



**Regular Meeting of Council
AGENDA**

Tuesday, November 26, 2024, 6:30 p.m.

Council Chambers

City Hall - 200 McIntyre Street East, North Bay, ON

- 1. Declaration of Pecuniary Interest and the General Nature Thereof**
- 2. Public Presentations**
- 3. Public Meeting Minutes**
 - Thursday, July 18, 2024;
 - Tuesday, November 12, 2024;
 - Thursday, November 14, 2024; and
 - Monday, November 18, 2024
- 4. Motion for Reconsideration**
- 5. Committee Reports**
 - 5.1 Road Safety Strategy
- 6. Correspondence**
 - 6.1 Proposed By-Law Amendment by Goodridge Goulet Planning & Surveying Ltd. on behalf of Millford Development Limited - 150 Mountainview Drive, North Bay
Letter prepared by: Peter Carello
Date of Letter: November 5, 2024
 - 6.2 2025 Interim Tax Rate By-Law and 2025 Adjustments to Interim Taxes By-Law
Prepared by: Margaret Karpenko
Date of Report: November 12, 2024
Report No. CORP 2024-98
 - 6.3 Approval of 50% of the Prior Year's Capital Funding Envelope
Prepared by: Sara Gage
Date of Report: November 14, 2024
Report No. CORP 2024-100
 - 6.4 October 2024 Procurement Award Update
Prepared by: Lori Jackson
Date of Report: November 26, 2024

Report No. CORP 2024-99

6.5 Laneway Closure Application - 926 Galt Street (Galt Street, Lorne Avenue, Douglas Street and Lansdowne Avenue)

Prepared by: Peter Carello

Date of Report: November 7, 2024

Report No. CSBU 2024-51

6.6 Laneway Closure Application - 468 Kehoe Street (Kehoe Street, Front Street, O'Brien Street and Eva Street)

Prepared by: Peter Carello

Date of Report: November 7, 2024

Report No. CSBU 2024-52

6.7 General Variance Year-End Projections, as at September 30, 2024

Prepared by: Laura Boissonneault

Date of Report: November 8, 2024

Report No. CORP 2024-92

6.8 Capital Variance Report, as at September 30, 2024

Prepared by: Sara Gage

Date of Report: November 12, 2024

Report No. CORP 2024-96

6.9 Summary of Open and Active Capital Projects, as at September 30, 2024

Prepared by: Sara Gage

Date of Report: November 12, 2024

Report No. CORP 2024-97

7. **By-Laws for Consideration**

8. **Motions**

9. **In-Camera Correspondence**

10. **Giving Notice (Notice of Motion)**

11. **Confirmatory By-Law**

By-Law No. 2024-79 to confirm proceedings of the Regular Meeting of Council held on November 26, 2024.

12. **Adjournment**

**Minutes of the Community Safety and
Well-Being Committee Meeting Held
Thursday, July 18, 2024**

Present:

Councillor Gardiner
Councillor Mitchell
Councillor King
Councillor Vrebosch (12:04pm to 1:26pm)
John Severino, Chief Administrative Officer
Ian Kilgour, Director, Community Development and Growth
Brent Kalinowski, Community Safety and Well-Being Co-Ordinator
Véronique Hie, Deputy City Clerk
Gord Young, Communications Officer

Guests:

Katharine O'Connell, North Bay Parry Sound District Health Unit
Dr. Carol Zimbalatti, North Bay Parry Sound District Health Unit
Cst. Russ Moyer, North Bay Police Service

Chair Gardiner called the Community Safety and Well-Being Committee meeting to order at 12:03 p.m.

1. Adoption of Minutes:
The June 5, 2024 minutes were approved by the Committee and will be presented to Council on August 13, 2024.
2. Katharine O'Connell and Dr. Carol Zimbalatti of the North Bay Parry Sound District Health Unit made a presentation on Sharps Discards.
3. Cst. Russ Moyer of the North Bay Police Service made a presentation on the Community Engagement Unit.
4. Brent Kalinowski provided an update on the Community Safety and Well Being Plan.
5. Other Business (for the next meeting):
6. Next Meeting: To be determined.

Meeting adjourned at 1:31 p.m.

Councillor Gardiner, Chair Community
and Safety Well-Being Committee

Véronique Hie, Deputy City Clerk



Committee Meeting of Council Minutes

November 12, 2024, 6:30 p.m.

Council Chambers

all - 200 McIntyre Street East, North Bay, ON

Members Present: Mayor Chirico, Councillor Horsfield, Councillor Inch, Councillor Mallah, Councillor King, Councillor Bain, Councillor Gardiner, Councillor Vrebosch, Councillor Mayne, Councillor Mitchell

Members Absent: Councillor Lowery

Infrastructure and Operations Committee

Item Addressed:

IO 2024-04: Report from Megan Rochefort dated October 17, 2024 re: Road Safety Strategy Plan

Moved By: Councillor Mitchell

Seconded By: Councillor Mayne

Pursuant to section 48.4(a) of City of North Bay Procedural By-Law 2019-80 the Committee Meeting has been extended by 15 minutes.

"Carried"

Direction: Committee Report be brought forward to Council.

Community Services Committee

No Items addressed.

General Government Committee

No Items Addressed.

Committee Meeting of Council ended at 7:45 p.m.

Mayor Peter Chirico

City Clerk Karen McIsaac



**Regular Meeting of City Council
Minutes**

**November 12, 2024, 6:30 p.m.
Council Chambers**

City Hall - 200 McIntyre Street East, North Bay, ON

Members Present: Mayor Chirico, Councillor Horsfield, Councillor Inch, Councillor Mallah, Councillor King, Councillor Bain, Councillor Gardiner, Councillor Vrebosch, Councillor Mayne, Councillor Mitchell

Members Absent: Councillor Lowery

1. Declaration of Pecuniary Interest and the General Nature Thereof

2. Public Presentations

3. Public Meeting Minutes

Res. # 2024-318

Moved by Councillor Bain
Seconded by Councillor Mitchell

That the minutes for the public meetings held on:

- Tuesday, October 29, 2024

be adopted as presented.

Carried

4. Motion for Reconsideration

5. Committee Reports

6. Correspondence

6.1 Proposed Official Plan Amendment and Zoning By-Law Amendment application by Tulloch Geomatics Inc. on behalf of Lidrani Holdings Inc. - Birchs Road (unaddressed)

Res. # 2024-319

Moved by Councillor Mallah
Seconded by Councillor King

That the Official Plan Amendment and Zoning By-Law Amendment application by Tulloch Geomatics Inc. on behalf of Lidrani Holdings Inc. – Birchs Road (unaddressed) be received and referred to the Community Services Committee for a Public Meeting.

Carried

6.2 2025 Budget Schedule

Res. # 2024-320

Moved by Councillor Horsfield
Seconded by Councillor Inch

That Report to Council CORP 2024-93 dated November 1, 2024 from Margaret Karpenko re 2025 Budget Schedule be received and referred to the General Government Committee.

Carried

6.3 Year-End Water and Wastewater Financial Projection, as at September 30, 2024

Res. # 2024-321

Moved by Councillor Mitchell
Seconded by Councillor Mayne

That Council receive and file the City of North Bay's Water and Wastewater Year-End Financial Projection for the period ending September 30, 2024, as set out in Report to Council CORP 2024-91 dated October 25, 2024 from Laura Boissonneault.

Carried

6.4 Request for Extension to Draft Plan of Subdivision and Draft Plan of Condominium - 730 Lakeshore Drive (City File No's. 48T-14101 and 48CDM-19101)

Res. # 2024-322

Moved by Councillor Mallah
Seconded by Councillor King

That Council extend:

1. the Draft Approval of a Plan of Subdivision (Subdivision File No. 48T-14101), as recommended by City Staff from November 16, 2024 to November 16, 2027; and
2. the Draft Approval of a Plan of Condominium (Condominium File No. 48CDM-19101), as recommended by City Staff from January 14, 2025 to January 14, 2028.

Carried

7. By-Laws for Consideration

8. Motions

8.1 Solve the Crisis

Res. # 2024-323

Moved by Councillor Mayne
Seconded by Councillor King

Whereas the Council of The Corporation of the City of North Bay join in the support of Ontario's Big City Mayors' "Solve the Crisis" campaign that call for immediate and decisive action from the Government of Ontario to address the escalating humanitarian crisis;

And Whereas the Council supports key actions in the "Solve the Crisis" campaign that include:

- (i) The creation of a Ministry and Minister with appropriate powers and funding to address full spectrum of housing needs as well as mental health, addictions and wrap around supports.
- (ii) The creation of a task force by this Minister with broad sector representatives including municipalities, healthcare, first responders, community services, the business community and the tourism industry to develop a Made in Ontario Action Plan.
- (iii) Support for municipalities by providing the tools and resources to transition those in encampments to more appropriate supports, when deemed necessary.
- (iv) Funding commitments to the appropriate services these individuals need, community by community, where there are gaps in the system.
- (v) Investment in 24/7 Community Hubs/Crisis centres to relieve pressure on emergency centres and first responders.

Therefore Be It Resolved that a copy of this motion be sent to Doug Ford, Premier of Ontario, Nipissing MPP Victor Fedeli, Ontario Big City Mayors, Northern Ontario Large Urban Mayors, and the District of Nipissing Social Services Administration Board.

Record of Vote (Upon the Request of Councillor Mallah):

Yeas: Councillors Mallah, Gardiner, King, Mitchell, Mayne, Inch, Horsfield, Vrebosch, Bain and Mayor Chirico.

Nays: Nil

Carried

8.2 Ditching and Draining Policies and Processes

Res. # 2024-324

Moved by Councillor Vrebosch

Seconded by Councillor King

The City Council directs staff to assess the existing ditching and drainage policies and processes, ensuring that the format is equitable for both Capital and Operating projects.

Additionally, the review should include recent projects such as those on Norwood Avenue, McNabb Crescent, Patricia Street, Pinewood Crescent, Parsons Street, Prince Edward Drive, and Parkwood Drive. This will help evaluate whether current practices are effective, if timelines, deliverables, and costs are being met, and if our communication standards are satisfactory.

Carried

8.3 Elmwood Capital Funding Campaign

Res. # 2024-325(a)

Moved by Councillor Mallah
Seconded by Councillor King

WHEREAS the Children’s Aid Society of the Districts of Nipissing and Parry Sound has repurposed an old school into Elmwood, a redeveloped community hub located at 140 Elmwood Avenue, providing accessible programs and services that foster resilience in local families and at-risk youth;

AND WHEREAS Elmwood is designed to enhance positivity, support collaboration, and facilitate growth and success for local partners, families, and youth;

AND WHEREAS this multi-use hub unites essential services—including health, education, safety, mental health, and early intervention—under one roof, strengthening community resources for Northern Ontario residents and partner organizations;

AND WHEREAS Elmwood’s continued growth and redevelopment are poised to expand its impact on the North Bay area, delivering additional programs and services to benefit the community;

AND WHEREAS Elmwood has applied for operational funding to join Ontario’s network of 27 Youth Wellness Hubs, which provide high-quality, integrated services to support youth well-being, addressing mental health, substance use, primary care, and social supports for ages 12 to 25;

AND WHEREAS the designation of Elmwood as a Youth Wellness Hub (*pending*) and the development of a Clinical and Social Services Wing will strengthen Family Natural Supports (FNS) to prevent addiction and homelessness through:

- Youth programming five nights a week focused on independence skills, cultural inclusion, arts, fitness, mentorship, and social connection;
- Access to free fitness facilities, showers, and resources addressing food and clothing insecurity;
- Clinical support through a nurse practitioner and addition of child psychiatrist, psychologist, and mental health and addiction professionals,

- Mental health programming in collaboration with children’s mental health partner;
- Drug prevention education and strategies for young audiences;

AND WHEREAS North Bay Regional Health Centre has committed to on-site clinical services, including youth psychiatry, substance use and eating disorder clinical services/programming.

AND WHEREAS this investment in upstream addiction and homelessness prevention will support wellness for youth and at-risk populations;

AND WHEREAS Elmwood has launched a capital campaign to raise \$2.2 million;

AND WHEREAS Elmwood is in Phase 2 of applying for a \$1 million NOHFC Community Enhancement grant, with the remainder to be raised through fundraising;

AND WHEREAS the Children’s Aid Society of the District of Nipissing and Parry Sound is requesting a one-time capital contribution of \$200,000 from the City of North Bay to support this essential service, which aligns with long-term operational funding plans;

AND WHEREAS this request meets the City’s criteria under the Ontario Lottery & Gaming Revenue Policy;

THEREFORE BE IT RESOLVED that the City of North Bay contribute \$200,000 from its Ontario Lottery & Gaming revenue toward Elmwood’s capital fundraising campaign for the Clinical and Social Services Wing. This facility will be integrated into and enhance the existing programs and services at Elmwood, benefiting North Bay’s youth and families.

AND FURTHER BE IT RESOLVED that an agreement be entered into with terms and conditions to the satisfaction of the Chief Administrative Officer, Chief Financial Officer and City Solicitor between the Children's Aid Society of the District of Nipissing and Parry Sound for the Elmwood Hub and the City of North Bay.

Carried as amended

Res. # 2024-325(b)

Moved by Councillor Vrebosch

Seconded by Councillor Mallah

That the following paragraph be added:

AND FURTHER BE IT RESOLVED that an agreement be entered into with terms and conditions to the satisfaction of the Chief Administrative Officer, Chief Financial Officer and City Solicitor between the Children's Aid Society of the District of Nipissing and Parry Sound for the Elmwood Hub and the City of North Bay.

Record of Vote (Upon the Request of Councillor Mallah):

Yeas: Councillors Mallah, Horsfield, Vrebosch, King, Bain, Inch, Mitchell, Gardiner, Mayne and Mayor Chirico.

Nays: Nil

Carried

9. In-Camera Correspondence

Res. # 2024-326

Moved by Councillor Horsfield

Seconded by Councillor Inch

That Council adjourn in-camera pursuant to section 239.(2) of the *Municipal Act, 2001*, as amended at 8:14 p.m. for the following reason:

Item 9.2, being advice that is subject to solicitor-client privilege, including communications necessary for that purpose and any negotiations carried on or to be carried on by or on behalf of the municipality.

Carried

Res. # 2024-327

Moved by Councillor Horsfield

Seconded by Councillor Inch

That Council reconvene at 8:23 p.m.

Carried

10. Giving Notice (Notice of Motion)

11. Confirmatory By-Law

Res. # 2024-328

Moved by Councillor Gardiner

Seconded by Councillor Bain

That the following by-law be read a first and second time:

By-Law No. 2024-78 to confirm proceedings of the Regular Meeting of Council held on November 12, 2024.

Carried

Res. # 2024-329

Moved by Councillor Gardiner

Seconded by Councillor Bain

That the following by-law be read a third time and passed:

By-Law No. 2024-78 to confirm proceedings of the Regular Meeting of Council held on November 12, 2024.

Carried

12. Adjournment

Res. # 2024-330

Moved by Councillor Gardiner
Seconded by Councillor Bain

That this Regular Meeting of Council do now adjourn at 8:24 p.m.

Carried

Mayor Peter Chirico

City Clerk Karen McIsaac



Special Committee Meeting Minutes

November 14, 2024, 5:30 p.m.

Council Chambers

all - 200 McIntyre Street East, North Bay, ON

Members Present: Mayor Chirico, Councillor Horsfield, Councillor Inch, Councillor Mallah, Councillor King, Councillor Gardiner, Councillor Mayne, Councillor Mitchell

Members Absent: Councillor Lowery, Councillor Bain, Councillor Vrebosch

Infrastructure and Operations Committee

Item Addressed:

IO 2024-03: Report from J. Severino re: Community and Recreation Centre Update dated August 12, 2024

Direction: Committee Report be brought forward to Council.

General Government Committee

No Items Addressed.

Community Services Committee

No Items Addressed.

Special Committee Meeting of Council adjourned at 7:09 p.m.

Mayor Peter Chirico

City Clerk Karen McIsaac



**Special Meeting of City Council
Minutes**

**November 18, 2024, 5:30 p.m.
Council Chambers**

City Hall - 200 McIntyre Street East, North Bay, ON

Members Present: Mayor Chirico, Councillor Horsfield, Councillor Inch, Councillor Mallah, Councillor King, Councillor Lowery, Councillor Bain, Councillor Gardiner, Councillor Vrebosch, Councillor Mayne, Councillor Mitchell

- 1. Declaration of Pecuniary Interest and the General Nature Thereof**
- 2. Public Presentations**
- 3. Public Meeting Minutes**
- 4. Motion for Reconsideration**
- 5. Committee Reports**

5.1 North Bay Community and Recreation Centre

Res. # 2024-331

Moved by Councillor Mitchell
Seconded by Councillor Mayne

That Infrastructure & Operations Committee Report No. 2024-03 relating to:

- North Bay Community and Recreation Centre

be adopted as presented.

Infrastructure and Operations Committee

Report No. 2024-03

November 18, 2024

To The Council
Of The Corporation
Of The City Of North Bay

Your Worship and Councillors:

The Infrastructure and Operations Committee presents Report No. 2024-03 and recommends:

That Council authorize:

- 1. the Chief Administration Officer and the City Clerk to execute The Change Order with EllisDon Corporation for

the Guaranteed Maximum Price (GMP) of \$61,435,000 plus a contingency of \$1,065,000 and \$500,000 internal costs for a project budget of \$63 million for the construction of the North Bay Community and Recreation Center; and

2. the transfer of funds to Capital Project No.4510RF Community and Recreation Centre as outlined in Report to Council No. CAO 2024-008 dated November 12, 2024 from John Severino.

All of which is respectfully submitted.

Recorded Vote (Upon the Request of Councillor Mitchell):

Yeas: Councillors Mitchell, Horsfield, Gardiner, Bain, Mayne, Mallah, Inch, King, Vrebosch and Mayor Chirico.

Nays: Councillor Lowery

Carried

6. **Correspondence**
7. **By-Laws for Consideration**
8. **Motions**
9. **In-Camera Correspondence**
10. **Giving Notice (Notice of Motion)**
11. **Confirmatory By-Law**

Res. # 2024-332

Moved by Councillor Mitchell
Seconded by Councillor Mayne

That the following by-law be read a first and second time:

By-Law No. 2024-80 to confirm proceedings of the Special Meeting of Council held on November 18, 2024.

Carried

Res. # 2024-333

Moved by Councillor Mitchell
Seconded by Councillor Mayne

That the following by-law be read a third time and passed:

By-Law No. 2024-80 to confirm proceedings of the Special Meeting of Council held on November 18, 2024.

Carried

12. Adjournment

Res. # 2024-334

Moved by Councillor Lowery

Seconded by Councillor King

That this Special Meeting of Council do now adjourn at 5:53 p.m.

Carried

Mayor Peter Chirico

Deputy City Clerk Véronique
Hie

Infrastructure and Operations Committee Report No. 2024-02

November 26, 2024

To The Council
Of The Corporation
Of The City Of North Bay

Your Worship and Councillors:

The Infrastructure and Operations Committee presents Report No. 2024-02
and recommends:

That Council:

1. approve the Road Safety Strategy as outlined in Report to Council IO 2024-010, inclusive of Appendix A, dated October 31, 2024 from Megan Rochefort; and
2. direct staff to use the Road Safety Strategy as a long-term guide for future road safety initiatives and integrate the implementation plan into future Operating and Capital Budgets for Council consideration.

All of which is respectfully submitted.

6.1

North Bay, ON

November 26, 2024

Subject: Proposed Zoning By-Law Amendment application by Goodridge Goulet Planning & Surveying Ltd. on behalf of Millford Development Limited – 150 Mountainview Drive, North Bay

File No.

Res. 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That the proposed Zoning By-Law Amendment application by Goodridge Goulet Planning & Surveying Ltd. on behalf of Millford Development Limited – 150 Mountainview Drive be received and referred to the Community Services Committee for a Public Meeting.

Carried

Carried as amended

Lost

Conflict _____
Chair _____

Endorsement of

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



**The Corporation of the
City of North Bay**

200 McIntyre St., East
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: (705) 474-0400

Planning Services 5th Floor, City Hall
Phone: (705) 474-0626, Ext. 2409
Toll-Free: 800-465-1882
Email: peter.carello@northbay.ca
Web: www.northbay.ca

November 5, 2024

Goodridge Goulet Planning & Surveying Ltd.
490 Main Street East
Unit 1
North Bay, ON P1B 1B5

Attn: Paul Goodridge

Mr. Goodridge:

Re: Proposed Zoning By-law Amendment by Goodridge Goulet Planning & Surveying Ltd. on behalf of Millford Development Limited – 150 Mountainview Drive

Please accept this letter as our acknowledgement of receipt of the above-noted application to amend Zoning By-law No. 2015-30.

We have reviewed the application and have deemed it to satisfy the requirements of a "complete" application as of this date. In the event further information is required as a result of a circulated agency request, it will be requested at that time.

We will commence processing of the application immediately. Should you require any additional information, please feel free to contact me at (705) 474-0400 (ext. 2409).

Sincerely,

Peter Carello, MCIP, RPP
Senior Planner, Current Operations

PC

cc: Millford Development Limited

W:\PLAN\Planning\00 - Development & Planning Management\150 Mountainview Dr (050-075-00810)\ZBL Amendments (D14)\ZBLA #964 - Complete Application Letter - Millford Development Limited



City of North Bay Report to Council

Report No: CORP-2024-098

Date: November 12, 2024

Originator: Margaret Karpenko

Business Unit: Corporate Services

Department: Financial Services Department

Subject: 2025 Interim Tax Rate By-Law; 2025 Adjustments to Interim Taxes By-Law

Closed Session: yes no

Recommendation

That Council authorize a by-law to levy certain interim rates, taxes and charges for the 2025 taxation year and a by-law to adjust interim taxes for the 2025 taxation year.

Background

Section 317 of the *Municipal Act, 2001*, provides the Council of local municipalities with the authority to pass by-laws to levy amounts or “interim rates” on the assessment of property before the adoption of the annual budget and/or issuance of the final tax bill.

Section 317(3) permits an interim tax levy of 50% of the total taxes for municipal and school purposes levied in the previous year.

Section 317(9) provides municipalities with the authority to adjust the interim tax levy if, in the opinion of Council, the taxes levied on a property were too high or too low in relation to its estimate of total taxes that will be levied on the property.

There are numerous accounts that require adjustments to the interim levy resulting from:

1. New roll numbers in 2025 – New properties on the assessment roll for 2025, therefore, there are no assessed values in 2024. If not adjusted, would result in no interim bill being issued and the total levy on the final bill which would pose a financial hardship to ratepayers.
2. Severed/subdivided/split properties – In 2024 the total assessment/levy was on the original roll number therefore, the 2025 interim bill would apply only to the original roll number. This would result in a bill that would be substantially higher than permitted under the legislation and also potentially higher than the total levy for the year. The new roll numbers created do not have assessed values associated with them, therefore, no interim bill would be produced, only a final bill.
3. Valuation Reductions – Reductions in assessment from 2024 to 2025. If not adjusted, in some cases we would levy far more than the 50% permitted under the legislation.
4. Valuation Increases/consolidation of properties – Increases in assessment from 2024 to 2025 resulting from a physical change or equity change. If not adjusted, would result in an interim bill that is disproportionate to the final bill which may pose a financial hardship to ratepayers.

Financial/Legal Implications

See Options/Analysis for Financial Implications.

Corporate Strategic Plan

- | | |
|---|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate
-

Options Analysis

Option 1: That an interim by-law not be enacted and Council levy a final tax bill only.

The ratepayers benefit with the City's issuance of an interim billing as it helps spread the payments over two installments rather than one. The interim by-law also generates cash flow for the City thereby, reducing the potential requirement to draw on the City's line of credit.

The City of North Bay has always issued an interim tax bill representing approximately 50% of the previous year's taxes. This is also the policy of virtually all of the municipalities in Ontario.

This option is not recommended.

Option 2: That Council enacts:

- (i) a by-law to levy certain interim rates, taxes and charges for the 2025 taxation year;
- (ii) a by-law being a by-law to adjust interim taxes for the 2025 taxation year.

This option is recommended as it would result in the appropriate amount levied to ratepayers as authorized by Section 317 of the *Municipal Act 20*

Recommended Option

Option number 2 is recommended.

That Council authorize a by-law to levy certain interim rates, taxes and charges for the 2025 taxation year and to authorize a by-law to adjust interim taxes for the 2025 taxation year.

Respectfully submitted,

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

We concur with this report and recommendation

Name: John Severino, P.Eng., MBA
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Dan Robinson
Title: Manager, Revenues & Taxation

6.3

North Bay, ON

November 26, 2024

Subject: Report from Sara Gage dated November 14, 2024 re Approval of 50% of the Prior Year's Capital Funding Envelope

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council:

1. approves spending up to \$12,264,393, being an amount equal to 50% of the 2024 General Capital Funding Envelope and representing a preliminary funding allotment to the 2025 General Capital Budget; and
2. approves spending up to \$7,465,667, being an amount equal to 50% of the 2024 Water and Wastewater Capital Funding Envelope and representing a preliminary funding allotment to the 2025 Water and Wastewater Capital Budget.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-100

Date: November 14, 2024

Originator: Sara Gage

Business Unit:

Department:

Corporate Services

Financial Services Department

Subject: Approval of 50% of the Prior Year's Capital Funding Envelope

Closed Session: yes no

Recommendation

1. That City Council approves spending up to \$12,264,393 being an amount equal to 50% of the 2024 General Capital Funding Envelope and representing a preliminary funding allotment to the 2025 General Capital Budget.
2. That City Council approves spending up to \$7,465,667 being an amount equal to 50% of the 2024 Water and Wastewater Capital Funding Envelope and representing a preliminary funding allotment to the 2025 Water and Wastewater Capital Budget.

Background

Procurement of goods and services must be done in compliance with the City's Purchasing By-law, By-Law No. 2013-200. It is the City's practice to wait until budget approval has been granted before commencing the procurement process for capital projects. Since approval of the City's 2025 Capital Budgets is not expected to occur until March, it is recommended that Council approve spending up to 50% of the prior year's funding limits in advance of completion of the 2025 capital budget process. This approach supports achievement of the following objectives:

1. Enables tenders and RFPs to be issued well in advance of the prime construction period and at a time when contractors are less likely to have already committed to other projects. Thus, maximizing the number of competitive bids received and reducing the overall project cost to the municipality.

2. Construction can be completed under optimal weather conditions during the prime construction period of June to October thereby reducing construction time costs.

This recommendation gives staff the opportunity to gain an early start on key capital projects while also giving Council the opportunity to see the complete capital budget before granting final approval of the full expenditure limit.

Financial/Legal Implications

Approval of spending up to 50% of the prior year's capital funding envelope will ensure that the procurement process and timing of infrastructure projects is not delayed while Council and staff work through the 2025 capital budget process. Projects to which the preliminary funding authority has been allocated to will be tracked and identified to Council during 2025 capital budget deliberations.

Corporate Strategic Plan

- | | |
|---|--|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate
- Maintain infrastructure across the city in a good state of repair
- Ensure Council and staff have a shared perception and goals

Options Analysis

Option 1: Approve spending up to 50% of the prior year's General and Water and Wastewater Capital Budgets. This option is recommended as it will enable staff to commence procurement for key infrastructure projects in advance of the prime construction period.

Option 2: Do not approve spending up to 50% of the prior year's General and Water and Wastewater Capital Budgets. If pre-approval does not occur, then 2025 capital projects will not be tendered until after the Capital Budget is approved in late Spring. This option is not recommended.

Recommended Option

1. That City Council approves spending up to \$12,264,393 being an amount equal to 50% of the 2024 General Capital Funding Envelope and representing a preliminary funding allotment to the 2025 General Capital Budget.

2. That City Council approves spending up to \$7,465,667 being an amount equal to 50% of the 2024 Water and Wastewater Capital Funding Envelope and representing a preliminary funding allotment to the 2025 Water and Wastewater Capital Budget.

Respectfully submitted,

Name: Sara Gage, CPA

Title: Coordinator, Financial Reports

I concur with this report and recommendation

Name Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Sara Gage, CPA

Coordinator, Financial Reports

6.4

North Bay, ON

November 26, 2024

Subject: Report from Lori Jackson dated November 26, 2024 re October 2024 Procurement Award Update

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council receive and file the October 2024 Procurement Award Update, as set out in Report to Council CORP 2024-99 dated November 26, 2024 from Lori Jackson.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-099 Date: November 26, 2024
 Originator: Lori Jackson, Manager, Purchasing
 Business Unit: Department:
 Corporate Services Financial Services Department
 Subject: October 2024 Procurement Award Update
 Closed Session: yes no

Recommendation

That Council receive and file the October 2024 Procurement Award Update, as set out in Report to Council CORP 2024-099 dated November 26, 2024 from Lori Jackson, Manager, Purchasing.

Background

In accordance with By-Law 2024-02 and Purchasing By-Law 2013-200, Purchasing staff shall provide a report to Council for the prior month summarizing the City’s procurement activities, including the amount of spend, procurement method, and total contract value where exceeding \$100,000 that were awarded pursuant to delegated authority.

Delegated authority to approve procurement awards requires that a proper procurement was carried out, that sufficient budget dollars are available, internal reviews and approvals have been granted, and contract documents are received and executed.

There are two levels of delegated authority; the first is with the CAO for approvals up to \$250,000; thereafter an Approval Committee is struck for awards less than \$1,000,000.

This report covers both levels of delegated authority approvals that have been fully executed within the month of October 2024.

Corporate Strategic Plan

- Natural North and Near Economic Prosperity
- Affordable Balanced Growth Spirited Safe Community
- Responsible and Responsive Government

- Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate.
- Develop a practice of communications and engagement that ensures that residents are aware and understand what City Hall is doing.

Financial/Legal Implications

Staff have approved the following awards in accordance with the By-Law 2024-02 within the month of October, 2024:

RFQ-2024-069: Locker Room Renovations at the Wastewater Treatment Plant

The product was procured through a public procurement process in Bids & Tenders and was awarded in the amount of \$285,000 (plus HST). Approved by the Approval Committee struck for this procurement which included the Interim City Engineer, CFO, and CAO.

Recommended Option

That Council receive and file the October 2024 Procurement Award Update, as set out in Report to Council CORP 2024-099 dated November 26, 2024 from Lori Jackson, Manager, Purchasing.

Respectfully submitted,

Name: Lori Jackson

Title: Manager, Purchasing

I concur with this report and recommendation

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Lori Jackson

Title: Manager, Purchasing

6.5

North Bay, ON

November 26, 2024

Subject: Report from Peter Carello dated November 7, 2024 re Laneway Closure application – 926 Galt Street (Galt Street, Lorne Avenue, Douglas Street and Lansdowne Avenue)

File No.

Res. 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That:

1. the application by Nicole Grise, Pauline Grise and Roger Grise to close the laneway, as shown on Schedule "A" attached to Report to Council CSBU 2024-51 dated November 7, 2024 from Peter Carello, be approved by Council;
2. the closure of the laneway be subject to the granting of any required easements; and
3. the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject laneway.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CSBU-2024-051

Date: November 7, 2024

Originator: Peter Carello, Senior Planner – Current Operations

Business Unit:

Department:

Community Services

Planning & Building Department

Subject: Laneway Closure Application – 926 Galt Street

Closed Session: yes no

Recommendation

That:

1. the application by Nicole Grise, Pauline Grise and Roger Grise to close the laneway, as shown on Schedule "A" attached to Report to Council CSBU 2024-051, dated November 7, 2024 from Peter Carello, be approved by Council;
2. the closure of the laneway be subject to the granting of any required easements; and
3. the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject laneway.

Background

Section 34(1) of the Municipal Act 2001 (S.O. 2001, c.25) permits municipalities to pass By-laws for "stopping up any highway or part of a highway".

The property owners of 926 Galt Street have submitted an application to close the portion of laneway that abuts their property. The subject laneway is located on a block bounded by Galt Street, Lorne Avenue, Douglas Street and Lansdowne Avenue.

The purpose of the proposed laneway closure is to add to their land holdings.

Notice of this proposed closure was circulated to the abutting property owner as well as to all parties that may have an interest in municipal laneway closures. As a result of this circulation, Planning Services received the following responses:

- 1) City Solicitor – No concerns expressed
- 2) Engineering Department – *“No concerns with the proposed lane closure.”*
- 3) Director, Public Works and Parks – *“From a Roads perspective, I have no concerns as we do not maintain this laneway.”*
- 4) Building Services – *“No concerns from Building Services.”*
- 5) North Bay-Mattawa Conservation Authority – No concerns expressed
- 6) Bell Canada – No objections but did request an easement. A complete copy of Bell’s comments is attached to this report as a Appendix A.
- 7) Ministry of Transportation – *“The Ministry of Transportation (MTO) has reviewed the attached closure notice for Galt Street. We have determined that the subject lands are not located within the MTO’s permit control area; therefore, we have no comments to provide at this time.”*
- 8) Enbridge Gas – *“Enbridge Gas Inc. has completed review, and have no interests in the subject lands.”*
- 9) North Bay Hydro – *“We have reviewed the application to close a portion of the laneway in the block surrounded by Galt St., Lansdown Ave., Douglas St. and Lorne Ave. and have determined that we do not have any assets within the portion of laneway to be closed. As such, North Bay Hydro has no objections to the closure and prospective conveyance of the portion of laneway.”*
- 10) Hydro One – *“No Hydro One plant, no is easement required.”*

No further correspondence was received from any circulated internal department or external agency regarding this matter.

There were no comments received from any member of the public, other than those that were co-sponsors of the application.

Staff conducted a site visit of the subject laneway on November 7, 2024. There were no matters of municipal interest noted in the laneway during this visit.

Should Council choose to close the laneway as requested, staff would recommend making this approval conditional upon the granting of the necessary easement to Bell Canada.

Financial/Legal Implications

There are no financial implications to the City of North Bay. The costs associated with the laneway closure are borne by the applicant and benefiting property owners. The legal implications to the City would be the eventual transfer of a parcel of laneway into private ownership.

Corporate Strategic Plan

- | | |
|--|---|
| <input type="checkbox"/> Natural North and Near | <input checked="" type="checkbox"/> Economic Prosperity |
| <input type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Promote and support public and private sector investment

Options Analysis

Option 1: Do not close the laneway.

This option is not recommended because there is no municipal requirement for the subject laneway.

Option 2: Close and transfer the laneway as set out on Schedule "A" attached to Report to Council CSBU 2024-051, dated November 7, 2024 from Peter Carello.

This is the recommended option.

Recommended Option

That:

1. the application by Nicole Grise, Pauline Grise and Roger Grise to close the laneway, as shown on Schedule "A" attached to Report to Council CSBU 2024-051, dated November 7, 2024 from Peter Carello, be approved by Council;
2. the closure of the laneway be subject to the granting of any required easements; and
3. the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject laneway.

Respectfully submitted,

Name: Peter Carello, MCIP, RPP

Title: Senior Planner – Current Operations

I concur with this report and recommendation

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: John Severino, P.Eng., MBA

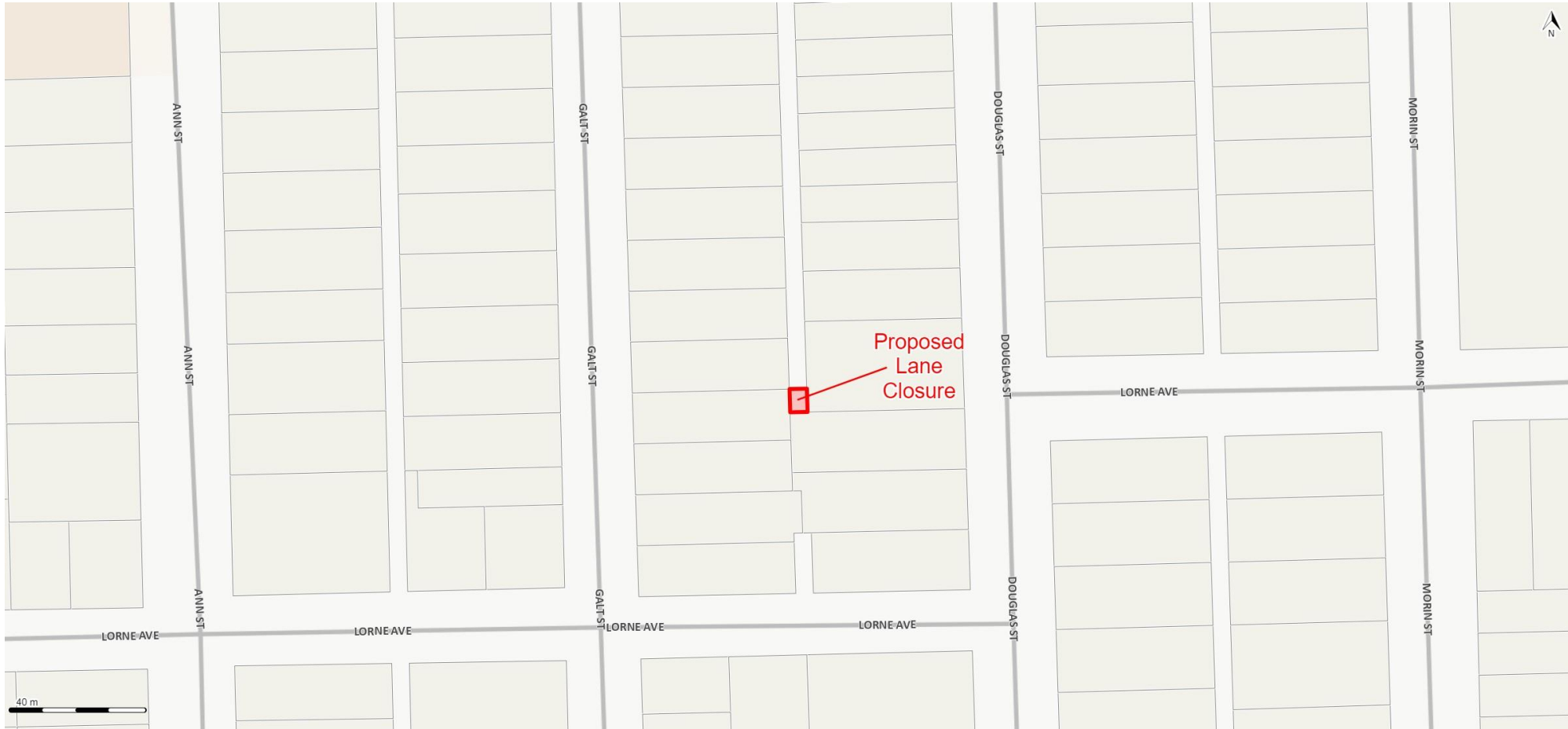
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Peter Carello, MCIP, RPP

Title: Senior Planner – Current Operations

Schedule A



Appendix A – Correspondence

Bell Canada
Fl-2, 140 Bayfield St.
Barrie, Ontario
L4M 3B1

Fax: 705-726-4600
Tel: 416-353-4415
E-mail: laurie-ann.lee@bell.ca

July 5, 2024

The Corporation of the City of North Bay
200 McIntyre St E
North Bay, Ontario
P1B 8V6

Attention: Robyn Jackowski | robyn.jackowski@northbay.ca (email only)

Dear Robyn:

**Subject: Potential Lane Closure
926 Galt St**

The closure of a portion of a laneway as shown on Schedule "A"
Bell File: 705-24-409

We acknowledge receipt and thank you for your correspondence July 3, 2024.

Subsequent to review of the Proposed Lane Closure by our local Engineering Department it has been identified that Bell Canada will require a transfer of easement over these lands, to protect existing buried and aerial facilities, supply service to the properties and to maintain service in the area. Our records show that the facilities run through the rear lot and rear laneway as shown on the attached sketch.

Bell Canada would like to confirm that a blanket easement over the Closure or a 3.0m wide corridor to be measured 1.5m on either side of the aerial line, then to extend from the pole to a minimum of 1.0m past any anchor installation to be measured 0.5m on either side of the guy, as can be accommodated, would satisfy our needs.

We would also like to confirm that a blanket easement over the Closure or a specific easement measured 3.0m wide (1.5m on either side of the buried plant), and to a minimum of 1.0m past pedestal/ONU/OPI installation as can be accommodated, would satisfy our needs. Concerning the buried plant, it will be necessary for the surveyor to arrange for a conduit/cable locate to identify its location.



Bell Canada kindly requests that the easement be granted from the City of North By prior to the sale of these lands into private ownership. Please find attached to this e-mail, Bell's Standard Schedule and a sketch showing the approximate location of our facilities.

Since the easement is necessary in order to provide and maintain service to this area, all costs associated with this transaction will be the responsibility of the Owner.

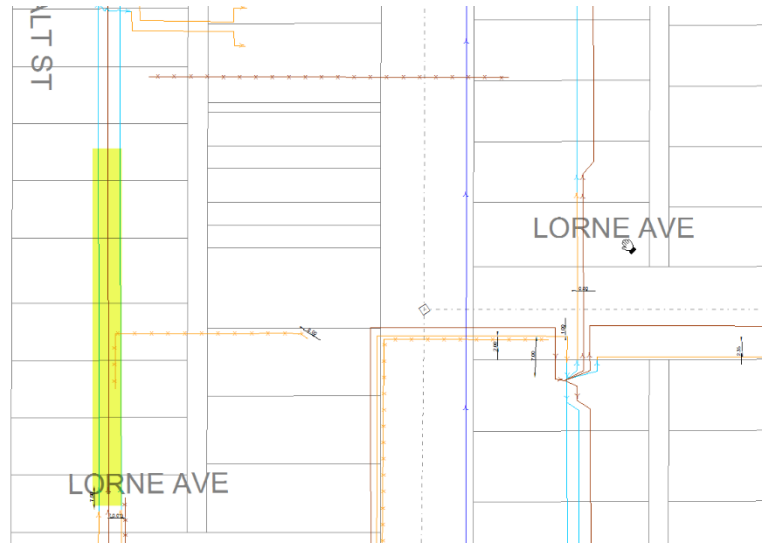
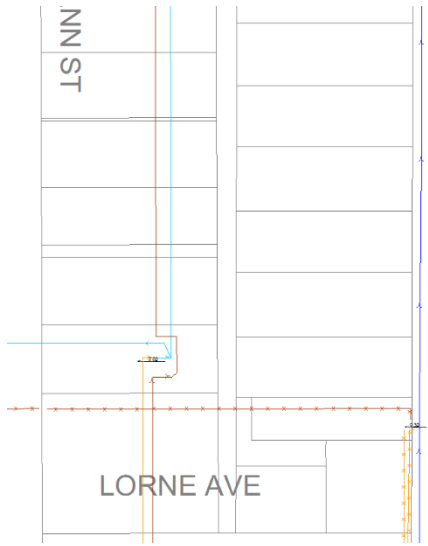
We hope this proposal meets with your approval. We look forward to the City's Solicitor contacting us.

If there are any questions or concerns, please do not hesitate to call.

Yours truly,

Laurie-Ann Lee

Laurie-Ann Lee
Right of Way Associate



6.6

North Bay, ON

November 26, 2024

Subject: Report from Peter Carello dated November 7, 2024 re Laneway Closure application – 468 Kehoe Street (Kehoe Street, Front Street, O’Brien Street and Eva Street)

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That:

1. the application by Paulin Polepole Rukiko to close the laneway, as shown on Schedule “A” attached to Report to Council CSBU 2024-52 dated November 7, 2024 from Peter Carello, be approved by Council;
2. the closure of the laneway be subject to the granting of any required easements; and
3. the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject laneway.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CSBU-2024-052

Date: November 7, 2024

Originator: Peter Carello, Senior Planner – Current Operations

Business Unit:

Department:

Community Services

Planning & Building Department

Subject: Proposed Laneway Closure – 468 Kehoe Street

Closed Session: yes no

Recommendation

That:

1. the application by Paulin Polepole Rukiko to close the laneway, as shown on Schedule "A" attached to Report to Council CSBU 2024-052, dated November 7, 2024, from Peter Carello be approved by Council;
2. That the closure of the laneway be subject to the granting of any required easements; and
3. That the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject laneway.

Background

Section 34(1) of the Municipal Act 2001 (S.O. 2001, c.25) permits municipalities to pass By-laws for "stopping up any highway or part of a highway".

The City of North Bay received an application to close a laneway in the block bounded by Kehoe Street, Front Street, O'Brien Street and Eva Street.

Notice of this proposed closure was circulated to the abutting property owner as well as to all parties that may have an interest in this matter.

The City received the following comments in response to the circulation of the notice of application:

- 1) City Solicitor – No concerns expressed

- 2) Engineering Department – The Engineering Department indicated they had no comments or concerns with the closure.
- 3) Public Works and Parks – The Public Works Department confirmed that there is not any municipal infrastructure in the laneway, therefore had no objections.
- 4) Building Services – No concerns expressed
- 5) North Bay-Mattawa Conservation Authority – No concerns expressed
- 6) Bell Canada – Did not offer any objections to the proposed closure, but did request an easement be granted in their favour to protect their existing infrastructure. A complete copy of Bell’s comments is attached to this report as Appendix A.
- 7) Ministry of Transportation – No concerns expressed
- 8) Enbridge Gas – Enbridge Gas Inc. has completed a review and indicated that they have no interest in the subject lands.
- 9) North Bay Hydro – No concerns expressed
- 10) Hydro One – No concerns expressed

There is one privately owned property that abuts the portion of the lane subject to this closure. The owner indicated within the application form that they had no interest in acquiring the laneway.

No further correspondence was received from any circulated internal department or external agency regarding this matter.

Planning staff attended the property on November 7, 2024. There were no matters of municipal interest noted in the laneway during this visit.

Should Council choose to close the laneway as requested, staff would recommend making this approval conditional upon the granting of the necessary easement to Bell Canada.

Financial/Legal Implications

There are no financial implications to the City of North Bay. All costs associated with the closure are borne by the applicant. The legal implications to the City would be the eventual transfer of a parcel of laneway into private ownership.

Corporate Strategic Plan

Natural North and Near

Economic Prosperity

Affordable Balanced Growth Spirited Safe Community

Responsible and Responsive Government

Specific Objectives

- Promote and support public and private sector investment

Options Analysis

Option 1: Do not close the laneway.

This option is not recommended because there is no municipal requirement for the subject laneway.

Option 2: Close and transfer the laneway as set out on Schedule "A" attached to Report to Council CSBU 2024-052, dated November 7, 2024, from Peter Carello.

This is the recommended option.

Recommended Option

That:

1. the application by Paulin Polepole Rukiko to close the laneway, as shown on Schedule "A" attached to Report to Council CSBU 2024-052, dated November 7, 2024, from Peter Carello be approved by Council;
2. That the closure of the laneway be subject to the granting of any required easements; and
3. That the Chief Administrative Officer be authorized by Council to initiate normal closure procedures for the subject laneway.

Respectfully submitted,

Name: Peter Carello, MCIP, RPP

Title: Senior Planner – Current Operations

I concur with this report and recommendation

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Peter Carello, MCIP, RPP
Title: Senior Planner – Current Operations

Schedule A



Bell Canada
Fl-2, 140 Bayfield St.
Barrie, Ontario
L4M 3B1

Fax: 705-726-4600
Tel: 416-343-4415
E-mail: laurie-ann.lee@bell.ca

August 28, 2024

City of North Bay
200 McIntyre St. East
P.O Box 360
North Bay, ON
P1B 8H8

Attention: Robyn Jackowski - robyn.jackowski@northbay.ca (email only)

Dear Robyn:

Subject: North Bay
468 Kehoe Street
Close a laneway in the block bounded by Kehoe Street, Front Street,
O'Brien Street and Eva Street
Bell File: 705-24-497

We acknowledge receipt and thank you for your correspondence August 27, 2024.

Subsequent to review of the Proposed Lane Closure by our local Engineering Department it has been identified that Bell Canada will require a transfer of easement over these lands, to protect existing buried and aerial facilities, supply service to the properties and to maintain service in the area. Our records show that the facilities that run along the laneway as shown on the attached sketch

Bell Canada would like to confirm that a blanket easement over the Closure or a 3.0m wide corridor to be measured 1.5m on either side of the aerial line, then to extend from the pole to a minimum of 1.0m past any anchor installation to be measured 0.5m on either side of the guy, as can be accommodated, would satisfy our needs.

We would also like to confirm that a blanket easement over the Closure or a specific easement measured 3.0m wide (1.5m on either side of the buried plant), and to a minimum of 1.0m past pedestal/ONU/OPI installation as can be accommodated, would satisfy our needs. Concerning the buried plant, it will be necessary for the surveyor to arrange for a conduit/cable locate to identify its location.

Bell Canada kindly requests that the easement be granted from the City of North Bay prior to the sale of these lands into private ownership. Please find attached to this e-mail, Bell's Standard Schedule and a sketch showing the approximate location of our facilities.

Since the easement is necessary in order to provide and maintain service to this area, all costs associated with this transaction will be the responsibility of the Owner.

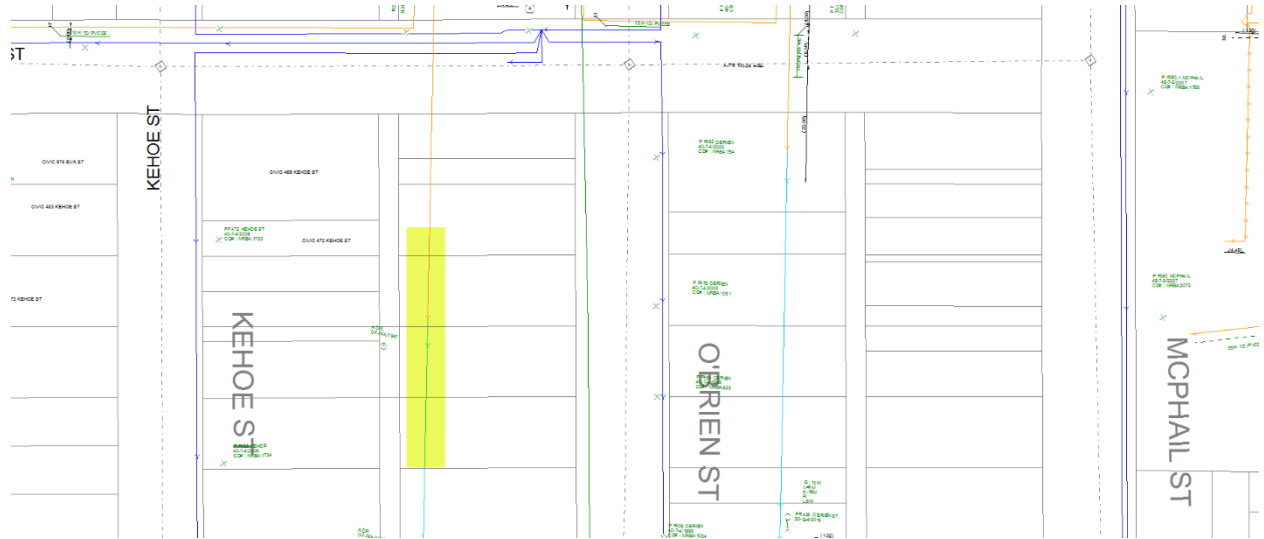
We hope this proposal meets with your approval. We look forward to the City's Solicitor contacting us.

If there are any questions or concerns, please do not hesitate to call.

Yours truly,

Laurie-Ann Lee

Associate Name
Right of Way Associate



6.7

North Bay, ON

November 26, 2024

Subject: Report from Laura Boissonneault dated November 8, 2024 re General Variance Year-End Projections, as at September 30, 2024

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council receive and file the City of North Bay's Year-End Financial Projection for the period ending September 30, 2024, as set out in Report to Council CORP 2024-92 dated November 8, 2024 from Laura Boissonneault.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-092

Date: November 8, 2024

Originator: Laura Boissonneault

Business Unit: Corporate Services

Department: Financial Services Department

Subject: General Variance Year-end Projections as at September 30th, 2024

Closed Session: yes no

Recommendation

That Council receive and file the City of North Bay’s Year-end Financial Projection for the period ending September 30th, 2024, as set out in Report to Council CORP 2024-092 dated November 8, 2024, from Laura Boissonneault.

Background

Subsequent to budgetary approval, departments are required to monitor their expenditures and revenues on an on-going basis and project to the end of the year. Year-end projections are reported to Council on a semi-annual basis, being June 30th and September 30th of each year with final results prepared as at December 31st. Projections become more accurate as the year unfolds and more information becomes available. It is common practice for management to make necessary adjustments or reallocations of resources to ensure that departments realize all possible savings and efficiencies.

Financial/Legal Implications

See Options/Analysis for Financial Implications. No Legal Implications.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

- Provide smart, cost-effective services and programs to residents and businesses
- Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax base
- Ensure that Council and staff have a shared perception and goals

Options Analysis

To provide the most comprehensive year-end projections possible, each cost center and business unit has been reviewed in detail by Business Unit Managers. Finance provided a general review of all cost centers including a review of revenues, wages & benefits, fuel, fleet, insurance, and utilities. Based on projections prepared as at September 30th, there is an estimated year-end surplus of \$1,574,189 being reported.

A departmental summary of year-to-date actuals and associated budgets is attached to this report as Appendix A and Appendix B. The following summarizes the overall major

variances between the approved budget and the projected year-end values:

- **Community Services** is projecting a year-end net surplus of \$677,509.

Factors contributing to the projected surplus include lower personnel, training, insurance, and utility costs, along with higher revenues; partially offset with higher material/supplies.

Some City programming such as beach supervision was either reduced or delayed due to hiring challenges, which in turn has resulted in temporary wage savings. Additionally, personnel savings were realized in other areas due to gapping and vacancies.

- **Corporate Services** is projecting a year-end net surplus of \$507,625.

Factors contributing to the projected surplus resulted from personnel savings and anticipated revenues; partially offset by increased software and equipment costs.

Recruitment has been a challenge, as well as some positions have remained temporarily vacant due to gapping. Both By-law and POA departments estimate revenue surpluses by the end of the year. Cost pressures related to software maintenance and licensing has been realized in 2024 due to inflationary pressures as well as more vendors have switched their cost models from ownership to subscription-based pricing.

- **General Government Activities** is projecting a year-end net deficit of (\$464,720).

The projected deficit is largely due to lower transfers of one-time budgeted reserves, offset by higher net investment and bank interest revenues.

Operating Reserve transfers were approved by Council for the 2024 budget to reduce the overall tax levy pressure. However, it is forecasted that the \$1.6 million in budgeted one-time Operating Reserve funds will not be required by year-end due to higher investment and bank interest, along with savings in other areas. In addition, the budgeted one-time reserve transfer directed to lower the capital levy pressure is not projected to be transferred in the amount of \$1 million.

Investment income and bank interest revenues are budgeted based on historical trends for a typical year. The budget is not adjusted to account for temporary fluctuations in market rates and/or cash balances. This approach has been adopted to minimize the tax levy impacts for periods of fluctuating interest rates and/or temporary changes in cash balances. During 2024, actual interest rates remained high with small drops in recent months. Accordingly, it is anticipated that net investment income and bank interest revenue will exceed budgeted amounts by approximately \$2.3 million. Consistent with the 2024 Budget deliberations, the surplus is planned to be transferred to the Tax Stabilization Reserve to assist in phasing out the use of one-time reserves within future operating budgets.

Expenditures related to tax appeals and minutes of settlement resolved via the Assessment Review Board (ARB) appeal process are expected to be lower than budgeted in 2024. In August 2023, the government announced that until it conducts a review of the accuracy and fairness of the system, the reassessment will remain suspended. Every reassessment brings with it an increased number of appeals that

contributes to higher write offs as part of any new assessment cycle, given the unprecedented delays and the uncertainty surrounding the outcome of the government's findings, it is recommended that savings realized from reduced ARB and Minutes of Settlement decisions in 2024, be transferred to the Tax Policy Development Assessment At Risk Reserve (99541R) at year-end to offset anticipated appeals resulting from the future reassessment process.

A Supplementary Tax bill is issued by the City for additions, improvements, or adjustments made to a property during the year. 2024 Supplemental revenues are projected to be above budget by approximately \$50,000.

In accordance with the Municipality Contribution Agreement with the Ontario Lottery and Gaming Corporation (OLG), OLG remits quarterly payments to the City for its share of Casino revenues. As at the date of this report, a total of \$1,254,798 has been received by the City for the period January to September 2024. It is anticipated that Casino revenues will exceed \$1.4 million by year-end. Consistent with the policy – 'Allocation and use of Ontario Lottery Gaming Policy', funds received are recommended to be transferred to reserves through the year-end variance report for future consideration by Council.

- **Infrastructure and Operations** is projecting a year-end net surplus of \$854,325.

Factors contributing to the projected surplus include lower personnel, aggregates/materials, and fuel costs; along with lower reserve transfers and higher Transit and equipment disposal revenues; partially offset with lower Environmental revenues and higher Fleet repairs/maintenance costs.

Personnel savings arise from gapping, vacancies and recruiting challenges. Departmental personnel savings are estimated to be \$1 million and are considered one-time and not sustainable as full complement is required to deliver municipal services.

Transit revenues are forecasted to exceed budget by approximately \$286,000 by year-end and is largely due to increased ridership.

Fleet repair parts and outside repair costs are expected to exceed budget by approximately (\$1,300,000) and is partially offset with a reduction in budgeted Fleet reserve transfers of \$1 million. On-going reduction to the annual reserve transfer will impact the sustainability of the Fleet Life Cycle Reserve that has been established for all future vehicle and equipment requirements.

Based on the winter conditions experienced in the early part of 2024, the City is projecting Winter Maintenance to end the year with an anticipated surplus of \$450,000. Approximately \$193,000 of the savings is related to aggregates. This projection is based on the last part of 2024 being similar to the fall and early winter of 2023. Currently, the balance in the Winter Maintenance Reserve (99531R) is \$344,907. Should a surplus/deficit be realized by year-end, a transfer to/from the Winter Maintenance Reserve is recommended.

- **Service Partners** are expecting to end the year on budget.

Municipal apportionments are usually confirmed by Service Partners in the first quarter of each year and it is common to have variances between budgeted and final costs.

Risks

Corporate areas of on-going budget risks include:

- Recruitment of qualified personnel
 - Utilities, fuel, and insurance costs
 - Unrealized revenues due to lower volumes and usage
 - Emergencies and unforeseen occurrences
 - WSIB rate changes based on experience and trends
 - Economic & Global pressures
 - Legislated changes to operations
- **Utility Costs** - Historical trends and anticipated price increases are used to project utility costs; however, many variables can influence actual utility costs and there is always a risk that variances will be realized between budget and actual costs. The City has realized lower than anticipated Natural Gas rates in 2024. Net utilities are currently trending under budget by approximately \$152,000.
- **Fuel** - The fuel budget was set based on expected usage at an estimated weighted average rate of \$1.62 per litre. Actual fuel rates for the first 9 months of the year have been lower than anticipated budget. The current weighted average fuel rate is \$1.42 per litre. Projections are based on current realized savings with projected rates for the remainder of the year. Under the terms of the current contract, the City pays pricing based on the Ultramar Daily Toronto Rack Rate. If usage remains the same for the balance of the year, savings are estimated to be approximately \$219,000 by year-end.
- **Personnel** - Several vacancies continue to be the result of recruiting issues. The labour market is experiencing a shortage in many areas, especially in the skilled trades. The City has experienced challenges in recruiting employees that meet qualifications. Estimated net personnel savings projected for 2024 are approximately \$1,603,800. Note, overtime and/or contracting out of certain services has been realized and is necessary to meet on-going operational needs. Realized personnel savings are considered one-time and not sustainable as full complement is required to deliver budgeted municipal service levels and meet legislative requirements.

Reserves - The City has reserves available to offset any projected year-end deficit. If a year-end deficit is realized, it would be recommended to offset the deficit by the Tax Rate Stabilization Reserve for the purpose of closing the 2024 year-end. Year-end Operating Reserve balances (excluding 2024 budgeted one-time reserve transfers of \$1,600,000) are as follows:

- Tax Rate Stabilization Reserve (99529R): \$12,409,791
- Operating Budget Contingency Reserve (99557R): \$1,106,474

The Tax Rate Stabilization Reserve balance meets the City's targeted level of 5% to 10% of the total municipal tax levy (\$109,961,836) being \$5.5 million to \$11 million for 2024. However, the Operating Budget Contingency Reserve is below the City's targeted level of 1% of the gross operating budget (\$159,786,844), being approximately \$1.6 million.

The City of North Bay's Reserve Policy forms a critical component of the municipality's Long-Term Financial Plan. Reserves are intended to be used to offset one-time expenses and reduce the risk to the taxpayers of significant budget impacts arising from uncontrollable events and activities.

Recommended Option

That Council receive and file the City of North Bay's Year-end Financial Projection for the period ending September 30th, 2024, as set out in Report to Council CORP 2024-092 dated November 8, 2024, from Laura Boissonneault.

Respectfully submitted,

Name: Laura Boissonneault, CPA, CGA

Title: Manager, Financial Services

I concur with this report and recommendation,

Name Shannon Saucier, CPA, CA

Title: Director, Strategic Initiatives

Name Karen McIsaac, Dipl. M.A.

Title: City Clerk

Name Peter E.G. Leckie, B.A. (Hons.), LL.B.

Title: City Solicitor

Name Alan Korell P.Eng.

Title: Interim City Engineer

Name Jason Whiteley

Title: Fire Chief

Name Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name Wanda Trottier, CHRL

Title: Director, Human Resources

Name Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Margaret Karpenko, CPA, CMA

Chief Financial Officer /Treasurer

APPENDIX A

2024 General Operating

SEPTEMBER 30TH YEAR-END PROJECTIONS

	2024 YTD Actuals* (Revenues)/ Expenses	2024 Budget	September 30th Year-end Projections	Variance Surplus / (Deficit)
Community Services				
ARENA SERVICES	1,537,931	2,526,010	2,295,228	230,782
ARTS, CULTURE & RECREATION	681,443	970,067	876,537	93,530
BUILDING	295,266	111,465	77,536	33,929
COMMUNITY SERVICES ADMIN	578,382	669,070	665,906	3,164
ECONOMIC DEVELOPMENT	636,517	906,844	950,141	(43,297)
FIRE DEPARTMENT	10,140,899	14,637,357	14,383,416	253,941
PLANNING DEPARTMENT	451,612	567,952	554,974	12,978
SPORTS & EVENTS	35,342	192,504	100,022	92,482
	14,357,392	20,581,269	19,903,760	677,509
Corporate Services				
COUNCIL SECRETARIAT	298,890	402,271	401,867	404
CUSTOMER SERVICE CENTRE	250,989	356,370	306,308	50,062
FINANCIAL SERVICES	948,265	1,607,847	1,273,174	334,673
HUMAN RESOURCES	920,962	1,347,786	1,323,139	24,647
INFORMATION SYSTEMS	1,387,435	1,732,977	1,775,581	(42,604)
LEGAL DEPARTMENT - GENERAL	407,128	522,222	485,212	37,010
LEGAL DEPARTMENT - POA	(297,087)	7,309	(96,124)	103,433
	3,916,582	5,976,782	5,469,157	507,625
General Government Activities				
FINANCIAL EXPENSES	4,762,555	20,848,997	21,404,918	(555,921)
GENERAL REVENUES	(119,918,200)	(122,142,631)	(122,238,721)	96,090
MAYOR & COUNCIL	375,347	608,498	608,826	(328)
OFFICE OF THE CAO	452,370	554,370	558,931	(4,561)
	(114,327,928)	(100,130,766)	(99,666,046)	(464,720)
Infrastructure and Operations				
AQUATIC CENTRE	202,236	286,953	309,101	(22,148)
CITY HALL FACILITIES	740,837	882,873	907,020	(24,147)
ENGINEERING SERVICES	915,762	949,411	883,368	66,043
ENVIRONMENTAL SERVICES	366,284	1,149,700	1,140,762	8,938
FLEET MANAGEMENT	(1,314,863)	0	0	0
KINGS LANDING	11,284	4,972	8,805	(3,833)
MARINA	(79,047)	0	0	0
PARKING OPERATIONS	(41,493)	(105,907)	(163,263)	57,356
PARKS - OPERATIONS	3,389,515	4,461,889	4,049,147	412,742
ROADS DEPARTMENT	6,341,305	9,904,295	9,899,163	5,132
STORM SEWERS	497,163	617,532	614,462	3,070
TRANSIT	3,073,337	4,926,457	4,629,143	297,314
WORKS DEPT ADMINISTRATION	470,105	666,810	612,952	53,858
	14,572,425	23,744,985	22,890,660	854,325
Service Partners				
INVEST NORTH BAY	0	10,000	10,000	0
SERVICE PARTNERS	45,030,815	49,817,730	49,818,280	(550)
	45,030,815	49,827,730	49,828,280	(550)
Year-end Projected Surplus **	(36,450,714)	0	(1,574,189)	1,574,189

* Actuals as at September 30th and are subject to in-year and year-end adjustments.

** Totals may vary slightly from computer generated budget reports due to rounding.

APPENDIX B

2024 General Operating

BUDGET VS ACTUAL YEAR-END PROJECTION

As At September 30th 2024

	2023 Actual	2024 Actual Cost YTD *	2024 Budget	September Projection -	Year End Projection Surplus/ (Deficit)
PERSONNEL	43,784,355	32,836,043	47,508,683	45,904,883	1,603,800
1001 - REGULAR SALARIES •	27,101,540	20,148,414	29,978,544	28,472,121	1,506,423
1002 - TEMPORARY SALARIES	1,504,025	1,157,381	1,601,092	1,630,682	(29,590)
1003 - SHIFT PREMIUM	101,421	70,216	103,976	103,253	723
1004 - OTHER/STANDBY	43,324	32,756	40,705	43,598	(2,893)
1010 - MODIFIED/ACCOMMODATED •	109,325	94,251	0	0	0
1011 - SALARIES CAPITAL/Special Projects ***	0	0	1,574,100	1,574,100	(0)
1101 - OVERTIME FULLTIME	1,034,603	690,316	775,835	953,092	(177,257)
1102 - OVERTIME PART TIME	12,793	7,513	6,900	11,075	(4,175)
1110 - OVERTIME MODIFIED/ACCOMMODATED	3,071	906	0	1,109	(1,109)
1201 - VACATION other •	3,289	10,179	698	4,363	(3,665)
1202 - VACATION •	1,115,141	744,624	289,265	326,395	(37,130)
1203 - COMPASSIONATE LEAVE •	66,196	54,711	50,000	45,000	5,000
1204 - STATUTORY HOLIDAYS •	639,497	430,922	347,995	351,508	(3,513)
1207 - SICK LEAVE •	767,720	653,140	118,074	321,793	(203,719)
1208 - LIEU DAYS	343,983	8,001	408,700	408,700	0
1210 - GREIVANCE SETTLEMENT	5,743	275	0	275	(275)
1299 - OTHER LABOUR COSTS	193,552	252,157	184,690	315,987	(131,297)
1301 - WSIB Reimbursement	(270,976)	(336,480)	0	(384,518)	384,518
1401 - TRAINING & SAFETY •	288,994	162,284	132,500	134,532	(2,032)
1407 - ACTING RANK PAY	99,384	78,056	101,600	105,700	(4,100)
1415 - FIRE ON CALL PAYOUT	5,069	3,517	5,750	5,700	50
1499 - OTHER EMP ALLOWANCES	10,772	3,714	18,500	17,575	925
1801 - FRINGE BENEFITS-FULLTIME ***	10,346,820	8,354,286	11,501,237	11,176,187	325,050
1802 - FRINGE BENEFITS-PARTTIME	259,068	214,903	268,521	286,656	(18,135)
GOODS & SERVICES	21,455,171	15,536,894	22,317,552	23,466,988	(1,149,436)
2001 - SAND	143,718	49,722	144,000	117,506	26,494
2002 - SALT	204,723	153,003	418,929	255,928	163,001
2003 - BRINE	12,313	0	20,000	5,000	15,000
2006 - ASPHALT - COLD MIX	51,292	30,852	46,957	47,033	(76)
2008 - CEMENT	0	0	500	100	400
2010 - TRAFFIC SUPPLIES	72,117	45,953	67,700	68,203	(503)
2020 - SEWER/WATER PIPE & PARTS	55,240	68,357	39,937	54,930	(14,993)
2022 - CULVERTS	57,082	23,097	40,000	40,000	0
2025 - ENTRANCE CULVERTS	0	35,590	236,009	236,000	9
2030 - GRAVEL	41,693	23,434	51,460	58,750	(7,290)
2034 - CONCRETE	19,100	0	22,000	22,000	0
2036 - SIGNS	33,665	48,699	36,500	51,204	(14,704)
2042 - LUMBER	14,326	6,342	6,000	8,000	(2,000)
2044 - PAINT	9,699	7,188	10,000	8,779	1,221
2055 - CHEMICALS	45,867	30,817	45,000	45,000	0
2060 - TOP SOIL	11,238	14,659	11,000	10,219	781
2064 - SOD	41	1,216	0	1,216	(1,216)
2070 - PLANTS/TREES/SHRUBS	20,310	30,356	23,000	20,897	2,103
2099 - MISC. MATERIALS	69,153	35,750	82,250	68,285	13,965
2401 - GAS FUEL	246,444	198,373	253,640	245,411	8,229
2405 - DIESEL FUEL	1,383,144	931,271	1,471,330	1,332,639	138,691
2407 - COLOURED/DYED DIESEL	308,523	203,946	349,020	276,644	72,376
2410 - PROPANE	2,593	1,977	2,200	2,675	(475)
2415 - LUBRICANTS	24,781	16,324	20,000	20,000	0
2425 - REPAIR PARTS	1,219,027	1,171,107	1,200,000	1,403,826	(203,826)
2426 - CHARGEBACK FLEET PARTS	12,254	5,168	20,000	12,000	8,000
2430 - MECHANIC SHOP SUPPLIES	95,168	62,117	90,000	90,000	0
2435 - TOOLS	98,269	96,739	90,208	117,391	(27,183)
2450 - LICENSES	88,860	92,342	95,000	92,564	2,436
2475 - DEPT CONSUMABLE CHARGES	127,294	48,170	65,000	75,000	(10,000)
2494 - RETURN ORDER COST	133	5,355	300	532	(232)
2499 - MISC FLEET SUPPLIES	9,610	10,031	4,500	11,663	(7,163)

APPENDIX B
2024 General Operating
BUDGET VS ACTUAL YEAR-END PROJECTION
As At September 30th 2024

	2023 Actual	2024 Actual Cost YTD *	2024 Budget	September Projection -	Year End Projection Surplus/ (Deficit)
2501 - CONCESSION SUPPLIES	4,163	4,401	4,000	4,977	(977)
2520 - SOUVENIR SUPPLIES	406	0	1,000	1,000	0
2525 - FOOD PURCHASES	261	819	0	819	(819)
2535 - MARINA PRODUCTS	82	665	500	665	(165)
2601 - OFFICE SUPPLIES	132,087	81,958	131,050	128,740	2,310
2607 - POSTAGE MACHINE SUPPLIES	6,343	5,131	6,500	6,500	0
2610 - DRAFTING SUPPLIES	3,534	1,945	1,400	2,500	(1,100)
2612 - SURVEY SUPPLIES	14,466	8,058	16,500	16,500	0
2615 - JANITORIAL SUPPLIES	66,326	58,896	83,110	81,347	1,763
2625 - BUILDING MAINT SUPPLIES	24,271	8,401	23,500	23,500	0
2630 - SUBSCRIPTIONS/PERIODICALS	22,051	22,684	28,850	31,084	(2,234)
2636 - POA FORM SUPPLIES	0	0	6,000	5,000	1,000
2640 - TRAINING SUPPLIES	11,879	3,009	8,500	7,210	1,290
2645 - RECREATIONAL SUPPLIES	20,438	53,312	26,359	73,053	(46,694)
2650 - CLOTHING / UNIFORM	101,793	110,597	140,828	128,357	12,471
2655 - SAFETY SUPPLIES	76,590	57,721	84,946	80,481	4,465
2660 - SAFETY BOOT ALLOWANCE	39,390	22,726	48,905	45,341	3,564
2665 - MARRIAGE LICENSES	14,400	14,400	14,400	14,400	0
2670 - OTHER TAGS & LICENSES	534	0	800	800	0
2672 - EVENTS	13,013	10,691	15,900	16,228	(328)
2682 - PROMOTIONAL SUPPLIES	6,974	4,343	10,500	11,052	(552)
2699 - MISC GENERAL SUPPLIES	69,092	31,182	97,350	96,679	671
2701 - HYDRO	1,730,100	1,027,015	1,690,986	1,779,165	(88,179)
2705 - NATURAL GAS	628,985	370,457	779,155	517,382	261,773
2715 - WATER	368,595	280,529	377,901	399,899	(21,998)
2720 - MUNICIPAL TAXES	171,477	174,926	176,725	174,927	1,798
2901 - FIREFIGHTING SUPPLIES	53,712	42,344	68,000	68,000	0
2903 - FIRE FOAM	4,831	9,693	5,000	10,000	(5,000)
2905 - FIRE INVESTIGATION SUPPLIES	1,865	6,410	3,000	6,500	(3,500)
2930 - LONG SERVICE PINS/AWARDS	4,625	2,515	11,000	10,800	200
2935 - FARE HANDLING SUPPLIES	11,609	6,832	13,000	13,000	0
2945 - LANDFILL FILTERS	1,820	750	750	1,000	(250)
2950 - BLUE BOX / COMPOSTERS	19,163	8,179	18,500	18,500	0
2975 - LAB TESTING	211	781	0	781	(781)
2977 - LABORATORY CONSUMABLES	11,020	12,450	10,000	15,762	(5,762)
2980 - INSTRUMENTATION	0	6,721	3,000	7,000	(4,000)
2985 - LAB EQUIPMENT	71	0	0	0	0
2987 - ELECTRICAL SUPPLIES	0	1,493	0	1,493	(1,493)
2999 - MISCELLANEOUS SUPPLIES	1,160	848	100	848	(748)
3001 - POSTAGE	63,236	49,286	69,130	68,661	469
3003 - LICENSING FEES	7,957	0	16,748	16,748	0
3005 - COURIER & DELIVERY	3,187	5,712	9,500	9,851	(351)
3006 - FREIGHT & SHIPPING	43,367	25,779	35,000	35,000	0
3007 - ONTARIO 1 CALL CENTER	711	297	1,000	1,297	(297)
3010 - TELEPHONE	256,583	190,432	269,574	258,343	11,231
3014 - TELECOMMUNICATIONS	34,367	28,644	33,280	38,015	(4,735)
3015 - FAX	1,035	631	950	931	19
3020 - COMPUTER COMMUNICATIONS/Audio/Video	10,196	7,994	10,350	11,100	(750)
3028 - RECRUITMENT	1,014	618	1,000	1,000	0
3030 - TRAVEL	47,443	18,013	50,000	40,615	9,385
3035 - MILEAGE	48,229	27,538	53,850	53,236	614
3040 - ACCOMODATIONS	884	1,622	0	2,073	(2,073)
3045 - CONFERENCES & SEMINARS	80,522	63,264	137,450	124,276	13,174
3050 - RECEPTIONS	5,741	5,581	10,000	10,041	(41)
3055 - MEETING COSTS	8,314	8,270	16,280	17,755	(1,475)
3056 - PERMITS	123	147	123	147	(24)
3060 - MEALS	17,028	19,114	12,150	24,970	(12,820)
3065 - MEMBERSHIPS/LICENSES/CERTIFICATIONS	97,033	99,331	117,902	123,178	(5,276)
3070 - TRAINING	87,511	160,490	317,325	301,795	15,530

APPENDIX B
2024 General Operating
BUDGET VS ACTUAL YEAR-END PROJECTION
As At September 30th 2024

	2023 Actual	2024 Actual Cost YTD *	2024 Budget	September Projection -	Year End Projection Surplus/ (Deficit)
3080 - ADVERTISING & PROMOTION	190,625	119,969	304,647	278,294	26,353
3082 - MARKETING	0	295	0	590	(590)
3085 - OUTSIDE PRINTING	2,438	1,302	2,000	2,000	0
3099 - MISC ADMIN EXPENSES	8,283	530	11,300	5,422	5,878
3101 - AUDIT & ACCOUNTING FEES	63,240	(38,160)	64,300	64,300	0
3105 - LEGAL FEES	75,702	7,893	80,000	80,445	(445)
3110 - ARBITRATION FEES	81,832	4,767	75,000	75,000	0
3115 - ENGINEERING FEES	9,730	0	0	0	0
3130 - CONSULTANT FEES	93,753	45,987	145,500	120,321	25,179
3133 - TRAFFIC COUNTS	1,423	4,800	2,000	4,800	(2,800)
3145 - REGISTRY OFFICE FEES	45,783	35,811	33,100	42,100	(9,000)
3150 - MEDICAL FEES	10,533	2,432	5,000	3,357	1,643
3155 - MONITORING REPORTS	71,181	10,855	44,000	42,000	2,000
3157 - COURT REPORTER	743	781	1,500	1,500	0
3160 - WITNESS FEES	0	0	250	250	0
3161 - PART III PROSECUTIONS	110,723	61,293	115,000	115,000	0
3163 - PART TIME PROSECUTOR	4,316	1,888	3,000	3,000	0
3168 - COLLECTION AGENCY FEES	33,548	24,621	30,000	30,000	0
3170 - LEGAL SEARCHES	1,652	819	2,000	1,517	483
3172 - ELECTRICIAN	0	3,203	0	0	0
3199 - MISC PROFESSIONAL FEES	95,428	58,162	65,500	84,261	(18,761)
3202 - ORGANIC CONTAINERS	42,163	23,855	45,000	45,000	0
3203 - WASTE BIN RENTALS	58,100	39,571	51,600	51,600	0
3204 - METAL CONTAINERS	0	0	400	0	400
3205 - VEHICLE LEASE/RENTAL	351,710	77,099	216,550	290,408	(73,858)
3207 - EQUIPMENT LEASE	3,358	3,358	3,000	3,358	(358)
3210 - OFFICE EQUIPMENT LEASE	62,910	44,647	65,000	65,000	0
3215 - PROPERTY & BUILDING LEASE	148,878	87,827	150,479	151,879	(1,400)
3229 - PORTABLE TOILETS	17,309	12,553	19,808	18,200	1,608
3299 - MISC LEASES & RENTS	198,421	150,413	180,898	181,254	(356)
3301 - RADIO MAINTENANCE	29,343	28,563	38,200	37,738	462
3305 - BUILDING MAINTENANCE	440,650	314,210	395,500	426,230	(30,730)
3307 - EQUIPMENT MAINTENANCE/CONTRACTS	317,479	205,797	260,745	293,213	(32,468)
3310 - OFFICE EQUIPMENT MAINTENANCE	2,698	2,979	3,450	5,040	(1,590)
3312 - ROADS MAINTENANCE	10,725	11,090	12,000	11,090	910
3315 - VEHICLE MAINTENANCE	204,329	58,366	150,000	213,117	(63,117)
3316 - OUTSIDE FLEET REPAIRS	844,986	1,004,483	400,000	1,400,000	(1,000,000)
3317 - ICE PLANT MAINTENANCE	111,615	20,952	50,000	50,000	0
3318 - ELECTRICAL MAINTENANCE	10,507	1,173	6,500	3,500	3,000
3319 - PLUMBING MAINTENANCE	6,769	3,827	7,200	7,000	200
3320 - PARKING EQUIPMENT MAINTENANCE	10,030	470	11,500	3,106	8,394
3322 - CHARGEBACK FLEET REPAIRS	9,326	6,090	15,000	10,000	5,000
3330 - GROUNDS MAINTENANCE	37,818	16,360	35,600	35,600	0
3340 - SOFTWARE MAINTENANCE	605,339	872,483	865,347	1,109,347	(244,000)
3350 - DRY CLEANING/LAUNDERING	18,901	13,146	17,200	17,630	(430)
3380 - PROPERTY DAMAGES - VANDALISM	91,059	52,078	40,300	69,494	(29,194)
3385 - FUEL SYSTEM MAINTENANCE	10,275	6,248	0	10,000	(10,000)
3399 - MISC MAINTENANCE FEES	15,435	3,327	9,945	16,668	(6,723)
3401 - STREET GARBAGE CONTRACT	1,075,380	745,741	1,106,000	1,119,453	(13,453)
3402 - OPERATING CONTRACT	678,193	496,881	731,031	730,673	358
3403 - MULTI-RES GARBAGE	230,961	159,280	236,500	239,920	(3,420)
3405 - RECYCLING COLLECTION	908,693	512,823	937,386	792,000	145,386
3409 - HAZARDOUS WASTE DISPOSAL	154,916	110,510	170,000	165,765	4,235
3412 - INTERNET FEES	125,513	68,966	180,000	150,000	30,000
3414 - WATER SUPPLY SAMPLING	0	0	5,000	0	5,000
3416 - SEPTIC SYS. SAMPLING	10,286	12,201	9,000	12,201	(3,201)
3418 - WATER ANALYSIS	57,200	33,538	65,500	54,014	11,486
3422 - WOOD CHIP/TUB GRINDING	49,440	0	60,000	60,000	0
3425 - CONSTRUCTION CONTRACT	409,826	292,878	416,000	419,168	(3,168)

APPENDIX B
2024 General Operating
BUDGET VS ACTUAL YEAR-END PROJECTION
As At September 30th 2024

	2023 Actual	2024 Actual Cost YTD *	2024 Budget	September Projection -	Year End Projection Surplus/ (Deficit)
3426 - PATCHING	573,291	147,082	452,298	452,619	(321)
3427 - HYDROSEEDING	48,809	38,618	62,688	62,233	455
3428 - CONCRETE RESTORATION	6,532	12,611	20,463	20,463	0
3430 - MAINTENANCE CONTRACT	142,943	100,487	179,746	184,786	(5,040)
3435 - TREE SERVICE CONTRACT	67,416	59,701	53,000	106,062	(53,062)
3441 - IRRIGATION SYSTEM CONTRACT	17,417	15,914	12,500	23,500	(11,000)
3445 - SNOW REMOVAL CONTRACT	177,584	93,578	199,000	166,000	33,000
3450 - COMMISSIONAIRES	195,672	151,000	202,000	202,000	0
3455 - SECURITY SERVICES	44,070	96,117	140,000	146,700	(6,700)
3460 - BRINKS COURIER	10,538	7,035	10,000	11,027	(1,027)
3475 - EFAP	17,469	12,588	18,220	17,000	1,220
3476 - TAXI CONTRACTS	31,303	24,321	45,750	40,700	5,050
3480 - CLEANING CONTRACT	121,705	73,631	134,210	134,205	5
3486 - OUTREACH	91,534	3,797	0	3,797	(3,797)
3489 - CONTRACT/OUTSIDE SERVICES	16,207	0	0	0	0
3491 - WEED HARVESTING	0	0	2,000	2,000	0
3492 - EVENT CONTRIBUTIONS	0	0	10,000	10,000	0
3496 - POLICE - 3RD PARTY PYMTS	175,000	219,750	219,750	219,750	0
3499 - MISC CONTRACTS	252,249	98,234	170,964	186,192	(15,228)
3601 - INSURANCE PREMIUMS	740,842	837,370	826,789	843,284	(16,495)
3602 - RISK MANAGEMENT	367,380	367,380	367,380	367,380	0
3930 - COMMUNITY PROGRAMS	608,787	392,430	843,257	841,832	1,425
3940 - POA SHARED REVENUE	31,629	0	(5,980)	78,655	(84,635)
3942 - POA ICON CHARGES	20,795	15,813	18,000	29,000	(11,000)
3970 - CORPORATE INITIATIVES	820	997	10,000	10,000	0
3975 - MATTRESS RECYCLING	118,443	70,174	114,000	100,000	14,000
3980 - CLEAN GREEN BEAUTIFUL	50,000	50,000	50,000	50,000	0
3999 - MISC SERVICES & RENTS	225,768	193,632	177,713	210,215	(32,502)
FINANCIAL EXPENSES	10,968,458	9,784,947	8,208,870	11,855,306	(3,646,436)
4005 - INTEREST EARNED ON RESERVES	3,494,262	2,633,670	600,000	3,494,262	(2,894,262)
4015 - DEBENTURE PRINCIPAL	6,115,507	5,115,507	5,115,507	5,115,507	0
4020 - DEBENTURE INTEREST	767,383	636,677	636,677	636,677	0
4101 - BANK CHARGES	93,990	76,784	114,265	108,348	5,917
4110 - CASH OVER / SHORT	142	466	0	431	(431)
4125 - PENNY PHASE OUT	(0)	(0)	0	8	(8)
4201 - COURT OF REVISION (442)	56,128	31,381	60,000	60,000	0
4202 - ANA WRITEOFFS	0	0	10,000	10,000	0
4204 - P.R.A.N.	11,556	9,903	30,000	30,000	0
4205 - ARB/OMB/COURT DECISIONS	(875,506)	0	620,000	620,000	0
4206 - MINUTES OF SETTLEMENT	84,092	6,485	80,000	80,000	0
4210 - UNCOLLECTIBLE TAXES - 495	130,474	29,787	25,000	29,787	(4,787)
4222 - PROPERTY TAX REDUCTIONS	662,204	669,148	682,070	669,149	12,921
4235 - GEN ACCOUNT WRITE-OFF	94,510	0	35,000	35,000	0
4250 - CIP/TIFF INCENTIVES	200,068	(71,375)	130,350	292,881	(162,531)
4253 - CHARITY REBATES	61,156	75,276	70,000	75,276	(5,276)
4254 - PILS	(43,472)	(36,815)	0	(36,815)	36,815
4320 - INVENTORY SHORT/(OVER)	12,369	(25,551)	0	1,190	(1,190)
4401 - CONTINGENCY ♦	103,593	633,604	0	633,604	(633,604)
CAPITAL/RESERVE TRANSACTIONS	39,676,520	8,737,484	23,713,016	23,193,207	519,808
5005 - BUILDINGS	17,163	31,495	30,000	40,000	(10,000)
5010 - MACHINERY & EQUIPMENT	156,190	62,845	213,000	211,317	1,683
5015 - OFFICE FURNITURE & EQUIPMENT	18,180	15,770	22,250	26,178	(3,928)
5030 - COMPUTER H/WARE & S/WARE	2,709	0	0	0	0
5033 - SOFTWARE UPGRADING	199	0	0	0	0
5034 - COMPUTER HARDWARE	153	0	0	0	0
5038 - SWITCHES/NETWORKING	0	980	0	980	(980)
5101 - CAPITAL LEVY	16,120,567	0	18,312,887	18,312,887	0
5115 - TRANSFER TO RESERVE FUND ♦	22,603,118	8,297,794	4,550,909	4,049,161	501,748
5125 - TRANSFER TO OTHER CAPITAL ♦	0	8,715	0	8,715	(8,715)

APPENDIX B

2024 General Operating

BUDGET VS ACTUAL YEAR-END PROJECTION

As At September 30th 2024

	2023 Actual	2024 Actual Cost YTD *	2024 Budget	September Projection -	Year End Projection Surplus/ (Deficit)
5150 - AGREEMENTS	670,880	319,885	583,969	543,969	40,000
LOCAL AGENCIES, BOARDS & COMMISSIONS	47,818,271	45,530,667	50,421,078	50,547,806	(126,728)
6051 - NORTH BAY POLICE SERVICES	24,941,513	26,493,666	26,687,165	26,687,165	0
6055 - DNSSAB	13,713,389	10,565,434	14,087,246	14,087,246	0
6058 - DISTRICT HEALTH UNIT	1,638,765	1,265,978	1,687,970	1,687,970	0
6059 - CASSELLHOLME	2,649,694	1,985,653	2,647,699	2,647,699	0
6065 - PUBLIC LIBRARY	2,609,418	2,687,612	2,687,612	2,687,612	0
6066 - HUMANE SOCIETY	381,037	288,636	384,848	384,848	0
6067 - CONSERVATION AUTHORITY	562,951	1,183,529	995,515	995,515	0
6068 - CAPITOL CENTRE	540,292	429,533	572,710	572,710	0
6070 - GOLDEN AGE CLUB	19,655	19,655	19,655	19,655	0
6075 - INVEST NORTH BAY	10,000	0	10,000	10,000	0
6080 - ONT.PROPERTY ASSESSMENT	617,842	469,243	625,658	625,658	0
6083 - DIA ◊	133,716	141,728	0	141,728	(141,728)
6099 - TRANSFER TO AGENCIES-MISC	0	0	15,000	0	15,000
INTERNAL TRANSFERS	7,277,094	5,647,369	7,617,647	7,591,872	25,775
7001 - VEH & EQUIPMENT USAGE FEE	6,523,333	5,083,200	6,871,598	6,827,734	43,864
7010 - ADMINISTRATION & OVERHEAD	550,845	417,314	556,418	556,418	0
7015 - BUILDING MAINTENANCE	38,869	29,723	39,631	39,631	0
7020 - INTERNAL TRANSFERS TO OTHER DEPARTMENTS	100,000	75,000	100,000	100,000	0
7035 - WASH BAY MAINTENANCE	43,729	25,000	50,000	50,000	0
7050 - FLEET CHARGEBACK CHARGES	20,318	17,132	0	18,089	(18,089)
EXPENSE TOTAL	170,979,868	118,073,403	159,786,845	162,560,063	(2,773,217)
REVENUE	170,979,868	154,524,116	159,786,845	164,134,252	4,347,407
0105 - TAXATION -	102,229,253	106,140,675	109,961,836	110,103,014	141,178
0110 - SUPPLEMENTARY TAXES	1,136,415	579,612	575,000	624,617	49,617
0111 - SUPPLEMENTARY TAXES-PILS	113,272	(5)	0	(5)	(5)
0130 - LINEAR PROPERTY ACREAGE	15,826	13,599	20,101	20,101	0
0140 - MUNICIPAL ACCOMMODATION TAX	1,200,476	793,974	950,000	950,000	0
0185 - EDUCATION TAXES RETAINED	57,737	59,963	59,469	59,963	494
0201 - FEDERAL PROPERTIES -	862,283	997,673	0	0	0
0211 - C B C -	2,455	2,522	0	0	0
0231 - GOVERNMENT SERVICES -	1,758,129	1,862,405	0	0	0
0250 - NORTH BAY GENERAL HOSPITAL	30,300	30,300	30,300	30,300	0
0252 - NORTH BAY JAIL	7,500	7,500	7,500	7,500	0
0253 - NIPSSING UNIVERSITY	283,950	303,225	283,950	303,225	19,275
0254 - CANADORE COLLEGE	216,675	241,950	216,675	241,950	25,275
0260 - MMAH-EFECTO DE ONDAS -	1,290	1,325	0	0	0
0272 - LIQUOR CONTROL BOARD-	76,061	81,384	0	0	0
0274 - ONTARIO NORTHLAND-	601,585	638,144	0	0	0
0280 - NORTH BAY HYDRO -	27,816	28,578	0	0	0
0281 - CITY OF NORTH BAY -	335,726	346,588	0	0	0
0282 - MUNICIPALITY OF CALLANDER -	4,177	4,291	0	0	0
0283 - LINEAR PROPERTY ACREAGE	7,946	7,946	7,946	7,946	0
0285 - EDUCATION TAXES RETAINED - PIL	357,754	371,707	368,487	371,707	3,220
0305 - UNCONDITIONAL GRANTS	10,156,400	7,648,650	10,198,200	10,198,200	0
0401 - BUSINESS LICENSE	26,555	22,089	25,000	25,000	0
0403 - MARRIAGE LICENSE	46,190	39,215	45,000	45,000	0
0404 - LOTTERY LICENSE	224,316	102,810	200,000	200,000	0
0408 - SHORT TERM RENTAL LICENSE	7,200	2,200	18,000	2,200	(15,800)
0409 - RES RENTAL HOUSING LICENSE	3,900	0	0	0	0
0411 - BUILDING PERMIT FEES	787,857	569,027	800,000	800,000	0
0413 - PROPERTY STANDARDS	1,150	480	0	480	480
0414 - PARKS PERMITS	10,681	16,304	10,000	16,500	6,500
0416 - PAYROLL CONTRIBUTIONS	4,523	4,288	6,000	5,000	(1,000)
0417 - SALE OF CARDBOARD	23,606	25,769	25,000	37,000	12,000

APPENDIX B

2024 General Operating

BUDGET VS ACTUAL YEAR-END PROJECTION

As At September 30th 2024

	2023 Actual	2024 Actual Cost YTD *	2024 Budget	September Projection -	Year End Projection Surplus/ (Deficit)
0418 - BURIAL PERMITS	16,540	11,080	13,000	13,000	0
0419 - PRIVATE APPROACH PERMITS	37,987	25,927	47,500	35,500	(12,000)
0420 - COURT FINES	887,655	949,988	895,000	1,108,137	213,137
0421 - PARKING FINES	260,192	233,335	250,000	275,000	25,000
0423 - DEVOLVED COURT FINES	462	2,403	0	2,403	2,403
0424 - BLUE BOX ADVERTISING	400	600	3,000	3,000	0
0425 - FINES - COLLECTION AGENCY	229,546	170,236	222,000	222,000	0
0427 - VACANT BUILDINGS BY-LAW	2,000	0	3,000	0	(3,000)
0430 - PENALTIES/CURRENT TAXES	1,159,268	271,785	650,000	650,000	0
0433 - PENALTIES A/R	41,686	10,309	5,000	10,429	5,429
0435 - SPONSORSHIP	25,981	12,750	9,700	19,700	10,000
0437 - DIVIDENDS	1,749,726	0	900,000	900,000	0
0440 - INTEREST/CURRENT BANK	5,909,720	4,348,343	900,000	5,909,720	5,009,720
0441 - INTEREST ON INVESTMENTS	1,014,044	6,226	800,000	1,014,044	214,044
0446 - SALE OF ELECTRONICS	23,327	18,906	25,000	25,000	0
0450 - DISPOSAL OF EQUIPMENT	279,762	204,480	120,000	320,000	200,000
0452 - SALE OF RECYCLED GOODS	348,115	273,493	500,000	438,000	(62,000)
0453 - SALE OF BLUE BOXES	14,590	9,510	15,000	15,000	0
0456 - SALE OF SCRAP METALS	149,408	99,403	116,000	130,426	14,426
0457 - SALE OF ORGANIC TOPSOIL	8,476	6,074	9,000	6,605	(2,395)
0459 - OTHER SALES	29,568	26,658	37,000	37,000	0
0460 - TRANSFER FRM CAPITAL FUND ***	192,634	25,000	2,165,796	2,148,833	(16,963)
0462 - POA YE RECEIVABLES	(15,262)	0	0	0	0
0463 - GAMING/CASINO REVENUES ◊	1,466,264	777,484	0	0	0
0464 - SHORT TERM RENTAL APPEAL	460	0	0	0	0
0470 - TSF FROM RESERVE FUND	2,294,809	1,819,279	4,897,135	2,911,990	(1,985,145)
0471 - PINWOOD SS REIMBURSEMENT ◊	0	2,599	0	0	0
0472 - REIMB - CUPE BENEFITS	6,751	6,816	0	7,191	7,191
0473 - METHANE SALES	104,619	53,090	125,000	60,987	(64,013)
0474 - REFUNDS	4,196	3,002	4,200	4,200	0
0476 - REIMBURSEMENT-CUPE WAGES	21,660	25,147	0	26,069	26,069
0477 - LAND LEASE	4,800	0	4,800	0	(4,800)
0478 - AGREEMENT REVENUE	250,720	180,763	395,000	355,205	(39,795)
0479 - REIMBURSEMENTS	179,665	65,512	73,998	92,656	18,658
0480 - SUNDRY REVENUE	61,745	20,472	23,061	24,810	1,749
0481 - INSURANCE REVENUE	51,023	31,038	0	31,038	31,038
0482 - LAND SALE/RENTAL	1,405	1,405	1,405	1,405	0
0484 - TICKET SURCHARGE	414,894	285,233	315,800	330,098	14,298
0487 - SURCHARGE	2,969	3,736	3,000	4,000	1,000
0493 - FUEL SURCHARGE	108,918	74,966	110,000	110,000	0
0494 - WARRANTY REVENUE	6,823	0	3,500	3,500	0
0496 - AUTO STEWARDSHIP REVENUE	6,392	4,881	6,000	6,000	0
0497 - CONTRACTED REVENUE	38,447	35,075	43,700	43,700	0
0506 - MINISTRY OF HEALTH	13,173	34,892	86,336	77,277	(9,059)
0508 - MIN OF TRANSPORTATION ♦	1,500,000	0	0	0	0
0512 - PROVINCIAL GAS TAX ♦	914,298	0	0	0	0
0515 - NOHFC	19,519	0	29,000	29,000	0
0517 - SAFE RESTART ♦	(157,436)	0	0	0	0
0539 - ONT COMMUNITY INFR OCIF ♦	5,593,744	4,300,149	0	0	0
0544 - NORTHERN ONT RES (NORDS) ♦	373,646	334,624	0	0	0
0599 - MISC. PROVINCIAL GRANTS	129,716	414,604	165,000	212,197	47,197
0608 - CANADA COMMUNITY - BUILDING FUND (FEDERAL GAS TAX) ♦	3,412,198	1,655,700	0	0	0
0620 - CANADA DAY GRANT	10,000	10,000	6,700	10,000	3,300
0621 - SUMMER STUD PROG GRANT	2,000	0	0	11,828	11,828
0701 - LANDFILL USE FEES	283,153	257,429	307,488	328,512	21,024
0708 - POA PARTNERS SHARED COSTS	0	(0)	0	0	0
0801 - CASH FARES	427,600	316,438	444,417	443,000	(1,417)
0802 - ADULT PASSES	261,075	233,854	283,908	338,000	54,092

APPENDIX B
2024 General Operating
BUDGET VS ACTUAL YEAR-END PROJECTION
As At September 30th 2024

	2023 Actual	2024 Actual Cost YTD *	2024 Budget	September Projection -	Year End Projection Surplus/ (Deficit)
0803 - STUDENT PASSES	79,862	27,782	76,000	38,000	(38,000)
0804 - REDUCED PASSES	195,838	158,570	196,000	220,000	24,000
0805 - DAY PASSES	4,230	3,351	4,517	4,517	0
0806 - MULTIPLE FARE CARDS	354,411	298,164	368,750	415,000	46,250
0807 - CONTRACTED SERVICES	1,383,609	1,082,822	1,378,460	1,580,460	202,000
0808 - TRANSIT CHARTERS	3,516	3,300	4,500	4,500	0
0810 - SINGLE TRIP PASS	60,196	46,952	62,709	62,000	(709)
0812 - RADIO COMM TOWER REVENUE	3,616	0	0	0	0
0815 - PARKING METER REVENUE	427,989	301,774	440,400	402,400	(38,000)
0817 - TIPPING FEES	2,815,540	2,274,533	3,041,136	3,032,710	(8,426)
0819 - TRANSIT PASS PHOTO	9,800	6,710	9,800	9,800	0
0820 - REGISTRATION FEES	0	0	3,800	0	(3,800)
0823 - LAUNCH RAMP FEES	11,613	11,533	12,000	11,620	(380)
0825 - NOISE BY-LAW EXEMPTIONS	0	(255)	0	(255)	(255)
0827 - OVERSIZED LOAD PERMITS	2,880	3,065	2,000	3,500	1,500
0835 - ROAD CLOSURE PERMITS	8,630	4,558	11,000	6,250	(4,750)
0841 - PROPERTY RENTALS	902,293	708,323	996,364	1,053,592	57,228
0842 - FACILITY RENTALS	180,086	222,904	178,840	222,904	44,064
0844 - SLIP RENTALS	155,291	174,020	160,000	171,043	11,043
0849 - OTHER PROPERTY RENTALS	3,263	5,677	3,913	8,143	4,230
0850 - ADMIN FEES	25,919	25,025	23,873	25,534	1,661
0851 - INQUIRY FEES	106,465	96,655	127,000	132,000	5,000
0853 - TAX CERTIFICATE FEES	36,090	28,358	46,000	46,000	0
0854 - TAX REGISTRATION FEES	133,554	87,787	88,400	108,800	20,400
0855 - SERVICE CONTRACTS	17,383	2,296	12,000	4,000	(8,000)
0856 - RETURN ITEM CHARGE	16,864	12,201	15,000	15,000	0
0860 - ACCOUNT ADJ./METER READS	362	60	600	60	(540)
0861 - OFFICIAL RECEIPTS	330	604	600	604	4
0862 - WATER TO TAX TRANSFER	103,880	74,970	88,000	112,200	24,200
0863 - FIRE PERMITS/INSPECTIONS	13,646	13,070	16,400	16,439	39
0864 - FIRE EMERGENCY RESPONSE	121,153	98,700	73,000	115,000	42,000
0865 - FIRE BURNING PERMITS	40,099	41,042	42,000	42,000	0
0866 - FIRE PREVENTION/EDUCATION	1,185	1,080	500	1,200	700
0868 - SEWER PUMPOUT FEES	110	55	385	55	(330)
0869 - OTHER ADMINISTRATION FEES	15,000	15,060	15,000	15,090	90
0871 - STREET WORK PERMITS	14,240	14,314	14,000	16,000	2,000
0872 - ENTRANCE CULVERT & CURBS	11,828	5,715	20,000	9,000	(11,000)
0875 - STORM SEWER CONNECTIONS	3,500	400	5,000	4,000	(1,000)
0882 - ADMIN FEES CASSELLHOLME	108,723	81,542	100,000	110,000	10,000
0883 - ADMIN FEES LIBRARY	72,666	74,104	74,104	74,104	0
0884 - ADMIN FEES CA	7,500	6,125	8,500	10,000	1,500
0885 - ADMIN FEES DNSSAB	351,584	258,219	350,000	350,000	0
0886 - ADMIN FEES POLICE	109,600	111,792	111,792	111,792	0
0887 - ADMIN FEES BATTALION	12,894	0	17,500	15,000	(2,500)
0888 - ADMIN FEES - AIRPORT	2,985	2,284	3,045	3,045	0
0890 - ATM REVENUE	4,700	2,335	4,500	4,300	(200)
0891 - SEPTIC SYSTEM MONITORING	3,750	3,000	5,000	5,000	0
0893 - OUTSIDE FIRE DEPT REVENUE	2,399	0	3,000	0	(3,000)
0895 - MUNICIPAL CONSENTS	32,535	33,609	32,500	36,589	4,089
0899 - OTHER SERVICE CHARGES	117,078	104,764	109,000	112,013	3,013
0908 - CONCESSION SALES	6,504	7,325	6,500	7,667	1,167
0909 - FUEL SALES	104,327	105,070	110,000	110,000	0
0910 - MARINA PRODUCT SALES	111	348	500	348	(152)
0911 - MARINA SERVICES	30,340	33,686	33,000	33,044	44
0919 - VENDING MACHINE SALES	6,058	4,633	4,265	5,917	1,652
0922 - REPLACEMENT KEY CHARGE	0	150	0	140	140
0931 - PUBLIC SKATING	11,926	7,912	10,500	11,000	500
0932 - ARENA BUILDING RENTALS	58,483	57,337	44,500	63,109	18,609
0933 - ARENA ICE RENTALS					
		1,010,212	1,400,000	1,400,000	0

APPENDIX B

2024 General Operating BUDGET VS ACTUAL YEAR-END PROJECTION As At September 30th 2024

	2023 Actual	2024 Actual Cost YTD *	2024 Budget	September Projection -	Year End Projection Surplus/ (Deficit)
0939 - ARENA MISC. REVENUES	107,114	51,618	98,500	103,500	5,000
0940 - PARK VENDOR REVENUE	21,161	6,708	21,200	21,200	0
0950 - CONCESSION FEES / VENDOR	615	568	0	568	568
0953 - MIDWAY	40,000	19,466	18,000	19,466	1,466
0965 - TRAFFIC COUNT FEES	0	0	750	0	(750)
0969 - RECOVERY OF UTILITY COSTS	64,792	48,420	64,372	64,000	(372)
0970 - REC OF MAINTENANCE COSTS	13,538	11,142	10,000	14,500	4,500
0975 - SIGN ADVERTISING	26,792	21,917	35,292	35,292	0
0976 - SIGNAGE LEASING	30,372	19,486	30,000	30,000	0
0977 - LANE CLOSINGS	2,820	2,880	2,000	2,760	760
0980 - SUBDIVISION REVIEW	15,000	0	15,000	10,000	(5,000)
0994 - DEEMING BY-LAWS	960	0	0	0	0
0995 - DONATIONS / GRANTS	1,500	894	0	0	0
0996 - HHW DISPOSAL FEES	70	0	0	0	0
0997 - MATTRESS RECYCLING	123,734	95,475	120,000	127,000	7,000
7901 - FLEET USAGE	7,378,769	5,828,256	7,810,798	7,770,000	(40,798)
7902 - FLEET CHARGEBACK REVENUE	32,458	23,372	35,000	32,000	(3,000)
7910 - INTERNAL OVERHEAD REVENUE	2,576,065	2,014,405	2,685,874	2,685,874	0
7935 - BUS WASH OPERATIONS	43,729	25,000	50,000	50,000	0
7998 - INTERNAL TRANSFERS FROM OTHER	0	0	0	(300)	(300)
REVENUE TOTAL	170,979,868	154,524,116	159,786,845	164,134,252	4,347,407
NET TOTAL **	0	36,450,713	0	1,574,189	1,574,189

- * Actuals are as at September 30th and are subject to in-year and year-end reallocations or adjustments.
- ** Totals may vary slightly from computer generated budget reports due to rounding.
- *** For transparency, all Capital wage costs are presented in the Operating Budget and are offset with associated Capital Revenue transfers. Actual Capital wage costs are posted directly to Capital projects and are funded directly through the Capital Budget.
- ◆ All grants and other misc. receivables/transfers flow through operations and many are transferred to Reserves or Capital for applicable utilization.
- Some actual costs/revenues are projected within other line items to better represent variances. For example most wage costs are projected in 1001; however, actuals may be posted to line items such as Statutory Holidays or Vacation.
- ◇ Some line items have a net zero impact on City General operations and are not budgeted and/or projected. For instance, the City collects on behalf of the School Boards and transfers total funds collected.

6.8

North Bay, ON

November 26, 2024

Subject: Report from Sara Gage dated November 12, 2024 re Capital Variance Report, as at September 30, 2024

File No.

Res. 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council:

1. receive the Capital Variance Report, as at September 30, 2024, as set out in Report to Council CORP 2024-96 dated November 12, 2024 from Sara Gage; and
2. authorize the reserve transfers and budget adjustments, as detailed in Appendix "A" and "B", attached to Report to Council CORP 2024-96 dated November 12, 2024 from Sara Gage.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-096

Date: November 12, 2024

Originator: Sara Gage

Business Unit: Corporate Services

Department: Financial Services Department

Subject: Capital Variance Report as at September 30th, 2024

Closed Session: yes no

Recommendation

That Council:

- 1) receive the Capital Variance Report as at September 30, 2024, as set out in Report to Council No. CORP 2024-096, dated November 12, 2024 from Sara Gage; and
- 2) authorize the reserve transfers and budget adjustments as detailed in Appendix A and B, to Report to Council No. CORP 2024-096, dated November 12, 2024 from Sara Gage.

Background

The purpose of the Capital Variance Report is to provide Council with a listing of projects that have been completed or substantially completed during the reporting period and that are recommended to be closed. The report is also used to obtain Council authority to transfer budget funds between projects.

Financial/Legal Implications

Appendix A summarizes the 16 projects that are now complete or substantially complete with an estimated final surplus to be transferred to reserves as at September 30, 2024. In total, the net deficit related to these projects is estimated to be \$82,052 and the recommendation is to transfer from the related Reserve Funds to cover the deficit as noted in Appendix A.

Appendix B summarizes specific projects with estimated surplus funds that are recommended to be transferred to other open projects. Please refer to Appendix B for the rationalization of each transfer.

Corporate Strategic Plan

- | | |
|---|--|
| <input checked="" type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input checked="" type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Maintain infrastructure across the city in a good state of repair
- Maximize funding opportunities with other governments

Recommended Option

That Council:

- 1) receive the Capital Variance Report as at September 30, 2024, as set out in Report to Council No. CORP 2024-096, dated November 12, 2024, from Sara Gage; and
 - 2) authorize the reserve transfers and budget adjustments as detailed in Appendix A and B, to Report to Council No. CORP 2024-096, dated November 12, 2024, from Sara Gage.
-

Respectfully submitted,

Name: Sara Gage, CPA

Title: Coordinator, Financial Reports

I concur with this report and recommendation

Name Shannon Saucier, CPA, CA

Title: Director, Strategic Initiatives

Name Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name Alan Korell P.Eng.

Title: Interim City Engineer

Name Jason Whiteley

Title: Fire Chief

Name Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Sara Gage, CPA

Coordinator, Financial Reports

Attachments: Appendix A – Transfer to (from) Reserve Funds

Appendix B – Transfer to Other Open Projects

Appendix A
Transfer to (from) Reserve Funds

Project Number	Project Title	Life to Date Approved Funding (Including Anticipated 3rd Party Sources)	Estimated Final Surplus (Deficit)
1	4303RD Premier Sidewalk and Resurfacing	-	-
2	4312PR North Bay Canada Place	298,564	26,440
3	4342RD Public Works Entrance Asphalt Upgrades	52,355	(495)
4	4350PR Pickleball Resurfacing	100,000	627
5	6553GG City Hall Building Rehab 2021 On-going	560,000	5,702
6	6580PR Parks and Playground Rehab Program 2021 On-going	409,592	13,785
7	6697RD Road Culvert Replace/Rehab 2023 On-going	216,580	1,967
8	6698RD Rural Road Rehab 2023 On-going	718,340	2,244
9	6780FD Fire Bunker Gear Replacement Program 2024 On-going	44,000	(573)
10	6786RD Interlocking Brick Sidewalk & Retaining Wall Replacement 2024 On-going	98,000	-
11	6797PR Parks and Playground Rehab Program 2024 On-going	304,780	28,389
12	6812RD Sidewalk Replacement Program 2024 On-going	118,580	(526)
13	6817PR Trail and Supporting Hard Surfaces Rehab 2024 On-going	326,604	19,831
14	6815GG System Technology Program 2024 On-going*	706,500	(160,000)
Transfer from Completed General Capital Projects Reserve Fund (99537R)			<u>(62,609)</u>
14	4314SS Septage Receiving Station Upgrades	250,773	18,748
Transfer to Sanitary Sewer Completed Capital Reserve Fund (99575R)			<u>18,748</u>
15	3807WS Ellendale Generator Replacement ◇	2,391,703	-
16	6727WS Watermain Replace/Ream/Reline 2023 On-going	529,599	(38,191)
Transfer from Water Systems Completed Capital Reserve Fund (99522R)			<u>(38,191)</u>
			<u>(82,052)</u>

◇ Life to Date Approved Funding adjusted for Reserve Funding not transferred to the project, debenture funding not required, or 3rd party funding not received.

* Projects to remain open

**Appendix B
Transfer to Other Open Projects**

Project Number	Project Title	Life to Date Approved Funding (Including Anticipated 3rd Party Sources)	Estimated Final Surplus (Deficit)
1 2 3 4 5 6 7 8	6696RD Pedestrian Safety Program 2023 On-going 6715RF Aquatic Centre Rehab Program 2023 On-going 6722SS Sewage Lift Stations 2023 On-going 6733ST Storm Sewer Flushing and Outfall Maintenance 2023 On-going 6748SS Sewer Rehab and Restoration 2023 On-going 6753SS Digester and Grit Removal 2023 On-going 6757WS Water Reservoir Upgrades 2023 On-going 6758PR Parks Master Plan 2023 On-going Consolidate unspent funding with the related 2024 projects to improve staff's ability to monitor the overall financial status of the project and to fund the construction costs for the work remaining in these projects.	94,080 348,874 78,400 81,340 316,064 106,820 547,678 196,000	23,252 110,346 57,624 75,923 41,162 106,820 373,095 96,870
9 10 11	6496RF Pete Palangio Rehab Program 2020 On-going 6623MR King's Landing and Marina Rehab Program 2022 On-going 6636GG City Hall Building Rehab 2022 On-going Consolidate unspent funding with the related 2023 projects to improve staff's ability to monitor the overall financial status of the project and to fund the construction costs for the work remaining in these projects.	363,935 113,913 389,123	169,094 20,023 218,469
12	3324PR Omischl Sports Complex - Repairs Close and transfer to 3942RF - Omischl Sports Complex - Synthetic Turf Replacement for the replacement of the two synthetic turf fields.	161,199	29,200
13	3719SS Digester Replacement Close and transfer to 6774SS - Digester and Grit Removal 2024 On-going for the Digester 3 clean out services at the Wastewater Treatment Plant.	5,420,000	461,280
14 15	4326WS Ellendale Check Valve Replacement 4103SS Wastewater Treatment Plant Expansion * Close and transfer to 3931WS - Ellendale Second Feed to achieve efficiencies by completing the check valve replacement while completing the second feed.	686,000 2,000,000	684,490 300,000
16	6778SS Engineering Data and Equipment 2024 On-going Close and transfer to 4202SS - Infiltration reduction/Flow Monitoring Program - Phase 3 to fund the purchase of flow monitors.	15,000	15,000
17	6787MR King's Landing and Marina Rehab Program 2024 On-going * Transfer to 3518PR - King's Landing Commercialization of Waterfront for the completion of a comprehensive condition assessment.	171,500	60,000
18 19 20 21 22	6785SS Infrastructure Modelling 2024 On-going 6785WS Infrastructure Modelling 2024 On-going 6750WS Infrastructure Modelling 2023 On-going 4104PZ Infrastructure Background Study Update and Special Area Charge Study 4354RD Citywide Traffic Model Close and transfer to related new project, project No. 4512 - Infrastructure Modelling & Background Study in order to achieve efficiencies by completing the infrastructure modeling with the infrastructure background study.	10,000 10,000 277,918 506,000 100,000	10,000 10,000 277,918 498,000 100,000
		3,738,566	

*Projects to remain open

6.9

North Bay, ON

November 26, 2024

Subject: Report from Sara Gage dated November 12, 2024 re Summary of Open and Active Capital Projects, as at September 30, 2024

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council receive for information purposes, the Summary of Open and Active Projects, as at September 30, 2024, as set out in Report to Council CORP 2024-97 dated November 12, 2024 from Sara Gage.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-097

Date: November 12, 2024

Originator: Sara Gage

Business Unit: Corporate Services

Department: Financial Services Department

Subject: Summary of Open and Active Capital Projects as at September 30, 2024

Closed Session: yes no

Recommendation

That Council receive, for information purposes, the Summary of Open and Active Projects as at September 30, 2024, as set out in Report to Council No. CORP 2024-097, dated November 12, 2024 from Sara Gage.

Background

The purpose of the Summary of Open and Active Projects is to provide Council with an update on individual project budget to actual variances and to provide an estimate of the final projected surplus/deficit position.

Financial/Legal Implications

Ongoing Project Management

Project managers are responsible for ensuring that their respective projects are progressing as planned and to monitor the ongoing financial status of their projects in accordance with the following:

- Purchasing By-Law, By-Law No. 2013-200, outlines that any overage to an individual contract of 10% to 15%, and remains within the total approved project budget, must be approved by the CAO. Where the expenditure limit of an individual contract that required Council approval is expected to exceed the awarded amount by 15% or greater the matter is referred to Council for consideration.
- As best practices, business units will report any overall project deficits to the CAO or Council in accordance with criteria outlined in the Purchasing By-Law for individual contracts.
- Capital Projects are to be managed in accordance with the City's Capital Project Management Process (Report to Council No. CORP 2023-147) approved November 14, 2023.
- Periodic audits of active project activity listings are reviewed to assess whether expenditure and funding classifications are reasonable. Large expenditures are validated, traced to original invoice or certificate of payments and projections are recalculated to test whether total projected actuals are reasonable.

Summary of Results as at September 30, 2024

Appendix A summarizes the 248 open and active projects as at September 30, 2024. The total unspent budget authority for all open and active projects is \$128,127,562. The full amount of the current unspent budget authority is not anticipated to be spent by year end as some major projects will continue into 2025.

The \$128,127,562 in unspent budget authority does not translate into an equal amount in excess cash in the City's bank account. The City uses a combination of the capital levy in the General Operating and Water and Wastewater budgets, debt, grants, and reserve funds (such as development charges) to finance capital projects. Effort is taken to align financing for projects with the expected timing of the capital work. As at December 31, 2023, \$16,470,561 in debenture authority from 2023 was available to be carried forward to 2024. There was \$1,092,807 in debt authority cancelled through closing projects as set out in Report to Council No. CORP 2024-062 - Capital Variance as at December 31, 2023; therefore, \$15,377,754 in debenture authority from 2023 was carried forward to 2024. In addition, grants and certain cost sharing arrangements for projects are typically provided on a cost reimbursement basis so the City does not receive funding until the related project costs have been incurred.

Long-Term Capital Funding Policy

The City's Long-Term Capital Funding Policy stipulates that projects must begin incurring substantial costs within a two-year period. To the extent that a project does not incur substantial costs within the two-year period, the project shall be considered cancelled and will need to be reconsidered as part of the allocation of the capital expenditure limit in subsequent years.

As part of the 2025 Budget process, Senior Management will review all on-going projects with pre-2023 budgets to identify those projects that have unspent budget dollars and have no definitive plans. The review will identify unspent capital budget dollars recommended for cancellation or to be transferred to an appropriate reserve and the results of the review will form part of the December 31, 2024 Capital Variance Report.

Corporate Strategic Plan

- | | |
|--|--|
| <input checked="" type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Maintain infrastructure across the city in a good state of repair
- Maximize funding opportunities with other governments

Recommended Option

That Council receive, for information purposes, the Summary of Open and Active Projects as at September 30, 2024, as set out in Report to Council No. CORP 2024-097, dated November 12, 2024 from Sara Gage.

Respectfully submitted,

Name: Sara Gage, CPA

Title: Coordinator, Financial Reports

I concur with this report and recommendation

Name Shannon Saucier, CPA, CA

Title: Director, Strategic Initiatives

Name Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name Alan Korell P.Eng.

Title: Interim City Engineer

Name Jason Whiteley

Title: Fire Chief

Name Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Name John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Sara Gage, CPA

Coordinator, Financial Reports

Attachments: Appendix A – Summary of Open and Active Capital Projects

Appendix A
Summary of Open and Active Capital Projects

Project Number	Project Title	Life to Date Approved Funding (Including Anticipated 3rd Party Sources)	Life to Date Expenditures	Current Unspent Budget Authority	Projected Final Surplus (Deficit)	% Completed	Anticipated Completion
3801RD/SS /ST/WS	McKeown Ave. Widening - Gormanville to Cartier The construction contract was awarded in May 2024 as per Report to Council No. CORP 2024-041. The construction is anticipated to be completed by November 2025.	14,932,900	1,015,777	13,917,123	-	6.80%	2026
3818RD/SS	Premier Pumping Station Replacement The Municipal Class EA is currently being completed. Once finalized, the detailed design will commence. Construction is anticipated to start in 2025.	3,500,000	179,287	3,320,713	-	3.19%	2026
3825SS	Wastewater Treatment Plant - Intake Chamber Replacement The design contract was awarded in April 2022 as per Report to Council No. CORP 2022-054 and is anticipated to go out for tender in early 2025.	11,346,444	482,697	10,863,747	-	4.25%	2025
3912GG/WS	Integrated Software Solution Currently developing an Enterprise Resource Planning software strategy, requirements gathering and assessing future needs.	5,100,000	309,456	4,790,544	-	6.07%	TBD
3931RD/WS	Ellendale Second Feed * Design for this project was awarded and is expected to be completed over the winter with construction anticipated to start in 2025.	1,837,004	25,316	1,811,688	-	1.00%	2026
3934RD	Main St. Rehabilitation The construction contract was awarded in March 2023 as per Report to Council No. CORP 2023-054. Construction is anticipated to be completed in 2024.	10,033,130	6,522,348	3,510,782	940,373	71.73%	2025
3942RF	Omischl Sports Complex - Synthetic Turf Replacement * The design is currently being completed with construction expected to begin in 2025.	1,367,200	-	1,367,200	-	0.00%	2027
4021TR	Construction of Sidewalks for Transit Routes Design complete. To be tendered over winter for 2025 construction. Budget includes funding through the Investing in Canada Infrastructure Program.	5,260,201	2,733,081	2,527,120	-	51.96%	2026
4025RD	Booth Road & Lakeshore Drive Intersection Reconstruction The detailed design for this project has been completed. The construction of this project is currently on hold to be completed in conjunction with Community Centre Project.	1,500,000	85,195	1,414,805	-	5.68%	2026
4030SS	Sanitary Sewer Relining The project is to go out for tender in early 2025.	1,424,000	2,880	1,421,120	-	0.20%	2026

Appendix A
Summary of Open and Active Capital Projects

Project Number	Project Title	Life to Date Approved Funding (Including Anticipated 3rd Party Sources)	Life to Date Expenditures	Current Unspent Budget Authority	Projected Final Surplus (Deficit)	% Completed	Anticipated Completion
4103SS	Wastewater Treatment Plant Expansion * Project is currently in negotiations with property owners for a potential property purchase. Project plans are dependent on the resolution of these negotiations.	1,700,000	74,736	1,625,264	-	5.34%	2029
4300RD/SS /ST/WS	Airport Industrial Park Expansion The Trade Corridor Improvement Feasibility Study is underway. This study was approved for a grant up to \$75,000 with Transport Canada. Construction of this project is anticipated to start in 2027.	1,029,000	11,256	1,017,744	-	0.03%	2030
4330TR	Construction of Sidewalks for Transit Routes - Phase 2 Tender to go out shortly with construction starting in 2025. Budget includes funding through the Investing in Canada Infrastructure Program.	2,055,197	82,598	1,972,599	-	0.84%	2031
4340ST	Laurentian Heights Stormwater Management Pond The Cost Share agreement was executed in April 2024 as per RTC CSBU 2024-019. Construction is underway.	3,030,767	448,657	2,582,110	-	14.80%	2025
4359RD/SS /ST/WS	Princess (Cassells to Fraser) Construction is underway and is expected to be completed in 2025.	1,720,000	406,301	1,313,699	-	23.62%	2025
4364WS	Lee Park Watermain Rehab The construction contract was awarded in September 2024 as per Report to Council No. CORP 2024-071. Construction is anticipated to be completed in 2025.	3,567,633	-	3,567,633	600,000	0.00%	2025
4510RF	Community and Recreation Centre The final change order was included in Report to Council No CAO 2024-008 and being presented to Council on November 18th, 2024. Pending approval the target construction completion is August 2026.	27,591,508	1,322,648	26,268,860	-	2.20%	2026
6483AA	Cassellholme Redevelopment This project represents the City's estimated share of annual financing costs associated with the Cassellholme Redevelopment.	5,777,562	80,292	5,697,270	-	0.20%	2056
6720PD	North Bay Police Services 2023 On-going This project will primarily fund the purchase of various communication equipment and technological upgrades, including, portable radios and VX Rail system.	1,932,067	923,759	1,008,308	-	47.81%	2025
6771RD/SS /ST/WS	City Share of Development Costs 2024 On-going This project will be used for the expansion of City infrastructure to allow for new housing development. A grant application has been submitted to assist with project costs.	1,380,001	32,618	1,347,383	-	2.36%	2026
6774SS	Digester and Grit Removal 2024 On-going * The contract was awarded in July 2024 as per Report to Council No. CORP 2024-055.	1,588,100	256,356	1,331,744	229,720	11.51%	2025

**Appendix A
Summary of Open and Active Capital Projects**

Project Number	Project Title	Life to Date Approved Funding (Including Anticipated 3rd Party Sources)	Life to Date Expenditures	Current Unspent Budget Authority	Projected Final Surplus (Deficit)	% Completed	Anticipated Completion
	Various Projects *◇◆	70,653,401	35,203,295	35,450,106	351,998	16.05%	2024-2035+
	This represents the total of 212 open and ongoing projects with individual unspent budget authority less than \$1 million.						
		178,326,115	50,198,553	128,127,562	2,122,091		

* Includes transfers as described in Report to Council Number CORP 2024-096

◇ Life to Date Approved Funding adjusted for Reserve Funding not transferred to the project, debenture funding not required, 3rd party funding not received, or alternative funding sources received

◆ Includes projects expected to remain open until outstanding funding has been received or expenses have been finalized

The Corporation of The City of North Bay

**By-Law No. 2024-79
Being a By-Law to Confirm Proceedings
of the Regular Meeting of Council Held on
November 26th, 2024**

Whereas the *Municipal Act, R.S.O. 2001*, Chapter 25, (the "Act") Section 5(1), provides that the powers of a municipal corporation shall be exercised by Council;

And Whereas Section 5 (3) of the Act provides a municipal power, including a municipality's capacity, rights, powers and privileges under section 9 of the Act, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise and any of the matters shall be implemented by the exercise of the natural person powers;

And Whereas in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

Now Therefore, The Council of The Corporation of The City of North Bay Hereby Enacts As Follows:

1. That the actions of the Council of The Corporation of the City of North Bay at its Regular Meeting held on November 26th, 2024 in respect of each motion, resolution and other action passed and taken by the Council at is said Meeting, save and except any directions passed at the closed session, are hereby adopted, ratified and confirmed.
2. That where no individual by-law has been passed with respect to the taking of any action authorized in or by the Council mentioned in Section 1 hereof or with respect to the exercise of any powers of the Council, then this by-law shall be deemed for all purposes to the by-law required for approving and authorizing the taking of any action authorized therein or thereby required for the exercise of any powers therein by Council.
3. That the Mayor and the proper officers of The Corporation of the City of North Bay are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the corporate seal to all such documents as required.

Read a First Time in Open Council this 26th day of November, 2024.

Read a Second Time in Open Council this 26th day of November, 2024.

Read a Third Time in Open Council and Passed this 26th day of November, 2024.