



**Regular Meeting of Council
AGENDA**

Tuesday, May 7, 2024, 6:30 p.m.

Council Chambers

City Hall - 200 McIntyre Street East, North Bay, ON

- 1. Declaration of Pecuniary Interest and the General Nature Thereof**
- 2. Public Presentations**
 - 2.1 Don Rennick, Long-Term Financial Plan Committee Recommendations
- 3. Public Meeting Minutes**

Tuesday, April 23, 2024
- 4. Motion for Reconsideration**
- 5. Committee Reports**
- 6. Correspondence**
 - 6.1 Amendment to Smoking By-Law No. 2012-97
Prepared by: Ron Melnyk
Date of Report: April 19, 2024
Report No. CORP 2024-39
 - 6.2 New Community Safety Zones
Prepared by: Megan Rochefort
Date of Report: May 7, 2024
Report No. IO 2024-05
 - 6.3 Request for Proposal 2024-02, Grader
Report by: David Allan and John Ouellette
Date of Report: April 26, 2024
Report No CORP 2024-42
 - 6.4 Request for Proposal 2024-07, North Bay Community and Recreation
Centre Progressive Design Build
Prepared by: John Severino
Date of Report: April 23, 2024
Report No. 2024-04
 - 6.5 Request for Quote 2024-19, Rural Roads Surface Treatment
Prepared by: David Allan and Scott Franks

Date of Report: April 26, 2024

Report No. CORP 2024-40

6.6 Request for Quote 2024-20, Crushing of Reclaimed Asphalt Pavement and Concrete

Prepared by: David Allan and Scott Franks

Date of Report: April 26, 2024

Report No. CORP 2024-43

6.7 Request for Tender 2024-16, McKeown Avenue Reconstruction

Prepared by: David Allan and Reid Porter

Date of Report: April 26, 2024

Report No. CORP 2024-41

6.8 Request for Proposal 2024-27, Professional Engineering Services for the Sidewalk Program

Prepared by: David Allan and Gerry McCrank

Date of Report: May 7, 2024

Report No. CORP 2024-36

7. **By-Laws for Consideration**

By-Law No. 2024-40 to amend By-Law No. 2012-97, being a By-Law to Regulate Smoking in Public Places and Workplaces.

8. **Motions**

9. **In-Camera Correspondence**

9.1 Closed Minutes

9.2 Confidential report from Karen McIsaac dated April 18, 2024 re Personal matters about identifiable individuals, including municipal or local board

9.3 Confidential report from Peter Leckie dated April 24, 2024 re Sections 239(f) and 239(i) of the Municipal Act

10. **Giving Notice (Notice of Motion)**

11. **Confirmatory By-Law**

By-Law No. 2024-39 to confirm proceedings of the Regular Meeting of Council held on May 7, 2024.

12. **Adjournment**



**Regular Meeting of City Council
Minutes**

**April 23, 2024, 6:30 p.m.
Council Chambers**

City Hall - 200 McIntyre Street East, North Bay, ON

Members Present: Mayor Chirico, Councillor Horsfield, Councillor Inch, Councillor Mallah, Councillor King, Councillor Lowery, Councillor Gardiner, Councillor Vrebosch, Councillor Mayne, Councillor Mitchell

Members Absent: Councillor Bain

1. Declaration of Pecuniary Interest and the General Nature Thereof

2. Public Presentations

3. Public Meeting Minutes

Res. # 2024-118

Moved by Councillor Horsfield
Seconded by Councillor Mallah

That the minutes for the public meetings held on:

- Tuesday, March 26, 2024;
- Tuesday, April 2, 2024;
- Monday, April 8, 2024; and
- Tuesday, April 9, 2024

be adopted as presented.

Carried

4. Motion for Reconsideration

5. Committee Reports

5.1 Condominium Conversion Policy

Res. # 2024-119

Moved by Councillor Mallah
Seconded by Councillor King

That Community Services Committee Report No. 2024-04 relating to:

- Condominium Conversion Policy

be adopted as presented.

Community Services Committee Report No. 2024-04

April 23, 2024

To The Council
Of The Corporation
Of The City Of North Bay

Your Worship and Councillors:

The Community Services Committee presents Report No. 2024-04 and recommends:

“That Council approve the general Official Plan Amendment to the City’s Official Plan policies on Condominium Conversion as set out in Schedule “A” attached to Report to Council CSBU 2024-001 by Adam Curran dated February 8, 2024.”

All of which is respectfully submitted.

Carried

- 5.2 Proposed Zoning By-Law Amendment by Tulloch Geomatics Inc. on behalf of 2412594 Ontario Limited - Premier Road (unaddressed) - Supplemental Report

Res. # 2024-120

Moved by Councillor Mallah
Seconded by Councillor King

That Community Services Committee Report No. 2024-05 relating to:

- Proposed Zoning By-Law Amendment by Tulloch Geomatics Inc. on behalf of 2412594 Ontario Limited – Premier Road (unaddressed)

be adopted as presented.

Community Services Committee Report No. 2024-05

April 23, 2024

To The Council
Of The Corporation
Of The City Of North Bay

Your Worship and Councillors:

The Community Services Committee presents Report No. 2024-05 and recommends:

That:

1. Council approve the proposed Zoning By-law Amendment by Tulloch Geomatics Inc. on behalf of the property owner, 2412594 Ontario Limited, to rezone the property legally described in Appendix A to Report to Council No. CSBU 2024-17 dated March 27, 2024 by Peter Carello, from a “Residential

First Density (R1)" zone to a "Residential Sixth Density (R6)" zone; and

2. the subject property be placed under Site Plan Control pursuant to Section 41 of the Planning Act, R.S.O., 1990 as amended.

All of which is respectfully submitted.

Carried

6. Correspondence

- 6.1 Proposed Official Plan Amendment, Zoning By-Law Amendment and Draft Plan of Subdivision applications by Tulloch Geomatics Limited on behalf of 2498643 Ontario Limited - 4250 Widdifield Station Road

Res. # 2024-121

Moved by Councillor Mallah
Seconded by Councillor King

That the proposed Official Plan Amendment, Zoning By-Law Amendment and Draft Plan of Subdivision applications by Tulloch Geomatics Inc. on behalf of 2498643 Ontario Limited - 4250 Widdifield Station Road be received and referred to the Community Services Committee for a Public Meeting.

Carried

- 6.2 2024 Insurance Renewal

Res. # 2024-122

Moved by Councillor Horsfield
Seconded by Councillor Inch

That Council approve the annual renewal of insurance with Intact Public Entities Inc. in partnership with Kennedy Insurance Brokers Inc. in the amount of \$1,623,743 (plus HST) for municipal comprehensive insurance. This renewal will represent the second year of a contract awarded in 2023 for a term of five (5) years, with an option in favour of the City to extend the agreement for three (3) additional terms of up to one (1) year each.

Carried

- 6.3 Organizational Review

Res. # 2024-123

Moved by Councillor Horsfield
Seconded by Councillor Inch

That Report to Council CAO 2024-02 dated April 12, 2024 from John Severino re Organizational Review be received and referred to a Special Committee Meeting on April 30, 2024.

Carried

- 6.4 Request for Quote 2024-17, Pete Palangio Arena Energy Recovery Ventilation Upgrades

Res. # 2024-124

Moved by Councillor Mitchell
Seconded by Councillor Mayne

That Council approve the award of a contract to Cimco Refrigeration, a division of Toromont Industries Ltd. in the amount of \$449,665.00 (plus HST), for the provision of Arena Energy Recovery Ventilation Upgrades for Pete Palangio Arena.

Carried

- 6.5 2024 Tax Policy

Res. # 2024-125

Moved by Councillor Horsfield
Seconded by Councillor Inch

That Council adopt the 2024 Tax Policy recommendations, as set out in Report to Council CORP 2024-37 dated April 12, 2024 from Dan Robinson.

Carried

- 6.6 Request for Proposal 2024-18, Belleview Park Playground Equipment

Res. # 2024-126

Moved by Councillor Mitchell
Seconded by Councillor Mayne

That Council approve the award of a contract to New World Park Solutions Inc. in the amount of \$149,500.00 (plus HST), for the provision of Belleview Park Playground Equipment.

Carried

- 6.7 Amendment to Zoning By-Law No. 2015-30, Duplexes and Triplexes

Res. # 2024-127

Moved by Councillor Mallah
Seconded by Councillor King

That Council authorize planning staff to hold a public meeting under the Planning Act for a proposed Zoning By-Law

Amendment to the City's Zoning By-Law No. 2015-30, based on Schedule "A" attached to Report to Council CSBU 2024-18 dated April 11, 2024 from Adam Curran.

Carried

6.8 Laurentian Heights Limited - Stormwater Management Cost Share Agreement

Res. # 2024-128

Moved by Councillor Mallah
Seconded by Councillor King

That Council authorize the Mayor and City Clerk to execute the Laurentian Heights Limited Stormwater Management Cost Share Agreement between The Corporation of the City of North Bay and Laurentian Heights Limited.

Carried

6.9 North Bay Drinking Water System 2023 Reporting

Res. # 2024-129

Moved by Councillor Mitchell
Seconded by Councillor Mayne

That Council receive Report to Council IO 2024-04 dated April 4, 2024 from Karin Pratte, relating to the 2023 North Bay Drinking Water System Annual Report, Summary Report and Drinking Water Quality Management Standard (DWQMS) Management Review for the North Bay Drinking Water System, for information purposes.

Recorded Vote (Upon the Request of Councillor Horsfield):

Yeas: Councillors Horsfield, King, Mitchell, Inch, Vrebosch, Mayne Mallah, Lowery, Gardiner and Mayor Chirico.

Nays: Nil

Carried

7. By-Laws for Consideration

Res. # 2024-130

Moved by Councillor Mallah
Seconded by Councillor King

That the following by-laws be read a first and second time:

By-Law No. 2024-16 to rezone certain lands on Premier Road (unaddressed) (2412594 Ontario Limited - Premier Road (unaddressed)).

By-Law No. 2024-17 to designate a Site Plan Control Area on certain unaddressed lands on Premier Road (2412594 Ontario Limited - Premier Road (unaddressed)).

By-Law No. 2024-33 - Official Plan Amendment No. 33 - Condominium Conversion Policy.

By-Law No.2024-35 to authorize the execution of a Subdivision Agreement between The Corporation of the City of North Bay and Laurentian Heights Limited - Kenreta Drive, Phase IV.

By-Law No. 2024-36 to authorize the execution of a Cost Sharing Agreement between The Corporation of the City of North Bay and Laurentian Heights Limited - Stormwater Management.

Carried

Res. # 2024-131

Moved by Councillor Mallah
Seconded by Councillor King

That the following by-laws be read a third time and passed:

By-Law No. 2024-16 to rezone certain lands on Premier Road (unaddressed) (2412594 Ontario Limited - Premier Road (unaddressed)).

By-Law No. 2024-17 to designate a Site Plan Control Area on certain unaddressed lands on Premier Road (2412594 Ontario Limited - Premier Road (unaddressed)).

By-Law No. 2024-33 - Official Plan Amendment No. 33 - Condominium Conversion Policy.

By-Law No.2024-35 to authorize the execution of a Subdivision Agreement between The Corporation of the City of North Bay and Laurentian Heights Limited - Kenreta Drive, Phase IV.

By-Law No. 2024-36 to authorize the execution of a Cost Sharing Agreement between The Corporation of the City of North Bay and Laurentian Heights Limited - Stormwater Management.

Carried

8. Motions

8.1 Community Safety and Well-Being Ad Hoc Committee

Res. # 2024-132

Moved by Councillor Gardiner
Seconded by Councillor Mitchell

Whereas Council passed Resolution No. 2023-196(a) on May 9, 2023 to establish a Community Safety and Well-Being Ad Hoc Committee ("the Committee");

And Whereas the Committee was to be engaged for a period of twelve (12) months;

And Whereas the Committee is seeking Council’s approval for a one-year extension.

Therefore, be it Resolved that Council extend the term of the Committee for one year as per the Terms of Reference of the Committee.

Carried

9. In-Camera Correspondence

10. Giving Notice (Notice of Motion)

11. Confirmatory By-Law

Res. # 2024-133

Moved by Councillor Vrebosch
Seconded by Councillor Gardiner

That the following by-law be read a first and second time:

By-Law No. 2024-34 to confirm the proceedings of the Regular Meeting of Council held on April 23, 2024.

Carried

Res. # 2024-134

Moved by Councillor Vrebosch
Seconded by Councillor Gardiner

That the following by-law be read a third time and passed:

By-Law No. 2024-34 to confirm the proceedings of the Regular Meeting of Council held on April 23, 2024.

Carried

12. Adjournment

Res. # 2024-135

Moved by Councillor Vrebosch
Seconded by Councillor Gardiner

That this Regular Meeting of Council do now adjourn at 6:53 p.m.

Carried

6.1

North Bay, ON

May 7, 2024

Subject: Report from Ron Melnyk dated April 19, 2024 re Amendment to Smoking By-Law No. 2012-97

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council authorize that Schedule "A" to By-Law No. 2012-97, (being a by-law to Regulate Smoking in Public Places and Workplaces), be amended to include those workplaces identified in Report to Council No. CORP 2024-39 dated April 19, 2024 from Ron Melnyk.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-039

Date: April 19, 2024

Originator: Ron Melnyk

Business Unit:

Department:

Corporate Services

Legal Department

Subject: Amendment to Smoking By-Law 2012-97

Closed Session: yes no

Recommendation

That Council authorize that Schedule "A" to the By-Law No. 2012-97 (being a by-law to Regulate Smoking in Public Places and Workplaces) be amended to include those workplaces identified in Report to Council No. CORP 2024-039 dated April 19, 2024.

Background

The City's By-law Enforcement Supervisor, Ron Melnyk, has received the following additional request from the property owner to prohibit smoking within nine metres of entrances of the workplaces and apartment buildings. An inspection has been conducted to ensure this property falls within the requirements of the By-law.

Workplaces:

1834060 Ontario Limited, operating as Baywood Enterprises, 119 Progress Court: Lower Building: main entrance, side door facing Progress Court, rear door. Upper Building: main door facing Venture Cres, corner door facing Venture Cres, south door.

Financial/Legal Implications

There are no financial implications for the City by enacting these restrictions.

Corporate Strategic Plan

Natural North and Near

Economic Prosperity

Affordable Balanced Growth

Spirited Safe Community

Responsible and Responsive Government

Specific Objectives

Ensure continuous improvement of governance and administration.
Work with partners and stakeholders to identify and find solutions to streamline processes and remove barriers.

Options Analysis

Option 1: To the applicant property to Schedule "A" for Workplaces, which is the schedule for the nine (9) metre smoke-free entranceway for a workplace.

Option 2: Not to amend the by-law.

Recommended Option

That Council authorize that Schedule "A" to the By-Law No. 2012-97 (being a by-law to Regulate Smoking in Public Places and Workplaces) be amended to include those workplaces identified in Report to Council No. CORP 2024-039 dated April 19, 2024.

Respectfully submitted,

Name: Ron Melnyk

Title: By-Law Enforcement Supervisor

I concur with this report and recommendation

Name: Peter E.G. Leckie, B.A. (Hons.), LL.B.

Title: City Solicitor

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Ron Melnyk

Title: By-Law Enforcement Supervisor



**Designation of Entranceway for
City of North Bay Smoking By-Law No. 2012-97, as amended**

This letter will allow the property mentioned below to be included in Schedule "A" (for workplaces) or Schedule "D" (for apartment buildings with at least 6 apartments) of the By-Law where smoking will not be allowed within a 9 metre radius of the designated entranceway. This designation is subject to section 5.1, where signs, as set out in Schedule "E", must be posted near the designated entranceway by the employer or proprietor. The by-law also prohibits smoking receptacles within 9 metres of designated entrances. Note: each building requires a separate letter.

Please check one:

To be included in Schedule "A" for workplaces

To be included in Schedule "D" for apartment buildings

Owner or Proprietor name: 1834060 ONTARIO LIMITED ^{o/a} BAYWOOD ENTERPRISES

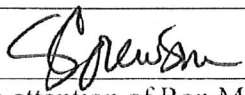
Mailing Address: 119 PROGRESS COURT
NORTH BAY ON PIAO CI

Contact Telephone Number: [REDACTED]

Address of Building to be included: 119 PROGRESS COURT
NORTH BAY ON PIAO CI

Description of location of designated entranceways (Apartment buildings may designate only one entrance as smoke-free. Photos or drawings can be attached.)

UPPER BUILDING - ENTRANCE OFF
VENTURE CRESCENT
DIAGRAM ATTACHED

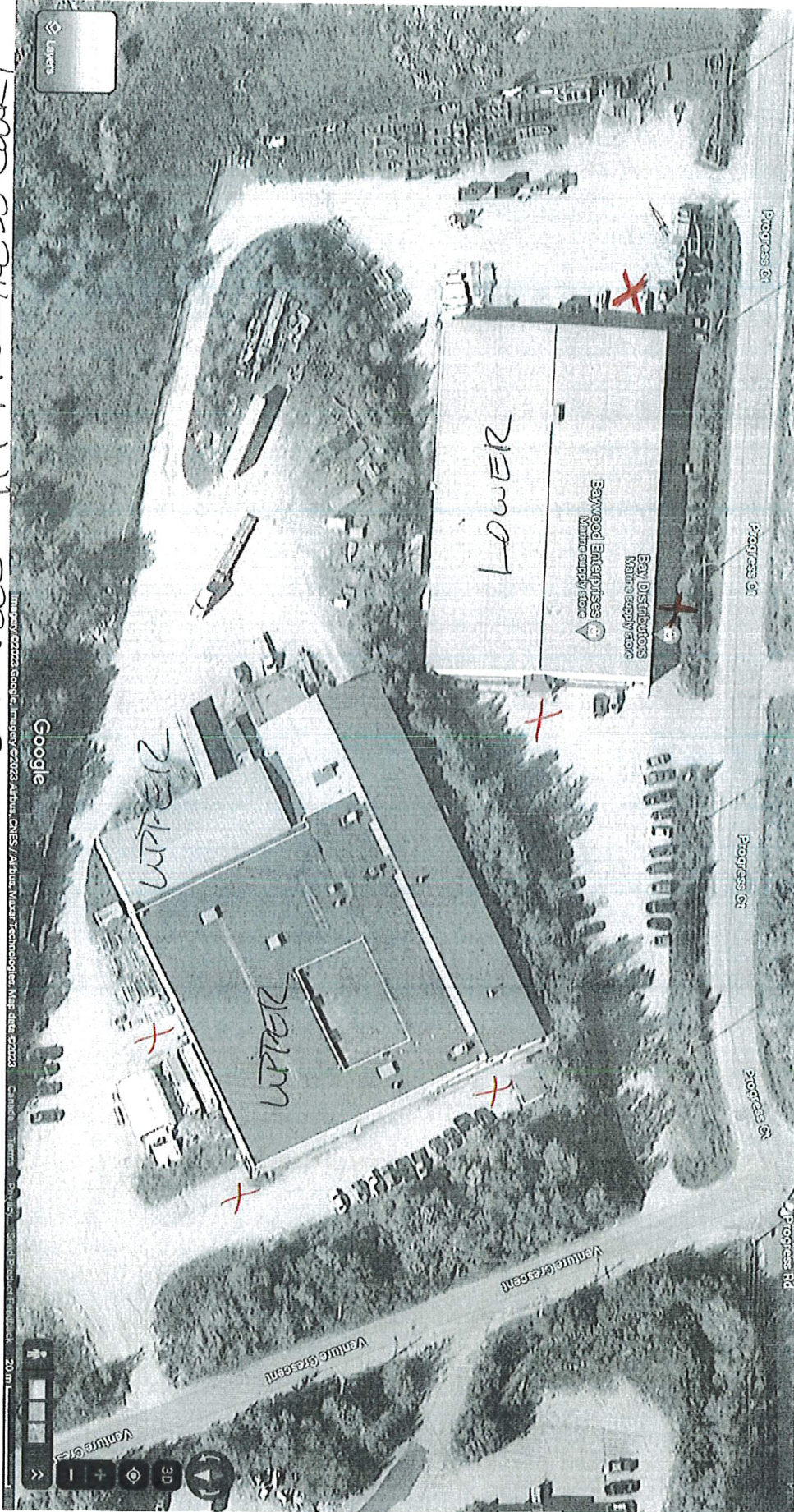
Signature of Owner or Proprietor: 

Return completed and signed form to the attention of Ron Melnyk, 200 McIntyre Street East, North Bay, ON, P1B 8H8, or e-mail to: ron.melnyk@northbay.ca, or by fax (705)495-8610. Inquiries at (705)474-0400 ext.2512.

1834060 ONTARIO LIMITED

OIA

BAYWOOD ENTERPRISES - 119 PROGRESS COURT





Designation of Entranceway for

City of North Bay Smoking By-Law No. 2012-97, as amended

This letter will allow the property mentioned below to be included in Schedule "A" (for workplaces) or Schedule "D" (for apartment buildings with at least 6 apartments) of the By-Law where smoking will not be allowed within a 9 metre radius of the designated entranceway. This designation is subject to section 5.1, where signs, as set out in Schedule "E", must be posted near the designated entranceway by the employer or proprietor. The by-law also prohibits smoking receptacles within 9 metres of designated entrances. Note: each building requires a separate letter.

Please check one:

- To be included in Schedule "A" for workplaces
- To be included in Schedule "D" for apartment buildings

Owner or Proprietor name: 183A060 ONTARIO LIMITED ^{O/A} BAYWOOD ENTERPRISES

Mailing Address: 119 PROGRESS COURT
NORTH BAY ON P1A0C1

Contact Telephone Number: [REDACTED]

Address of Building to be included: 119 PROGRESS COURT
NORTH BAY ON P1A0C1

Description of location of designated entranceways (Apartment buildings may designate only one entrance as smoke-free. Photos or drawings can be attached.)

LOWER BUILDING - ENTRANCE OFF
PROGRESS COURT
DIAGRAM ATTACHED

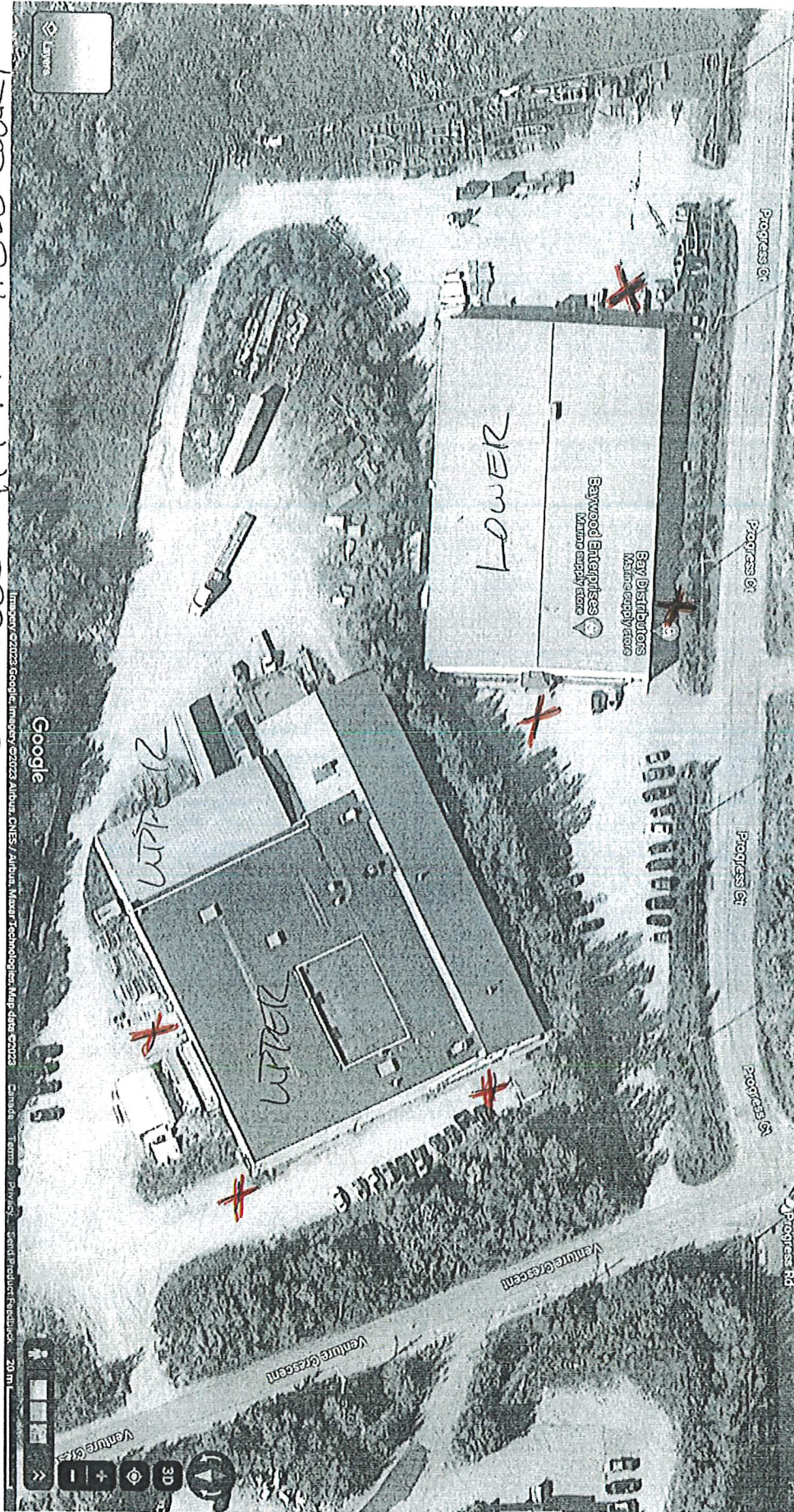
Signature of Owner or Proprietor: [Signature]

Return completed and signed form to the attention of Ron Melnyk, 200 McIntyre Street East, North Bay, ON, P1B 8H8, or e-mail to: ron.melnyk@northbay.ca, or by fax (705)495-8610. Inquiries at (705)474-0400 ext.2512.

1834060 ONTARIO LIMITED

01A

BAYWOOD ENTERPRISES - 119 PROGRESS COURT



6.2

North Bay, ON

May 7, 2024

Subject: Report from Megan Rochefort dated May 7, 2024 re New Community Safety Zones

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council implement a Community Safety Zone and permanent speed reduction using conventional signs in the areas described in Report to Council IO 2024-05 dated May 7, 2024 from Megan Rochefort.

Carried Carried as amended Lost

Conflict _____ Endorsement of Chair _____

Yeas _____ Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: IO-2024-005

Date: May 7, 2024

Originator: Megan Rochefort, P.Eng.

Business Unit:

Department:

Infrastructure and Operations

Engineering

Subject: New Community Safety Zone on McKay Avenue

Closed Session: yes no

Recommendation

That Council implement a Community Safety Zone and permanent speed reduction using conventional signs in the area described in RTC IO-2024-005.

Background

The Highway Traffic Act (HTA) provides the council of a municipality the authority to designate a part of a highway under its jurisdiction as a Community Safety Zone (CSZ) if, in the council’s opinion, public safety is of special concern on that part of the highway (1998, c. 6, s. 1.). Additionally, the Ontario Traffic Manual indicates that a CSZ may be used for roadways near schools, day care centres, playgrounds, parks, hospitals, senior citizen residences, or collision-prone areas.

As per the HTA, the official designation of a segment of roadway as a CSZ requires the enactment of a municipal by-law which includes the designated area and the erection of regulatory signs on the designated part of the roadway. Once a CSZ is designated and established, the HTA provides that any person convicted of specific offences described in the HTA is liable to increased fines if it is committed while in a CSZ.

City staff have received a request from the Laurentian Learning Centre on McKay Avenue to designate the area around their school as a community safety zone.

Public safety in the above noted area is of special concern due to the high volume of vulnerable road users including pedestrian traffic. The designation of a CSZ would raise driver awareness of public safety at this location near the

learning centre.

The current speed limit in this area is 50km/hr. A Community Safety Zone with a posted speed of 40km/hr is recommended for this area.

Financial/Legal Implications

Cost of signage on streets in and around the Community Safety Zone.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

- Work with community stakeholders to enhance safety and integration throughout the City

Options Analysis

Option 1: That Council implement a Community Safety Zone and permanent speed reduction using conventional signs in the area described in RTC IO-2024-005.

Option 2: Do not implement changes. This option is not recommended.

Recommended Option

Option 1: That Council implement a Community Safety Zone and permanent speed reduction using conventional signs in the area described in RTC IO-2024-005.

Respectfully submitted,

Name: Megan Rochefort, P.Eng.

Title: Municipal Engineer

I concur with this report and recommendation

Name Adam Lacombe, P. Eng.

Title: Senior Capital Program Engineer

Name Alan Korell, P.Eng.
Title: Interim City Engineer

Name John Severino, P.Eng., MBA
Title: Chief Administrative Officer

Personnel designated for continuance:
Megan Rochefort, P.Eng.
Municipal Engineer

6.3

North Bay, ON

May 7, 2024

Subject: Report from David Allan and John Ouellette dated April 26, 2024 re Request for Proposal 2024-02, Grader

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council approve the award of a contract to Brandt Tractor Ltd. in the amount of \$692,296.04 (plus HST), for the provision of a Grader with attachments.

Carried

Carried as amended

Lost

Conflict _____
Chair _____

Endorsement of

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-042

Date: April 26, 2024

Originator: David Allan
Interim Purchasing Manager

John Ouellette
Manager, Fleet

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Proposal 2024-02 Grader

Closed Session: yes no

Recommendation

That Council approve the award of a contract to Brandt Tractor Ltd. in the amount of \$692,296.04 (plus HST) for the provision of a Grader with attachments.

Background

The Roads department relies on a large motor grader for snow and ice removal during the winter control season and throughout the rest of the year the grader serves as an indispensable piece of equipment for grading unpaved roadways and surface preparation. The current grader has experienced significant usage and has been identified as requiring replacement to prevent increasing downtime and questionable reliability due to its lifecycle, age, operation hours and mechanical condition.

The purchase of a new motor grader is necessary to replace the City's only unit which is no longer cost-effective to maintain as it approaches the end of its useful life. The operation and uptime of this specialized equipment is critical for providing essential services that cannot be carried out by any other piece of equipment in the fleet. Rental graders are very costly and not always available on demand. As downtime greatly affects the department operations a new motor grader will provide the City with efficient and dependable service for many years.

Financial/Legal Implications

A formal bid request, which closed April 8, 2024, was administered by the Purchasing Department and was publicly advertised in accordance with the City's Purchasing By-Law 2013-200. Four (4) bids were evaluated by the Interim Purchasing Manager, the Warranty & Central Stores Analyst, Supervisor, Fleet, and Fleet Coordinator. The evaluation considered mandatory technical requirements related to the vehicle's performance and features, the company's experience and qualifications, build and durability, warranty, service and support, and price.

The results are as follows:

Ranking	Company	Overall Score
1	Brandt Tractor Ltd. Submission 1	93.00
2	Toromont Cat: Submission 1	92.00
3	Brandt Tractor Ltd. Submission 2	89.12
4	Toromont Cat Submission 2	88.78

The proposal from Brandt Tractor Ltd scored highest and provides the best overall value to the City. Their proposal is considered fair and reasonable.

Sufficient funding for this purchase is available in the Fleet Life Cycle Reserve No. 99586R and will be transferred in accordance with Council Resolution 2018-92 as explained in Report to Council 2018-22. Capital Project No. 8024FL – Vehicle and Equipment Life Cycle 2024 will be used to track this fleet purchase in accordance with the fleet governance model.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

Option 1: That City Council approves the award of a contract to Brandt Tractor Ltd. in the amount of \$692,296.04 (plus HST) for the provision of a Grader with attachments.

Option 2: Do not award a contract. This option is not recommended because the existing unit is no longer cost-effective to maintain, and the increasing downtime negatively affects essential service operations.

Recommended Option

That City Council approves the award of a contract to Brandt Tractor Ltd. in the amount of \$692,296.04 (plus HST) for the provision of a Grader with attachments.

Respectfully submitted,

Name: David Allan
Title: Interim Purchasing Manager

Name: John Ouellette
Title: Manager, Fleet

We concur with this report and recommendation.

Name: Alan Korell, P.Eng.
Title: Interim City Engineer

Name: Shannon Saucier, CPA, CA
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: John Ouellette
Title: Manager, Fleet

6.4

North Bay, ON

May 7, 2024

Subject: Report from John Severino dated April 23, 2024 re Request for Proposal 2024-07, North Bay Community and Recreation Centre Progressive Design Build

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council approve the award of a contract to EllisDon Corporation in the amount of \$2,599,000 (plus HST), for the provision of Project Development Services for the Progressive Design Build of the North Bay Community and Recreation Centre.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CAO-2024-004

Date: April 23, 2024

Originator: John Severino

Business Unit:

Department:

Corporate Services

Office of the CAO

Subject: 2024-07 RFP North Bay Community and Recreation Center
Progressive Design Build

Closed Session: yes no

Recommendation

That Council approves the award of a contract to EllisDon Corporation in the amount of \$2,599,000 (plus HST) for the provision of Project Development Services for the Progressive Design Build of the North Bay Community and Recreation Centre.

Background

At a Special Council Meeting on December 20, 2023 Council passed Resolution 2023-468(a) and (b) as follows:

- (a) "That Council:
Direct staff to develop and issue a Progressive Design Build Request for Proposals to be issued early in the first quarter (Q1) of 2024 for substantial construction completion of the Project in 2025 and meets the CaGBC Design Standard v2 requirements of the GICB funding contribution agreement; and

Direct staff to prepare budget target options for Council consideration early in 2024 to establish the budget target that will be part of the RFP to be issued to market in early Q1 2024 that ensures broad industry interest and participation.

- (b) as per the original barrier free design to be issued V2 and/or V3 requirements."

The North Bay Community and Recreation Centre project (“Project”) is a Greenfield arena project that will be located adjacent to, and integrated into, the existing Omischl Sports Field Complex opened in 2011, at 1099 Lakeshore Drive in North Bay, Ontario. The City intends to enter into a Progressive Design Build contract using a Canadian Construction Documents Contract (CCDC-14 2013) with Supplementary Conditions. The value of work required has a target project budget of \$59,500,000.00 (excluding HST). The City intends to use a Progressive Design-Build approach where Project Development Services are engaged to work towards an Owner’s Statement of Requirements (OSR) and associated Guaranteed Maximum Price (GMP) or stipulated Contract Price. If the OSR and GMP or Contract Price are accepted by the City, a Change Order will be executed for commencement of final design and construction work.

The Project will include the minimal functional programming as attached as Appendix A to Report to Council CAO 2023-001 dated September 8, 2023 from John Severino. The Project will be designed to meet the Canadian Green Building Council (CaGBC) Zero Carbon Building (ZCB) – Design Standard (version 2 or 3) as required by the Green and Inclusive Community Building Fund’s Contribution Agreement.

Financial/Legal Implications

A formal bid request, which closed March 28, 2024, was administered by the Purchasing Department and was publicly advertised in accordance with the City’s Purchasing By-Law 2013-200. Seven (7) proposals were evaluated by the Chief Financial Officer / Treasurer and Colliers as non-scoring procurement oversight and scoring members included the Manager – Special Projects, Interim City Engineer, Chief Administrative Officer and Manager of Sports and Events. The evaluation considered experience, qualifications in design services and construction management.

The results are as follows:

Ranking	Company	Overall Score
1	EllisDon Corporation	102.12
2	Bird Construction Group	101.29
3	Ball Construction Ltd.	94
4	M. Sullivan & Son Ltd.	71.38
5	Percon Construction Inc	57.7
6	Corebuild Construction Ltd.	56.53
7	Atlas Constructors Inc.	50.79

The proposal from EllisDon Corporation scored highest and provides the best overall value to the City. Their bid is considered fair and reasonable.

Capital Project No. 4510RF Community and Recreation Centre has sufficient

funding. The funding plan within the 2024 General Capital Budget and Capital Forecast for 2025-2033 for the North Bay Community and Recreation Centre is as follows:

GICB Program Funding	25,778,016
Special Debt	14,733,945
Canadian Community Building Fund (former Federal Gas Tax)	9,420,792
Reserve - Completed Projects	3,050,000
Capital Levy/Paygo Funding	2,942,351
Reserve - Special Dividends	2,074,896
Municipal Accommodation Tax	1,000,000
Reserve - Casino Funding	<u>1,000,000</u>
Total Funding	<u>60,000,000</u>

As the Project progresses, Council will be briefed at key milestones (i.e. 30% and 60% design) to ensure that project’s target budget, schedule, and functional program meet the objectives set out by Council. In addition, the Council will be updated for approval for the City to execute a Change Order for commencement of final design and construction work.

For additional information see Reports to Council CAO 2023-001 dated September 8, 2023 and CAO 2023-004 dated December 18, 2023.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

- Invest in technology and work practices to reduce the City’s energy consumption
- Protect, promote and enhance the environment in all aspects of the City’s operations and plans
- Foster the creation of a community with a positive environment that instills pride and confidence and supports a resilient diversified and inclusive economy
- Build on existing sports community to drive sport-tourism

- Ensure an equitable distribution of resources across City neighbourhoods and include residents of all ages
- Develop and provide recreational community centre services geared to meeting the broad spectrum of needs in the community
- Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax base
- Maximize funding opportunities with other governments

Options Analysis

Option 1: That Council approves the award of a contract to EllisDon Corporation in the amount of \$2,599,000 (plus HST) for the provision of Project Development Services for the Progressive Design Build of the North Bay Community and Recreation Centre.

Option 2: Do not award a contract. This option is not recommended because issuing a RFP for the North Bay Community and Recreation Centre Progressive Design Build was directed by Council Resolution No. 2023-468(a) and (b).

Recommended Option

That Council approves the award of a contract to EllisDon Corporation in the amount of \$2,599,000 (plus HST) for the provision of Project Development Services for the Progressive Design Build of the North Bay Community and Recreation Centre.

Respectfully submitted,

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

I concur with this report and recommendation

Name: David Jackowski, P.Eng.

Title: Manager, Special Projects

Name: Alan Korell, P.Eng.

Title: Interim City Engineer

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

Personnel designated for continuance:

Title: Interim Purchasing Manager

6.5

North Bay, ON

May 7, 2024

Subject: Report from David Allan and Scott Franks dated April 26, 2024 re Request for Quote 2024-19, Rural Roads Surface Treatment

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council approve the award of a contract to Duncor Enterprises Inc. in the amount of \$391,956.60 (plus HST), for the provision of Rural Roads Surface Treatment.

Carried

Carried as amended

Lost

Conflict _____
Chair _____

Endorsement of

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-040

Date: April 26, 2024

Originator: David Allan
Interim Purchasing Manager

Scott Franks
Manager of Roads, Traffic & Landfill Operations

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2024-019 Rural Roads Surface Treatment

Closed Session: yes no

Recommendation

That City Council approves the award of a contract to Duncor Enterprises Inc. in the amount of \$391,956.60 (plus HST) for the provision of Rural Road Surface Treatment.

Background

The City of North Bay maintains roughly 158 lane km of rural surface treated roads. Surface treatment is a combination of asphalt emulsion and clear aggregate which is spread on the road surface then rolled in place. Surface treatment is commonly used in rural areas due to the fact it is more cost effective than traditional hot mix. The life cycle of surface treated roads depends on numerous factors such as traffic volume, drainage and vehicle type but typically lasts for 8 to 15 years. The roads in question have not been treated since the early 2000's.

Financial/Legal Implications

A formal bid request, which closed April 10, 2024, was administered by the Purchasing Department and was publicly advertised in accordance with the City's Purchasing By-Law 2013-200. One (1) bid was evaluated by the Purchasing Manager, and the Manager, Roads, Traffic, & Landfill Operations. The evaluation considered company ability and experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Duncor Enterprises Inc.	\$391,956.60

The bid/quote from Duncor Enterprises Inc. was the sole bid and their bid is considered fair and reasonable.

Sufficient funding for this contract is available in Capital Project No. 6807RD Rural Road Rehab 2024 On-going.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

Option 1: That City Council approves the award of a contract to Duncor Enterprises Inc. in the amount of \$391,956.60 (plus HST) for the provision of Rural Road Surface Treatment

Option 2: Do not award a contract. This option is not recommended because the surface treatment is required to comply with the Provincial Minimum Maintenance Standard.

Recommended Option

That City Council approves the award of a contract to Duncor Enterprises Inc. in the amount of \$391,956.60 (plus HST) for the provision of Rural Road Surface Treatment.

Respectfully submitted,

Name: David Allan
Title: Interim Purchasing Manager

Name: Scott Franks
Title: Manager of Roads, Traffic & Landfill Operations

We concur with this report and recommendation.

Name: Alan Korell, P.Eng.
Title: Interim City Engineer

Name: Shannon Saucier, CPA, CA
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks
Title: Manager of Roads, Traffic & Landfill Operations

6.6

North Bay, ON

May 7, 2024

Subject: Report from David Allan and Scott Franks dated April 26, 2024 re Request for Quote 2024-20, Crushing of Reclaimed Asphalt Pavement and Concrete

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council approve the award of a contract to McCrea Excavating Ltd. based on the unit rates specified in their bid for Request for Quote 2024-20, for the crushing of unclaimed asphalt pavement and concrete, for a term of one (1) year, with an option in favour of the City to extend the agreement for two (2) additional terms of up to one (1) year each.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-043

Date: April 26, 2024

Originator: David Allan
Interim Purchasing Manager

Scott Franks
Manager of Roads, Traffic & Landfill Operations

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Quote 2024-20 Crushing of Reclaimed Asphalt Pavement and Concrete

Closed Session: yes no

Recommendation

That City Council approves the award of a contract to McCrea Excavating Ltd. based on the unit rates specified in their bid for RFQ 2024-20 for the crushing of reclaimed asphalt pavement and concrete, for a term of one (1) year, with an option in favour of the City to extend the agreement for two (2) additional terms of up to one (1) year each.

Background

Public Works accumulates and crushes reclaimed asphalt and concrete from various construction and repair projects. The accumulated material is recycled and processed to be used as aggregate for in-house maintenance and capital projects. The material processing work is outsourced to a contractor with specialized equipment. Approximately 20,000 tonnes of reclaimed asphalt and 5,000 tonnes of concrete are recycled annually.

Financial/Legal Implications

A formal bid request, which closed April 10, 2024, was administered by the Purchasing Department, and was publicly advertised in accordance with the City’s Purchasing By-Law 2013-200. Five (5) bids were evaluated by the Interim Purchasing Manager and the Manager Roads, Traffic & Landfill Operations. The evaluation considered company ability and experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	McCrea Excavating Ltd.	\$161,000.00
2	Canada Crushing Company Inc	\$180,000.00
3	Rhino Excavation LTD	\$199,750.00
4	Canor Construction	\$239,250.00
5	Miller Paving Limited	\$312,250.00

The bid price of \$161,000.00 (plus HST) from McCrea Excavating Ltd. represents a total cost over the initial one (1) year term of the contract based on the estimated quantities specified in the RFQ. Under the terms of the contract, the City will pay the unit rate specified for each item bid and is not bound to any specific quantities. The bid from McCrea Excavating Ltd. was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

The actual quantity and value of the work requested will vary based on operational requirements and budget availability. Funding for crushing of reclaimed asphalt pavement and concrete services provided under this contract is managed within the operating and capital budgets of various departments. Operational departments will ensure that the quantity and value of work requested does not exceed the funding allocated in the following:

- 2024 Infrastructure and Operations Operating Budget;
- 2024 Water and Wastewater Operating Budget; and
- Any associated capital projects.

Sufficient funding will continue to be requested in future years during the budget process.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

Option 1: That City Council approves the award of a contract to McCrea Excavating Ltd. based on the unit rates specified in their bid for RFQ 2024-20 for the crushing of reclaimed asphalt pavement and concrete, for a term of one (1) year, with an option in favour of the City to extend the agreement for two (2) additional terms of up to one (1) year each.

Option 2: Do not award a contract. This option is not recommended because the municipality will incur unnecessary costs of purchasing comparable aggregate material.

Recommended Option

That City Council approves the award of a contract to McCrea Excavating Ltd. based on the unit rates specified in their bid for RFQ 2024-20 for the crushing of reclaimed asphalt pavement and concrete, for a term of one (1) year, with an option in favour of the City to extend the agreement for two (2) additional terms of up to one (1) year each.

Respectfully submitted,

Name: David Allan
Title: Interim Purchasing Manager

Name: Scott Franks
Title: Manager of Roads, Traffic & Landfill Operations

We concur with this report and recommendation.

Name: Alan Korell, P.Eng.
Title: Interim City Engineer

Name: Shannon Saucier, CPA, CA
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Scott Franks
Title: Manager of Roads, Traffic & Landfill Operations

6.7

North Bay, ON

May 7, 2024

Subject: Report from David Allan and Reid Porter dated April 26, 2024 re Request for Tender 2024-16, McKeown Avenue Reconstruction

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council approve the award of a contract to Ed Seguin and Sons Trucking and Paving Ltd. in the amount of \$9,569,467.83 (plus HST), for the reconstruction of McKeown Avenue.

Carried

Carried as amended

Lost

Conflict _____
Chair _____

Endorsement of

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-041

Date: April 26, 2024

Originator: David Allan
Interim Purchasing Manager

Reid Porter, P.Eng.
Senior Municipal Engineer

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: Request for Tender 2024-16 McKeown Avenue Reconstruction

Closed Session: yes no

Recommendation

That City Council approves the award of a contract to Ed Seguin and Sons Trucking and Paving Ltd in the amount of \$9,569,467.83 (plus HST) for the reconstruction of McKeown Avenue.

Background

A Class 'C' Environmental Assessment (EA) was originally completed in 1999 to determine and confirm the required McKeown Avenue improvements between Algonquin Avenue and Gormanville Road to meet the needs of the expected increase in traffic demands as a result of the increase in development in the surrounding area. Improvements to McKeown Avenue between Highway 11/17 and Champlain Street were implemented in 2009 and this project includes the improvements to McKeown Avenue from Cartier Street to Gormanville Road. Given the time lapse of the original EA that occurred, an EA amendment was completed confirming that McKeown Avenue is to be widened to four lanes of traffic with two lanes in each direction.

In addition to the widening of McKeown Avenue is the implementation of active transportation facilities which were discussed at length with the City's Active Transportation Committee which resulted in implementing a new multi-use path (MUP) in the boulevard on the south side of the road and replacing the new concrete sidewalk on the north side. The MUP will extend from Gormanville Road to the intersection at A&W with future plans for the MUP to

extend and connect to the existing MUP on Airport Road. The McNamara intersection will be constructed with new traffic lights providing a new controlled crossing for both pedestrians and cyclists.

All existing underground water and sewer services are also being replaced other than the large concrete trunk storm sewer which will only receive minor localized repairs. A new storm sewer will be installed beneath the multi-use path as part of the stormwater management design to collect and store the stormwater runoff for the added hard/impervious surfaces (e.g. traffic lanes, MUP, etc.) before outletting into the ditch crossing Highway 17.

Other improvements include the replacement and addition of new streetlights including new pedestrian lighting for the sidewalk on the north side of the road.

The road reconstruction and widening of McKeown Avenue was approved for funding through the Investing in Canada Infrastructure Program (ICIP): Rural and Northern Stream. Under the program, approximately 83.33% of eligible costs will be funded by the provincial and federal governments up to a combined maximum contribution of \$4,166,500.

Financial/Legal Implications

A formal bid request, which closed April 12, 2024, was administered by the Purchasing Department and was publicly advertised in accordance with the City’s Purchasing By-Law 2013-200. Four (4) bids were evaluated by the Interim Purchasing Manager and Senior Municipal Engineer. The evaluation considered company ability, experience and price.

The results are as follows:

Ranking	Company	Bid Price
1	Ed Seguin and Sons Trucking and Paving Ltd	\$9,569,467.83
2	Canor Construction	\$9,951,449.03
3	Kenalex Construction Co. Ltd.	\$11,623,166.00
4	MCA Contracting Ltd.	\$12,976,832.15

The bid from Ed Seguin and Sons Trucking and Paving Ltd was the lowest bid and provides the best overall value to the City. Their bid is considered fair and reasonable.

Sufficient funding for this contract is available in Capital Project No. 3801 RD/ST/SS/WS - McKeown Ave. Widening – Gormanville to Cartier.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Economic Prosperity
- Spirited Safe Community

Responsible and Responsive Government

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Maximize funding opportunities with other governments.

Options Analysis

Option 1: That City Council approves the award of a contract to Ed Seguin and Sons Trucking and Paving Ltd in the amount of \$9,569,467.83 (plus HST) for the reconstruction of McKeown Avenue.

Option 2: Do not award a contract. This option is not recommended because the traffic demands on McKeown Avenue are continuing to increase and the infrastructure is nearing the end of its useful life which requires immediate attention.

Recommended Option

That City Council approves the award of a contract to Ed Seguin and Sons Trucking and Paving Ltd in the amount of \$9,569,467.83 (plus HST) for the reconstruction of McKeown Avenue.

Respectfully submitted,

Name: David Allan
Title: Interim Purchasing Manager

Name: Reid Porter, P.Eng.
Title: Senior Municipal Engineer

We concur with this report and recommendation.

Name: Adam Lacombe, P. Eng.
Title: Senior Capital Program Engineer

Name: Alan Korell, P.Eng.
Title: Interim City Engineer

Name: Shannon Saucier, CPA, CA
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Reid Porter, P.Eng.

Title: Senior Municipal Engineer

6.8

North Bay, ON

May 7, 2024

Subject: Report from David Allan and Gerry McCrank dated May 7, 2024 re Request for Proposal 2024-27, Professional Engineering Services for the Sidewalk Program

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council:

1. approve the award of a contract to EXP Services Inc. in the amount of \$1,109,522.50 (plus HST), for the provision of professional engineering services for the Sidewalk Program; and
2. authorize the transfer of funds to the project, as outlined in Report to Council CORP 2024-36 dated May 7, 2024 from David Allan and Gerry McCrank.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-036

Date: May 7, 2024

Originator: David Allan
Interim Purchasing Manager

Gerry McCrank, C.E.T., LEL
Senior Project Manager

Business Unit:

Department:

Corporate Services

Financial Services Department

Subject: Request for Proposal 2024-27 Professional Engineering Services for the Sidewalk Program

Closed Session: yes no

Recommendation

That City Council approves the award of a contract to EXP Services Inc. in the amount of \$1,109,522.50 (plus HST) for the provision of professional engineering services for the sidewalk program; and that City Council authorizes the transfer of funds to the project as outlined in Report to Council No. CORP 2024-036.

Background

The contract will provide professional engineering services for the design and construction assistance of sidewalks on one side of the road in locations throughout the City that currently have transit routes. To facilitate the installation of the sidewalks the program will include the installation of storm sewers, curb & gutter, restoration, and partial asphalt paving including granular road base.

This program is a multi-year construction project that will benefit the neighborhoods that don't have existing sidewalks available to provide safe and reliable travel for pedestrians to and from existing transit stops.

The preliminary and detailed design for all sections will be completed from 2024 to 2026 to ensure tender ready contracts are issued during the winter period prior to each construction season. Construction of the various sections of sidewalks is expected to commence in 2024 with the final section completed in 2031.

Financial/Legal Implications

A formal bid request, which closed April 2, 2024, was administered by the Purchasing Department and was publicly advertised in accordance with the City's Purchasing By-Law 2013-200. Three (3) proposals were evaluated by the Interim Purchasing Manager, the Senior Project Manager, Municipal Engineer and the Senior Municipal Engineer. The evaluation considered experience and qualifications, statement of understanding and methodology, work plan, project schedule, risk management and price.

The results are as follows:

Ranking	Company	Overall Score
1	EXP Services Inc.	86.83
2	Safe Roads Engineering	81.48
3	ConceptDash Inc	*

* Proponents marked with an asterisk provided proposals that did not meet the minimum mandatory requirements

The proposal from EXP Services Inc. scored highest and provides the best overall value to the city. Their bid is considered fair and reasonable.

Funding for the design and current year engineering services is available in Project No. 4330TR – Construction of Sidewalks for Transit Routes. To assist with project management, an amount of \$1,759,859 will need to be transferred from Capital Project No. 4303RD – Premier Sidewalk and Resurfacing to 4330TR - Construction of Sidewalks for Transit Routes to cover the total project costs including the design, engineering, construction contract and contract administration services.

The project has been identified in the City's 10 Year Capital budget. Future year capital budgets will continue to include sufficient funding to support the completion of the project.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

Consider all aspects of decisions to fund new infrastructure.

Develop an Integrated Active Transportation system.

Options Analysis

Option 1: That City Council approves the award of a contract to EXP Services Inc. in the amount of \$1,109,522.50 (plus HST) for the provision of professional engineering services for the sidewalk program; and that City Council authorizes the transfer of funds to the project as outlined in Report to Council No. CORP 2024-036.

Option 2: Do not award the contract. If the contract is not awarded the City will be unable to expand sidewalks to neighbourhoods that currently do not have sidewalks to support transit routes.

Recommended Option

That City Council approves the award of a contract to EXP Services Inc. in the amount of \$1,109,522.50 (plus HST) for the provision of professional engineering services for the sidewalk program; and that City Council authorizes the transfer of funds to the project as outlined in Report to Council No. CORP 2024-036.

Respectfully submitted,

Name: David Allan
Title: Interim Purchasing Manager

Name: Gerry McCrank, C.E.T., LEL
Title: Senior Project Manager

We concur with this report and recommendation.

Name: Adam Lacombe, P. Eng.
Title: Senior Capital Program Engineer

Name: Alan Korell, P.Eng.
Title: Interim City Engineer

Name: Shannon Saucier, CPA, CA
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Gerry McCrank, C.E.T., LEL
Title: Senior Project Manager

The Corporation of The City of North Bay

By-Law No. 2024-40

**Being a By-Law to Amend By-Law No. 2012-97
(Being a By-Law to Regulate Smoking in Public
Places and Workplaces)**

Whereas Section 115 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass a by-law to prohibit or regulate the smoking of tobacco in public places and workplaces within the Municipality;

And Whereas section 10(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes a municipality to pass by-laws respecting health, safety, and well-being of persons;

And Whereas section 18 of the *Smoke-Free Ontario Act, 2017*, S.O. 2017, c. 26, Sched. 3, as amended, permits municipalities to enact smoking by-laws that are more restrictive than found in the Act, subject to sections 19 of the Act;

And Whereas Council passed Resolution No. 2024-_____ at its Regular Meeting held Tuesday, May 7th, 2024, to authorize smoking prohibitions for requested workplaces and apartment buildings,

Now therefore be it resolved that the Council of the Corporation of the City of North Bay enact as follows:

1. That Schedule "A" be deleted, and the attached Schedule "A" be inserted in lieu thereof.
2. This amending by-law shall come into force and effect on May 7, 2024.

Read a First Time in Open Council on the 7th day of May, 2024.

Read a Second Time in Open Council on the 7th day of May, 2024.

Read a Third Time in Open Council and Enacted and Passed on the 7th day of May, 2024.

Mayor Peter Chirico

City Clerk Karen McIsaac

Schedule "A"
to the Corporation of the City of North Bay
By-Law No. 2012-97

Designated **workplaces** with entranceway smoking prohibitions:

Workplace and Address	Entranceway(s)	Date of Designation
Northgate Mall 1500 Fisher Street	Parkade Entrance	May 1, 2010
Northgate Mall 1500 Fisher Street	Tower Court Entrance	May 1, 2010
Northgate Mall 1500 Fisher Street	Food Court Entrance	May 1, 2010
Northgate Mall 1500 Fisher Street	ONR Entrance	May 1, 2010
Calvary Temple 271 Ski Club Road	All Entrances	May 1, 2010
133 Main Street West	Front Entrance off Main Street Rear Entrance off Oak Street	May 1, 2010
Odd Fellows Temple 1272 Algonquin Avenue	Front Entrance to Algonquin Ave. Rear Side Entrance to Parking lot	May 1, 2010
Momma Poon's 1260 Algonquin Avenue	Front Entrance to Algonquin Ave. Rear Entrance to Highland Road	May 1, 2010
CIBC 1236 Algonquin Avenue	Front Entrance to Algonquin Ave. Rear Entrance to Highland Road	May 1, 2010
681 Commercial Street	All Entrances (1 Public and 2 Employee)	May 1, 2010
700 Cassells Street	Rear Main Entrance off Parking Lot	May 1, 2010
Northern Honda 1401 Seymour Street	Main Showroom Entrance, Employee Showroom Fire Exit Service Entrance, Parts/Receiving Entrance, Garage Man-Door at Rear Facing South-East	May 1, 2010
Yes! Employment Services 945 Stockdale Road	Main Entrance, 2 Side Entrances and 2 Rear Entrances	July 26, 2010
One Kids Place 400 McKeown Avenue	Main Entrance Under Canopy to be Designated	July 26, 2010
North Bay Mall 300 Lakeshore Drive	Winners Entrance, No Frills Entrance, Sport Check Entrance	July 26, 2010
True North Chevrolet Cadillac 1370 Seymour Street	All Doors and Entrances	October 31, 2011

Schedule "A"
to the Corporation of the City of North Bay
By-Law No. 2012-97, continued.

Workplace and Address	Entranceway(s)	Date of Designation
The North Bay Food Bank 1319 Hammond Street	Main Entrance	October 31, 2011
PT Works 1831 Cassells Street	Employee Entrance facing Shaw Street, Customer Entrance facing Olive Street	October 31, 2011
The Lighthouse 975 McKeown Avenue	Front Entrance	October 31, 2011
Martel & Mitchell Physiotherapy 760 Cassells Street	Front Entrance	October 31, 2011
First Choice Hair Cutters 975 McKeown Avenue	Front Entrance	October 31, 2011
Pet Valu, Unit 501, 300 Lakeshore Drive	Main Entrance	November 26, 2012
North Bay Machining Centre Inc., 285 Birchs Road	All Entrances	November 26, 2012
The Gathering Place, 392 Algonquin Avenue	Front Entrance	November 26, 2012
Heritage Trim and Doors, Unit #1, 1495 Seymour Street	Front Entrance	February 18, 2014
Fastenal, Unit #2, 1495 Seymour Street	Front Entrance	February 18, 2014
Broadloom Plus, Unit #3, 1495 Seymour Street	Front Entrance	February 18, 2014
CTS Canadian Career College Inc., Unit #4,6,7,8,10, 1495 Seymour Street	Front and Rear Entrances	February 18, 2014
Emmanuel United Church, 395 Lakeshore Drive	William Street entrance	August 10, 2015
P.H.A.R.A., 280 Oakwood Avenue	Main, east and west entrances	August 10, 2015
160 Main Street West	Front entrance alcove	September 6, 2016
Tim Horton's, 1050 Cassells Street	All customer entrances	September 6, 2016
Parker's independent Grocer, 1 Laurentian Avenue	Front customer entrance and exit doors	September 6, 2016
1164 Devonshire Avenue	All client and employee entrance and exit doors	September 6, 2016
Central Plaza Self-Serve Coin Laundry, 150 King Street West	Front entrance	November 28, 2017
1901, 2025, 2031, 2035 Cassells Street	All entrances and exits	November 28, 2017
Kal Tire, 1848 Seymour Street	Front main entrance, west and east man-door and garage doors	November 28, 2017

Schedule "A"
to the Corporation of the City of North Bay
By-Law No. 2012-97, continued.

Workplace and Address	Entranceway(s)	Date of Designation
Efecto de Ondas, 245 Oak Street East	Front main entrance	November 28, 2017
The Kennedy Building, 222 McIntyre Street West	Main front entrance, Print Three entrance, Fraser Street entrance	March 26, 2019
Boart Longyear Canada, 50 Exeter Street	Door #2 on southeast corner	March 26, 2019
Boart Longyear Canada, 1111 Main Street West	Door #5 (main entrance on Main Street West), Door #10 (employee door on Main Street West)	March 26, 2019
160 King Street West	Front and rear entrance	December 12, 2023
955 Stockdale Road	All main floor commercial entrances	December 12, 2023
Baywood Enterprises, 119 Progress Court	Lower Building: Main entrance, side door facing Progress Court, rear door. Upper Building: Main door facing Venture Cres, corner door facing Venture Cres, south door	May 7, 2024

The Corporation of The City of North Bay

**By-Law No. 2024-39
Being a By-Law to Confirm Proceedings
of the Regular Meeting of Council Held on
May 7th, 2024**

Whereas the *Municipal Act, R.S.O. 2001*, Chapter 25, (the “Act”) Section 5(1), provides that the powers of a municipal corporation shall be exercised by Council;

And Whereas Section 5 (3) of the Act provides a municipal power, including a municipality’s capacity, rights, powers and privileges under section 9 of the Act, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise and any of the matters shall be implemented by the exercise of the natural person powers;

And Whereas in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

Now Therefore, The Council of The Corporation of The City of North Bay Hereby Enacts As Follows:

1. That the actions of the Council of The Corporation of the City of North Bay at its Regular Meeting held on May 7th, 2024 in respect of each motion, resolution and other action passed and taken by the Council at is said Meeting is, except where the prior approval of the Local Planning Appeal Tribunal or other authority is by law required, hereby adopted, ratified and confirmed.
2. That where no individual by-law has been passed with respect to the taking of any action authorized in or by the Council mentioned in Section 1 hereof or with respect to the exercise of any powers of the Council, then this by-law shall be deemed for all purposes to the by-law required for approving and authorizing the taking of any action authorized therein or thereby required for the exercise of any powers therein by Council.
3. That the Mayor and the proper officers of The Corporation of the City of North Bay are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the corporate seal to all such documents as required.

Read a First Time in Open Council this 7th day of May, 2024.

Read a Second Time in Open Council this 7th day of May, 2024.

Read a Third Time in Open Council and Passed this 7th day of May, 2024.

Mayor Peter Chirico

City Clerk Karen Mclsaac