



City of North Bay Report to Council

Report No: CORP 2021-58

Date: June 4, 2021

Originator: Mary-Ann Kotylak /Scott Franks

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2021-47 Engineered Fabric Covered Structure for Storage

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to Equipements TNO (2005) Inc. in the amount of \$100,900.00 (plus HST) to provide and construct an engineered fabric covered structure for storage at the Merrick Landfill.

Background

As per Council Resolution # 2021-108, Council approved for the City to take over the operations at the Merrick Landfill site beginning January 1, 2022. Staff was directed to make all necessary preparations, as outlined in Report to Council IO 2021-01 dated February 12, 2021 by Karin Pratte and as outlined in the submitted presentation to the Infrastructure and Operations committee on March 9, 2021, to ensure the transition and City operations begin January 1, 2022. Accordingly, a structure for storage is required to house landfill equipment and maintenance materials.

Financial/Legal Implications

A formal bid request, which closed May 18, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Three quotes were evaluated by the Purchasing Manager and the Manager of Roads Traffic & Landfill Operations. The evaluation considered mandatory

technical requirements related to the design of the structure, company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Equipements TNO (2005) Inc. Submission #1	\$123,900.00
2	Equipements TNO (2005) Inc. Submission #2	\$141,100.00
3	Venasse Building Group Inc.	\$259,000.00

Since the time of budgeting, the pandemic has caused numerous unanticipated steel increase prices. CNB staff worked with the low bid vendor, Equipements TNO (2005) Inc., to decrease the overall cost as much as possible. The total value of the contract has been reduced to \$100,900.00 (plus HST) to reflect the revised scope of work after consideration of the Provisional Items and minor modifications to the design. Their revised proposal meets all the original technical requirements and is considered fair and reasonable.

The funding plan for this purchase was outlined in the presentation to the Infrastructure and Operations committee on March 9, 2021. Accordingly, the purchase of the storage shelter will be funded from the Merrick Landfill Reserve (99515R). Capital Project No. 4131GD – Landfill Start-Up will be used to track this purchase.

Corporate Strategic Plan

- | | |
|--|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate.

Options Analysis

1. That City Council approves the award of a contract to Equipements TNO (2005) Inc. in the amount of \$100,900.00 (plus HST) to provide and construct an engineered fabric covered structure for storage at the Merrick Landfill.
 2. Do not award a contract. This option is not recommended because not having an equipment shelter to store material and equipment outside of operating hours will create issues during adverse weather conditions which could compromise landfill operations.
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Recommended Option

That City Council approves the award of a contract to Equipements TNO (2005) Inc. in the amount of \$100,900.00 (plus HST) to provide and construct an engineered fabric covered structure for storage at the Merrick Landfill.

Respectfully submitted,

Mary-Ann Kotylak
Purchasing Manager

Scott Franks
Manager of Roads, Traffic and Landfill
Operations

We concur in this report and recommendation.

Domenic Schiavone
Director Public Works & Parks

Margaret Karpenko, CPA, CMA
Chief Financial Officer/Treasurer

David Euler, P.Eng., PMP
Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks

Title: Manager of Roads, Traffic and Landfill Operations