



## City of North Bay Report to Council

Report No: CSBU 2021-17

Date: March 11, 2021

Originator: Beverley Hillier, Manager, Planning & Building Department

Business Unit:  
Community Services

Department:  
Planning & Building Department

Subject: Staff Appointments under Building By-law 2018-53

Closed Session: yes ☐ no ☒

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### Recommendation

That Council authorizes an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2021-17 by Beverley Hillier dated March 11, 2021.

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### Background

Council adopted By-law 2018-53 on August 14, 2018. The *Building Code Act, 1992*, SO 1992, c 23 requires that Council appoint the Chief Building Official and various inspectors as necessary to regulate and enforce the provisions of the Act.

Curtis Livingstone joined the City of North Bay in a contract position and was appointed as the City's Chief Building Official. Mr. Livingstone's last day of employment with the City of North Bay will be March 25, 2021.

As a result of this departure Aaron Lott will be taking over the role of Chief Building Official on an interim basis.

In addition to the appointment of Aaron Lott as the Chief Building Official the By-law is being amended to appoint Gerald Moore and Barbara Mcony as Building Officials for the purpose of conducting plan examination on behalf of the City. The City has entered into an as required Plan Review Agreement with RSM Building Consultants. Mr. Moore and Ms. Mcony will conduct plan review on behalf of the City on an as needed basis.

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## Financial/Legal Implications

N/A

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### Corporate Strategic Plan

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|--|---|
| <input type="checkbox"/> Natural North and Near                | <input checked="" type="checkbox"/> Economic Prosperity     |
| <input type="checkbox"/> Affordable Balanced Growth            | <input checked="" type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government |   |

### Specific Objectives

- Promote and support public and private sector investment
- Work with community stakeholders to enhance safety and integration throughout the City

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## Options Analysis

### Option 1:

That Council authorizes an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2021-17 by Beverley Hillier dated March 11, 2021.

The amendment to By-Law 2018-53 confirms the appointments as required under the Act.

### Option 2:

That Council not confirms the appointments.

This option is not recommend as Council is required to appoint the staff necessary to regulate and enforce the provisions of the Act and Building Code.

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## Recommended Option

That Council authorize an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2021-17 by Beverley Hillier dated March 11, 2021.

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Respectfully submitted,

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Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

**We concur with this report and recommendations.**

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Name: Ian Kilgour, RPP  
Title: Director Community Development & Growth

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Name: David Euler, P. Eng.  
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Beverley Hillier, Manager, Planning & Building Services