gardens.

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Respectfully submitted,

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Mary-Ann Kotylak  
Purchasing Manager

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David Jackowski, P.Eng  
Manager of Corporate Facilities

We concur in this report and recommendation.

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John Severino, P.Eng. FEC, MBA  
City Engineer, Infrastructure &  
Operations

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Margaret Karpenko, CPA, CMA  
Chief Financial Officer/Treasurer

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David Euler, P.Eng., PMP  
Chief Administrative Officer

Personnel designated for continuance:  
Name: David Jackowski, P.Eng  
Title: Manager of Corporate Facilities