



# City of North Bay Report to Council

Report No: CORP 2021-31

Date: March 12, 2021

Originator: Mary-Ann Kotylak / Scott Franks

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Quote 2021-21 Cooks Mills Road Surface Treatment Phase II

Closed Session: yes ☐ no ☒

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## Recommendation

That City Council approves the award of a contract to Duncor Enterprises Inc. based on the unit rates specified in their bid for RFQ 2021-21, for road surface treatment on Cooks Mills Road and other rural roads, for a term ending December 31, 2021.

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## Background

The Roads Department completes rural road upgrades on an annual basis. During the 2020 construction season, Cooks Mills Road was reconstructed. The scope of work included ditching, road base repair and the first lift of surface treatment. Industry best practice will be achieved by adding a second lift of surface treatment to ensure the structural integrity of Cooks Mills Road is not prematurely compromised in addition to ensuring the life cycle of the road is maximized. The second lift of surface treatment could not be done in 2020 because work was completed late in the construction season. Pricing provided within this Request for Quote also includes provisional costing to address other smaller locations identified in 2021, which may be completed depending on site requirements and budget availability.

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## Financial/Legal Implications

A formal bid request, which closed February 24, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Three quotes were evaluated by the Purchasing Manager and the Manager of Roads Traffic & Landfill Operations. The evaluation considered mandatory company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Duncor Enterprises Inc.	\$79,540.00
2	MSO Construction A division of Miller Paving Limited	\$105,580.00
3	Miller Paving Limited	\$114,750.00

The bid price of \$79,540.00 (plus HST) from Duncor Enterprises Inc. represents the total cost for 2021 based on the estimated quantities specified in the RFQ. Under the terms of the contract, the City will pay the unit rate specified for each item bid and is not bound to any specific quantities. The quote from Duncor Enterprises Inc. was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

Sufficient funding for costs associated with Cooks Mills Road Rehab under this contract in the estimated amount of \$52,860 is available in Capital Project No. 4009RD – Cooks Mills Road Rehab. The actual quantity and value of any additional work requested will vary based on operational requirements and budget availability. The Roads department will ensure that the quantity and value of provisional work requested does not exceed the funding allocated in any associated capital projects.

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## Corporate Strategic Plan

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|--|--|
| <input type="checkbox"/> Natural North and Near                | <input type="checkbox"/> Economic Prosperity     |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government |  |

## Specific Objectives

Maintain infrastructure across the city in a good state of repair.

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## Options Analysis

1. That City Council approves the award of a contract to Duncor Enterprises Inc. based on the unit rates specified in their bid for RFQ 2021-21, for road surface treatment on Cooks Mills Road and other rural roads, for a term ending December 31, 2021.
2. Do not award a contract. This option is not recommended because, without the second lift of surface treatment, Cook's Mill Road will prematurely fail, resulting in additional unnecessary maintenance or replacement costs.

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## Recommended Option

That City Council approves the award of a contract to Duncor Enterprises Inc. based on the unit rates specified in their bid for RFQ 2021-21, for road surface treatment on Cooks Mills Road and other rural roads, for a term ending December 31, 2021.

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Respectfully submitted,

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Mary-Ann Kotylak  
Purchasing Manager

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Scott Franks  
Manager of Road Traffic & Landfill  
Operations

We concur in this report and recommendation.

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Domenic Schiavone  
Director Public Works & Parks

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Margaret Karpenko, CPA, CMA  
Chief Financial Officer/Treasurer

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David Euler, P.Eng., PMP  
Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks

Title: Manager of Road Traffic & Landfill Operations