



City of North Bay

Report to Council

Report No: CORP 2021-60

Date: June 4, 2021

Originator: Mary-Ann Kotylak / John Ouellette

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Proposal 2021- 18 Loader

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to Brandt Tractor Ltd. in the amount of \$328,860.72 (plus HST) for the provision of a loader with an extended warranty.

Background

As per Council Resolution # 2021-108, Council approved for the City to take over the operations at the Merrick Landfill site beginning January 1, 2022. Staff was directed to make all necessary preparations, as outlined in Report to Council IO 2021-01 dated February 12, 2021 by Karin Pratte and as outlined in the submitted presentation to the Infrastructure and Operations committee on March 9, 2021, to ensure the transition and City operations begin January 1, 2022. Accordingly, a large loader is required for the internal operation of Merrick Landfill. This loader will be used for moving aggregates, loading trucks, placing fill and cover on tipping face, plowing and removing snow and other essential tasks as required.

Financial/Legal Implications

A formal bid request, which closed February 19, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's

Purchasing By-Law 2013-200. Through Council Resolution 2021-112 an award was made to Brandt Tractor Ltd for a loader in March 2021. The Request for Proposal provided the City with the opportunity to purchase a second loader at the same price and specifications as the first one provisionally based on future budget approvals.

The funding plan for this purchase was outlined in the presentation to the Infrastructure and Operations committee on March 9, 2021. Accordingly, the purchase of this loader will be funded from the Fleet Life Cycle Reserve (99586R). Capital Project No. 4131GD – Landfill Start-Up will be used to track this purchase.

Corporate Strategic Plan

- | | |
|--|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate.

Options Analysis

1. That City Council approves the award of a contract to Brandt Tractor Ltd. in the amount of \$328,860.72 (plus HST) for the provision of a loader with an extended warranty.
2. Do not award a contract. This option is not recommended because the landfill will be unable to efficiently complete operations without a loader.

Recommended Option

That City Council approves the award of a contract to Brandt Tractor Ltd. in the amount of \$328,860.72 (plus HST) for the provision of a loader with an extended warranty.

Respectfully submitted,

Mary-Ann Kotylak
Purchasing Manager

John Ouellette
Manager Fleet

We concur in this report and recommendation.

Domenic Schiavone
Director Public Works & Parks

Margaret Karpenko, CPA, CMA
Chief Financial Officer/Treasurer

David Euler, P.Eng., PMP
Chief Administrative Officer

Personnel designated for continuance:
Name: John Ouellette
Title: Manager Fleet