



**Committee Meeting of Council  
AGENDA**

**Tuesday, August 12, 2025, 6:30 p.m.**

**Council Chambers**

**City Hall - 200 McIntyre Street East, North Bay, ON**

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## **General Government Committee**

**Chair:** Councillor Horsfield

**Vice-Chair:** Councillor Inch

### **Item(s) to be Addressed:**

GG 2025-06: Report from Adam Curran dated June 5, 2025 re: 2024 Municipal Accessibility Advisory Committee (MAAC) Annual Report

## Community Services Committee

**Chair:** Councillor Mallah

**Vice-Chair:** Councillor King

**Item(s) to be Addressed:**

## Infrastructure and Operations Committee

**Chair:** Councillor Mitchell

**Vice Chair:** Councillor Mayne

**Item(s) to be Addressed:**

## Matters Remaining on Various Committees

# GG 2025-06

Draft Recommendation:

"That:

1. The 2024 Municipal Accessibility Advisory Committee (MAAC) Annual Report be noted and filed; and
2. The Municipal Accessibility Advisory Committee be thanked for their work."

## **City of North Bay Report to Council**

Report No: CSBU-2025-021

Date: June 5, 2025

Originator: Adam Curran, Secretary-Treasurer – MAAC

Business Unit:

Department:

Community Services

Planning & Building Department

Subject: 2024 Municipal Accessibility Advisory Committee (MAAC) Annual Report

Closed Session: yes ☐ no ☒

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### **Recommendation**

That Appendix 'A' to report to Council CSBU 2025-021 by Adam Curran dated June 5, 2025 being the Municipal Accessibility Advisory Committee 2024 Annual Report, be received for information purposes.

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### **Background**

The Municipal Accessibility Advisory Committee (MAAC) has been established under the 'Accessibility for Ontarians with Disabilities Act (AODA)' to advise Council on compliance with the requirements of the AODA.

Advisory Committee's advise Council about the requirements of the AODA standards, which can include advice when building, renovating or adding infrastructure, such as:

- On-street accessible parking spaces;
- Sidewalks and other exterior paths of travel;
- Play spaces;
- Recreational trails; and
- Bus stops and shelters.

The City must consult with MAAC when Council is doing any of the following to a building:

- Builds;
- Buys;

- Leases;
- Renovates; and
- Agrees to use it as a City building or property, if someone provides it.

The Committee acts as an advisory role to ensure the City is moving towards being fully accessible and providing education and advice on accessibility within the community.

Upon approval of the capital budget, City staff prepare a list of upcoming capital projects that align with MAAC's mandate. MAAC reviews the capital project list and advises staff of projects they would like further details on. In 2024, the main topics of interest to MAAC were the new Community Centre, Para Bus and Adult Change Tables. The full report from MAAC is Appendix 'A' to this report.

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### **Financial/Legal Implications**

N/A

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### **Corporate Strategic Plan**

- |  |   |
|--|---|
| <input type="checkbox"/> Natural North and Near                | <input type="checkbox"/> Economic Prosperity                |
| <input type="checkbox"/> Affordable Balanced Growth            | <input checked="" type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government |   |

### **Specific Objectives**

- Work with community stakeholders to enhance safety and integration throughout the City; and
- Encourage openness and diversity in the community for all residents.

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### **Options Analysis**

Option 1: That Appendix 'A' to report to Council CSBU 2025-021 by Adam Curran dated June 5, 2025 being the Municipal Accessibility Advisory Committee 2024 Annual Report, be received for information purposes.

Option 2: That Council does not receive the 2024 Municipal Accessibility Advisory 2024 Annual Report for information purposes.

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### **Recommended Option**

Option 1:

That Appendix 'A' to report to Council CSBU 2025-021 by Adam Curran dated June 5, 2025 being the Municipal Accessibility Advisory Committee



2024 Annual Report, be received for information purposes.

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Respectfully submitted,

Name: Adam Curran, M.E.S., MCIP, RPP

Title: Policy and Business Development Planner

**I concur with this report and recommendation**

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Adam Curran, M.E.S., MCIP, RPP

Title: Policy and Business Development Planner

**City Of North Bay**  
**Municipal Accessibility Advisory Committee (MAAC)**  
**2024 Annual Report**

**a) Background**

This report reflects activities undertaken by the North Bay Municipal Accessibility Advisory Committee (MAAC) during 2024.

**b) Summary of Activities – Year 2024**

**a) Committee Membership – 2024**

Barbra Smith (Chair)  
Linda Thomas-Ouellette (Vice-Chair)  
Robert Nielsen  
Suzanne Nielsen  
Andrew Gustafson  
Phil Geden  
Robert Irvine  
Kim Kitchen  
Johanne Brousseau  
Cory Adams  
Laura Johnston  
Councillor Gardiner (City Council Representative)

**Staff:**

Adam Curran Secretary-Treasurer

During the 2024 year, long term members of MAAC, Robert and Suzanne Nielsen resigned from the Committee for personal reasons. MAAC would like to thank both Rob and Suzanne for their commitment to MAAC for many years and wish them the best in the future.

MAAC also lost a new member Phil Geden. Phil passed away in 2024. MAAC extended condolences to Phil's family and friends.

**b) Meetings of the Committee**

The Municipal Accessibility Advisory Committee met eight (8) times in 2024. Meetings generally take place the second Thursday of every month, at 12 p.m.

### **c) Municipal Projects**

A standard practice has been established where once the capital budget has been approved by Council, Municipal Staff will send their projects to MAAC. MAAC will review these projects and invite staff members to come and discuss projects of interest to MAAC.

MAAC meetings are regularly attended by City Staff. This allows Staff to receive feedback from the Committee regarding the accessibility of existing and proposed policies, programs, services, facilities and infrastructure. It is also an opportunity for MAAC members to gain a greater understanding of municipal processes and projects.

### **Community Centre**

The Manager of Special Projects presented the Community Centre designs to MAAC.

Two members of MAAC also reviewed the drawings in detail and provided the Manager of Special Projects recommendations and items to be considered. The Community Centre designs meet AODA standards, and a number of items have been included that exceed those standards, including:

- the installation of two adult change tables
- elevating viewing decks
- no ramping or elevation change from dressing room to ice surface, including larger door access to the ice surface
- contrasting colours for doors to ensure they are visually viewed
- removable player benches to accommodate sledge hockey tournaments
- grab bars will be included in dressing rooms for sledge hockey

There was discussion related to the interior doors to the dressing rooms and the need for pushbutton operators on each door. It was explained to the Committee that the doors are not self-closing and most of the time are left open to allow for free flow into the dressing room. The dressing rooms are designed to allow for the doors to remain open and provide for privacy for changing. Although there is no requirement for pushbuttons on each of these doors through the AODA, 4 change rooms bathrooms will have pushbutton operations, 2 on each side of the rinks.

The Manager of Special Projects committed to returning to MAAC in 2025 as the design and construction of the Community Centre progresses.

### **Airport Accessibility Plan**

The Airport Manager sent a draft version of the 'Airport Accessibility Plan' for MAAC to review.

MAAC was very pleased with the Plan, however, had a couple of questions of clarification or suggestions for future improvements within the Airport.

The Airport Manager was able to make some of the minor changes and said they would consider some of the other suggestions when a larger renovation was taking place.

### **Para Bus**

The Manager of Transit attended a MAAC meeting to discuss Para Bus and the changes that have been implemented from the recommendations of the previous MAAC.

Some of the changes include changes to the application form, which makes the requirements for Para Bus based on the individual and not on their ability or disability. This makes the Para Bus more inclusive to individuals who need to take the Para Bus.

MAAC also learned about different categories of ridership which include unconditional service, conditional service and temporary service.

MAAC was pleased to learn that people living with vision loss are able to apply for conditional ridership during the winter season.

The Manager of Transit also highlighted the accessible features of the conventional service.

### **Paddle Presentation**

Representatives from PADDLE attended a MAAC meeting to discuss some of the challenges their clients face in the community.

Some of the challenges identified by Paddle during the presentation were that some private businesses are not accessible, debit machines are typically too high in businesses, and most businesses do not have accessible change tables.

MAAC agreed that these are challenges faced within our community and elsewhere, however, MAAC recognizes the City is restricted in its powers to require private businesses to undertake these types of renovations without the business completing major renovations that would necessitate the need for a building permit.

However, MAAC recognizes that additional education could be completed to help businesses understand low-cost approaches to making their businesses more accessible. MAAC will work with staff on developing an education plan.

Paddle also identified some additional improvements that could be made to public spaces and services including identifying streets without sidewalks, the need/use of phone to use dynamic dispatching, and the suggestion of new floating chairs to complement the existing beach mats. These suggestions have been presented to different staff members.

### **Armstrong Park**

MAAC would like to thank the Parks Department for the additions of accessible features to the existing park including, two additional accessible parking spots, the accessible beach mat to provide access to Trout Lake, and the change room that has accommodated an adult change table.

MAAC would like to thank the Mayor and City Council for their support for accessibility in the Community.

Respectfully submitted,

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Barb Smith  
Chair, North Bay Municipal Accessibility Advisory Committee

## **MATTERS REMAINING ON VARIOUS COMMITTEES**

### **General Government Committee:**

GG-2019-06	Motion - Smoking By-Law 2019-45
GG-2023-08	Motion - Castle Arms
GG-2025-04	Procedural By-Law Amendments

### **Community Services:**

CSBU-2017-13	North Bay Official Plan Review
CS-2025-04	Proposed Zoning By-Law Amendment application by Tulloch Geomatics Inc. on behalf of FGA Trades Inc. – 2890 Highway 11 North
CS-2025-06	Draft Plan of Condominium application by Tulloch Geomatics Inc. on behalf of Plastruct Canada Inc. – 189 Legault Street and 143 Birchs Road

### **Infrastructure and Operations:**

EW-2010-03	Kate Pace Way west end bike route connection between Memorial Drive and Gormanville Road
EW-2018-01	Algonquin Avenue Traffic Study
IO-2024-02	Motion - Investigating future of West Ferris "Sam Jacks" Arena
IO-2025-02	Premier Road Sanitary Pumping Station Replacement Site Selection
IO-2025-03	Holding Tank Rebate Program
IO-2025-04	Community and Recreation Centre Update – May 2025