



**Regular Meeting of Council  
AGENDA**

**Tuesday, September 2, 2025, 6:30 p.m.**

**Council Chambers**

**City Hall - 200 McIntyre Street East, North Bay, ON**

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- 1. Declaration of Pecuniary Interest and the General Nature Thereof**
- 2. Public Presentations**
  - 2.1 Dave Mendicino. Chair of Cassellholme Board, Jim Bruce Member of Cassellholme Board, Mayor of East Ferris Rick Champagne  
Re: Assets of Castle Arms and Castle Arms Management
- 3. Public Meeting Minutes**
  - Monday, August 11, 2025;
  - Tuesday, August 12, 2025; and
  - Thursday, August 14, 2025
- 4. Motion for Reconsideration**
- 5. Committee Reports**
  - 5.1 Proposed Zoning By-Law Amendment by Tulloch Engineering on behalf of various property owners - Kenreta Drive
  - 5.2 2025 Centennial Celebration and Budget Update
  - 5.3 2024 Report on Investment Activity
  - 5.4 2024 Municipal Accessibility Advisory Committee Annual Report
- 6. Correspondence**
  - 6.1 2026 Municipal Election - Appointment of Compliance Audit Committee  
Prepared by: Karen McIsaac and Veronique Hie  
Date of Report: September 2, 2025  
Report No. CORP 2025-56
  - 6.2 2026 Municipal Election - Lame Duck Council Restricted Acts of Council after Nomination Day  
Prepared by: Karen McIsaac and Veronique Hie  
Date of Report: September 2, 2025  
Report No. CORP 2025-57
  - 6.3 2026 Municipal Election - Question on the Ballot



Prepared by: Karen McIsaac and Veronique Hie  
Date of Report: September 2, 2025  
Report No. CORP 2025-58

6.4 2026 Municipal Election - Recount Policy

Prepared by: Karen McIsaac and Veronique Hie  
Date of Report: September 2, 2025  
Report No. CORP 2025-59

6.5 Amendment to Road Closure Approval - 260 Ross Drive

Prepared by: Peter Carello  
Date of Report: August 20, 2025  
Report No. CSBU 2025-056

6.6 City of North Bay and North Bay Police Services 9-1-1 Agreement and City of North Bay and Bell Canada Next Generation 9-1-1 Authority Service Agreement

Prepared by: Peter Leckie  
Date of Report: August 19, 2025  
Report No. CORP 2025-088

6.7 Request for Quote 2025-022 - Sidewalk and Concrete Construction

Prepared by: Lori Jackson and Scott Franks  
Date of Report: August 22, 2025  
Report No. CORP 2025-086

7. **By-Laws for Consideration**

By-Law No. 2025-76 to rezone certain lands on Kenreta Drive (Flumerfelt, Lang-Flumerfelt, MacWhirter, Herald, 2555897 Ontario Inc. and Laurentian Heights Limited. – 59, 61, 67, 71, 75, 79, 83, 87, 91 and 95 Kenreta Drive and an Unaddressed lot on Kenreta Drive (Future Baxter Court)).

By-Law No. 2025-77 to designate a Site Plan Control Area on certain lands on Kenreta Drive (Flumerfelt, Lang-Flumerfelt, MacWhirter, Herald, 2555897 Ontario Inc. and Laurentian Heights Limited. – 59, 61, 67, 71, 75, 79, 83, 87, 91 and 95 Kenreta Drive and an Unaddressed lot on Kenreta Drive (Future Baxter Court)).

By-Law No. 2025-78 to authorize the execution of An Agreement between The Corporation of the City of North Bay and The North Bay Police Services Board re: 9-1-1 Services.

By-Law No. 2025-79 to authorize the execution of the Next Generation 9-1-1 Authority Service Agreement between the Corporation of the City of North Bay and Bell Canada.

8. **Motions**

8.1 Castle Arms

9. **In-Camera Correspondence**



9.1 Closed Minutes

10. Giving Notice (Notice of Motion)

11. Confirmatory By-Law

By-Law No. 2025-75 to confirm proceedings of the Regular Meeting of Council held on September 2, 2025.

12. Adjournment



**August 11, 2025, 5:30 p.m.****Council Chambers****City Hall - 200 McIntyre Street East, North Bay, ON**

Members Present: Mayor Chirico, Councillor Horsfield, Councillor Inch, Councillor Mallah, Councillor King, Councillor Lowery, Councillor Bain, Councillor Gardiner, Councillor Vrebosch, Councillor Mitchell

Members Absent: Councillor Mayne

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**Community Services Committee****Public Meetings Pursuant to the *Planning Act*:**

CS 2025-08: Report from Peter Carello dated July 25, 2025 re: Proposed Zoning By-Law Amendment application by Tulloch Engineering on behalf of 2628985 Ontario Inc. - 1650 Main Street West.

Councillor Mallah read the draft recommendation for the Committee's consideration.

The Deputy City Clerk advised that notice of the meeting was given by prepaid first class mail on the 17th day of July, 2025 to all owners of property within 120 metres of the subject property and by the posting of a placard on the subject property.

Peter Carello explained the purpose of the Zoning By-Law amendment.

Councillor Mallah asked for public presentations in support or objecting to the Zoning By-Law amendment.

**Presentation:**

Steve McArthur, Senior Planner, Tulloch North Bay

- Want to clarify a few things with regards to our clients' operation. They intend to use the bottom floor for processing, the upper floor for retail/wholesale uses and that is the reason for the request to increase.
- Aware of the watercourse under there and with no changes to the exterior of the building, there was no impact.
- There is a setback from the zone and then there's the former CN rail line so there is a significant distance, similar to Walmart receiving and the homes on Kingsway Avenue.
- Property is subject to Site Plan Control so any concerns can be addressed through that.

**Direction:** Committee Report be brought forward to Council.



CS 2025-07: Report from Peter Carello dated July 23, 2025 re: Proposed Zoning By-Law Amendment application by Tulloch Engineering on behalf of property owners - 59, 61, 67, 71, 75, 7, 83, 87, 91 & 95 Kenreta Drive and Unaddressed Lot on Kenreta Drive

Councillor Mallah read the draft recommendation for the Committee’s consideration.

The Deputy City Clerk advised that notice of the meeting was given by prepaid first class mail on the 18th day of July, 2025 to all owners of property within 120 metres of the subject property and by the posting of a placard on the subject property.

Peter Carello explained the purpose of the Zoning By-Law amendments.

Councillor Mallah asked for public presentations in support of or objecting to the Official Plan and Zoning By-Law amendments.

**Presentations:**

Steve McArthur, Senior Planner, Tulloch North Bay

- This is a flat area with not much of a slope
- Applicants are the owners of directly abutting lots, they are the ones affected and this is their wish.
- This gives opportunity for better and maybe bigger builds.
- Subject to Site Plan Control.

John Wallace, Laurentian Heights

- This will match the current zoning to the east and west
- The lots are all shallow in scope therefore less impact on the view

**Direction:** Committee Report be brought forward to Council.

CS 2025-05: Report from Ian Kilgour and Melinda Fry dated June 5, 2025 re: 2025 Centennial Celebration and Budget Update

**Direction:** Committee Report be brought forward to Council.

**General Government Committee**

GG 2025-07: Report from Laura Boissonneault dated June 1, 2025 re: 2024 Report on Investment Activity.

**Direction:** Committee Report be brought forward to Council.



**Infrastructure and Operations Committee**

No Items Addressed.

Special Committee Meeting of Council adjourned at 6:59 p.m.

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Mayor Peter Chirico

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Deputy City Clerk Veronique Hie



**August 12, 2025, 6:30 p.m.****Council Chambers****City Hall - 200 McIntyre Street East, North Bay, ON**

Members Present: Mayor Chirico, Councillor Horsfield, Councillor Inch,  
Councillor Mallah, Councillor King, Councillor Lowery,  
Councillor Bain, Councillor Gardiner, Councillor Vrebosch,  
Councillor Mayne, Councillor Mitchell

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**General Government Committee**

GG-2025-06: Report from Adam Curran dated June 5, 2025 re: 2024 Municipal  
Accessibility Advisory Committee (MAAC) Annual Report

**Conflict of Interest:**

Councillor Bain declared a conflict of interest on this matter "due  
to my wife's blindness".

Direction: Committee Report be brought forward to Council.

**Community Services Committee**

No Items Addressed.

**Infrastructure and Operations Committee**

No Items Addressed.

Committee Meeting of Council adjourned at 6:47 p.m.

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Mayor Peter Chirico

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Deputy City Clerk Veronique Hie



**Special Meeting of City Council**  
**Minutes**

**August 14, 2025, 12:00 p.m.**  
**Mayor's Boardroom - 5th Floor**  
**City Hall - 200 McIntyre Street East, North Bay, ON**

Members Present: Mayor Chirico, Councillor Horsfield, Councillor Mallah,  
Councillor Bain, Councillor Gardiner, Councillor Mayne,  
Councillor Mitchell

Members Absent: Councillor Inch, Councillor King, Councillor Lowery,  
Councillor Vrebosch

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- 1. Declaration of Pecuniary Interest and the General Nature Thereof**
- 2. Public Presentations**
- 3. Public Meeting Minutes**
- 4. Motion for Reconsideration**
- 5. Committee Reports**
- 6. Correspondence**

6.1 Canadian Forces Snowbirds Flyover - August 27, 2025

**Res. # 2025-286**

Moved by Councillor Mallah

Seconded by Councillor Horsfield

That Council authorize Mayor Chirico to sign a Letter of Support for the Canadian Forces Snowbirds Demonstration Team to fly over the City of North Bay on August 27, 2025, at no lower than 500 feet above ground level.



Carried

- 7. By-Laws for Consideration**
- 8. Motions**
- 9. In-Camera Correspondence**
- 10. Giving Notice (Notice of Motion)**
- 11. Confirmatory By-Law**

**Res. # 2025-287**

Moved by Councillor Mayne  
Seconded by Councillor Gardiner

That the following by-law be read a first and second time:

By-Law No. 2025-73 to confirm proceedings of the Special Meeting of Council held August 14, 2025.

Carried

**Res. # 2025-288**

Moved by Councillor Mayne  
Seconded by Councillor Gardiner

That the following by-law be read a third time and passed:

By-Law No. 2025-73 to confirm proceedings of the Special Meeting of Council held August 14, 2025.

Carried

**12. Adjournment**

**Res. # 2025-289**

Moved by Councillor Mitchell  
Seconded by Councillor Bain

That this Regular Meeting of Council do now adjourn at 12:04 p.m.



Carried

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Mayor Peter Chirico

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Deputy City Clerk Veronique Hie



## **Community Services Committee Report No. 2025-11**

September 2, 2025

To The Council  
Of The Corporation  
Of The City Of North Bay

Your Worship and Councillors:

The Community Services Committee presents Report No. 2025-11 and recommends:

1. "That Council approve the proposed Zoning By-Law Amendment by Tulloch Engineering on behalf of property owners, George Flumerfelt, Girtrude Lang-Flumerfelt, Colin MacWhirter, Vanessa Herald, 2555897 Ontario Inc. and Laurentian Heights Limited for the properties known as 59, 61, 67, 71, 75, 79, 83, 87, 91 and 95 Kenreta Drive and an Unaddressed lot on Kenreta Drive (Future Baxter Court) in the City of North Bay to rezone the properties legally described in Appendix A to Report to Council No. 2025-045 dated July 23, 2025 from Peter Carello from a "Residential First Density Special No. 53 (R1 Sp.53)" zone to a "Residential First Density (R1)" zone; and
2. That the subject properties be placed under Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O., 1990 as amended."

All of which is respectfully submitted.



**Community Services Committee Report No. 2025-12**

September 2, 2025

To The Council  
Of The Corporation  
Of The City Of North Bay

Your Worship and Councillors:

The Community Services Committee presents Report No. 2025-12 and recommends:

“That Council receive Report to Council CSBU-2025-037 from Ian Kilgour and Melinda Fry dated June 5, 2025 re: 2025 Centennial Celebration and Budget Update for information purposes.”

All of which is respectfully submitted.



**General Government Committee Report No. 2025-13**

September 2, 2025

To The Council  
Of The Corporation  
Of The City Of North Bay

Your Worship and Councillors:

The General Government Committee presents Report No. 2025-13 and recommends:

“That Council receive Report to Council CORP-2025-055 from Laura Boissonneault dated June 1, 2025 re: 2024 Report on Investment Activity for information purposes.”

All of which is respectfully submitted.



**General Government Committee Report No. 2025-14**

September 2, 2025

To The Council  
Of The Corporation  
Of The City Of North Bay

Your Worship and Councillors:

The General Government Committee presents Report No. 2025-14 and recommends:

“That:

1. the 2024 Municipal Accessibility Advisory Committee (MAAC) Annual Report be noted and filed; and
2. the Municipal Accessibility Advisory Committee be thanked for their work.”

All of which is respectfully submitted.



## 6.1

North Bay, ON

September 2, 2025

**Subject:** Report from Karen McIsaac and Veronique Hie dated September 2, 2025 re  
2026 Municipal Election – Appointment of Compliance Audit Committee

**File No.****Res.** 2025 - \_\_\_\_\_**Moved by Councillor:** \_\_\_\_\_**Seconded by Councillor:** \_\_\_\_\_

That:

1. Council appoint a Compliance Audit Committee in accordance with the *Municipal Elections Act*; and
2. the City Clerk be authorized to advertise for applications for citizen appointments to the Compliance Audit Committee.

Carried

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Carried as amended

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Lost

☐

Conflict \_\_\_\_\_

Endorsement of Chair \_\_\_\_\_

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

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Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_



## **City of North Bay Report to Council**

Report No: CORP-2025-056

Date: September 2, 2025

Originator: Karen McIsaac, City Clerk and Véronique Hie, Deputy City Clerk

Business Unit:

Department:

Corporate Services

Clerks Department

Subject: 2026 Municipal Election – Appointment of Compliance Audit Committee

Closed Session: yes ☐ no ☒

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### **Recommendation**

That:

1. Council appoint a Compliance Audit Committee in accordance with the *Municipal Elections Act*; and
2. the City Clerk be authorized to advertise for applications for citizen appointments to the Compliance Audit Committee.

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### **Background**

Voting Day for a regular municipal election is the 4<sup>th</sup> Monday in October of the election year. In 2026 Voting Day is Monday, October 26, 2026.

Section 88.37(1) of the *Municipal Elections Act* requires that each council or local board must establish a Compliance Audit Committee. The Committee is to be established before October 1<sup>st</sup> of an election year.

The Committee must have a minimum of 3 members and a maximum of 7 members and serves for the same term as the council or local board. The Committee shall not include employees or officers of a municipality or local board; members of the council or local board; persons who are candidates in the election for which the Committee is established; or any persons who are registered third parties in the municipality in the election for which the committee is established.

Under provisions of the *Act* there are limits on campaign expenses for a municipal election and candidates are required to file financial statements. Any elector, who believes on reasonable grounds that a



candidate has contravened the provision of the *Act* relating to election campaign finances, can apply for a compliance audit of the candidate's election campaign finances. The application for a compliance audit must be made in writing to the Clerk within 90 days of the filing of financial statements by the candidate.

Within 30 days of receiving an application the Committee must consider the application and decide whether it should be granted or rejected.

The role of the Compliance Audit Committee (the "CAC") is to receive and make decisions on applications for compliance audits of candidates' and registered third party election campaign finances and any by-elections during a Council's Term. The CAC is also responsible for reviewing reports submitted to the CAC by the Clerk with respect to any contributor who appears to have contravened any of the contribution limits to a candidate's election campaign or to a registered third-party election campaign. The powers and functions are in accordance with the *Act*.

The Committee has the authority:

- to grant or reject a compliance audit application,
- to appoint an auditor to conduct the audit where the application is granted and to receive the results,
- to commence legal proceedings against the candidate for any apparent contravention within 30 days of receiving the auditor's report,
- to commence legal proceedings against a registered third party for any apparent contravention of contributors, and
- make a finding whether or not there were reasonable grounds for making the application if the auditor's report concludes that the candidate did not appear to have contravened a provision of the *Act* relating to their campaign expenses.

In accordance with Section 88.37(6) of the *Act* the Clerk of the municipality or the secretary of the local board may establish administrative practices and procedures for the committee and shall carry out any of the duties required under the *Act* to implement the Committee's decision.

Compliance Audit Committee members should possess an in-depth knowledge of the campaign finance rules of *Act* so that they can make independent decisions on the merits of an application. As the Committee would operate as a quasi-judicial committee, prior experience on a committee or task force would be an asset.

The Compliance Audit Committee appointed for the 2018 Election heard one application under the *Act*. The Compliance Audit Committee appointed for the 2022 Election did not hear any applications under the *Act*.

This report is being submitted at this time in order that the application process can begin early in the campaign period, which commences on May 1, 2026.



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## Financial/Legal Implications

Under section 88.37(7) of the *Municipal Elections Act* the municipality or local board is responsible for any costs related to performing the audit.

The Compliance Audit Committee's administrative expenses would be funded from the Municipal Election Operating Budget.

In keeping with Council's previous decision, it is recommended that all appointments be on a volunteer basis and no compensation will be paid.

There are no legal implications.

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## Corporate Strategic Plan

- |   |  |
|---|--|
| <input type="checkbox"/> Natural North and Near                           | <input type="checkbox"/> Economic Prosperity     |
| <input type="checkbox"/> Affordable Balanced Growth                       | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government |  |

## Specific Objectives

Ensure continuous improvement of governance.

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## Options Analysis

Option 1: That Council appoint a Compliance Audit Committee in accordance with the *Municipal Elections Act*.

This is the recommended option.

Option 2: That Council not appoint a Compliance Audit Committee in accordance with the *Municipal Elections Act*.

Pursuant to section 88(37).1 of the *Municipal Elections Act* Council must appoint a Compliance Audit Committee.

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## Recommended Option

That:

1. Council appoint a Compliance Audit Committee in accordance with the *Municipal Elections Act*; and
2. The City Clerk be authorized to advertise for applications for citizen appointments to the Compliance Audit Committee.

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Respectfully submitted,



Name: Karen McIsaac, Dipl. M.A.  
Title: City Clerk

Name: Veronique Hie  
Title: Deputy City Clerk

**I concur with this report and recommendation**

Name: Peter E.G. Leckie, B.A. (Hons.), LL.B.  
Title: City Solicitor

Name: John Severino, P.Eng., MBA  
Title: Chief Administrative Officer

Personnel designated for continuance:  
Name: Veronique Hie  
Title: Deputy City Clerk



North Bay, ON

September 2, 2025

**Subject:** Report from Karen McIsaac and Veronique Hie dated September 2, 2025 re  
2026 Municipal Election – Lame Duck Council Restricted Acts of Council after  
Nomination Day

**File No.****Res.** 2025 - \_\_\_\_\_**Moved by Councillor:** \_\_\_\_\_**Seconded by Councillor:** \_\_\_\_\_

That Council receive Report to Council CORP 2025-57, being a report respecting  
restrictions on the powers of City Council during the 2026 municipal election period, from  
Karen McIsaac and Véronique Hie dated September 2, 2025, for information purposes.

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Carried

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Carried as amended

☐

Lost

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Conflict \_\_\_\_\_

Endorsement of Chair \_\_\_\_\_

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

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Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_



## City of North Bay Report to Council

Report No: CORP-2025-057

Date: September 2, 2025

Originator: Karen McIsaac, City Clerk and Véronique Hie, Deputy City Clerk

Business Unit:

Department:

Corporate Services

Clerks Department

Subject: 2026 Municipal Election – Lame Duck Council Restricted Acts of Council After Nomination Day

Closed Session: yes ☐ no ☒

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### Recommendation

That Council receive Report to Council CORP 2025-57, being a report respecting restrictions on the powers of City Council during the 2026 municipal election period, from Karen McIsaac and Véronique Hie dated September 2, 2025 for information purposes.

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### Background

Section 275 of the *Municipal Act, 2001* sets out restricted acts after Nomination Day (Friday, August 21, 2026) as follows:

“275.(1) **Restricted acts** – The council of a local municipality shall not take any action described in subsection (3) after the first day during the election for a new council on which it can be determined that one of the following applies to the new council that will take office following the election:

1. If the new council will have the same number of members as the outgoing council, the new council will include less than three-quarters of the members of the outgoing council.”

“(2) **Basis for determination** – If a determination under subsection (1) is made,

- (a) after nomination day but before voting day, the determination shall be based on the nominations to the new council that have been certified and any acclamations made to the new council; or
- (b) after voting day, the determination shall be based on the declaration of the results of the election including declarations of



election by acclamation.”

- (3) **Restrictions** – The actions referred to in subsection (1) are,
- (a) the appointment or removal from office of any officer of the municipality;
  - (b) the hiring or dismissal of any employee of the municipality;
  - (c) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of the disposal; and
  - (d) making any expenditures or incurring any other liability which exceeds \$50,000.”
- (4) **Exception** – Clauses (3) (c) and (d) do not apply if the disposition or liability was included in the most recent budget adopted by the council before nomination day in the election.
- (4.1) **Emergencies** – Nothing in this section prevents a municipality taking any action in the event of an emergency.

#### Other Council Acts and Powers?

If the restricted acts provision is triggered, except for the acts noted above, all the usual acts and powers of City Council continue until the new Council takes office.

If the restricted acts provision is **not** triggered, all of the usual acts and powers of City Council continue until the new Council takes office on November 17, 2026.

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### **Financial/Legal Implications**

As set out in the Background section above.

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### **Corporate Strategic Plan**

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|---|--|
| <input type="checkbox"/> Natural North and Near                           | <input type="checkbox"/> Economic Prosperity     |
| <input type="checkbox"/> Affordable Balanced Growth                       | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government |  |

### **Specific Objectives**

Ensure continuous improvement of governance and administration

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### **Options Analysis**

Option 1: That Council receive Report to Council 2025-57 for information purposes.  
This is the recommended option.

Option 2: That Council not receive Report to Council 2025-57 for



information purposes.  
This is not the recommended option.

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**Recommended Option**

That Council receive Report to Council CORP 2025-57, being a report respecting restrictions on the powers of City Council during the 2026 municipal election period, from Karen McIsaac and Véronique Hie dated September 2, 2025, for information purposes.

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Respectfully submitted,

Name: Karen McIsaac, Dipl. M.A.  
Title: City Clerk

Name: Veronique Hie  
Title: Deputy City Clerk

**I concur with this report and recommendation**

Name: Peter E.G. Leckie, B.A. (Hons.), LL.B.  
Title: City Solicitor

Name: Margaret Karpenko, CPA, CMA  
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng., MBA  
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Veronique Hie  
Title: Deputy City Clerk



**Subject:** Report from Karen McIsaac and Veronique Hie dated September 2, 2025 re  
2026 Municipal Election – Question on the Ballot

**File No.**

**Res.** 2025 - \_\_\_\_\_

**Moved by Councillor:** \_\_\_\_\_

**Seconded by Councillor:** \_\_\_\_\_

That Council receive Report to Council CORP 2025-58 Re: 2026 Municipal Election -  
Question on the Ballot from Karen McIsaac and Véronique Hie dated September 2, 2025,  
for information purposes only.

Carried

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Carried as amended

☐

Lost

☐

Conflict \_\_\_\_\_

Endorsement of Chair \_\_\_\_\_

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

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Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_



## City of North Bay Report to Council

Report No: CORP-2025-058

Date: September 2, 2025

Originator: Karen McIsaac, City Clerk and Véronique Hie, Deputy City Clerk

Business Unit:

Department:

Corporate Services

Clerks Department

Subject: 2026 Municipal Election – Question on the Ballot

Closed Session: yes ☐ no ☒

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### Recommendation

That Council receive Report to Council CORP 2025-58 Re: 2026 Municipal Election - Question on the Ballot from Karen McIsaac and Véronique Hie dated September 2, 2025, for information purposes only.

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### Background

The 2026 Municipal and School Board Elections will be held on Monday, October 26, 2026.

Section 8 of the *Municipal Elections Act* (MEA), 1996 provides that a municipal Council may pass a By-Law to submit a question to the electors or a by-law requiring elector assent. This By-Law shall be passed on or before March 1 in the year of a regular election.

While it may appear to be a long time away, there are processes that must be followed; not least of which is whether or not Council has considered their option to place a question on the ballot. If Council does, there are rules to follow. Reports and financial calculations will need to be prepared and presented on the matter and the more time that the Council has the better.

A question on the ballot must concern a matter within the jurisdiction of the municipality and **may not** concern a matter which has been prescribed by the Minister as a matter of provincial interest. Matters of provincial interest are matters where:

- the municipality requires an action by the provincial government in order to implement the results of the question;



- the municipality does not have the authority to implement all aspects of the results of the question;
- the question involves casinos and charities (as defined in the *Ontario Lottery and Gaming Corporations Act, 1999*); or
- the question involves municipal restructuring.

It is recommended that Council consider the following when deciding on whether or not to have a question placed on the ballot:

- the impact on voter turnout;
- the costs of including a question on the ballot – public notice, public meeting, communication to the public;
- costs if the decision is binding; and
- the method of implementing the decision if it is binding.

Before a municipality decides to place a question on the ballot, it must first determine if the implementation of the question is within the municipality's jurisdiction. If the answer is "no", then the municipality cannot proceed.

The question must be clear, concise and neutral and must be capable of being answered by a "yes" or "no". Before passing the by-law directing the submission of a question to the electors, Council must hold a public meeting to consider the matter for which the Clerk shall provide at least 10 days' notice to the public and to the Minister of Municipal Affairs and Housing (the Minister).

Within 15 days of the passing of the by-law, the Clerk must provide notice of the passage of the by-law, which must include the wording of the question in addition to a clear, concise and neutral description of the consequences of the question if it is approved or rejected. This notice is given to the public and to the Minister. In addition, an estimate of the costs, if any, that the municipality may incur in implementing the results of the question must be included in the notice as well as a description of the legislative right to appeal and the last day for filing a notice of appeal.

The Minister, or any other person or entity, may appeal the by-law within 20 days of the notice on the grounds that it is either: (1) not clear, concise and neutral or (2) it is incapable of being answered in the affirmative or negative. These are the only grounds for appeal. Appeals are addressed to the Chief Electoral Officer of the Province of Ontario and filed through the Clerk who is required to forward these notices and any other information or material required within 15 days of the final filing date.

The Chief Electoral Officer is then required to hold a hearing within 60 days of receiving the notices of appeal to determine whether the appeals should be dismissed or allowed in whole or in part. If the Chief Electoral Officer allows the appeal in whole or in part, the Chief Electoral Officer may make an order amending the By-Law or directing the municipality to amend the By-Law.



The process is illustrated on the attached Schedule "A".

Results of the question are binding if at least 50% of the eligible electors vote on the question and of those, more than 50% of the votes are in favour of those results.

If the results are binding and the "affirmative" received the majority of the votes, the municipality is required to do everything in its power to implement the results in a timely manner. This action must be taken between 14 and 180 days after Voting Day.

There are exceptions to implementing a binding question. Conditions under other legislation must be observed prior to implementing a binding question. For example, if there was a binding "yes" vote to build a community centre and a zoning amendment was required, all legislation dealing with the zoning changes would have to be complied with. Implementation can be delayed or cancelled if conditions substantially change. For example, if there was a binding "yes" to build a community centre and the municipality experiences substantial financial difficulties, the municipality has the option not to proceed.

If the results are binding and the "negative" received the majority of the votes, the municipality shall not do anything to implement the matter for a period of 4 years following Voting Day.

---

### **Financial/Legal Implications**

Financial and/or legal implications would need to be determined if Council decided to place a Question on the Ballot.

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### **Corporate Strategic Plan**

- |   |  |
|---|--|
| <input type="checkbox"/> Natural North and Near                           | <input type="checkbox"/> Economic Prosperity     |
| <input type="checkbox"/> Affordable Balanced Growth                       | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government |  |

### **Specific Objectives**

Ensure continuous improvement of governance and administration.

---

### **Options Analysis**

Option 1: That Council receive Report to Council CORP 2025-58 for information purposes.

This is the recommended option.

Option 2: That Council not receive Report to Council CORP 2025-58 for information purposes.



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This is not the recommended option.

---

### **Recommended Option**

That Council receive Report to Council CORP 2025-58 Re: 2026 Municipal Election - Question on the Ballot from Karen McIsaac and Véronique Hie dated September 2, 2025, for information purposes only.  
Respectfully submitted,

Name: Karen McIsaac, Dipl. M.A.  
Title: City Clerk

Name: Veronique Hie  
Title: Deputy City Clerk

### **I concur with this report and recommendation**

Name: Peter E.G. Leckie, B.A. (Hons.), LL.B.  
Title: City Solicitor

Name: John Severino, P.Eng., MBA  
Title: Chief Administrative Officer

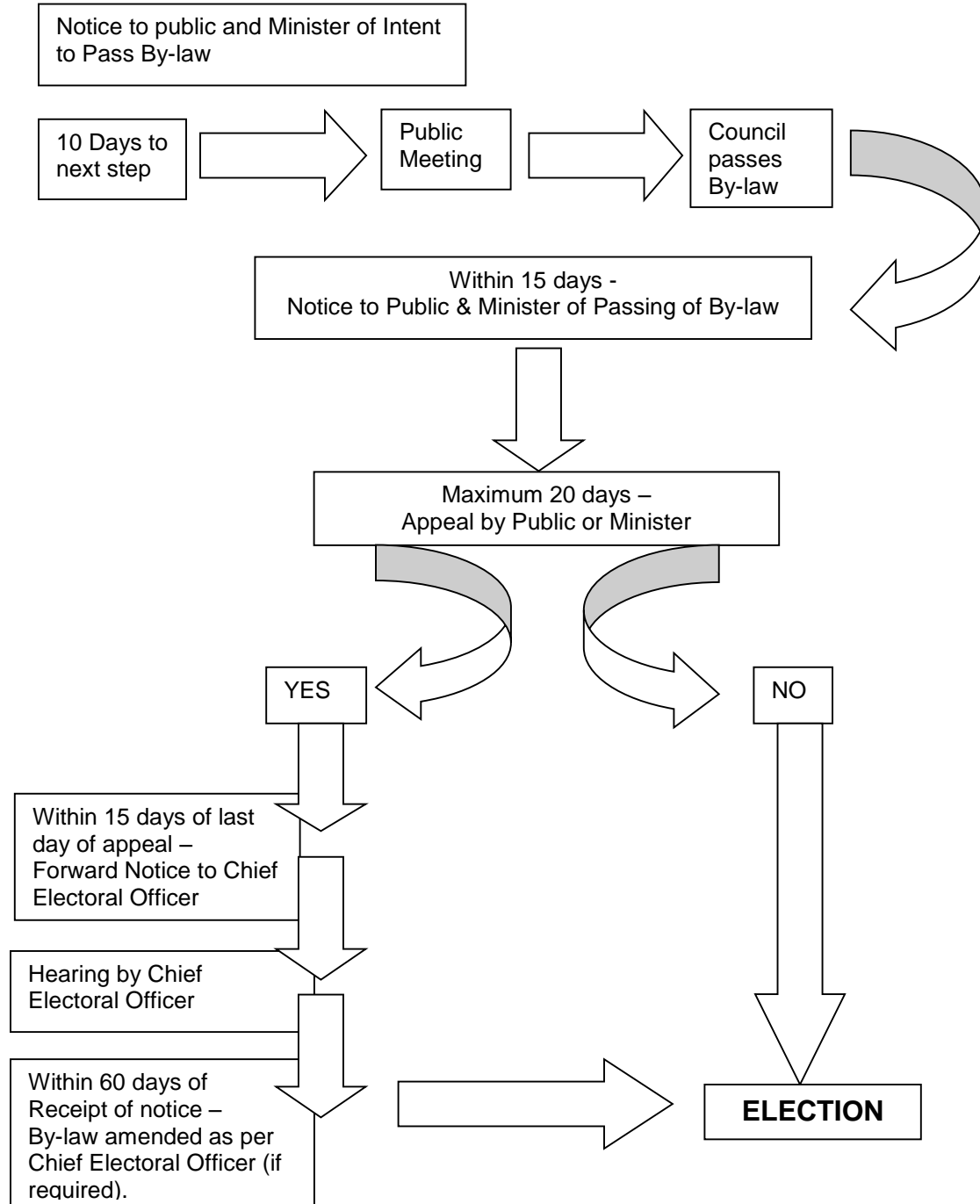
Personnel designated for continuance:  
Name: Veronique Hie  
Title: Deputy City Clerk

Attachment: Schedule "A"



## **SCHEDULE "A"**

The following illustrates the process for a submission of a by-law or question:





**Subject:** Report from Karen McIsaac and Veronique Hie dated September 2, 2025 re  
2026 Municipal Election – Recount Policy

**File No.**

**Res.** 2025 - \_\_\_\_\_

**Moved by Councillor:** \_\_\_\_\_

**Seconded by Councillor:** \_\_\_\_\_

That Council authorize the City Clerk to maintain the existing statutory threshold for recounts, pursuant to section 56 of the *Municipal Elections Act*, for the 2026 Municipal Election.

Carried

☐

Carried as amended

☐

Lost

☐

Conflict \_\_\_\_\_

Endorsement of Chair \_\_\_\_\_

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_



## **City of North Bay Report to Council**

Report No: CORP-2025-059

Date: September 2, 2025

Originator: Karen McIsaac, City Clerk and Véronique Hie, Deputy City Clerk

Business Unit:

Department:

Corporate Services

Clerks Department

Subject: 2026 Municipal Election – Recount Policy

Closed Session: yes ☐ no ☒

---

### **Recommendation**

That Council authorize the City Clerk to maintain the existing statutory threshold for recounts pursuant to section 56 of the *Municipal Elections Act* for the 2026 Municipal Election.

---

### **Background**

The *Municipal Elections Act* (MEA) prescribes that an automatic recount is required if there is a tied vote or upon a court order. In addition, the MEA provides that City Council may adopt a policy by May 1, 2026 that directs the City Clerk to conduct an automatic recount under certain circumstances that departs from the existing statutory threshold.

This report recommends that the existing statutory threshold of a tied-vote be the only circumstance where the City Clerk should be required to hold a recount. At this time, it is not recommended that City Council adopt a policy that departs from this threshold. While a recount policy could be useful in some circumstances, it is more likely that decisions for recounts will be based on the particular facts that arise during the vote. A recount policy cannot anticipate these circumstances.

An example of a problem with a recount policy is as follows: if City Council adopts a recount policy that states if two candidates are within 10 votes of one another then an automatic recount will be held, there may be an occasion that arises where two candidates are within 11 votes of one another. In that scenario, City Council will be faced with whether to depart from their recount policy and may do so in any event regardless of the pre-existence of a policy after the vote.



The MEA permits City Council to order a recount within 30 days after the City Clerk has declared the results of the election even if the votes are not tied or the circumstances are not covered by the recount policy. An eligible elector can also apply to the Superior Court of Justice for an order declaring a recount or to the Minister of Municipal Affairs and Housing can order a recount. There are, therefore, a number of mechanisms already in place that allow for recounts to occur without City Council having to adopt their own recount policy.

---

## **Financial/Legal Implications**

There are no financial or legal implications.

---

## **Corporate Strategic Plan**

- |   |  |
|---|--|
| <input type="checkbox"/> Natural North and Near                           | <input type="checkbox"/> Economic Prosperity     |
| <input type="checkbox"/> Affordable Balanced Growth                       | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government |  |

## **Specific Objectives**

Ensure continuous improvement of governance

---

## **Options Analysis**

Option 1: That the City of North Bay maintain the existing statutory threshold for recounts pursuant to section 56 of the *Municipal Elections Act*.

This is the recommended option.

Option 2: That the City of North Bay adopt its own Recount Policy in relation to the 2026 Municipal Election.

This is not recommended.

---

## **Recommended Option**

That Council authorize the City Clerk to maintain the existing statutory threshold for recounts pursuant to section 56 of the *Municipal Elections Act* for the 2026 Municipal Election.

---

Respectfully submitted,

Name: Karen McIsaac, Dipl. M.A.  
Title: City Clerk



Name: Veronique Hie  
Title: Deputy City Clerk

**I concur with this report and recommendation**

Name: Peter E.G. Leckie, B.A. (Hons.), LL.B.  
Title: City Solicitor

Name: John Severino, P.Eng., MBA  
Title: Chief Administrative Officer

Personnel designated for continuance:  
Name: Veronique Hie  
Title: Deputy City Clerk



**Subject:** Report from Peter Carello dated August 20, 2025 re Amendment to Road Closure Approval – 260 Ross Drive

**File No.**

**Res.** 2025 - \_\_\_\_\_

**Moved by Councillor:** \_\_\_\_\_

**Seconded by Councillor:** \_\_\_\_\_

That:

1. Council rescind Resolution No. 2025-220 passed on June 17, 2025;
2. Council approve the application by Randy Haskins and Mary Ann Harvey to close the lakeshore road allowance, as shown on Schedule "A", attached to Report to Council CSBU 2025-056;
3. the closure of the lakeshore road allowance be subject to the granting of any easements; and
4. the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject lakeshore road allowance.

Carried ☐

Carried as amended ☐

Lost ☐

Conflict \_\_\_\_\_

Endorsement of Chair \_\_\_\_\_

Yeas \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Nays \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_



## **City of North Bay Report to Council**

Report No: CSBU-2025-056

Date: August 20, 2025

Originator: Peter Carello

Business Unit:

Community Services

Department:

Planning & Building Department

Subject: Amendment to Road Closure Approval – 260 Ross Drive

Closed Session: yes ☐ no ☒

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### **Recommendation**

1. That Resolution No. 2025-220 be rescinded;
2. That the application by Randy Haskins and Mary Ann Harvey to close the lakeshore road allowance, as shown on Schedule "A", attached to Report to Council CSBU 2025-056, be approved;
3. That the closure of the lakeshore road allowance be subject to the granting of any easements; and
4. That the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject lakeshore road allowance.

---

### **Background**

The City of North Bay received an application to close and transfer a lakeshore road allowance. City Council approved this request via Report to Council CSBU-2025-036 and Resolution No. 2025-220 on June 17, 2025.

Since that time, it has come to staff's attention that the Schedule attached to Report to Council CSBU-2025-036 did not accurately reflect the lakeshore road allowance that should be closed and transferred as it referenced an abutting parcel of land.

The purpose of this report is to ensure that City Council's authorization to close and transfer the lakeshore road allowance is based upon the correct schedule. To do so, the initial resolution is proposed to be rescinded and the corrected authorization, as outlined in this report, is passed in its place.



There are no other changes to the report that was passed on June 17, 2025. This Report is attached as an Appendix for City Council's reference, with the exception of the original Schedule A (as it inaccurately identifies the subject lands).

---

### **Financial/Legal Implications**

There are no financial implications to the City of North Bay. The legal implications to the City would be the transfer of a parcel of unopened road allowance into private ownership.

---

### **Corporate Strategic Plan**

- |  |   |
|--|---|
| <input type="checkbox"/> Natural North and Near                | <input checked="" type="checkbox"/> Economic Prosperity |
| <input type="checkbox"/> Affordable Balanced Growth            | <input type="checkbox"/> Spirited Safe Community        |
| <input type="checkbox"/> Responsible and Responsive Government |   |

### **Specific Objectives**

- Promote and support public and private sector investment

---

### **Options Analysis**

Option 1:

1. That Resolution No. 2025-220 be rescinded;
2. That the application by Randy Haskins and Mary Ann Harvey to close the lakeshore road allowance, as shown on Schedule "A", attached to Report to Council CSBU 2025-056, be approved;
3. That the closure of the lakeshore road allowance be subject to the granting of any easements; and
4. That the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject lakeshore road allowance.

Option 2:

Not rescind Resolution No. 2025-220 and not to close the unopened lakeshore road allowance.

---

### **Recommended Option**

Option 1 is the recommended option

1. That Resolution No. 2025-220 be rescinded;
2. That the application by Randy Haskins and Mary Ann Harvey to close the lakeshore road allowance, as shown on Schedule "A", attached to Report to Council CSBU 2025-056, be approved;



3. That the closure of the lakeshore road allowance be subject to the granting of any easements; and
4. That the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject lakeshore road allowance.

---

Respectfully submitted,

Name: Peter Carello, MCIP, RPP

Title: Senior Planner, Current Operations

**I concur with this report and recommendation**

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

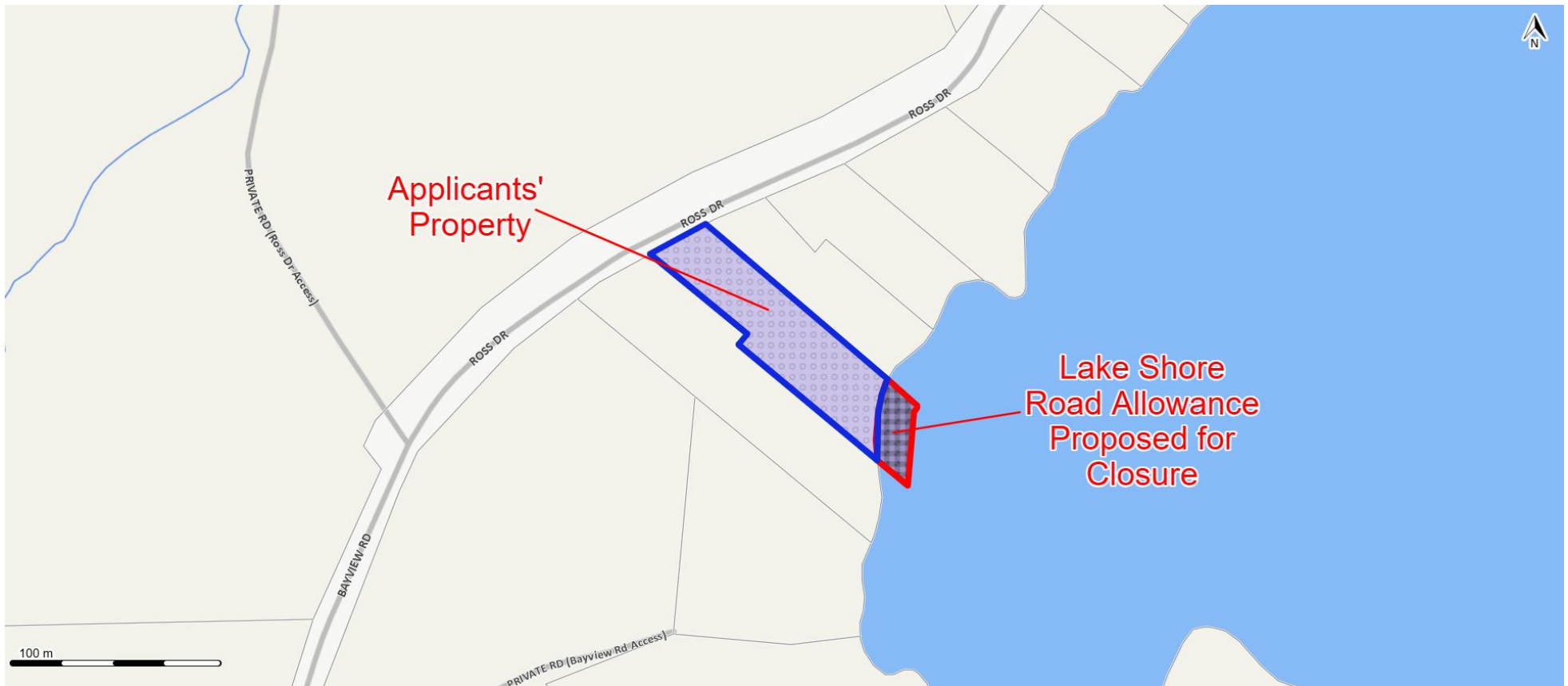
Personnel designated for continuance:

Name: Peter Carello, MCIP, RPP

Title: Senior Planner, Current Operations



## Schedule A





## **Appendix A – Report to Council CSBU 2025-036**



### **City of North Bay Report to Council**

Report No: CSBU-2025-056

Date: June 4, 2025

Originator: Peter Carello, Senior Planner – Current Operations

Business Unit:

Department:

Community Services

Planning & Building Department

Subject: Road Allowance Closure Application – 260 Ross Drive

Closed Session: yes ☐ no ☒

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### **Recommendation**

1. That the application by Randy Haskins & Mary Ann Harvey to close the lakeshore road allowance, as shown on Schedule "A" attached to Report to Council CSBU-2025-036, be approved;
2. That the closure of the lakeshore road allowance be subject to the granting of any easements; and
3. That the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject lakeshore road allowance.

---

### **Background**

#### Site Description:

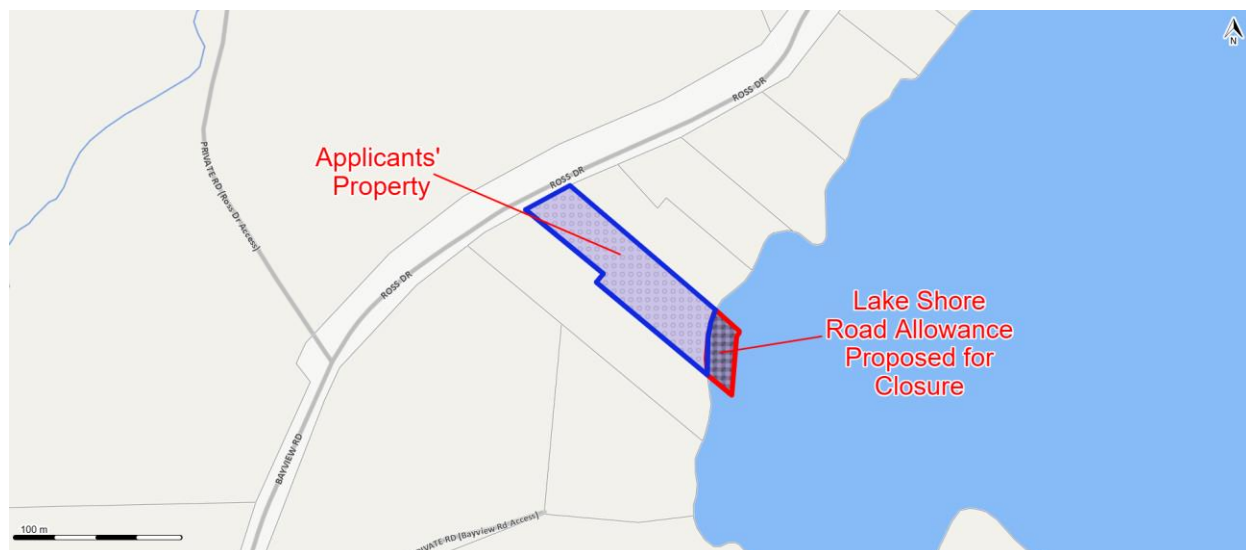
The subject property is an unopened lakeshore road allowance to the property located at 260 Ross Drive, as shown below on Figure 1 and on the attached Schedule A.

#### Proposal:

The property owner has submitted an application to close the lakeshore road allowance adjacent to their property and add it to their holdings. There are no other property owners that abut this lakeshore road allowance.



**Figure 1:** Map of Subject Road Allowance



### Summary:

Section 34(1) of the Municipal Act 2001 (S.O. 2001, c.25) permits municipalities to pass By-laws for “stopping up any highway or part of a highway”.

Lakeshore road allowances are slightly different from stand road allowances. Lakeshore road allowances were created by the Provincial Government in the 19th century along waterbodies that were navigable. A significant portion of these road allowances have been closed and transferred to abutting properties in the intervening years.

The City of North Bay received an application to close and transfer an unopened road allowance on Trout Lake adjacent to a property known locally as 260 Ross Drive.

Notice of this proposed closure was circulated to all parties that have an interest in this matter.

The City’s Engineering Department, Building Department, Public Works, Hydro One and Ministry of Transportation have all responded by expressing no concerns with the proposed road closure.

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### **Financial/Legal Implications**

There are no financial implications to the City of North Bay. The legal implications to the City would be the transfer of a parcel of unopened road allowance into private ownership.

---

### **Corporate Strategic Plan**

- |   |   |
|---|---|
| <input type="checkbox"/> Natural North and Near     | <input checked="" type="checkbox"/> Economic Prosperity |
| <input type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community        |



☐ Responsible and Responsive Government

### **Specific Objectives**

- Promote and support public and private sector investment

---

### **Options Analysis**

Option 1:

Close the unopened lakeshore road allowance. This option is recommended.

Option 2:

To not close the unopened lakeshore road allowance.

---

### **Recommended Option**

Option 1 is the recommended option

1. That the application by Randy Haskins & Mary Ann Harvey to close the lakeshore road allowance, as shown on Schedule "A" attached to Report to Council CSBU-2025-036, be approved;
2. That the closure of the lakeshore road allowances be subject to the granting of any easements; and
3. That the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject lakeshore road allowance.

---

Respectfully submitted,

Name: Peter Carello, MCIP, RPP

Title: Senior Planner – Current Operations

### **I concur with this report and recommendation**

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Peter Carello, MCIP, RPP

Title: Senior Planner – Current Operations



6.6
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North Bay, ON

September 2, 2025

**Subject:** Report from Peter Leckie dated August 19, 2025 re The Corporation of the City of North Bay and the North Bay Police Services Board 9-1-1 Agreement and the Corporation of the City of North Bay and Bell Canada Next Generation 9-1-1 Authority Service Agreement.

**File No.****Res.** 2025 - \_\_\_\_\_**Moved by Councillor:** \_\_\_\_\_**Seconded by Councillor:** \_\_\_\_\_

That Council:

1. approve the Agreement between The Corporation of the City of North Bay and the North Bay Police Services Board for the management, maintenance, operation and provision of 9-1-1 Services in accordance with the terms and conditions of that Agreement;
2. authorize the Chief Administrative Officer and the City Clerk to execute the aforesaid Agreement with the North Bay Police Services;
3. authorize the by-law for the execution of the aforesaid Agreement be given three (3) readings on September 2, 2025;
4. approve the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada;
5. authorize the Mayor and the City Clerk to execute the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada; and
6. authorize the by-law for the execution of the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada be given three (3) readings on September 2, 2025.

Carried

☐

Carried as amended

☐

Lost

☐

Conflict \_\_\_\_\_

Endorsement of Chair \_\_\_\_\_

Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_



## **City of North Bay Report to Council**

Report No: CORP-2025-088

Date: August 19, 2025

Originator: Peter E.G. Leckie

Business Unit:

Department:

Corporate Services

Legal Department

Subject: The Corporation of the City of North Bay and the North Bay Police Services Board 9-1-1 Agreement & The Corporation of the City of North Bay and Bell Canada Next Generation 9-1-1 Authority Service Agreement

Closed Session: yes ☐ no ☒

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### **Recommendation**

That:

1. Council approve the agreement between The Corporation of the City of North Bay and the North Bay Police Services Board for the management, maintenance, operation and provision of 9-1-1 Services in accordance with the terms and conditions of that agreement.
2. Council authorize the Chief Administrative Officer and the City Clerk to execute the aforesaid agreement with the North Bay Police Services;
3. Council authorize the by-law for the execution of the aforesaid Agreement be given three (3) readings on September 2, 2025
4. Council approve the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada.
5. Council authorize the Mayor and the City Clerk to execute the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada; and
- 6 Council authorize the by-law for the execution of the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada be given three (3) readings on September 2, 2025.



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## Background

Next Generation 9-1-1 Service is a service that replaces the Enhanced 9-1-1 service and is based on Internet Protocol ("IP") technologies that supports 9-1-1 calls natively IP end-to-end.

The Canadian Radio-Television and Telecommunications Commission ("CRTC") requires that telecommunication companies upgrade their existing networks Enhanced 9-1-1 (EP 9-1-1) to Next Generation 9-1-1 ("NG 9-1-1") by March, 2022 and that 911 agencies currently providing services must migrate onto the NG 9-1-1 network between March, 2022 and March, 2027. The CRTC has determined that Canada's NG 9-1-1 system should use the National Emergency Number Association standard ("NENA i3") as the baseline reference architecture.

On June 17<sup>th</sup>, the CRTC rendered Telecom Regulatory Policy CRTC 2-17-182 which, among other things, directed all Incumbent Local Exchange Carriers ("ILEC") to establish NG 9-1-1 networks by 9-1-1 network service providers.

Bell Canada operates and manages a NG 9-1-1 system serving the provinces where it is the ILEC and where requested by a Small Incumbent Local Exchange Carrier ("SILEC") to operate as the SILEC's NG 9-1-1 network provide, including in the territory in which The Corporation of the City of North Bay operates.

Bell Canada has asked The Corporation of the City of North Bay, to execute the Next Generation 9-1-1 Authority Service Agreement

The North Bay Police Services Board ("NBPSB"), through the North Bay Police Service ("NBPS") has been managing, operating and providing 9-1-1 service on behalf of The Corporation of the City of North Bay ("City").

It is desirable that the NBPSB continue to manage, maintain, operate and provide 9-1-1 service on behalf of the City and the NBPSB has agreed to do so in accordance with the terms and conditions of the Agreement.

The NBPSB agrees to carry out the tasks, service descriptions, technical specifications and activities identified in the Agreement as the Services, and in accordance with the Next Generation 9-1-1 Authority Service Agreement and the Bell Canada Next Generation 9-1-1 (NG 9-1-1) Technical Specifications Document Version 1.2- March 2022 User-to-Network Interface for NENA i3-Compliant Public Safety Answering Points (i3-PSAPS) (for the purposes of this Report to Council, collectively, the "Services"), both of which are schedules to the Agreement and form an integral part of it.



The Services to be performed shall be performed by persons identified by the NBPSB and NBPS. The NBPSB shall be responsible for any impact on the provision of the Services sustained by the removal and/or changes to the NBPS Personnel, including all costs incurred, unless such changes are requested by the City, and not as a result of performance issues with the NBPS Personnel. The NBPSB and the NBPS shall employ, retain or utilize any subcontractors to assist with the performance of the Services or any other obligation under the Agreement. The NBPSB shall be solely responsible for the payment of such subcontractors.

The City, and persons authorized by the City, shall have the right, at all reasonable times, to inspect or otherwise review the Services performed, or being performed, and the premises whereby are being performed. The City will make advanced written request to the NBPSB Chief of Police, or their delegate, for consent, which consent shall not be unreasonably withheld, subject to the operational demands of the NBPS.

For the performance of the Services, the City agrees to pay for:

- (a) Operating Costs to be included in the NBPSB annual budget for each year of the Term. Annual budget for Services to be set out in the Executive Summary Report. For clarity, Operating Costs will include the cost of any telephone lines required by the NBPSB to deliver the Services and costs incurred by the NBPSB to provide any updated mapping with the Service Area during the Term, including travel and wages and any changes made to the coverage area whereby Bell Canada 911, O.P.P. Geographic Information Services or other CAD Vendor invoice the NBPSB relative to emergency dispatch services.

The Term of the Agreement is as of May 20, 2025 and shall be effective until terminated by either party in accordance with the terms of the Agreement.

The Agreement includes no-fault termination clauses by which, in addition to the City's right to terminate the Agreement in the case of default by the NBPSB, the City may terminate the Agreement subject to three hundred and sixty-five days notice. The NBPSB has the similar right of termination.

In addition to the paragraphs highlighted above, the Agreement includes provisions with respect to interpretation; audits; reviewing records; confidentiality; insurance and indemnity; representations and warranties; dispute resolution; and general provisions. For further details and complete language, the reader should refer to the Agreement.

The City's contract team was led by the Chief Administrative Officer, with input from the City Solicitor, the Chief Financial Officer and the former Director, Information Systems and initially the Fire Chief.



Generally the Mayor and City Clerk sign contracts on behalf of the City, given that the Mayor sits as a member on the NBPSB, it was thought that it would be more appropriate to have the Chief Administrative Officer be delegated the authority to sign the Agreement with the City Clerk in place of the Mayor.

Should Council agree to entering into the Agreement with the NBPSB, thus securing the delivery of the Services on behalf of The Corporation of the City of North Bay, the Corporation may then enter into the Next Generation 9-1-1 Authority Service Agreement with Bell Canada ("Bell Agreement").

The Bell Agreement states that The Corporation of the City of North Bay requests Bell to provide it with NG 9-1-1 services as described in the Bell Agreement.

NG 9-1-1 service is regulated by the CRTC and may only be provided in compliance with applicable tariffs including CRTC 7400, Bell Canada National Services Tariff Item 601 – Next Generation 9-1-1 (together with all applicable decisions, directions and orders of the CRTC ("Tariffs"). The Tariffs set out certain approved rates, fees and charges and capital, development or installation costs (if any) applicable to NG 9-1-1 services. The Corporation of the City of North Bay will be responsible for the payment of those fees and applicable taxes.

The Bell Agreement has an initial term of ten (10) years, unless otherwise terminated under the terms of the Bell Agreement. The said agreement, provides for an automatic renewal of successive periods of five (5) years each. Bell Canada may suspend the entirety or portion of the NG 9-1-1 service where Bell has reasonable cause to believe that the City's "traffic is compromised or otherwise poses a risk to the NG 9-1-1 service. Either party may terminate the Bell Agreement in accordance with the terms of the relevant Tariff with six (6) months prior written notice. For further details and complete language, the reader should refer to the Agreement.

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## **Financial/Legal Implications**

The financial and legal implications are as outlined here in this Report to Council and in the agreements.

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## **Corporate Strategic Plan**

- |   |   |
|---|---|
| <input type="checkbox"/> Natural North and Near                           | <input type="checkbox"/> Economic Prosperity                |
| <input type="checkbox"/> Affordable Balanced Growth                       | <input checked="" type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government |   |



## **Specific Objectives**

Work with community stakeholders to enhance safety and integration throughout the City.

Ensure the efficient and effective operations of the City, with particular consideration to the impact of decisions on the property tax rate.

Work with partners and stakeholders to identify and find solutions to streamline processes and remove barriers.

---

## **Options Analysis**

Option 1: That:

1. Council approve the agreement between The Corporation of the City of North Bay and the North Bay Police Services Board for the management, maintenance, operation and provision of 9-1-1 Services in accordance with the terms and conditions of that agreement;
2. Council authorize the Chief Administrative Officer and the City Clerk to execute the aforesaid agreement with the North Bay Police Services;
3. Council authorize the by-law for the execution of the aforesaid Agreement be given three (3) readings on September 2, 2025
4. Council approve the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada.
5. Council authorize the Mayor and the City Clerk to execute the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada; and
6. Council authorize the by-law for the execution of the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada be given three (3) readings on September 2, 2025.

This is the recommended option.

Option 2: That:

1. Council not approve the agreement between The Corporation of the City of North Bay and the North Bay Police Services Board for the management, maintenance, operation and provision of 9-1-1 Services in accordance with the terms and conditions of that agreement;



2. Council not authorize the Chief Administrative Officer and the City Clerk to execute the aforesaid agreement with the North Bay Police Services;
3. Council not authorize the by-law for the execution of the aforesaid Agreement be given three (3) readings on September 2, 2025
4. Council not approve the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada;
5. Council not authorize the Mayor and the City Clerk to execute the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada; and
6. Council not authorize the by-law for the execution of the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada be given three (3) readings on September 2, 2025.

This is not the recommended option.

---

### **Recommended Option**

That:

1. Council approve the agreement between The Corporation of the City of North Bay and the North Bay Police Services Board for the management, maintenance, operation and provision of 9-1-1 Services in accordance with the terms and conditions of that agreement;
2. Council authorize the Chief Administrative Officer and the City Clerk to execute the aforesaid agreement with the North Bay Police Services;
3. Council authorize the by-law for the execution of the aforesaid Agreement be given three (3) readings on September 2, 2025
4. Council approve the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada;
5. Council authorize the Mayor and the City Clerk to execute the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada; and



6. Council authorize the by-law for the execution of the Next Generation 9-1-1 Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada be given three (3) readings on September 2, 2025.

---

Respectfully submitted,

Name: Peter E.G. Leckie, B.A. (Hons.), LL.B.

Title: City Solicitor

**I concur with this report and recommendation**

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Peter E.G. Leckie, B.A. (Hons.), LL.B.

Title: City Solicitor



**Subject:** Report from Lori Jackson and Scott Franks dated August 22, 2025 re Request for Quote 2025-022 Sidewalk and Concrete Construction

**File No.**

**Res.** 2025- \_

**Moved by Councillor:** \_\_\_\_\_

**Seconded by Councillor:** \_\_\_\_\_

That Council approve the award of contracts to IK Construction Inc. and Battano Construction Limited, based on the unit rates specified in their bid for Request for Quote 2025-022 for the provision of Sidewalk and Concrete Construction, for a term of three (3) years, with an option in favour of the City to extend the agreement for two (2) additional one (1) year terms.

Carried ☐

Carried as amended ☐

Lost ☐

Conflict \_\_\_\_\_

Endorsement of Chair \_\_\_\_\_

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

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\_\_\_\_\_

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\_\_\_\_\_

Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk \_\_\_\_\_



## **City of North Bay Report to Council**

Report No: CORP-2025-086

Date: August 22, 2025

Originator: Lori Jackson  
Manager, Purchasing

Scott Franks  
Manager, Roads, Traffic & Landfill Operations

Business Unit:  
Corporate Services

Department:  
Financial Services Department

Subject: Request for Tender 2025-022 Sidewalk & Concrete Construction

Closed Session: yes ☐ no ☒

---

### **Recommendation**

That Council approve the awards of contracts to IK Construction Inc. and Battano Construction Limited, based on the unit rates specified in their bid for RFQ 2025-022 for the provision of Sidewalk and Concrete Construction, for a term of three (3) years, with an option in favour of the City to extend the agreement for two (2) additional one (1) year terms.

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### **Background**

The City is required to comply with the Ontario Minimum Maintenance Standards (MMS), which requires a Sidewalk Survey be completed on an annual basis. The Survey identifies areas that do not meet the MMS and require replacement through this contract to increase public safety. In addition, to enhance accessibility throughout the City, new sidewalk installs are completed through this contract thus improving safety for pedestrian traffic and access to various City locations and Transit stops. The current contract for sidewalk construction has expired and a new one put in place.

The City contracts with two contractors for this service; a primary to complete 100% of the work and a back-up contractor to complete any work that is not able to be scheduled by the primary contractor (25%). The back-up contractor is to be scheduled only after the primary has indicated they are unable to schedule the work.



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## Financial/Legal Implications

A formal bid request, which closed May 30, 2025, was administered by the Purchasing Department and was publicly advertised in accordance with the City's Purchasing By-Law 2013-200, as amended. Eight (8) bids were received and evaluated by the Chief Financial Officer / Treasurer. The evaluation considered price, experience, and company ability.

The results are as follows:

Ranking	Company	Bid Price
1	IK Construction Inc.	\$1,015,536.00
2	Battano Construction Limited	\$1,169,625.00
3	MV Concrete Specialists Ltd.	\$1,261,125.00
4	Amazing Construction Ltd.	\$1,286,340.00
5	1783081 Ontario Inc. o/a Road Readie Paving	\$1,340,167.50
6	D Rock Paving	\$1,548,971.76
7	Mighty Lawn Ltd.	\$1,592,850.00
8	Elka Construction Inc.	\$2,879,250.00

\* Respondents marked with an asterisk failed to meet the mandatory submission requirements

The bid price of \$1,015,536.00 (plus HST) from IK Construction Inc. represents a total cost over the initial three (3) year term based on the estimated quantities specified in the RFQ 2025-022. Under the terms of the contract, the City will pay the unit rate specified for each item bid and is not bound to any specific quantities.

The bid from IK Construction Inc. was the lowest responsive and responsible bid and provides the best overall value to the City. The bid from Battano Construction Limited is the second lowest responsive and responsible bid.

Funding for Sidewalk and Concrete Construction services provided under this contract is managed within the capital budgets of various departments. Operational departments will ensure that the quantity and value of work requested does not exceed the funding allocated in the following:

- 2025 Capital Project No. 6876RD Pedestrian Safety Program 2025 On-Going;
- 2025 Capital Project No. 6888RD Sidewalk Replacement Program 2025 On-Going and
- Any associated capital projects

Sufficient funding will continue to be requested in future years.

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## Corporate Strategic Plan

- |  |  |
|--|--|
| <input type="checkbox"/> Natural North and Near                | <input type="checkbox"/> Economic Prosperity     |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |



☐ Responsible and Responsive Government

## **Specific Objectives**

Maintain infrastructure across the city in a good state of repair.

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## **Options Analysis**

Option 1: That Council approve the award of a contracts to IK Construction Inc. for 100% of their bid and Battano Construction Limited for 25% of their bid based on the unit rates specified in their bids for RFQ 2025-022 for the provision of Sidewalk and Concrete Construction, for a term of three (3) years, with an option in favour of the City to extend the agreement for two (2) additional one (1) year terms.

Option 2: That Council does not award a contract. This option is not recommended because the work is necessary to be compliant with the Provincial Maintenance Standard and to maintain safe sidewalks and streets.

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## **Recommended Option**

That Council approve the awards of contracts to IK Construction Inc. (100%) and Battano Construction Limited (25%), based on the unit rates specified in their bid for RFQ 2025-022 for the provision of Sidewalk and Concrete Construction, for a term of three (3) years, with an option in favour of the City to extend the agreement for two (2) additional one (1) year terms.

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Respectfully submitted,

Name: Lori Jackson  
Title: Manager, Purchasing

Name: Scott Franks  
Title: Manager, Roads, Traffic & Landfill Operations

## **We concur with this report and recommendation.**

Name: Scott Franks  
Title: Manager, Roads, Traffic & Landfill Operations

Name: Alan Korell, P.Eng.  
Title: Interim City Engineer

Name: Shannon Saucier, CPA, CA  
Title: Director, Strategic Initiatives

Name: John Severino, P.Eng, MBA  
Title: Chief Administrative Officer



Personnel designated for continuance:

Name: Scott Franks

Title: Manager, Roads, Traffic & Landfill Operations



**The Corporation of the City of North Bay**

**By-Law No. 2025-76**

**A By-Law to Amend Zoning By-Law No. 2015-30 to Rezone  
Certain Lands on Kenreta Drive from a "Residential First  
Density Special No.53 (R1 Sp.53)" Zone to a "Residential  
First Density (R1)" Zone**

**George Flumerfelt, Girtrude Lang-Flumerfelt, Colin  
MacWhirter, Vanessa Heraldo, 2555897 Ontario Inc. and  
Laurentian Heights Limited – 59, 61, 67, 71, 75, 79, 83,  
87, 91 and 95 Kenreta Drive and an Unaddressed lot on  
Kenreta Drive (Future Baxter Court)**

Whereas the owners of the subject property have initiated an amendment to the Zoning By-Law;

And Whereas the Council of The Corporation of the City of North Bay has ensured that adequate information has been made available to the public, and held at least one public meeting after due notice for the purpose of informing the public of this By-Law;

And Whereas it is deemed desirable to amend the zone designation shown on Schedule "B-35" of Zoning By-Law 2015-30 pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended;

And Whereas Council passed Committee Report CSCR 2025-11 adopted by Council on Tuesday, September 2, 2025 by resolution number 2025-\_\_\_\_\_ to approve this rezoning;

Now therefore the Council of The Corporation of the City of North Bay hereby enacts as follows:

- 1) Schedule "B-35" of By-Law No. 2015-30 is amended by changing the zoning designation of the property shown on Schedule "A" attached hereto (which property is more particularly described in Appendix A to By-Law No.2025-76), shown as hatched on Schedule "A" attached hereto from a "Residential First Density Special No.53 (R1 Sp.53)" Zone to a "Residential First Density (R1)" Zone.
- 2) All buildings or structures erected or altered and the use of land in such "Residential First Density (R1)" zone shall conform to all applicable provisions of By-Law No. 2015-30 of The Corporation of the City of North Bay.
- 3) Notice of the passing of this By-Law shall be given by the Clerk of The Corporation of the City of North Bay in the manner and form and to the persons prescribed by Section 6 of O. Reg. 545/06 as amended.
- 4) Any notice of appeal of this By-Law shall be filed in accordance with the provisions of Section 34(19) of the *Planning Act*, not later than 20 days after the day that the giving of the notice by the Clerk is completed, setting out the objection to the By-Law and the reasons in support of the objection and shall be accompanied by the fee prescribed under the *Ontario Land Tribunal Act, 2021*, S.O. 2021, c. 4, Sched. 6.



- 5) Where no notice of appeal is filed with the Clerk within twenty (20) days as required by Section 4 of this By-Law, then this By-Law shall be deemed to have come into force on the day it was passed.
- 6) Where one or more notices of appeal are filed with the Clerk within twenty (20) days in compliance with Section 4 of this By-Law, then this By-Law shall not come into force until all appeals have been finally disposed of in accordance with Section 34 of the *Planning Act*, whereupon the By-Law shall be deemed to have come into force on the day it was passed.

Read a First Time in Open Council the 2<sup>nd</sup> day of September 2025.

Read a Second Time in Open Council the 2<sup>nd</sup> day of September 2025.

Read a Third Time in Open Council and Passed this 2<sup>nd</sup> day of September 2025.

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Mayor Peter Chirico

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City Clerk Karen McIsaac



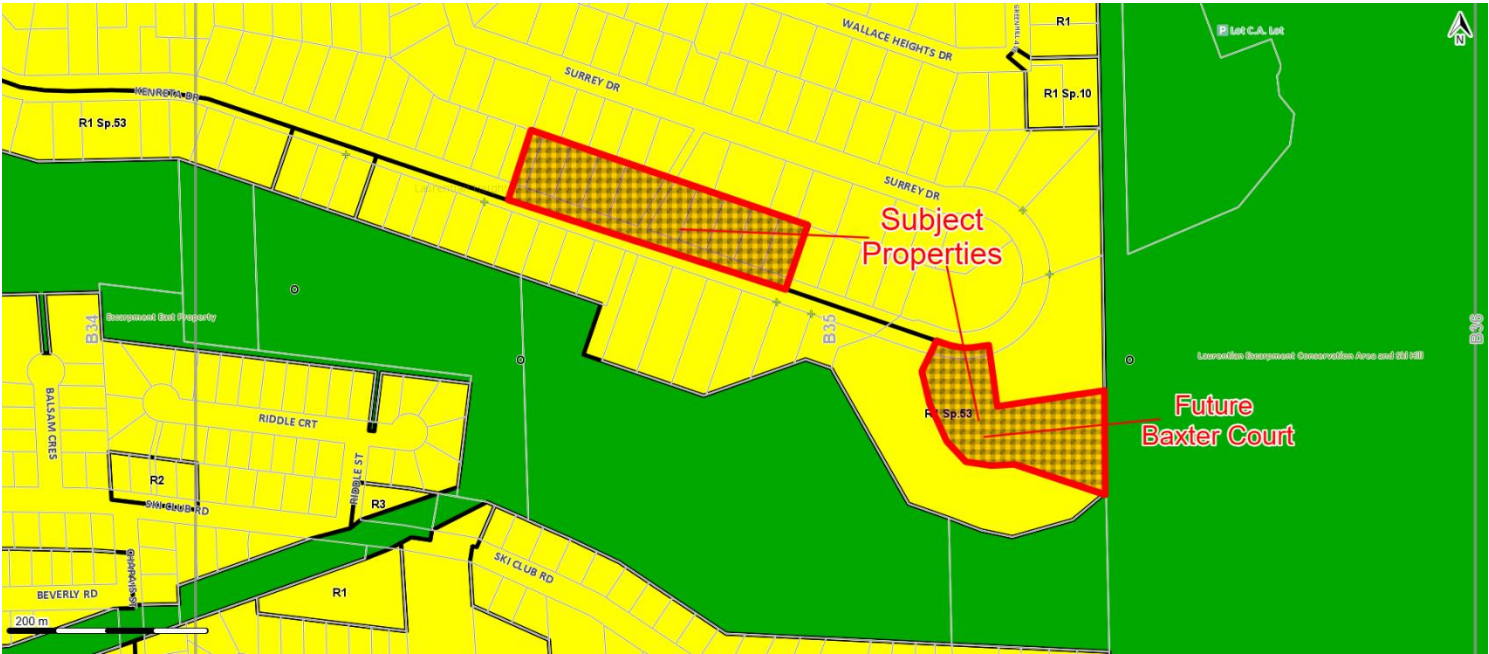
Schedule A

This is Schedule "A"  
To By-Law No. 2025-76

Passed the 2<sup>nd</sup> day of September 2025

\_\_\_\_\_  
Mayor Peter Chirico

\_\_\_\_\_  
City Clerk Karen McIsaac





## **Appendix A**

### **PIN 49133-0903 (LT)**

Lot 18, Plan 36M715; Subject to an Easement in Gross Over Part 9  
36R14777 as in BS211261; City of North Bay;

### **PIN 49133-0904 (LT)**

Lot 19, Plan 36M715; Subject to an Easement in Gross over Part 10  
36R14777 as in BS211261; City of North Bay

### **PIN 49133-0931 (LT)**

Lot 10, Plan 36M722; City of North Bay

### **PIN 49133-0932 (LT)**

Lot 11, Plan 36M722; City of North Bay

### **PIN 49133-0933 (LT)**

Lot 12, Plan 36M722; City of North Bay

### **PIN 49133-0934 (LT)**

Lot 13, Plan 36M722; City of North Bay

### **PIN 49133-0935 (LT)**

Lot 14, Plan 36M722; City of North Bay

### **PIN 49133-0936 (LT)**

Lot 15, Plan 36M722; City of North Bay

### **PIN 49133-0937 (LT)**

Lot 16, Plan 36M722; City of North Bay

### **PIN 49133-0938 (LT)**

Lot 17, Plan 36M722; City of North Bay

### **PIN 49133-0947 (LT)**

Part South Half LOT 18 Concession B Widdifield; Subject to an Easement in  
Gross as in BS141848; Subject to an Easement as in LT71031; Subject to an  
Easement as in LT75726; Subject to an Easement Over Part 8, 36R-15242  
as in BS237692; City of North Bay



**The Corporation of the City of North Bay**

**By Law No. 2025-77**

**A By-Law to Designate a Site Plan Control Area on Certain  
Lands on Kenreta Drive**

**George Flumerfelt, Girtrude Lang-Flumerfelt, Colin  
MacWhirter, Vanessa Heraldo, 2555897 Ontario Inc. and  
Laurentian Heights Limited**

Whereas the Council of The Corporation of the City of North Bay, hereinafter referred to as the "City", deems it desirable to designate a Site Plan Control Area in the City of North Bay pursuant to Section 41 of the Planning Act R.S.O. 1990 as amended;

And Whereas the Council deems it desirable to delegate to the Chief Administrative Officer the authority to enter into an agreement respecting the matters referred to herein;

And Whereas Council intends to pass By-Law No. 2025-76 to rezone the subject lands to a "Residential First Density (R1)" zone to permit the development of low-density residential units.

Now Therefore the Council of The Corporation of the City of North Bay hereby enacts as follows:

1. That certain parcels of land described in Appendix "A" to By-Law No. 2025-77, which lands are more particularly described on Schedule "A" attached hereto, is hereby designated as a Site Plan Control Area.
2. As a condition approval, all buildings or structures and parking facilities shall be provided and maintained in a location that is satisfactory to the City.
3. As a condition of approval of buildings and structures referred to in Section 2 hereof, no building or structure shall be erected, constructed, or placed on said Site Plan Control Area until the owners of the Site Plan Control Area has entered into an agreement with the City respecting the provisions, to the satisfaction of and at no expense to the City of the following matters:
  - a) parking facilities and access driveways and the surfacing of such areas and driveways;
  - b) walkways and the surfacing thereof;
  - c) facilities for lighting, including floodlighting;
  - d) walls, fences, hedges, trees or shrubs, or other groundcover or facilities for the landscaping of the lands;
  - e) grading or alteration in elevation or contour of the land and provision for the disposal of storm, surface and waste water from the land and from any buildings or structures thereon; and
  - f) adequate water supply for fire fighting purposes.



4.    a)    The Chief Administrative Officer is hereby authorized to enter into, under Corporate Seal, one or more agreements on behalf of the City with the owners of the subject lands herein to ensure the provision of all the facilities mentioned in this By-Law, and to impose the standard fee upon the owners for preparation.  
      b)    The said Agreement may be registered against the lands to which it applies and the City may enforce the provisions of the Registry Act or any successor legislation thereto and the Land Titles Act or any successor legislation thereto against any and all subsequent owners of the land.
5.    a)    The said Agreement shall be binding on the owners, its successors, assigns and heirs.  
      b)    The owners shall authorize the City to exercise the provisions of Section 446 of The Municipal Act, 2001 (S.O. 2001, c.25), as amended or any successor legislation thereto in the event of a breach by the owners of a condition of this agreement.
6.    This By-Law comes into force and effect upon being finally passed.

Read a First Time in Open Council the 2<sup>nd</sup> day of September 2025.

Read a Second Time in Open Council the 2<sup>nd</sup> day of September 2025.

Read a Third Time in Open Council and Passed this 2<sup>nd</sup> day of September 2025.

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Mayor Peter Chirico

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City Clerk Karen McIsaac



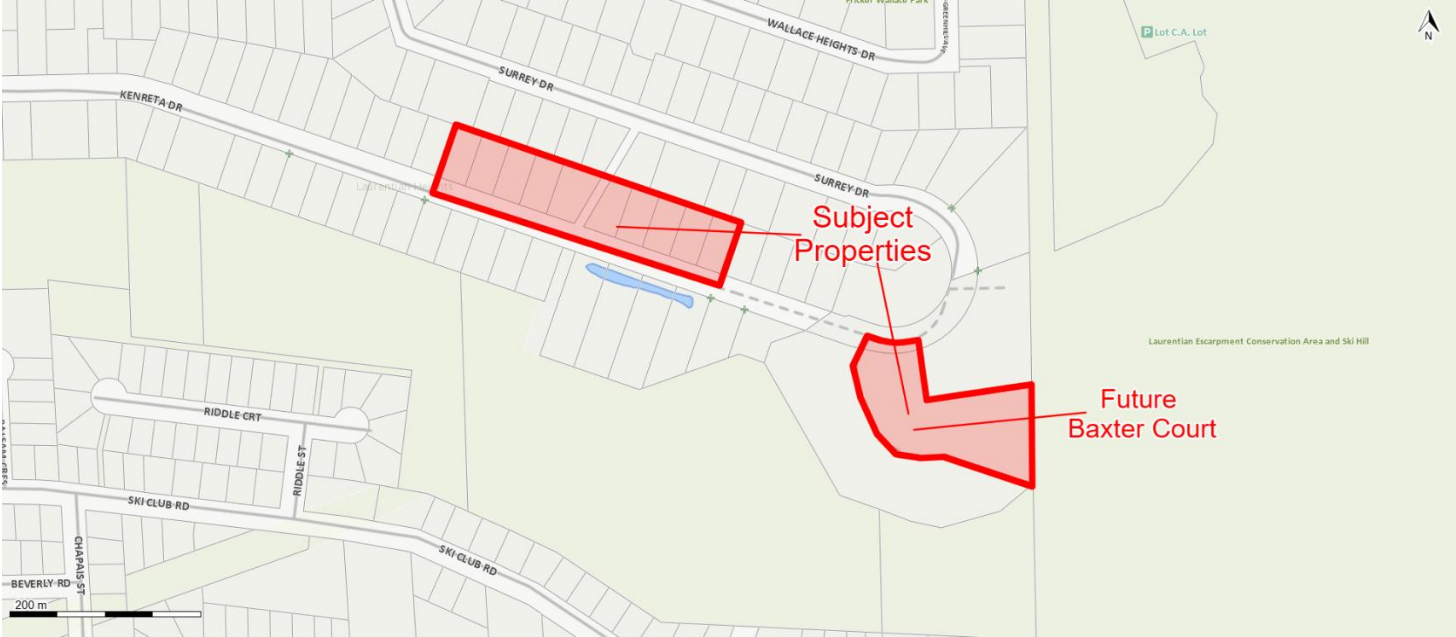
# Schedule A

This is Schedule “A”  
To By-Law No. 2025-77

Passed the 2<sup>nd</sup> day of September 2025

\_\_\_\_\_  
Mayor Peter Chirico

\_\_\_\_\_  
City Clerk Karen McIsaac





## Appendix A

**PIN 49133-0903 (LT)**

Lot 18, Plan 36M715; Subject to an Easement in Gross Over Part 9 36R14777 as in BS211261; City of North Bay;

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Lot 10, Plan 36M722; City of North Bay

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**PIN 49133-0934 (LT)**

Lot 13, Plan 36M722; City of North Bay

**PIN 49133-0935 (LT)**

Lot 14, Plan 36M722; City of North Bay

**PIN 49133-0936 (LT)**

Lot 15, Plan 36M722; City of North Bay

**PIN 49133-0937 (LT)**

Lot 16, Plan 36M722; City of North Bay

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Lot 17, Plan 36M722; City of North Bay

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Part South Half LOT 18 Concession B Widdifield; Subject to an Easement in Gross as in BS141848; Subject to an Easement as in LT71031; Subject to an Easement as in LT75726; Subject to an Easement Over Part 8, 36R-15242 as in BS237692; City of North Bay



**The Corporation of the City of North Bay**

**By-Law No. 2025-78**

**Being a By-Law to Authorize the Execution of  
an Agreement between The Corporation of City  
of North Bay and The North Bay Police Services  
Board re: 9-1-1 Services**

WHEREAS the Agreement with The North Bay Police Services Board in relation to the management, maintenance, operation and provision of 9-1-1 Services was approved by Resolution No. 2025-\_\_\_\_\_ passed on the 2<sup>nd</sup> day of September, 2025.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF  
NORTHBAY HEREBY ENACTS AS FOLLOWS:**

1. That The Corporation of the City of North Bay enter into the Agreement with The North Bay Police Services Board dated the 2<sup>nd</sup> day September, 2025, in relation to the management, maintenance, operation and provision of 9-1-1 Services.
2. That the Chief Administrative Officer and Clerk of The Corporation of the City of North Bay are hereby authorized to execute that certain Agreement between The Corporation of the City of North Bay and The North Bay Police Services Board and to affix thereto the Corporate seal.

Read a First Time in Open Council the 2<sup>nd</sup> day of September, 2025.

Read a Second Time in Open Council the 2<sup>nd</sup> day of September, 2025.

Read a Third Time in Open Council and Enacted and Passed this 2nd day of September, 2025.

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Mayor Peter Chirico

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City Clerk Karen McIsaac



**The Corporation of the City of North Bay**

**By-Law No. 2025-79**

**Being a By-Law to Authorize the Execution of  
the Next Generation 9-1-1 Authority Service  
Agreement between The Corporation of City of  
North Bay and Bell Canada**

WHEREAS the Next Generation 9-1-1 Authority Service Agreement with Bell Canada was approved by Council Resolution No. 2025-\_\_\_\_\_ passed on the 2<sup>nd</sup> day of September, 2025.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF  
NORTHBAY HEREBY ENACTS AS FOLLOWS:**

1. That The Corporation of the City of North Bay enter into the Next Generation 9-1-1 Authority Service Agreement with Bell Canada dated the 2nd day September, 2025.
2. That the Mayor and Clerk of The Corporation of the City of North Bay are hereby authorized to execute that certain Next Generation Authority Service Agreement between The Corporation of the City of North Bay and Bell Canada and to affix thereto the Corporate seal.

Read a First Time in Open Council the 2<sup>nd</sup> day of September, 2025.

Read a Second Time in Open Council the 2<sup>nd</sup> day of September, 2025.

Read a Third Time in Open Council and Enacted and Passed this 2nd day of September, 2025.

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Mayor Peter Chirico

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City Clerk Karen McIsaac



MOTION



North Bay, ON    September 2, 2025

**Subject:**     Castle Arms

**File No.** \_\_\_\_\_ **Res.** 2025-\_\_\_\_\_

**Moved by Councillor:**        Horsfield

**Seconded by Councillor:**    Gardiner

Whereas on March 7, 1986, the Board of Management for Cassellholme – East Nipissing Home for the Aged (Cassellholme), a District Home, gave direction to create a separate legal entity in the form of a new public non-profit housing corporation. This new entity (Castle Arms) would be operated and governed by the same appointees as Cassellholme Board.

Whereas the assets of Castle Arms have been built through contributions from taxpayers at the federal, provincial, and municipal levels.

Whereas at a Castle Arms meeting held on October 28, 2021, the Chief Executive Officer advised the Castle Arms Board that, due to upcoming changes to the Ontario Not-for-Profit Corporations Act (ONCA), the Cassellholme and Castle Arms Boards could no longer have identical membership.

Whereas although the Castle Arms Board was advised that it had until October 2024 to implement the upcoming changes to the ONCA, at the subsequent meeting on November 25, 2021 - when 8 of the 9 municipalities had no representation due to a wave of resignations and a lack of public consultation - the Castle Arms Board directed the CEO to alter the composition of the Castle Arms Board.

Whereas in January 2025, Cassellholme obtained a solicitor-client privileged legal opinion stating in part that “neither ONCA nor the Fixing Long-Term Care Act contain any provisions that would require Boards of Management to have a different composition than Boards of Non-Profit Housing Corporations.”

Whereas the November 25, 2021 change to the composition of the Castle Arms Board was made in reliance on advice regarding the requirements of the ONCA;

Whereas the advice the former Castle Arms Board received appears to have been incorrect.

Whereas no changes to the former composition of the Castle Arms Board would have been made if not for the Boards’s reliance on the incorrect advice;

Whereas the current Castle Arms Board has an obligation to the taxpayers of the nine (9) member Municipalities to restore governance of the Castle Arms Board to representatives from its member Municipalities.

Therefore Be It Resolved that the Council of the City of North Bay calls upon the other member Municipalities to join in pursuing all available legal and administrative remedies to restore democratic and public oversight of the Castle Arms Non-Profit Housing Corporation. This includes returning Castle Arms governance to its member Municipalities.

Further Be It Resolved that a committee, composed of the Mayors of the member Municipalities or their designates, along with Cassellholme Board representatives, be established to pursue these options.



MOTION

And Further Be It Resolved that a copy of this motion be shared with the eight (8) other member Municipalities, the Casselholme Board of Directors and Nipissing MPP Vic Fedeli.

Carried ☐

Carried as amended ☐

Lost ☐

Conflict\_\_\_\_\_

Endorsement of Chair\_\_\_\_\_

Yeas \_\_\_\_\_

Nays\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Record of Vote (*Upon Request of Councillor* \_\_\_\_\_)

Signature of Clerk\_\_\_\_\_



**The Corporation of The City of North Bay**

**By-Law No. 2025-75  
Being a By-Law to Confirm Proceedings  
of the Regular Meeting of Council Held on  
September 2<sup>nd</sup>, 2025**

Whereas the *Municipal Act, R.S.O. 2001*, Chapter 25, (the "Act") Section 5(1), provides that the powers of a municipal corporation shall be exercised by Council;

And Whereas Section 5 (3) of the Act provides a municipal power, including a municipality's capacity, rights, powers and privileges under section 9 of the Act, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise and any of the matters shall be implemented by the exercise of the natural person powers;

And Whereas in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

Now Therefore, The Council of The Corporation of The City of North Bay Hereby Enacts As Follows:

1. That the actions of the Council of The Corporation of the City of North Bay at its Regular Meeting held on September 2<sup>nd</sup>, 2025 in respect of each motion, resolution and other action passed and taken by the Council at is said Meeting, save and except any directions passed at the closed session, are hereby adopted, ratified and confirmed.
2. That where no individual by-law has been passed with respect to the taking of any action authorized in or by the Council mentioned in Section 1 hereof or with respect to the exercise of any powers of the Council, then this by-law shall be deemed for all purposes to the by-law required for approving and authorizing the taking of any action authorized therein or thereby required for the exercise of any powers therein by Council.
3. That the Mayor and the proper officers of The Corporation of the City of North Bay are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the corporate seal to all such documents as required.

Read a First Time in Open Council this 2<sup>nd</sup> day of September, 2025.

Read a Second Time in Open Council this 2<sup>nd</sup> day of September, 2025.

Read a Third Time in Open Council and Passed this 2<sup>nd</sup> day of September, 2025.