



**The Corporation of the
City of North Bay**

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June 18, 2021

Miller & Urso Surveying Inc.
1501 Seymour Street
North Bay, ON P1A 0C5

Attn: Rick Miller

Mr. Miller:

Re: Proposed Official Plan Amendment, Zoning By-law Amendment and Draft Plan of
Condominium by Miller & Urso Surveying Inc. on behalf of David Richardson and
John Edwin Richardson Estate – 215 Ross Drive

Please accept this letter as our acknowledgement of receipt of the above-noted
application to amend the Official Plan, Zoning By-law No. 2015-30 and Draft Plan of
Condominium.

We have reviewed the application and have deemed it to satisfy the requirements of a
“complete” application as of this date. In the event further information is required as a
result of a circulated agency request, it will be requested at that time.

We will commence processing of the application immediately. Should you require any
additional information, please feel free to contact me at (705) 474-0400 (ext. 2409).

Sincerely,

Peter Carello, MCIP, RPP
Senior Planner, Current Operations

PC

W:\PLAN\Planning\00 - Development & Planning Management\215 Ross Dr (050-073-00200)\ZBL Amendments
(D14)\ZBLA #938 - David Richardson- Complete Application Letter