



City of North Bay Report to Council

Report No: CORP 2021-18

Date: February 12, 2021

Originator: Mary-Ann Kotylak / Scott Franks

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2021-06 Landscaping Services

Closed Session: yes ☐ no ☒

Recommendation

That City Council approves the award of a contract to Canor Construction Inc., based on the unit rates specified in their bid for RFQ 2021-06 Landscaping Services for the provision of those services, for a term of three years, with an option in favour of the City to extend the agreement for one additional term of up to one year.

Background

The City contracts out landscaping restoration. This work is typically a result of water and wastewater repairs, ditching, sidewalk replacements and curb replacements. The contract is also used to complete restoration for in-house Public Works Capital projects. The work generally includes hydroseeding, sodding, interlock brick replacement and retaining walls.

Financial/Legal Implications

A formal bid request, which closed February 1, 2021, was administered by the Purchasing Department and was publically advertised in accordance with the City's Purchasing By-Law 2013-200. Three quotes were evaluated by the Purchasing Manager and the Manager of Road Traffic & Landfill Operations. The evaluation considered the company's ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Canor Construction Inc.	\$789,750.00
2	2200850 Ontario Inc. o/a Dava Contracting	\$826,950.00
3	Kinetic Construction	*

* Respondents marked with an asterisk failed to meet the mandatory submission requirements

The bid price of \$789,750.00 (plus HST) from Canor Construction Inc. represents a total cost over the initial three-year term based on the estimated quantities specified in the RFQ. Under the terms of the contract, the City will pay the unit rate specified for each item bid and is not bound to any specific quantities.

The quote from Canor Construction Inc. was the lowest bid that met all the mandatory technical requirements and provides the best overall value to the City. Their bid is considered fair and reasonable.

The actual quantity and value of the work requested will vary based on operational requirements and budget availability. Funding for landscaping services provided under this contract is managed within the operating and capital budgets of various departments. Operational departments will ensure that the quantity and value of work requested does not exceed the funding allocated in the following:

- 2021 Infrastructure and Operations Operating Budget;
- 2021 Water and Wastewater Operating Budget; and
- Any associated capital projects.

Sufficient funding will continue to be requested in future years.

Corporate Strategic Plan

- | | |
|--|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

1. That City Council approves the award of a contract to Canor Construction Inc., based on the unit rates specified in their bid for RFQ 2021-06 Landscaping Services for the provision of those services, for a term of three years, with an option in favour of the City to extend the agreement for one additional term of up to one year.

2. Do not award a contract. This option is not recommended because this service is necessary to return areas of work back to safe and previously existing conditions.
-

Recommended Option

That City Council approves the award of a contract to Canor Construction Inc., based on the unit rates specified in their bid for RFQ 2021-06 Landscaping Services for the provision of those services, for a term of three years, with an option in favour of the City to extend the agreement for one additional term of up to one year.

Respectfully submitted,

Mary-Ann Kotylak
Purchasing Manager

Scott Franks
Manager of Road Traffic & Landfill
Operations

We concur in this report and recommendation.

Domenic Schiavone
Director Public Works & Parks

Margaret Karpenko, CPA, CMA
Chief Financial Officer/Treasurer

David Euler, P.Eng., PMP
Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks

Title: Manager of Road Traffic & Landfill Operations