



**Regular Meeting of Council
AGENDA**

Tuesday, April 9, 2024, 6:30 p.m.

Council Chambers

City Hall - 200 McIntyre Street East, North Bay, ON

- 1. Declaration of Pecuniary Interest and the General Nature Thereof**
- 2. Public Presentations**
- 3. Public Meeting Minutes**
 - Monday, March 18, 2024;
 - Tuesday, March 19, 2024; and
 - Wednesday, March 20, 2024
- 4. Motion for Reconsideration**
- 5. Committee Reports**
- 6. Correspondence**
 - 6.1 Staff Appointments under Building By-Law No. 2018-53
Prepared by: Beverley Hillier
Date of Report: March 25, 2024
Report No. CSBU 2024-13
 - 6.2 Proposed Telecommunication Tower - 3216 Highway 11 North
Prepared by: Adam Curran
Date of Report: March 28, 2024
Report No. CSBU 2024-12
 - 6.3 2023 Remuneration and Expenses for Members of Council Supplemental Report
Prepared by: Margaret Karpenko
Date of Report: March 27, 2024
Report No. CORP 2024-29
 - 6.4 Agreements under the Conservation Authorities Act
Prepared by: Margaret Karpenko
Date of Report: March 21, 2024
Report No. CORP 2024-25
 - 6.5 Final Approval – Laurentian Heights Limited – Kenreta Drive (21 Lots and 2 Blocks) (City File No. 48T-93101)

Prepared by: Beverley Hillier and Adam Lacombe

Date of Report: March 25, 2024

Report No. CSBU 2024-16

6.6 CO-OP 2024-12, Diesel Rotary Mower

Prepared by: David Allan and John Ouellette

Date of Report: March 28, 2024

Report No. CORP 2024-30

7. By-Laws for Consideration

By-Law No. 2024-27 to stop up, close and convey a portion of the laneway located in a block bounded by McIntyre Street East, Ferguson Street, Worthington Street East and Wyld Street in the City of North Bay.

By-Law No. 2024-30, being a by-law to amend By-Law No. 2018-53, a by-law to Regulate the Administration of Building Permits.

By-Law No. 2024-31 to authorize the execution of a Plan Review Agreement between The Corporation of the City of North Bay and the North Bay-Mattawa Conservation Authority.

By-Law No. 2024-32 to authorize the execution of an Agreement for Services between The Corporation of the City of North Bay and The North Bay-Mattawa Conservation Authority.

8. Motions

9. In-Camera Correspondence

9.1 Closed Minutes

9.2 Confidential report from Peter Leckie dated March 27, 2024 re Litigation including matters before administrative tribunals, affecting the municipality or local board

9.3 Confidential report from Peter Leckie dated March 26, 2024 re Advice that is subject to solicitor-client privilege, including communications necessary for that purpose and Litigation affecting the municipality

10. Giving Notice (Notice of Motion)

11. Confirmatory By-Law

By-Law No. 2024-28 to confirm proceedings of the Regular Meeting of Council held on April 9, 2024.

12. Adjournment



Special Committee Meeting of Council Minutes

**March 18, 2024, 5:30 p.m.
Mayor's Boardroom - 5th Floor
City Hall - 200 McIntyre Street East, North Bay, ON**

Members Present: Mayor Chirico, Deputy Mayor Horsfield, Councillor Inch, Councillor Mallah, Councillor King, Councillor Lowery, Councillor Bain, Councillor Gardiner, Councillor Vrebosch (6:10 p.m. to 8:35 p.m.), Councillor Mayne, Councillor Mitchell

Staff Present: J. Severino, V. Hie, D. Jackowski, M. Karpenko, I. Kilgour, A. Korell, A. Lacombe, K. McIsaac, S. Melnichuk, K. Pratte, S. Saucier, S. Taggart, M. Thomas, W. Trottier, J. Whiteley, G. Young.

Mayor Chirico called the meeting to order at 5:30 p.m.

Items Discussed:

GG 2024-05 Report from Shannon Saucier dated March 6, 2024, re 2024 Capital Budget and 2025-2033 Capital Forecast Plan

John Severino, Chief Administrative Officer, provided opening remarks.

Margaret Karpenko, Chief Financial Officer, provided a Capital Budget Introduction.

- Community Services Capital Budget
- Corporate Services Capital Budget
- General Government Capital Budget
- Infrastructure and Operations Capital Budget

Direction: Item to remain on Committee.

Break: 7:20 p.m. to 7:30 p.m.

Special Committee Meeting ended at 8:35 p.m.

Councillor Justine Mallah, Chair
Community Services

City Clerk Karen McIsaac

Councillor Lana Mitchell, Chair
Infrastructure and Operations

Deputy Mayor Maggie Horsfield

Special Committee Meeting of Council Minutes

March 19, 2024, 5:30 p.m.
Mayor's Boardroom - 5th Floor
City Hall - 200 McIntyre Street East, North Bay, ON

Members Present: Mayor Chirico, Deputy Mayor Horsfield, Councillor Inch (5:34 p.m. to 6:28 p.m.), Councillor Mallah, Councillor King, Councillor Lowery, Councillor Bain (6:00 p.m. to 6:28 p.m.), Councillor Gardiner, Councillor Mayne, Councillor Mitchell

Members Absent: Councillor Vrebosch

Staff Present: J. Severino, D. Jackowski, M. Karpenko, I. Kilgour, A. Korell, A. Lacombe, K. McIsaac, S. Melnichuk, K. Pratte, S. Saucier, S. Taggart (5:30 p.m. to 6:06 p.m.) W. Trottier, G. Young.

Mayor Chirico called the meeting to order at 5:30 p.m.

Items Discussed:

GG 2024-05 Report from Shannon Saucier dated March 6, 2024, re 2024 Capital Budget and 2025-2033 Capital Forecast Plan

- Continuation of Infrastructure and Operations Capital Budget

Closed Session Conflict of Interest

Mayor Chirico declared a conflict of interest and left the room during the discussion.

Res #2024-68: Moved by Councillor Horsfield, Seconded by Councillor Inch That the General Government Standing Committee adjourn in-camera pursuant to section 239.(2) of the *Municipal Act, 2001*, as amended, at 6:06 p.m. for the following reason: being a proposed acquisition of land by the Municipality.

“Carried”

Res# 2024-69: Moved by Councillor Horsfield, Seconded by Councillor Inch That the General Government Standing Committee Budget Meeting reconvene at 6:19 p.m.

“Carried”

Direction: Item to remain on Committee.

Special Committee Meeting ended at 6:28 p.m.

Councillor Lana Mitchell, Chair
Infrastructure and Operations

City Clerk Karen McIsaac

Deputy Mayor Maggie Horsfield

Special Committee Meeting of Council Minutes

March 20, 2024, 5:30 p.m.
Mayor's Boardroom - 5th Floor
City Hall - 200 McIntyre Street East, North Bay, ON

Members Present: Mayor Chirico, Councillor Horsfield, Councillor Inch, Councillor Mallah, Councillor King, Councillor Lowery, Councillor Bain, Councillor Vrebosch (6:32 p.m. to 7:33 p.m.), Councillor Mayne, Councillor Mitchell

Members Absent: Councillor Gardiner

Staff Present: J. Severino, V. Hie, M. Karpenko, I. Kilgour, A. Korell, K. McIsaac, S. Melnichuk, S. Saucier, W. Trottier.

Mayor Chirico called the meeting to order at 5:35 p.m.

Items Discussed:

GG-2023-15 Report from Laura Boissonneault dated February 23, 2024 re General Operating Budget.

GG 2024-05 Report from Shannon Saucier dated March 6, 2024, re 2024 Capital Budget and 2025-2033 Capital Forecast Plan.

Margaret Karpenko, Chief Financial Officer, presented an overview of the budget deliberations.

2024 City of North Bay Operating Budget

Conflicts of Interest:

Councillor Lowery declared a conflict of interest in relation to Clean, Green, Beautiful as "I have signing authority for Clean, Green, Beautiful".

Councillor Lowery declared a conflict of interest in relation to contract Security Services as "my son is a contracted by-law officer".

Direction: That the Committee Report for the 2024 Operating Budget, save and except the City of North Bay's share of the District of Nipissing Social Services Administration Board's (DNSSAB) 2024 Operating Budget; and the City of North Bay's share of the Health Unit's 2024 Operating Budget, be brought forward to Council.

2024 District of Nipissing Social Services Administration Board Budget

Conflicts of Interest:

Councillor Vrebosch declared a conflict of interest in relation to the City of North Bay's share of the District of Nipissing Social Services Administration Board's 2024 Operating Budget as "DNNSAB is my employer".

Councillor Mitchell declared a conflict of interest in relation to the City of North Bay's share of the District of Nipissing Social Services Administration Board's Healthy Community's Fund as "my employer receives funding from this program".

Direction: That the Committee Report for the City of North Bay's share of the District of Nipissing Social Services Administration Board's (DNSSAB) 2024 Operating Budget, save and except the City's share of the Healthy Community's Fund, be brought forward to Council.

Direction: That the Committee Report for the City of North Bay's share of the District of Nipissing Social Services Administration Board's (DNSSAB) 2024 Healthy Community's Fund, be brought forward to Council.

2024 North Bay Parry Sound District Health Unit Budget

Conflict of Interest:

Councillor Mallah declared a conflict of interest in relation to the City of North Bay's share of the Health Unit's 2024 Operating Budget as "Health Unit is my employer".

Direction: That the Committee Report for the City of North Bay's share of the Health Unit's 2024 Operating Budget be brought forward to Council.

2024 General Capital Budget and 2024 Water and Wastewater Capital Budget

Direction: That the Committee Report for the 2024 General Capital Budget and 2024 Water and Wastewater Capital Budget be brought forward to Council.

Recorded Vote for the 2024 General Capital Budget and 2024 Water and Wastewater Capital Budget upon the Request of Councillor Vrebosch

Yeas: Councillors Lowery, Inch, King, Mayne, Mitchell, Horsfield, Mallah, Bain and Mayor Chirico

Nays: Councillor Vrebosch

Break: 6:20 p.m. – 6:32 p.m.

Special Committee Meeting ended at 7:33 p.m.

Deputy Mayor Maggie Horsfield

City Clerk Karen McIsaac

6.1

North Bay, ON

April 9, 2024

Subject: Report from Beverley Hillier dated March 25, 2024 re Staff Appointments under Building By-Law No. 2018-53

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council authorize an amendment to City of North Bay By-Law No. 2018-53, being a by-law to regulate the administration of building permits, as amended, as set out in Report to Council CSBU 2024-13 dated March 25, 2024 from Beverley Hillier.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CSBU-2024-013

Date: March 25, 2024

Originator: Beverley Hillier, Manager, Planning & Building Services

Business Unit:

Department:

Community Services

Planning & Building Department

Subject: Staff Appointments under Building By-law 2018-53

Closed Session: yes no

Recommendation

That Council authorize an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2024-013 by Beverley Hillier dated March 25, 2024.

Background

Council adopted By-law 2018-53 on August 14, 2018. The *Building Code Act, 1992*, SO 1992, c 23 requires that Council appoint the Chief Building Official and various inspectors as necessary to regulate and enforce the provisions of the Act.

The proposed amendment reflects staff and administrative updates within the Building Department. It has been determined to be best practice to appoint a Deputy (Acting) Chief Building Official by Council to carry out the duties and powers of the Chief Building Official in their absence. These duties are currently assigned to the Plan Examiner position; however, they have not been formally appointed by By-law. The proposed by-law change reflects the administrative requirement to appoint this position as the Deputy (Acting) Chief Building Official.

The following amendments are proposed:

- Aaron Lott has transitioned roles to a Fire Prevention Officer with the City. As a result of this change, Max Emami has been hired as the new Deputy

CBO/Plan Examiner.

- Satish Kumar has recently left the City for a new role in a different municipality. This position is currently vacant and additional amendments to the By-law will be brought forward when this position is filled.
- Kristin VanDerGeld has recently left the City for a new role in a different municipality. This position is currently vacant and additional amendments to the By-law will be brought forward when this position is filled.

Financial/Legal Implications

There are no financial implications as a result of the proposed amendment. The proposed amendment ensures that the City is meeting its obligations under the *Building Code Act*.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

- Promote and support public and private sector investment.
- Work with community stakeholders to enhance safety and integration throughout the City.
- Strive to be the employer of choice for highly qualified employees and maintain positive labour/ employee relations.

Options Analysis

Option 1:

That Council authorize an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2024-013 by Beverley Hillier dated March 25, 2024.

The amendment to By-Law 2018-53 confirms the appointment as required under the Act.

Option 2:

That Council not confirm the appointments.

This option is not recommended as Council is required to appoint the staff necessary to regulate and enforce the provisions of the Act and Building Code.

Recommended Option

That Council authorize an amendment to City of North Bay By-Law 2018-53, being a By-Law to Regulate the Administration of Building Permits, as amended, as set out in Report to Council CSBU 2024-013 by Beverley Hillier dated March 25, 2024.

Respectfully submitted,

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

I concur with this report and recommendation

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

6.2

North Bay, ON

April 9, 2024

Subject: Report from Adam Curran dated March 28, 2024 re Proposed Telecommunication Tower – 3216 Highway 11 North

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council authorize Planning Staff to issue a Statement of Concurrence to Spectrum Group for the construction of the proposed 29.3m self-support antenna/tower mast at 3216 Highway 11 North.

Carried

Carried as amended

Lost

Conflict _____
Chair _____

Endorsement of

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CSBU-2024-012

Date: March 28, 2024

Originator: Adam Curran

Business Unit:

Department:

Corporate Services

Planning & Building Department

Subject: Proposed Telecommunication Tower – 3216 Highway 11 North

Closed Session: yes no

Recommendation

That Council direct Planning Staff to issue a statement of concurrence to Spectrum Group for the construction of the proposed 29.3m self-support antenna/tower mast at 3216 Highway 11 North.

Background

Spectrum Group is proposing to construct a 29.3m self-support antenna/tower mast at 3216 Highway 11 North.

The proposed telecommunication tower will provide broadband options within the Highway 11 north end of the City. The purpose of the proposed tower is to enable Spectrum Group to economically extend its services to a cluster of residences and commercial business operations in this area.

The subject property located at 3216 Highway 11 North is located within a mixed area of the City, having Industrial, Commercial and Residential uses within proximity of the subject lands. The subject lands are currently being used as an automobile tire business. The subject property’s Official Plan designation is General Industry, and the property is currently zoned ‘Industrial Commercial (MC)’ through Zoning By-law No. 2015-30.

The City of North Bay’s Development and/or Redevelopment of Telecommunication Towers/Antenna Facilities Policy generally encourages telecommunication towers to be located away from residential development, schools, park spaces, environmental constraints and areas that might obscure public views and vistas, whenever possible. The tower is proposed within a residential area, however, Spectrum Group have identified a need for

increased service and additional services within this area, so Staff is generally supportive of the location for technical reasons.

As per the City of North Bay's Telecommunication Guidelines Section 5, Spectrum Group has circulated their proposal to property owners within 120 metres of the proposed antenna site and held a public meeting. Through the circulation and public meeting Spectrum Group did not receive any comments in favour or against their proposal from members of the public. The applicants have discussed their proposal with Management from the Jack Garland Airport.

The Airport Manager provided the following comments with regards to this proposal:

"Based on that information I see no issue from the airport's perspective. The total overall height of the tower at 1152ft ASL would be OK in respect to our own operations and regulations.

Obviously we don't speak for Transport Canada or Nav Canada however I am pleased to see that's already been processed. In recent works we've seen them take 3+ months to review similar files; just as an FYI.

Should work proceed please note that this area is within the boundaries of the airport's airspace and as such we would need to review any cranes or lifting devices used during the installation. Appropriate notices to air traffic would need to be made.

Lastly, and maybe for Adam, I would want to ensure that this tower is captured in the City's GIS as we maintain a database of all tower structures in North Bay"

The Applicant has met the requirements of the City of North Bay's consultation requirements.

The Federal Government is the approval authority for telecommunication towers, Council does not have the ability to approve or deny the application. The intent of this report is to allow Council to comment on the proposed tower and, should there be no objections, direct Staff to issue a Letter of Concurrence supporting the proposal.

Financial/Legal Implications

N/A

Corporate Strategic Plan

- | | |
|--|---|
| <input type="checkbox"/> Natural North and Near | <input checked="" type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Promote and support public and private sector investment; and
- Maintains infrastructure across the City in a good state of repair.

Options Analysis

Option 1: That Council direct Planning Staff to issue a statement of concurrence to Spectrum Group for the construction of the proposed 29.3m self-support antenna/tower mast at 3216 Highway 11 North.

Option 2: That Council does not direct Planning Staff to issue a statement of concurrence to Spectrum Group for the construction of the proposed 29.3m self-support antenna/tower mast at 3216 Highway 11 North.

Recommended Option

Option 1 is the recommended option.

That Council direct Planning Staff to issue a statement of concurrence to Spectrum Group for the construction of the proposed 29.3m self-support antenna/tower mast at 3216 Highway 11 North.

Respectfully submitted,

Name: Adam Curran, M.E.S., MCIP, RPP

Title: Policy and Business Development Planner

I concur with this report and recommendation

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

Name: Ian Kilgour, MCIP, RPP

Title: Director, Community Services

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Adam Curran, M.E.S., MCIP, RPP

Title: Policy and Business Development Planner

Tower/Antenna Proposal Notice

Date: October 23, 2023
Site: 3216 Highway 11 North, North Bay, ON
**City of
North Bay
Contact:** Adam Curran
Policy & Business Development Planner
City of North Bay

Spectrum Telecom Group Ltd. (Spectrum Group) Group is proposing to install a 29.3-meter (96-foot) self-support antenna/tower mast in the north end of the city at 3216 Highway #11 North. The tower will be established on privately owned commercial lands.

The purpose of this notice is to advise the City of North Bay of the proposal and initiate the consultation process with goal of achieving the necessary municipal consent and approvals.

The information contained in the remainder of this notification meets the requirement for providing notification information as outlined in section 7 of the City's tower/antenna policy document (effective November 25, 2013).

7.1.1 Site Selection/Justification

Over the years, Spectrum Group has received requests for its broadband services from potential users located along Highway 11 in the north end of the city. The purpose of the proposed tower is to enable Spectrum Group to economically extend its services to a cluster of residences and commercial business operations in this area.

There are two existing towers in the area, one being owned by Bell Mobility and located along Highway 11 about 3.5 kilometers to the north, and the other a Ontera tower located 2.2 kilometers to the south. A map is included as Attachment #1 which shows the proposed tower site in relation to these towers. In both cases, the fees charged for collocating on these towers is very high and would not allow Spectrum Telecom to provide Internet services to clients in the area at reasonable cost. Consequently, the use of these towers was ruled out based on the business case. Alternatively, a low-profile light duty tower is being proposed at the preferred site.

The tower has a relatively low profile when compared to other structures in the area, including the two towers referenced above. However, concurrent with this submission, clearance forms will be submitted to Transport Canada and NAV Canada to have the antenna mast assessed as an aviation obstruction. Spectrum Group will comply with any requirements to mark the tower if it's deemed necessary.

7.1.2 Site Plan

Attachment #2 includes a section of block map that shows the location of the property. Attachment #3 is a site plan that shows the relative position of the buildings on the property and proposed location of the antenna mast. The geographical coordinates of the mast are: **46.35978°**, **-79.46647°**.

7.1.3 Design and Visual Renderings

A design drawing of the antenna mast is included as Attachment #4. Attachment #5 provides photographs of the landscape which were taken a short distance from the site

along Highway 11. Scaled estimates of the tower's profile have been superimposed on these images to show what the mast might look like after being installed on the property.

7.1.4 Distance to Residential Property

The map included as Attachment #6, shows the horizontal distance between the proposed site and the nearest property that is thought to be used for residential purposes (being approximately 40 meters).

7.1.5 Prescribed Consultation Distance

Attachment #6 also shows the 120-meter horizontal consultation radius from the tower. Property boundaries within this radius are shown.

7.1.6 Property Ownership

The property is owned by 2324759 Ontario Inc. The PIN for the subject property is 49127-0546(LT). A commercial business operating as Independent Tire Service is located on the property.

7.1.7 Health Canada Safety Code 6

The antennas installed on the tower mast do not expose the public to harmful levels of RF energy and will be installed and operated on an ongoing basis to comply with Health Canada's Safety Code 6, including combined effects of the local spectrum environment.

7.1.8 Building Permit

Upon completion of this consultation process, and before any construction begins, Spectrum Group will apply for a building permit.

7.1.9 Consultation Fees

A cheque in the amount of \$1,600 (plus HST) will be submitted with this submission to cover administrative fees associated with the consultation process. This fee should be confirmed by the city.

Kindly review this proposal and please let us know if further consultation steps are required.

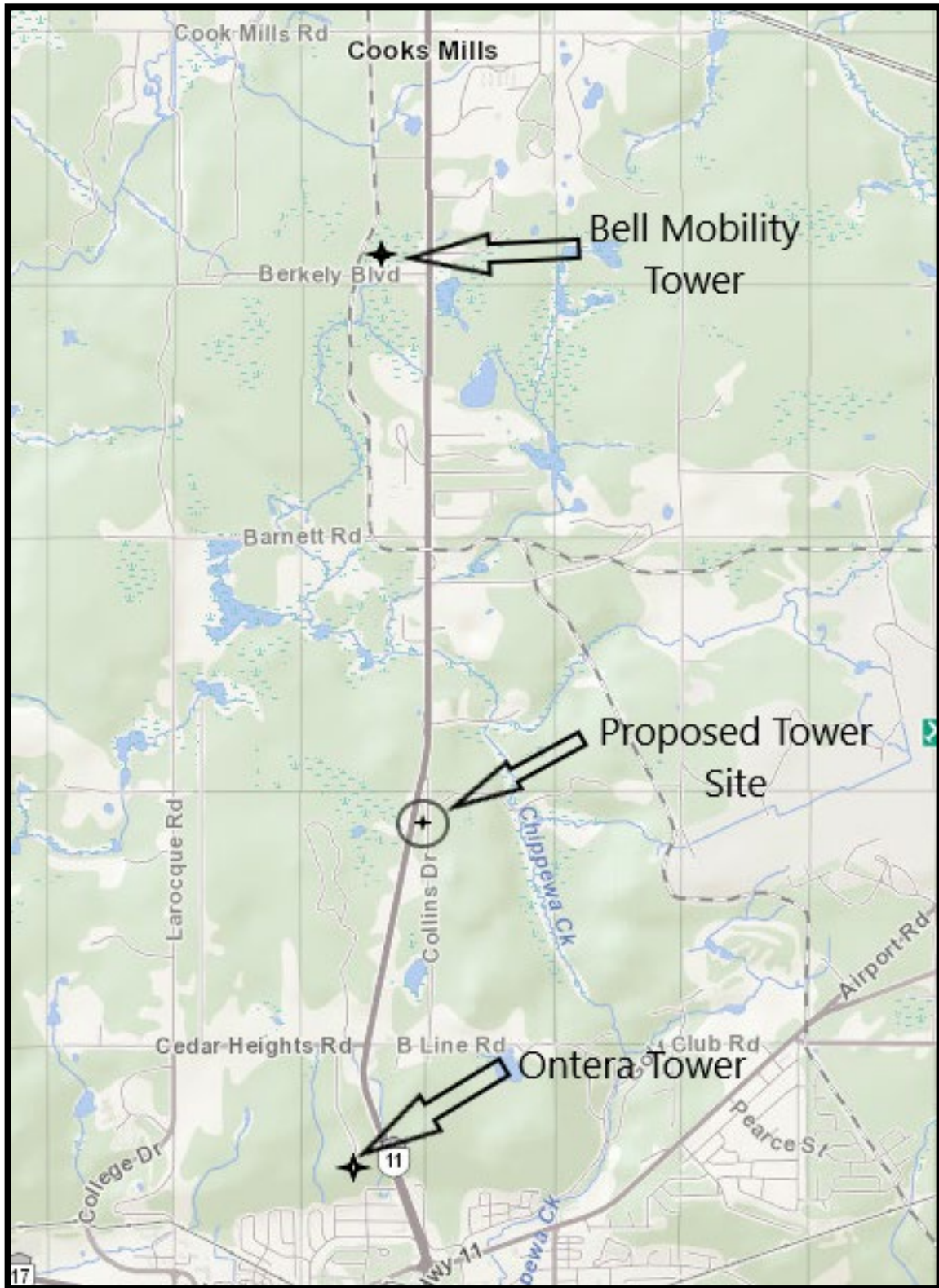
Should you have any questions or require further information about this proposal, please contact the undersigned.

Sincerely,

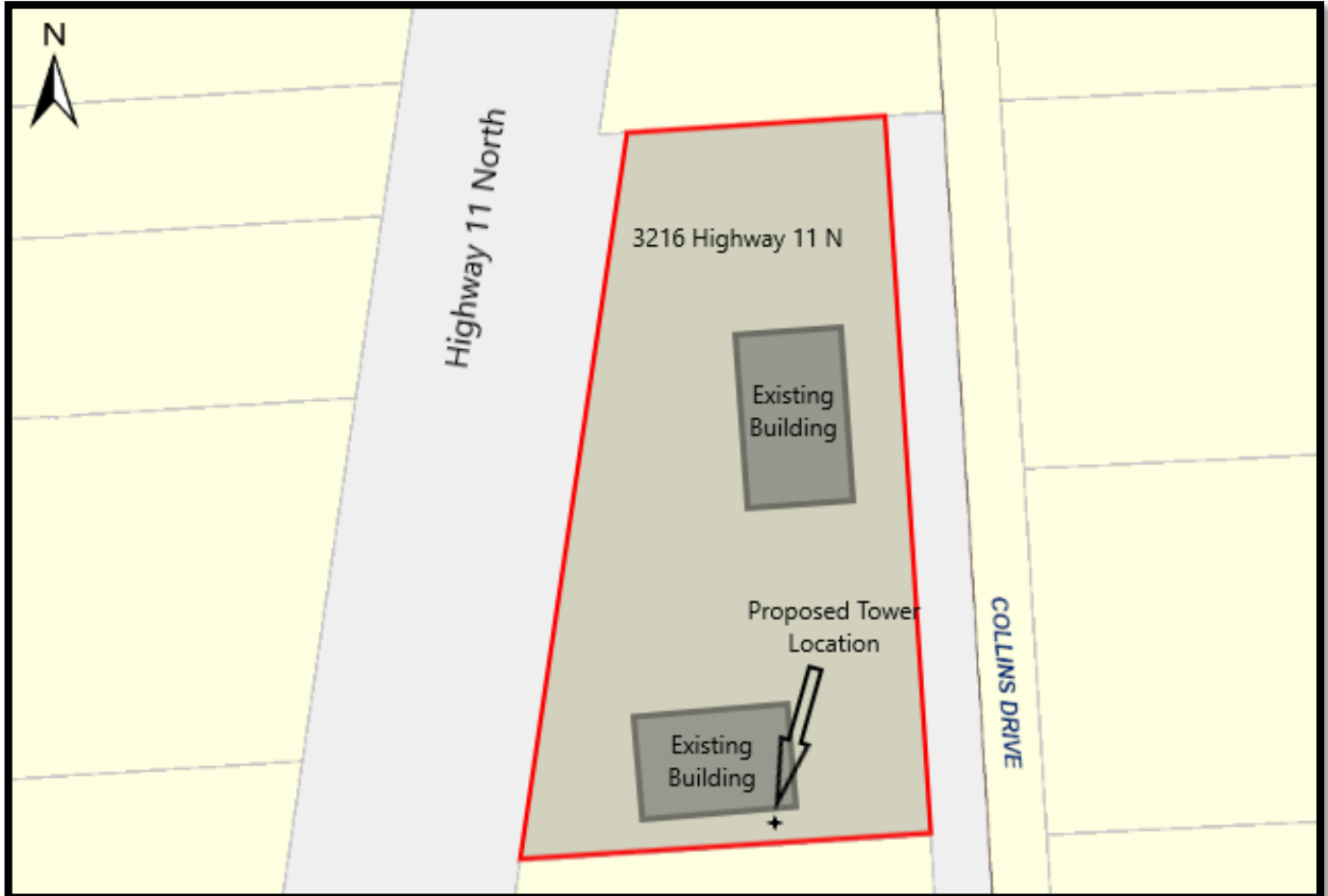
*Wayne Lynch
Project Manager
Spectrum Telecom Group*

*(705) 474-6368, extension 414
wlynch@spectrumtelecom.ca*

Site Key Map



Property Map and Description



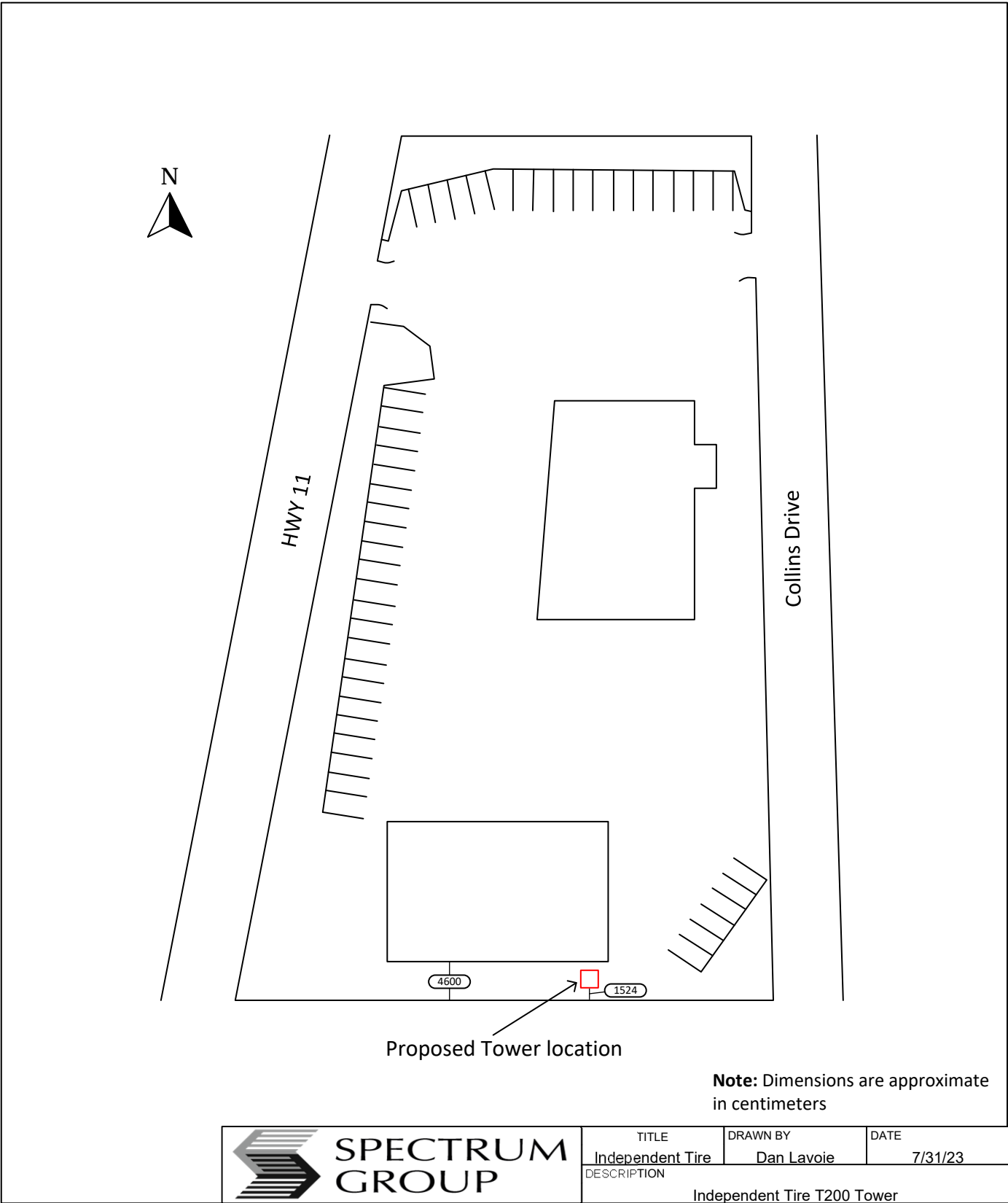
Note: Position of tower on property is approximate.


Tower Coordinates (approximate): Lat 46.35978 deg. N; Long. -79.46647 deg. W

Civic Address: 3216 Highway 11 North, North Bay ON

Property Identifier (PIN): 49127-0546 (LT)

Property Description: PCL 4680 SEC WF; PT LT 21 CON A WIDDIFIELD AS IN LT67155 EXCEPT PT 16, 36R8826; S/T LT343510; NORTH BAY; DISTRICT OF NIPISSING



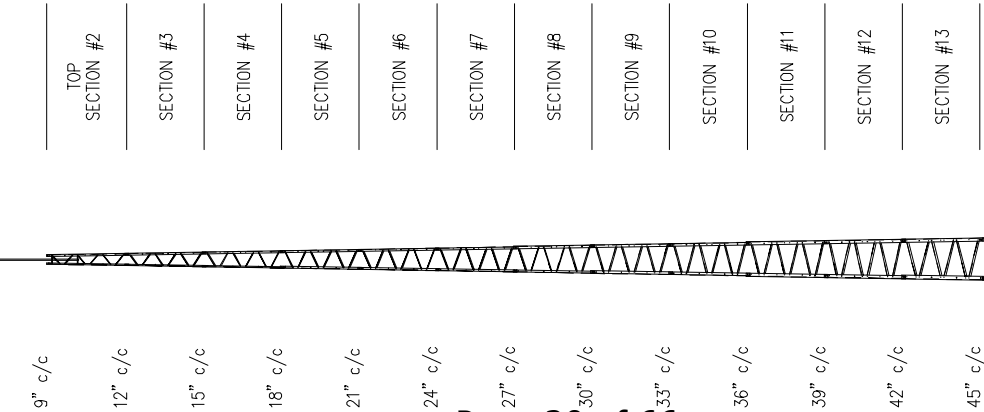
| | | | |
|---|------------------|-----------------------------|---------|
|  | TITLE | DRAWN BY | DATE |
| | Independent Tire | Dan Lavoie | 7/31/23 |
| DESCRIPTION | | Independent Tire T200 Tower | |

Tower Profile

Attachment #4

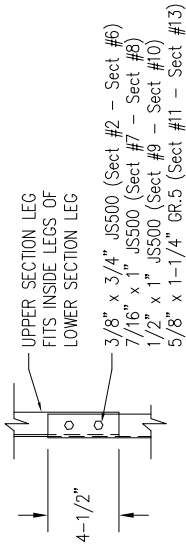
96' T200 TITAN TOWER

(P/N 4.95.0211.000)

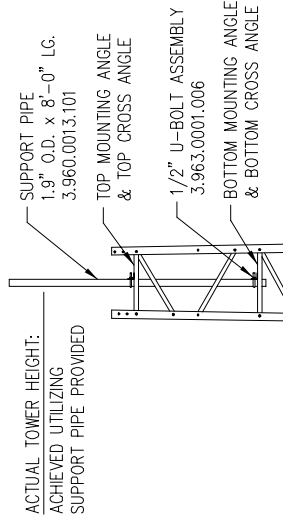


| MAXIMUM ALLOWABLE ANTENNA AREA | | | |
|-------------------------------------|------------|-------------|--|
| SURVIVAL DESIGN NO ICE (ROUND/FLAT) | | | |
| 70mph WIND | 85mph WIND | 100mph WIND | |
| 15/10 (sqft) | 3/2 (sqft) | --/-- | |

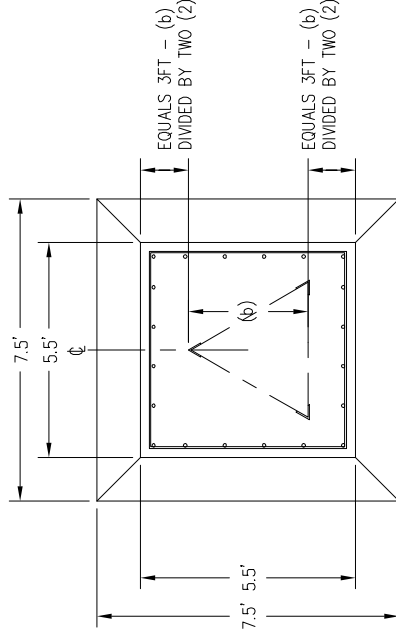
SECTION SPLICE



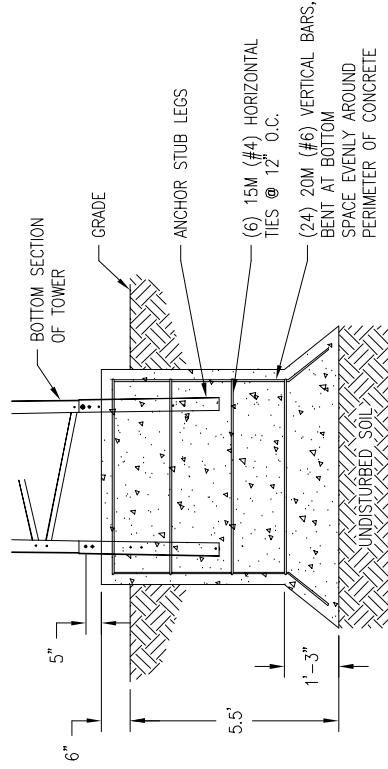
TOP ELEVATION



FOUNDATION DESIGN (NORMAL DRY SOIL)



Tower foundation design may not be exactly as shown.



FOUNDATION LOADS:
 MAX. OVERTURNING MOMENT (K*FT) = 105.00
 MAX. SHEAR (kips) = 3.0
 DESIGN UPLIFT PER INDIVIDUAL LEG (kips) = 32.0

CONCRETE VOLUME:
 7.0 CUBIC YARDS

CONFIDENTIAL - ALL INTELLECTUAL PROPERTY RIGHTS HEREIN ARE THE PROPERTY OF TRYLON TOWER MANUFACTURING COMPANY. NO REPRODUCTION OR USE IS PROHIBITED WITHOUT WRITTEN CONSENT OF TRYLON MANUFACTURING COMPANY LTD.



| | | | |
|----------------------|-----------------|--------|---------|
| CUSTOMER: | SITE: | SCALE: | 145,000 |
| DATE: | BY: | CHK: | APP: |
| 08 MAR 07 | MRH | CR | JB |
| TITLE: | DRAWING NO. | | |
| 96' T200 TITAN TOWER | 000001.610.0106 | | |

| REV. | CHK. BY: | DATE | DESCRIPTION |
|------|----------|----------|-------------------------|
| A | MRH | 5 APR 07 | ISSUED FOR DISTRIBUTION |

- NOTES:
- 1) PRE-ASSEMBLED PART NUMBER 4.95.0211.000.
 - 2) MAX. ANTENNA LOADS ARE CENTRALLY LOCATED AND BALANCED, 3FT OR LESS ABOVE THE TOWER TOP.
 - 3) "SURVIVAL" DESIGN IN NOT THE SAME AS EIA-222. FOR EIA COMPLIANCE SEE OUR SUPERTITAN MODELS.
 - 4) MINIMUM 32ksi YIELD FOR ALL COMPONENTS.
 - 5) CONSTRUCTED FROM PASSIVATED G-90 COAT GALVANIZED STEEL SHEET.
 - 6) TOWERS COME ASSEMBLED IN 8FT SECTIONS.
 - 7) TOP SUPPORT PIPE IS INCLUDED.
 - 8) FOR OPTIONAL ROCK BOLT FOUNDATION SEE DWG 000001.610.0033 AND 000001.610.0021.

Visual Renderings

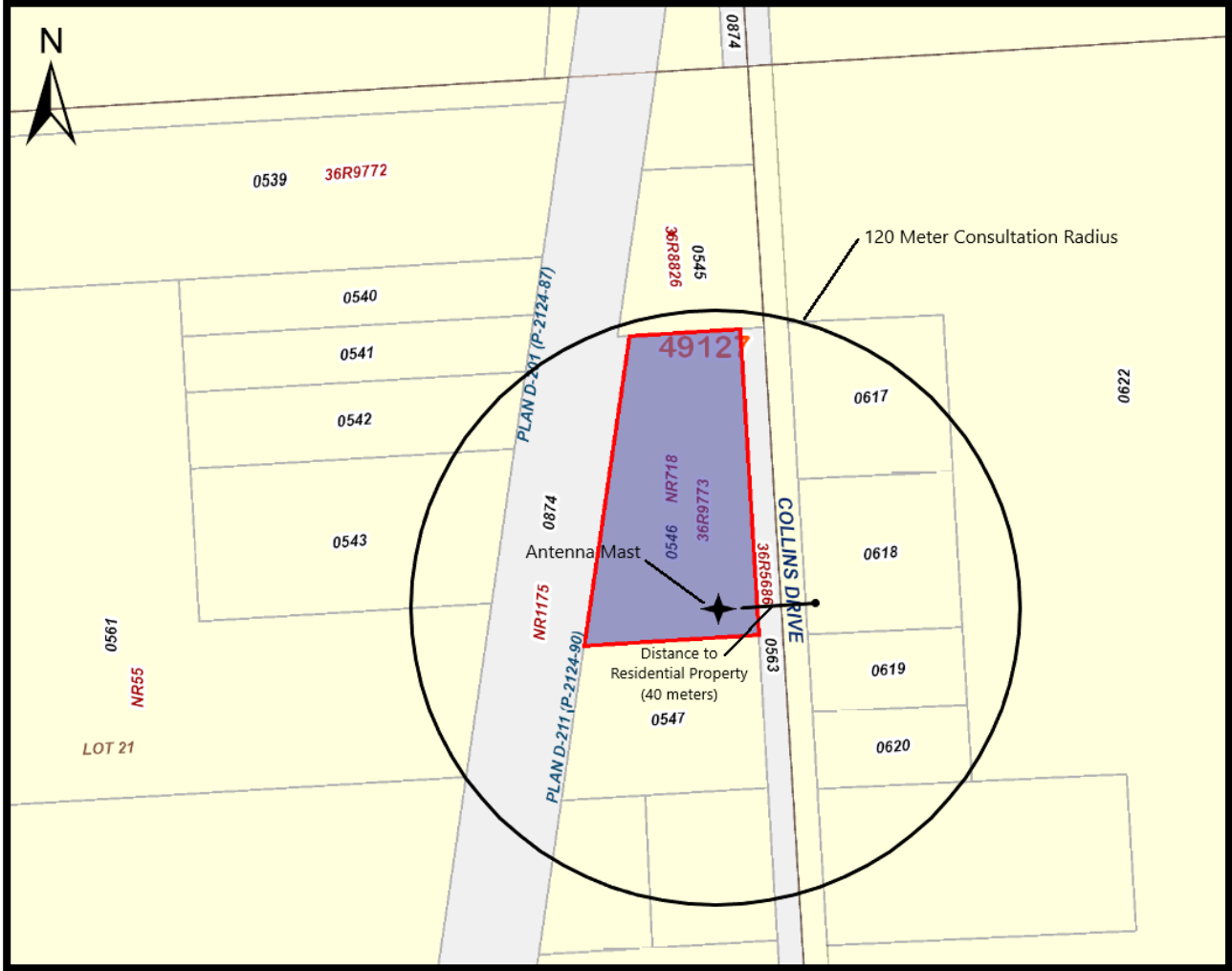
Figure 1: Simulated Image of Antenna Mast Superimposed on Landscape (at 200 meters from site on Highway #11 looking south)



Figure 2: Simulated Antenna Mast Image Superimposed on Landscape (at 300 meters from site looking north on Highway #11)



Consultation Distance Map



Coordinates of Mast: 46.35978, -79.46647

Civic Address: 3216 Highway 11 North, North Bay ON

PIN: 49127-0546 (LT)

Property Description: PCL 4680 SEC WF; PT LT 21 CON A WIDDIFIELD AS IN LT67155 EXCEPT PT 16, 36R8826; S/T LT343510; NORTH BAY; DISTRICT OF NIPISSING

6.3

North Bay, ON

April 9, 2024

Subject: Report from Margaret Karpenko dated March 24, 2024 re 2023 Remuneration and Expenses for Members of Council Supplemental Report

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council receive Supplemental Report to Council CORP 2024-29 re: 2023 Statement of Remuneration and Expenses for Members of Council dated March 27, 2024 from Margaret Karpenko.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-029

Date: March 27, 2024

Originator: Margaret Karpenko

Business Unit:

Department:

Corporate Services

Financial Services Department

Subject: 2023 Remuneration and Expenses for Members of Council Supplemental Report

Closed Session: yes no

Recommendation

That Council receive Supplemental Report to Council CORP 2024-029, re: 2023 Statement of Remuneration and Expenses for Members of Council dated March 27, 2024, from Margaret Karpenko.

Background

On March 26, 2024, Council passed Resolution 2024-79, receiving the 2023 Remuneration and Expenses for Members of Council in accordance with the reporting requirements stipulated in Section 284(1) of the Municipal Act.

This supplemental report will address an error in the payroll reports provided to District of Nipissing Social Services Administration Board (DNSSAB) from a third-party payroll provider. DNSSAB approached the City as soon as they became aware; the City received the revised numbers from DNSSAB on March 27, 2024 and are reflected in the attached Appendix B.

Financial/Legal Implications

This information is being presented to Council to comply with the reporting requirements stipulated in Section 284 (1) of the Municipal Act.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

Ensure the efficient and effective operations of the city, with particular consideration to the impact of decisions on the property tax rate.

Options Analysis

Option 1:

That Council receive Supplemental Report to Council CORP 2024-029, re: 2023 Statement of Remuneration and Expenses for Members of Council dated March 27, 2024, from Margaret Karpenko.

This option is recommended.

Option 2:

That Council does not receive Supplemental Report to Council CORP 2024-029, re: 2023 Statement of Remuneration and Expenses for Members of Council dated March 27, 2024, from Margaret Karpenko.

Recommended Option

That Council receive Supplemental Report to Council CORP 2024-029, re: 2023 Statement of Remuneration and Expenses for Members of Council dated March 27, 2024, from Margaret Karpenko.

Respectfully submitted,

Name: Margaret Karpenko, CPA, CMA

Title: Chief Financial Officer /Treasurer

I concur with this report and recommendation

Name: John Severino, P.Eng., MBA

Title: Chief Administrative Officer

Attachment: Appendix A – Revised Schedule B

**Rervised Schedule B
City of North Bay
Remuneration from Boards
Mayor and Members of City Council
For the Year 2023**

| <i>Name:</i> | <i>DNSSAB</i> | | | <i>FONOM</i> | | Total |
|----------------------|--------------------|----------------------------|------------------------------|-------------------|------------------------------|--------------------|
| | Honorarium | Fringe Benefits (1) | Reimbursable Expenses | Honorarium | Reimbursable Expenses | |
| Chirico, P. | \$5,329.99 | \$253.78 | \$175.00 | \$0.00 | \$0.00 | \$5,758.77 |
| Bain, M. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Gardiner, G. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Horsfield, M. | \$4,603.95 | \$221.47 | \$200.00 | \$1,400.00 | \$1,200.55 | \$7,625.97 |
| Inch, S. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| King, M. | \$8,160.27 | \$416.98 | \$6,492.52 | \$0.00 | \$0.00 | \$15,069.77 |
| Lowery, J. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Mallah, J. | \$5,131.00 | \$244.61 | \$175.00 | \$0.00 | \$0.00 | \$5,550.61 |
| Mayne, C. | \$4,804.89 | \$228.42 | \$150.00 | \$0.00 | \$0.00 | \$5,183.31 |
| Mitchell, L. | \$6,824.01 | \$354.23 | \$1,693.38 | \$0.00 | \$0.00 | \$8,871.62 |
| Vrebosch, T. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals | \$34,854.11 | \$1,719.49 | \$8,885.90 | \$1,400.00 | \$1,200.55 | \$48,060.05 |

NOTES:

(1) Fringe benefits include DNSSAB paid costs such as the Workplace Safety and Insurance Board (WSIB) and Employer Health Tax (EHT). These costs are paid by DNSSAB on behalf of the Members of Council serving as Members of the Board.

6.4

North Bay, ON

April 9, 2024

Subject: Report from Margaret Karpenko dated March 21, 2024 re Agreements under the *Conservation Authorities Act*

File No.

Res. 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council:

1. authorize the Mayor and City Clerk to execute the Plan Review Agreement between The Corporation of the City of North Bay and the North Bay-Mattawa Conservation Authority;
2. authorize the Mayor and City Clerk to execute the Agreement for Services between the North Bay-Mattawa Conservation Authority and The Corporation of the City of North Bay; and
3. authorize execution by-laws be brought forward for three (3) readings on April 9, 2024.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Yeas _____

Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-025

Date: March 21, 2024

Originator: Margaret Karpenko

Business Unit:

Department:

Corporate Services

Financial Services Department

Subject: Agreements under the Conservation Authorities Act

Closed Session: yes no

Recommendation

That Council:

1. Authorize the Mayor and City Clerk to execute the Plan Review Agreement between The Corporation of the City of North Bay and North Bay-Mattawa Conservation Authority; and
2. Authorize the Mayor and City Clerk to execute the Agreement for Services between The North Bay-Mattawa Conservation Authority and The Corporation of the City of North Bay.
3. Authorize Execution By-Laws be brought forward for three (3) readings on April 9, 2024.

Background

In June 2019, the Government of Ontario introduced changes to the Conservation Authorities Act through the More Homes, More Choice Act, 2019 (Bill 108). On December 8, 2020, Bill 229 Protect, Support and Recover from COVID-19 Act received Royal Assent and included further legislative changes to the Conservation Authorities Act. These changes define the areas of "core mandatory" programs and services that the province requires Conservation Authorities ("CAs") to deliver. The Act also allows for CAs to deliver other programs and services outside of the core areas to meet local needs by way of an agreement with municipalities.

The regulatory changes highlight CAs ability to focus on their core mandates which include helping protect people and property from the risk of natural

hazards, the conservation and management of CA-owned lands, and their roles in drinking water source protection. These new changes now allow for municipal input in making funding decisions about programs and services that a CA proposes to offer and tailor them to local needs and priorities. The categories of the conservation authority programs and services are as follows:

- Category 1: those prescribed as mandatory by the province;
- Category 2: those delivered on behalf of a municipality; and
- Category 3: those that further the conservation, restoration, development, and management of natural resources.

Briefly, Category 1 programs and services are identified as those which the CAs are required to deliver and will be funded by municipal levy and/or user fees and include Programs and Services related to permit administration and compliance activities (i.e. reviewing and processing permit applications, technical studies, enforcement activities and legal expenses) related to Sections 28 and 30 of the CA Act.

Category 2 programs and services are those that will be provided at the request of the municipality and will be carried out by the CA on behalf of the municipality and are generally to be funded via government and other agency grants and/or municipal funding.

Category 3 programs and services are generally described as those that the CA's Board determines to be advisable and can be funded through CA generated revenue, user fees, government/agency grants, donations, etc. While this category is not subject to municipal funding, any funding by a municipality would require a cost-apportioning agreement.

Financial/Legal Implications

Appendix A – Plan Review Agreement with the North Bay-Mattawa Conservation Authority requires the City to collect fees on behalf of North Bay Mattawa Conservation Authority and remit them on a monthly basis.

Appendix B – Agreement for Services directly relates to the annual levy to the City of North Bay.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

- Protect, promote, and enhance the environment in all aspects of the city's operations and plans.
- Explore opportunities to reduce the costs of government service delivery, including shared services and new technologies.

- Provide smart, cost-effective services and programs to residents and businesses.

Options Analysis

Option 1:

1. That the Mayor and City Clerk be authorized to execute the Plan Review Agreement between The Corporation of the City of North Bay and North Bay-Mattawa Conservation Authority; and
2. That the Mayor and City Clerk be authorized to execute the Agreement for Services between The North Bay-Mattawa Conservation Authority and The Corporation of the City of North Bay.

This option is recommended to ensure the programs and services provided by North Bay-Mattawa Conservation Authority continue in accordance with the Conservation Authorities Act.

Option 2:

1. That the Mayor and City Clerk are not authorized to execute the Plan Review Agreement between The Corporation of the City of North Bay and North Bay-Mattawa Conservation Authority; and
2. That the Mayor and City Clerk are not authorized to execute the Agreement for Services between The North Bay-Mattawa Conservation Authority and The Corporation of the City of North Bay.

This option is not recommended as this would jeopardize the programs and services that are currently provided by the North Bay-Mattawa Conservation Authority.

Recommended Option

That Council:

1. Authorize the Mayor and City Clerk to execute the Plan Review Agreement between The Corporation of the City of North Bay and North Bay-Mattawa Conservation Authority; and
2. Authorize the Mayor and City Clerk to execute the Agreement for Services between The North Bay-Mattawa Conservation Authority and The Corporation of the City of North Bay.

3. Authorize Execution By-Laws be brought forward for three (3) readings on April 9, 2024.

Respectfully submitted,

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

I concur with this report and recommendation

Name: Beverley Hillier, MCIP, RPP
Title: Manager, Planning & Building Services

Name: Ian Kilgour, MCIP, RPP
Title: Director, Community Services

Name: John Severino, P.Eng., MBA
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: John Severino, P.Eng., MBA
Title: Chief Administrative Officer

Attachment: Appendix A – Plan Review Agreement
Appendix B – Agreement for Services

PLAN REVIEW AGREEMENT
BETWEEN
THE CORPORATION OF THE CITY OF NORTH BAY
(the Municipality)
and the
NORTH BAY-MATTAWA CONSERVATION AUTHORITY
("NBMCA")

Date: _____ 2024

Background and Legislative Context

Under the Planning Act, the Municipality is an approval authority and responsible for making planning decisions that will determine the future of its communities. In accordance with the Act, it is required to provide notice of municipal policy documents and planning and development applications to public commenting bodies, including Conservation Authorities. The Municipality is responsible for ensuring consistency with Provincial Policy Statements released under the Planning Act. Implementation of the Provincial Policy Statement requires extensive experience and expertise.

NBMCA's plan input and review services are governed by three provincial acts:

Conservation Authorities Act

The Conservation Authority reviews circulated policy documents as well as planning and development applications to ensure delegated responsibilities from the province are addressed. Conservation Authorities were delegated natural hazard responsibilities by the Minister of Natural Resources in April 1983. Natural hazard responsibilities include floodplain management, hazardous slopes, Great Lakes shorelines, unstable soils, and erosion which are encompassed by the "Natural Hazards" section of the Provincial Policy Statement (PPS). In this delegated role, the Conservation Authority is responsible for representing the "Provincial Interest" on planning matters where the province is not involved.

Conservation Authorities are involved in the planning process as watershed-based resource management agencies with a mandate (as defined under Section 20 and 21 of the Conservation Authorities Act) to protect and manage the local watershed, including but not limited to natural hazards, and water. Through plan input and review, the Conservation Authority works to ensure that its program interests are addressed. It is also an opportunity to advise municipalities of regulatory responsibilities (e.g., Ontario Regulation 177/06: NBMCA: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses).

Clean Water Act

Conservation Authorities administer Source Protection programs, as per the Clean Water Act, under the oversight of the source protection committee and the source protection authority. In administering this program NBMCA will provide advice to source protection municipalities on the review of planning proposals in Vulnerable Areas to ensure Source Protection Plan policies are considered where required.

Building Code Act

NBMCA is prescribed responsibility in the building code for the enforcement of provisions of the Building Code Act and the building code related to sewage systems in the Districts of Nipissing and Parry Sound, as prescribed in the building code.

A Conservation Authority can enter into agreements with municipalities to outline the planning service provided by the Conservation Authority to the Municipality and may charge a fee for such services to recover costs on a user-pay basis. NBMCA'S fees are set out in its Fee Policy & Schedule, which may be updated from time to time following a period of public consultation.

Conservation Authorities are involved in plan input and review of planning applications under the Planning Act in four ways: as an agency with provincially delegated responsibility for the natural hazard policies of

the Provincial Planning Statement (PPS); as a municipal technical advisor, as a public body and as landowners. Under the Conservation Authorities Act (see section 21.1(1) programs and services) Conservation Authorities are required or permitted to provide programs and services as follows:

- * **Category 1:** Mandatory programs and services that are required by regulation.
- * **Category 2:** Municipal programs and services that the authority agrees to provide on behalf of municipalities situated in whole or in part within its area of jurisdiction under a memorandum of understanding; and
- * **Category 3:** Such other programs and services as the authority may determine are advisable to further its objects.

1) **THE PURPOSE of this Agreement is to:**

Establish a co-operative arrangement between the Municipality and NBMCA to work together to improve the delivery of the Land Use Plan Review function to residents. The Municipality (Approval Authority) will contract with NBMCA to provide effective and timely plan review and technical clearance support/expertise to assist the municipality in making decisions on planning documents and site-specific planning applications. NBMCA has directly delegated responsibilities from the province with respect to Natural Hazards in reference to section 3.1 of the Provincial Policy Statement 2020 (PPS). As the North Bay-Mattawa Source Protection Authority, NBMCA will review and comment on proposals made under the Planning Act to determine whether they relate to drinking water threats, or potential impacts on drinking water sources. NBMCA has delegated responsibilities under Part 8 (Sewage Systems) of the Ontario Building Code (OBC) and will provide plan review advice with respect to consistency with Part 8 of the OBC.

2) **DEFINITIONS:**

In this document:

“Board Members” or **“Member”** shall mean the individuals appointed to NBMCA’s Board of Directors by the participating municipalities in NBMCA’s area of jurisdiction. Board Members have the responsibilities of Directors of the corporation that is NBMCA.

“Plan Input” - Plan input includes providing input on policies and long-range plans generated by municipalities. The cost of plan input services is covered 100% by the municipal levy and provincial operating grants where comments are provided which pertain to provincial interest under section 3.1 of the Provincial Policy Statement (2020).

“Plan Review” - The review of applications as set out in the Planning Act, identifying the need for and assessing the adequacy of technical surveys, studies and reports relating to watershed natural hazards; the North Bay-Mattawa Source Protection Authority’s (NBMSPA) *Source Protection Plan* and policies; and private on-site sewage systems and specifying and clearing conditions of approval.

“Technical Clearance” - Assessing technical reports submitted by the proponent to determine if the reports satisfy NBMCA conditions through the plan review process and in order to clear the conditions.

“Technical Review” - Assessing technical reports submitted by the proponents' consultants in terms of applicable and most recent technical guidelines and standards and the approved terms of reference; specifying modifications or additional technical studies required and conditions of acceptance; validating the technical methods used to determine potential impacts, identifying the nature and extent of mitigation measures required; recommending modifications to or acceptance of the technical report.

3) ROLES AND RESPONSIBILITIES:

a) General

- i) This Agreement applies to the Municipality and the area under its jurisdiction.
- ii) NBMCA acknowledges that the City of North Bay is the approval authority for Planning Act applications for which technical review is required from NBMCA pursuant to this Plan Review Agreement.
- iii) This Agreement may be amended by mutual agreement in writing from time to time to reflect changes in the programs of parties to this Agreement, or because of changes in provincial policies or as a result of subsequent discussions between the parties hereto.
- iv) The NBMCA and Municipality will share Geographical Information System (GIS) data related to the services provided in compliance with any applicable licensing agreements.
- v) Nothing in the Agreement precludes NBMCA from commenting to the Municipality, and implementing NBMCA's regulatory responsibilities, as they would normally exercise their rights under the Planning Act, the Conservation Authorities Act, Building Code Act, Clean Water Act, Environmental Assessment Act, delegated responsibilities, or other applicable legislation.
- vi) Nothing in this Agreement precludes the Municipality from exercising responsibility under the Municipal Act, Planning Act or any other statutory requirement.
- vii) Nothing in this Agreement precludes the parties from respectfully disagreeing with comments provided by the other party.
- viii) Where NBMCA is in conflict between legislated responsibilities and the responsibilities of this Agreement, the Municipality may seek third party opinions.

b) The Municipality commits to:

- i) Request NBMCA's participation in official plan and comprehensive zoning by-law reviews, special zoning studies and related by-laws, land use planning studies, community design plans, master servicing studies, environmental management plans, subwatershed studies and other similar studies as appropriate, based on NBMCA's interests as defined in Schedule 1.

- ii) Circulate to NBMCA the following types of planning applications:
 - (1) Site specific Official Plan amendments
 - (2) Site specific Zoning By-law amendments
 - (3) Plans of subdivision/condominium
 - (4) Community Planning Permit System, if applicable
 - (5) Consents
 - (6) Minor Variances
 - (7) Site Plan Control Agreements
 - (8) Public Road/laneway closures
 - (9) Shore Road Allowance Closures

- iii) Request, with reasonable notice, the participation of NBMCA in pre-consultation meetings, as appropriate.

- iv) Collect fees on behalf of NBMCA for the purpose of this Agreement and remit them to NBMCA on a monthly basis.

- c) NBMCA commits to:
 - i) Provide the Municipality with *Plan Input* services for municipal land-use planning documents such as the Official Plan, Comprehensive Zoning By-law. The cost of Category 1 plan input services is covered 100% by the municipal levy and provincial operating grants.
 - (1) Category 1 Plan Input:
 - (a) Natural Hazards on behalf of the Ministry of Natural Resources and Forestry (MNRF), delegated to CAs in 1983.

 - (b) NBMCA as a Source Protection Authority and responsibilities under the Clean Water Act.

 - (2) Category 3 Plan Input:
 - (a) Ontario Building Code (OBC), Part 8 Sewage Systems. The cost of this review and service is not covered by municipal levy or provincial operating grants. As the principal authority for enforcement of provisions of the Building Code Act and the OBC, the cost of plan input shall be borne by the program.

 - ii) Provide the Municipality with *Plan Review* services for an application fee as set out in NBMCA's Fee Schedule at www.nbmca.ca . The Plan Review services are as follows and are detailed in Schedule 1:
 - (1) Category 1 Plan Review services:
 - (a) Natural Hazards. NBMCA will, as per their delegated responsibility from the province, undertake a *technical review* and provide comments as to whether planning applications are consistent with section 3.1 (Natural Hazards) of the Provincial Policy Statement 2020 (PPS).

- (b) Ontario Regulation 177/06 NBMCA Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. NBMCA will undertake a *technical review* and provide comments as to whether planning applications are consistent with O.Reg. 177/06 and related NBMCA policies.
 - (c) Source Protection Authority. NBMCA will undertake a *technical review* and provide comments as to whether planning applications relate to a drinking water threat, or have potential impacts on drinking water sources, as per the *North Bay-Mattawa Source Protection Authority Source Protection Plan*.
- (2) Category 3 Plan Review services:
- (a) Ontario Building Code (OBC), Part 8 Sewage Systems. NBMCA will undertake a *technical review* and provide advice to the Municipality as to whether planning applications are consistent with Part 8 of the OBC and related NBMCA policies.
- iii) Make provision for its staff to attend Public Meetings, Ontario Land Tribunal (OLT) Hearings, Development Application Review Team (DART) meetings and other consultation meetings as required, upon the request of the Municipality, with respect to the plan review services provided pursuant to this Agreement, at no extra cost to the Municipality (i.e., within the annual budget appropriation for the NBMCA's program approved by the Municipality).
 - iv) Advise the Municipality of the adequacy of technical studies compared to the Municipality's Official Plan policy requirements and objectives.
 - v) Advise on the need for technical reports, the adequacy with reference to relevant guidelines, standards, or related conditions of approval, including but not limited to such studies or plans as:
 - (1) Flooding hazard limit study
 - (2) Erosion hazard limit assessment
 - (3) Lot grading and drainage plans
 - (4) Geotechnical/Slope stability study
 - (5) Hydrogeological assessment
 - (6) Erosion and sediment control
 - (7) Environmental Impact Studies and related natural hazard impacts and mitigation measures
 - (8) Subwatershed studies
 - (9) Wetland water balance report
 - vi) Assist with projects, initiatives, and committees that fall outside of this Agreement, but the municipality is seeking NBMCA's technical advice.

4) IMPLEMENTATION:

- a) The Conservation Authority and the Municipality shall mutually agree on timeframes for responding to planning document amendments and development applications in keeping with the requirements of legislated timelines and included in Schedule 2.
- b) Where an application is complex, a pre-consultation meeting between the Municipality, NBMCA and applicant and their agents shall take place. Extensions to the agreed-to timelines in Schedule 2, if necessary, should be discussed at the pre-consultation meeting.

5) SERVICE DELIVERY STANDARDS:

- a) Service delivery and workload information summaries are reported on a quarterly basis to the NBMCA *Members* including five-year actuals. The summary includes a brief description of the program, and captures unusual increases, trends, or routine workloads.
- b) The percentage of target timelines that were achieved for all planning type of applications will be monitored and reported quarterly to the NBMCA *Members*.

6) CONSERVATION AUTHORITY FEES:

NBMCA's Fee Schedule posted on www.nbmca.ca

7) TERM OF THIS AGREEMENT:

- a) The Municipality and NBMCA agree:
 - i) The term of this Agreement shall be for a period of 4 years from the date of execution by the Municipality and the Agreement shall be automatically extended for additional 4- year terms, on the same terms and conditions as contained herein at the discretion of the Municipality and NBMCA, until terminated by any of the parties in accordance with subsection 7 b) herein.
 - ii) That the Municipality and NBMCA will review this Agreement, to consider changes in programs of the parties or changes in Provincial policies, at least six months prior to the expiry of each 4-year term. The Municipality's Planning Department will monitor the Agreement and its expiry.
- b) Any party may terminate this Agreement at any time upon delivering six months written notice of termination, by prepaid registered mail, to all of the other parties, which notice shall be deemed to be received on the third business day from the date of mailing.
- c) Any notice to be given pursuant to this Agreement shall be delivered to the parties at the following address:

The Corporation of the City of North Bay
200 McIntyre Street East,
P.O. Box 360,
North Bay, ON P1B 8H8
Attention: John Severino, CAO

North Bay-Mattawa Conservation Authority
15 Janey Avenue
North Bay, Ontario P1C 1N1
Attention: Chitra Gowda, CAO, Secretary Treasurer

**The CORPORATION OF THE CITY OF
NORTH BAY**

**The NORTH BAY-MATTAWA CONSERVATION
AUTHORITY**

Mayor, Peter Chirico

Chair, Shelley Belanger

City Clerk, Karen McIsaac

CAO, Secretary Treasurer, Chitra Gowda

Date:

Date:

SCHEDULE 1

NBMCA Plan Review Services

| |
|--|
| NBMCA Technical Review and Technical Clearance |
| Category 1 - Natural Hazards (S3.1 PPS 2020 & O.Reg. 177/06) |
| Watercourses |
| Flood Hazards |
| Erosion Hazards (slope stability and stream erosion) |
| Erosion and Sediment Control (CA regulatory requirements/natural hazard related functions) |
| Great Lakes – St. Lawrence River System Shoreline (Lake Nipissing) Hazards (flooding, erosion or dynamic beaches) |
| Hazardous Sites (Unstable Soils/Bedrock) |
| Groundwater (CA regulatory requirements/natural hazard related functions) |
| Wetlands (CA regulatory requirements/natural hazard related functions) |
| Valleylands (CA regulatory requirements/natural hazard related functions) |
| Special Policy Areas |
| Stormwater Quantity |
| Stormwater Erosion Control |
| Buffer/Setback to identified Plan Review Component (CA regulatory requirements/natural hazard related functions) |
| Feature-based Water Balance (CA regulatory requirements/natural hazard related functions) |
| Category 1 – North Bay-Mattawa Source Protection Authority |
| NBMCA will provide advice to source protection municipalities on the review of planning proposals in Vulnerable Areas to ensure Source Protection Plan policies are considered where required. |
| Category 3 - On-site Sewage Systems, Part 8 (OBC) |
| Proposal meets OBC minimum requirements, applicable law and related NBMCA policies |

SCHEDULE 2

Non-Statutory Development Application Review Timelines

| APPLICATION TYPE | PRE-CONSULTATION | COMMENTS AFTER FIRST CIRCULATION |
|--|--|---|
| Site specific Official Plan Amendments | Meeting scheduled with all parties and the applicant within 21 calendar days of request ¹ | NBMCA to provide comments within 20 calendar days |
| Site specific Zoning By-law Amendments | Same as above | NBMCA to provide comments within 20 calendar days |
| Draft Plans of Subdivision or Condominium | Same as above | NBMCA to provide comments within 20 calendar days |
| Site Plan Control Agreements | Same as above | NBMCA to provide comments within 10 calendar days |
| Consents | Same as above | NBMCA to provide comments within 10 calendar days |
| Minor Variances | Same as above | NBMCA to provide comments within 10 calendar days |
| Road Closures/Shore Road Allowance Closures | | NBMCA to provide comments within 15 calendar days |

¹To convene a pre-consultation meeting, the lead agency must have sufficient information from the applicant so that the parties can provide advice.

AGREEMENT FOR SERVICES
THIS AGREEMENT dated this ____ day of _____ 2023

BETWEEN

THE NORTH BAY-MATTAWA CONSERVATION AUTHORITY
(hereinafter called "Authority")

OF THE FIRST PART

– and –

THE CORPORATION OF THE CITY OF NORTH BAY
(Hereinafter called the "Member")

OF THE SECOND PART

WHEREAS NBMCA is required to provide mandatory programs and services (Category 1) including but not limited to programs and services related to understanding and addressing the risks of natural hazards, flood forecasting and warning, drought or low water response, ice management, water control and erosion control infrastructure, providing technical comments on applications under prescribed acts including the *Planning Act*, conservation and management of its lands, and fulfilling its duties, functions and responsibilities to administer and enforce the provisions of Parts VI and VII of the Conservation Authorities Act and any regulations made under those Parts.

AND WHEREAS in carrying out its mandate under the Conservation Authorities Act, NBMCA provides Municipally delegated programs and services (Category 2) and other programs and services (Category 3) to municipal partners within its jurisdiction including but not limited to water quality monitoring and stewardship projects.

AND WHEREAS under the Conservation Authorities Act, mandatory programs and services (Category 1) are to be funded through the budget and apportionment process in accordance with the applicable regulations.

AND WHEREAS pursuant to Ontario Regulation 687/21 Conservation Authorities are required to enter into an agreement to levy members for services provided to Members for Category 2 programs and services per Conservation Authorities Act Section 21.1.1 (1)); and Category 3 other programs and services per Conservation Authorities Act Section 21.1.2 (2) if financing from the participating municipality is necessary.

AND WHEREAS the Conservation Authority is prepared to continue to provide Category 2 and Category 3 programs and services to its Members.

AND WHEREAS the Members wish to avail themselves of these services and to pay the amount levied for the services.

NOW THEREFORE, in consideration of the terms of this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The Authority agrees to provide to the Member the services outlined in the Inventory of Programs and Services attached hereto as Schedule "A".
2. The Member agrees to be charged a levy for such services in accordance with the approved budget.
3. The Authority will not add to or delete from the programs or services funded through the levy without first consulting with the Member. Any such change would require an amendment to this Agreement agreed to by all parties.

4. The parties will maintain the current annual approval process for setting the levy and budget (i.e. weighted vote based upon current value assessment in the watershed for approval of the levy).
5. The Member will continue to support the current Inventory of Programs and Services throughout the period of this Agreement.
6. This MOU shall commence on the Effective Date and shall continue for four (4) years (the "Initial Term"). Thereafter this MOU shall continue for additional four (4) year periods (each a "Renewal Term") unless either party provides written notice of termination to the other party at least sixty (60) days prior to the expiry of the Initial Term or Renewal Term, as the case may be.
7. This MOU shall be reviewed by the parties on an annual basis as part of the budget and apportionment process.
8. NBMCA shall identify Category 2 and Category 3 services in the budget, and shall comply with the prescribed methods of apportionment, including the Modified Current Value Assessment (MVCA) apportionment method (the ratio that the participating municipality's MVCA bears to NBMCA's MVCA) and the benefit-based apportionment method (the benefit that each participating municipality obtains from the program or service to which the operating expense or capital cost is related), or where permitted in accordance with the applicable regulations, by agreement.
9. This Agreement may be executed in any number of counterparts and by the parties hereto by separate counterparts, each of which when so executed and delivered shall be an original, but such counterparts together shall constitute one and the same instrument.

SIGNED SEALED AND DELIVERED THIS ___ DAY OF _____ 2023.

THE NORTH-BAY MATTAWA CONSERVATION AUTHORITY

Per: _____
Chair – Dave Britton

Per: _____
CAO, Secretary Treasurer – Chitra Gowda

I/we have the authority to bind the Corporation.

SIGNED SEALED AND DELIVERED THIS ___ DAY OF _____ 2023.

THE CORPORATION OF THE CITY OF NORTH BAY

Per: _____
Mayor – Peter Chirico

Per: _____
City Clerk – Karen Mclsaac

I/we have the authority to bind the Corporation.

Schedule A

| Program Area | Program and Service (Current and NEW) | Description | Legislative Reference | Category | Operating/ Capital |
|--|--|--|---|-----------|-----------------------|
| GENERAL FUNCTIONS per O. Reg. 402/22 | | | | | |
| A. Corporate Services/ General Functions <i>These are operating expenses and capital costs that are not related to the provision of a program or service but provide a corporate-wide supporting function. These were previously called Administration, Interpretive Centre and Outreach (operating), Central Services (capital) programs in the 2023 NBMCA budget book.</i> | Governance (Current) | CA Board of Directors, Advisory Committees, Corporate Strategy, reports, CA meetings, events, media. | CA Act Part IV. O. Reg. 402/22 - General Operating Expenses. | General | Operating |
| | Administration (Current) | Section 39 MNRF funding eligible. <u>Office of the CAO</u> : CAO, Secretary Treasurer, Executive Assistant <u>Financial Services</u> : Annual budget, accounts payable and receivable, financial analysis, risk mitigation and audit, administration of reserves, financial reports for funding agencies, CRA reports, insurance applications, maintenance, property tax. <u>Human Resources</u> : Attendance records, payroll, benefits program administration, employment, personnel policy, performance management, health and safety, WSIB, Employee Assistance Program. <u>Geographical Information Systems (GIS)</u> : GIS maintenance and support, CA map layer updates, data sharing/ licence agreements. <u>Corporate communications</u> : marketing, website updates, corporate events, support media relations, corporate publications incl. Annual Report, factsheets, brochures. | O. Reg. 402/22 - General Operating Expenses. | General | Operating |
| | Legal Expenses (Current) | Costs related to agreements, contracts, litigation matters, administrative by-law updates, etc. | O. Reg. 402/22 - General Operating Expenses. | General | Operating |
| | Information Technology/Management (IT/IM), (Current) | Hardware (servers, computers, phones, etc.) | O. Reg. 402/22 - General Operating Expenses. | General | Capital |
| | Information Technology/Management (IT/IM), (Current) | Software, IT troubleshooting, cyber security, data management system, records retention | CA Act S. 20. O. Reg. 402/22 - General Capital Costs. | General | Operating |
| | Office Equipment (Current) | Administrative office equipment | CA Act S. 20. O. Reg. 402/22 - General Capital Costs. | General | Capital |
| | Office Supplies (Current) | Administrative office supplies | O. Reg. 402/22 - General Operating Expenses. | General | Operating |
| | Administration Buildings (Current) | Administrative office and workshop used to support staff, programs and services. Includes utilities, insurance, phone bills, property tax. Includes minor maintenance and repair. | O. Reg. 402/22 - General Operating Expenses. | General | Operating |
| | | Administrative office and workshop used to support staff, programs and services. Includes major capital asset improvements and new capital assets. | CA Act S. 20. O. Reg. 402/22 - General Capital Costs. | General | Capital |
| | Communications, Outreach and Education (Current) | Promoting public awareness of natural hazards including flooding, drought, and erosion. Public events, materials. Social media services. | Reg. 686/21 s.1(2) Reg. 686/21 s.1(3)3,4 | General | Operating |
| Vehicles and Equipment (Current) | Vehicle and equipment fuel, licenses. Includes routine maintenance and repair. | O. Reg. 402/22 - General Operating Expenses. | General | Operating | |
| | Vehicle fleet and machinery/ equipment purchase, disposal, major repair. Vehicle and equipment program through internal charge to programs to fund maintenance and purchase. | CA Act S. 20. O. Reg. 402/22 - General Capital Costs. | General | Capital | |

Schedule A

| Program Area | Program and Service (Current and NEW) | Description | Legislative Reference | Category | Operating/ Capital |
|--|---|---|---|------------|-----------------------|
| CATEGORY 1 (MANDATORY): NATURAL HAZARDS RISK MANAGEMENT per O. Reg. 686/21 | | | | | |
| B. Planning and Regulations <i>The main goal is to protect life and property from natural hazards specified in O. Reg. 686/21. These were previously called Section 28 Operating and Watershed Planning programs in the 2023 NBMC budget book.</i> | Section 28 Permissions (Current) | CA Act Section 28 Permissions including review and processing permit applications, site visits, technical reports, customer service, communication with applicants, agents, consultants, legal costs, enforcement and compliance. | CA Act S. 21.1(1) 1(i), S.28. O. Reg. 686/21 S.1 - Risk of Natural Hazards, S. 8 - Administer and enforce the Act. | Category 1 | Operating |
| | Natural Hazard Plan Input and Review (Current) – Member Municipalities and Planning Boards | Section 39 MNRF funding eligible. Input: To municipal land-use planning documents (Official Plan, Comprehensive Zoning By-law, Secondary plans) related to natural hazards, on behalf of MNRF (delegated to CAs in 1983)). Review: Technical information and comments to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Condominium, Site Plan Approvals, Consents, Minor Variances, etc.). | CA Act S. 21.1(1) 1(i). O. Reg. 686/21 S.1 - Risk of Natural Hazards, S.7 - Plan Review, Comments. | Category 1 | Operating |
| | Natural Hazard Plan Input and Review – Unincorporated Areas | Providing comments on applications for Unincorporated Areas in CA area of jurisdiction (Phelps, Orlig, Boulter, Lauder, Ballantyne, Wilkes, Pentland, Boyd, Biggar, Osler, Lister). Comments are made directly to the Ministry of Municipal Affairs and Housing (MMAH), when requested by the Ministry and within their timeframes, on applications or other matters under the Planning Act. | O. Reg. 686/21 S7.(2) 2 | Category 1 | Operating |
| C. Water Resources Management <i>The main goal is to protect life and property from natural hazards specified in O. Reg. 686/21. These were previously called Flood Forecasting, Flood Control, Erosion Control, Ice Management, Water Quality (operations) and S. 28 DIA Technical, Integrated Watershed Management (IWM), and Water Erosion Control Infrastructure (WECI) (capital) programs in the 2023 NBMC budget book.</i> | Flood Forecasting and Warning (Current) | Section 39 MNRF funding eligible. Ongoing collection and monitoring of weather forecasts, provincial & local water level forecasts, snow surveys and other watershed conditions. Flood event forecasting. Flood warning and communications. Maintenance of equipment. | CA Act S. 21.1(1) 1(i). O. Reg. 686/21 S.1 - Risk of Natural Hazards, S.2 - Flood forecasting and warning. | Category 1 | Operating |
| | Flood Forecasting and Warning (Current) | Purchase and installation of streamflow gauges, rain gauges, climate stations and other equipment. Climate monitoring station (in East Ferris), rain gauge (in Chisholm) | CA Act S. 21.1(1) 1(i). O. Reg. 686/21 S.1 - Risk of Natural Hazards, S.2 - Flood forecasting and warning. | Category 1 | Capital |
| | Technical Studies and Policy Review (Current) | Section 39 MNRF & FHIMP MNRF-federal govt. funding eligible. Data collection, studies and projects to inform natural hazards management including floodplain mapping, watershed hydrology data collection and analysis, natural hazard risk identification and assessment including climate change impacts, regulated areas map updates, floodplain policy, shoreline management. Projects often span several years and are carried out as human resources and funding are available. | CA Act S. 21.1(1) 1(i). O. Reg. 686/21 S.1(3)1.&2. - Risk of Natural Hazards. | Category 1 | Operating |
| | Flood and Erosion Control Infrastructure - Operation and Management (Current) | Section 39 MNRF funding eligible AND Water and Erosion Control Infrastructure (WECI) Operation and Management MNRF funding eligible. Includes all MNRF identified WECI (Parks Creek Backflood Control, Oak Street pumps, Chippewa Creek channel sections in North Bay) that are annually inspected, and routine maintenance work completed. Municipal levy is from the City of North Bay. | O. Reg. 686/21 S. 5(1) - Infrastructure | Category 1 | Operating |
| | Flood and Erosion Control Infrastructure - Major Capital Asset Improvements and New Capital Assets. (Current) | Major capital asset improvements and new capital assets related to Water and Erosion Control Infrastructure (WECI) as required. Projects are based on WECI funding from MNRF and 50% cost share support from the City of North Bay. Technical studies related to capital works. | O. Reg. 686/21 S. 5(1) - Infrastructure. S.5(1)3.- Technical or engineering studies - infrastructure. | Category 1 | Capital |

Schedule A

| Program Area | Program and Service (Current and NEW) | Description | Legislative Reference | Category | Operating/ Capital |
|---|--|---|---|------------|-----------------------|
| CATEGORY 1 (MANDATORY): NATURAL HAZARDS RISK MANAGEMENT per O. Reg. 686/21 | | | | | |
| Cont'd: C. Water Resources Management <i>The main goal is to protect life and property from natural hazards specified in O. Reg. 686/21. These were previously called Flood Forecasting, Flood Control, Erosion Control, Ice Management, Water Quality (operations) and S. 28 DIA Technical, Integrated Watershed Management (IWM), and Water Erosion Control Infrastructure (WECI) (capital) programs in the 2023 NBMCA budget book.</i> | Ice Management (Current) | Management of ice build up on Parks Creek outlet to Lake Nipissing in North Bay. Municipal levy is from the City of North Bay. | O. Reg. 686/21 S.4(1) - Ice Management | Category 1 | Operating |
| | Drought or Low Water Response (Current) | Conditions monitoring and analysis. Technical & administrative support to the Low Water Response Team representing major water users and decision makers, i.e. input to those who initiate drought response actions. | O. Reg. 686/21 S.3 - Drought or Low Water Response | Category 1 | Operating |
| | Watershed Monitoring (Current) | <u>Provincial Water Quality Monitoring Network (PWQMN)</u> : CA-MECP partnership for stream water quality monitoring. <u>Provincial Groundwater Monitoring Network (PGMN)</u> : CA-MECP partnership for groundwater level and quality monitoring. For PWQMN and PGMN, NBMCA maintains equipment, transfers data to MECP, water sampling; MECP provides lab analysis, equipment, standards, data management. | CA Act S. 21.1(1). O. Reg. 686/21 S. 12(1)2, 12(1)1. | Category 1 | Operating |
| | Watershed Monitoring (Current) | Equipment such as: Hydrolab sonde for blue green algae monitoring in the Callander ICA | | Category 1 | Capital |
| | Natural Hazard Infrastructure Operational Plan (NEW) | Review and update the Parks Creek Backflood Control Structure and Oak Street pumps operational plans. | O. Reg. 686/21 S. 5(2)1. - Infrastructure Operational Plan | Category 1 | Operating |
| | Natural Hazard Infrastructure Asset Management Plan (NEW) | Develop asset management plan for the Parks Creek Backflood Control Structure and Oak Street pumps. | O. Reg. 686/21 S. 5(2)2. - Infrastructure Asset Management Plan | Category 1 | Capital |
| | Ice Management Plan (NEW) | The development and updating of the ice management plan with municipal partners, for the Parks Creek outlet to Lake Nipissing where ice jamming issues are known to occur in the City of North Bay. | O. Reg. 686/21 S.1 (2),(3) - Ice Management Plan | Category 1 | Operating |
| | Watershed-based Resource Management Strategy (NEW) | Develop guiding principles and objectives that inform the design and delivery of programs and services that the CA is required to provide. Compile existing resource management plans, watershed plans, studies and data. Review programs and services. Develop the strategy, implement and undertake annual reporting. Include a process for periodic review. | CA Act S. 21.1(1). O. Reg. 686/21 S.12(1)3.& S. 12(4). | Category 1 | Operating |

Schedule A

| Program Area | Program and Service (Current and NEW) | Description | Legislative Reference | Category | Operating/ Capital |
|--|--|---|---|------------|-----------------------|
| CATEGORY 1 (MANDATORY): CONSERVATION AND MANAGEMENT OF LANDS OWNED OR CONTROLLED BY THE AUTHORITY per O. Reg. 686/21 | | | | | |
| D. Conservation Areas and Lands <i>The main goal is to protect, conserve and manage conservation areas and lands owned by NBMCA, including providing safe, passive recreation to the public.</i> | Conservation Areas - Land Interests and Section 29 regulation (Current) | The management and maintenance of NBMCA properties including 15 conservation areas and trails owned by NBMCA to secure interests in its lands and protect from liability under the Occupiers' Liability Act. This includes Section 29 regulation enforcement and compliance governing the use by the public, prevention of unlawful entry, and for protection and preservation of the property. Related legal costs. Complete regular and timely inspections. Maintain equipment, facilities, trails, and other amenities that support public access and recreational use, hazard management, carrying costs including taxes and insurance. | CA Act S. 21.1(1). O. Reg. 686/21 S.9(1)2, i,ii. | Category 1 | Operating |
| | Conservation Areas - Major Capital Asset Improvements and New Capital Assets (Current) | Major capital asset improvements and new capital assets such as gates, fencing, signage, boardwalks, handrails, washroom facilities, waste bins, pedestrian bridges, trails, parking lots, pavilions, benches, picnic tables, roads, equipment, planning. Land purchases due to expropriation. | CA Act S. 21.1(1). O. Reg. 686/21 S.9(1)2, i,ii. | Category 1 | Capital |
| | Planning Act Comments (Current) | As the land owner, make applications or comments on Planning Act matters. | CA Act S. 21.1(1). O. Reg. 686/21 S.9(1)2, iii. | Category 1 | Operating |
| | Natural Heritage Protection (Current) | Conserve, protect, rehabilitate, establish, and manage natural heritage located within the lands owned or controlled by NBMCA. | CA Act S. 21.1(1). O. Reg. 686/21 S.9(1)2, iv. | Category 1 | Operating |
| | Tree Planting (Current) | Plant trees on lands owned or controlled by the authority, excluding commercial logging. | CA Act S. 21.1(1). O. Reg. 686/21 S.9(1)2, v. | Category 1 | Operating |
| | Policy for Land Acquisition and Disposition (NEW) | Develop a policy to guide the acquisition and disposition of land that help fulfill the objectives of the NBMCA. | CA Act S. 21.1(1). O. Reg. 686/21 S.9(1)2, vi. | Category 1 | Operating |
| | Land Inventory (NEW) | Develop a land inventory that will include: location, date obtained, method and purpose of acquisition, land use. | CA Act S. 21.1(1). O. Reg. 686/21 S.9(1)3, S. 11 | Category 1 | Operating |
| | Conservation Area Strategy (NEW) | Develop a strategy to guide the management of NBMCA owned properties including guiding principles, objectives, land use categories on conservation authority owned land, recommended management principles for different land categories, etc. | CA Act S. 21.1(1). O. Reg. 686/21 S.9(1)1, S. 10 | Category 1 | Operating |

Schedule A

| Program Area | Program and Service (Current and NEW) | Description | Legislative Reference | Category | Operating/ Capital |
|---|---|---|---|------------|-----------------------|
| CATEGORY 1 (MANDATORY): SOURCE PROTECTION AUTHORITY UNDER THE CLEAN WATER ACT, 2006 per O. Reg. 686/21 | | | | | |
| E. Source Protection Authority <i>The main goal is to protect existing and future municipal drinking water sources in the North Bay-Mattawa Source Protection Authority (NBMSPA) per the Clean Water Act, 2006.</i> | Governance (Current) | Source Protection Authority (SPA) Board of Directors, Source Protection Committee (SPC), program management, reports, meetings, events. | CA Act S. 21.1(1). O. Reg. 686/21 S.13 | Category 1 | Operating |
| | Technical Studies, Policy Development and Review (Current) | Lead technical studies, policy development and review as required. Liaise with stakeholders including municipalities, the province, landowners and others. | CA Act S. 21.1(1). O. Reg. 686/21 S.13 | Category 1 | Operating |
| | Proposal Review, Comments and Responses | Review and comment on proposals made under another Act that are circulated to the NBMSPA to determine whether the proposal relates to a significant threat under the source protection plan or has a potential impact on drinking water sources protected by the plan. Respond to inquiries. | CA Act S. 21.1(1). O. Reg. 686/21 S.13 | Category 1 | Operating |
| | Source Protection - Plan Input and Review (Current) | Review and comment on proposals made under the <i>Planning Act</i> that are circulated to the NBMSPA to determine whether the proposal relates to a significant threat under the source protection plan or has a potential impact on drinking water sources protected by the plan. | CA Act S. 21.1(1). O. Reg. 686/21 S.13 Clean Water Act S.38 | Category 1 | Operating |
| | Significant Threat Policy Implementation: Education and Outreach | Implement polices in the source protection plan to address significant threat policies that designate NBMCA/NBMSPA as an implementer for education and outreach to landowners regarding identified activities. | CA Act S. 21.1(1). O. Reg. 686/21 S.13 Clean Water Act S.38 | Category 1 | Operating |
| | Significant Threat Policy Implementation: Monitoring and Research | Implement significant drinking water threat policy (in the source protection plan) that designates NBMCA as an implementer. The policy specifies monitoring in the Callander Issue Contributing Area (monitoring: Callander Bay, Wasi Lake, Wasi River, Burford Creek, Windsor Creek, Lansdowne Creek). | CA Act S. 21.1(1). O. Reg. 686/21 S.13 Clean Water Act S.38 | Category 1 | Operating |
| CATEGORY 1 (MANDATORY): ON-SITE SEWAGE SYSTEM PROGRAM UNDER PART 8 OF THE BUILDING CODE ACT per O. Reg. 686/21 | | | | | |
| F. On-site Sewage System Program <i>The main goal is to regulate existing and new septic systems to protect the environment per the Building Code Act, 1992, Part 8.</i> | Permitting and Compliance | NBMCA is named under the OBC to implement Part 8. Enforce provisions of the Building Code Act and the building code related to on-site sewage systems (septic systems) in municipalities and territory without municipal organization prescribed in the building code. Policy, workplanning, program delivery, legal fees, communications, administration, staffing, data mangement and other program support. | CA Act S. 21.1(1) O. Reg. 686/21 S.14 | Category 1 | Operating |
| | Mandatory Maintenance Inspections (Current) | Approximately 527 septic systems are identified as significant threat activities in the Callander Bay Issue Contributing Area (ICA) and Powassan Wellhead Protection Area (WHPA) vulnerable areas, under the Clean Water Act, 2006. The Ontario Building Code (OBC) requires that mandatory maintenance inspections (MMI), i.e. inspections every 5 years, apply to these septic systems. NBMCA is named under the OBC to implement Part 8 including MMI. | CA Act S. 21.1(1) O. Reg. 686/21 S. 13, S.14, Clean Water Act S.38 Section 1.10.2 of Division C of the Ontario Building Code (OBC) | Category 1 | Operating |

Schedule A

| Program Area | Program and Service (Current and NEW) | Description | Legislative Reference | Category | Operating/ Capital |
|--|---|---|-----------------------|------------|-----------------------|
| CATEGORY 2 (MUNICIPALLY DELEGATED): PROGRAMS AND SERVICES PROVIDED ON BEHALF OF A MUNICIPALITY | | | | | |
| G. Watershed-Municipal Programs <i>These are municipal programs and services that NBMCA provides on behalf of a municipality.</i> | Watershed Monitoring (Current and NEW) | Current NBMCA watershed monitoring of interest to member municipalities: Four Mile Creek, Parks Creek (North Bay), Trout Lake (North Bay, East Ferris), Lake Nosbonsing (East Ferris, Bonfield), Wasi Lake (Chisholm), Boulder Creek, Bear Creek (Callander), Turtle Lake, Pine Lake, Lake Talon, Sharpes Creek (Bonfield), Smith Lake, Pautois Creek (Calvin), Papineau Lake, Taggart Lake, Earls Lake, Lake Chant Plein (Papineau-Cameron), Boom Creek (Mattawa). | CA Act S. 21.1.1 | Category 2 | Operating |
| | On-site Sewage System Program Re-inspection Program (Current) | Septic System Re-inspection Program: The City of North Bay and Municipality of East Ferris partner with the NBMCA to conduct a voluntary septic re-inspection program on Trout Lake as part of the larger program associated to monitoring the health of the Lake under the Trout Lake Watershed Management Plan. The levy to the City of North Bay is based on the number of properties located only in the City of North Bay, which may change based on information received annually from the City of North Bay. | CA Act S. 21.1.1 | Category 2 | Operating |
| CATEGORY 3 (NBMCA DETERMINED): PROGRAMS AND SERVICES ADVISABLE BY NBMCA | | | | | |
| H. Watershed-Support Programs <i>These are programs and services that NBMCA has determined are advisable to provide to further the purposes of the CA Act.</i> | Watershed Monitoring (Current) | Water quality: North River and Balsam Creek (Phelps) Benthic/Biological Monitoring and Assessment Program (OBBN): samples collected annually and processed/identified by staff. This process evaluates surface water quality using macro-invertebrates (insect larvae, etc.) living in streams and supports Watershed Report Card Evaluations and Watershed Health Checks. | CA Act 21.1.2 (1) | Category 3 | Operating |
| | Watershed Report Card (Current) | Report backs to the community on the current state of the watershed(s) based on surface water and groundwater quality, forest cover and wetland cover. The report card focuses on sub-watershed areas. | CA Act 21.1.2 (1) | Category 3 | Operating |
| | Land Acquisition and Disposition (Current) | Acquisition and management of lands containing important natural heritage or natural hazard features or strategically aligned with existing NBMCA land holdings. Disposition of lands considered surplus to the vision, mandate and strategic goals of NBMCA. | CA Act 21.1.2 (1) | Category 3 | Capital |
| | Land Lease and Agreement Management (Current) | Critical for the Land Inventory which is a Category 1 program and service. Management of current and future land /property leases and agreements. These help drive land based revenues to offset the costs associated with management and maintenance of NBMCA's land holdings. | CA Act 21.1.2 (1) | Category 3 | Operating |
| | Stewardship and Restoration (Current and NEW) | Apply for and manage external funding to support and promote community tree planting, private land stewardship, outreach. Provide advice to property owners. Includes Trees for Nipissing and Clean Green Beautiful stewardship programs. | CA Act 21.1.2 (1) | Category 3 | Operating |
| | Miskwaadesi (Current) | "Miskwaadesi" is Ojibwe for Painted Turtle. The turtle petroform is on the Chippewa Creek EcoPath in North Bay, where Indigenous and non-Indigenous people can gather while developing an appreciation of the significance of water. Fundraising is underway to complete the amphitheater seating area. Through an MOU in 2021 with the North Bay Indigenous Friendship Centre (NBIFC), NBMCA is responsible for all maintenance costs and site security. Municipal levy is from City of North Bay. | CA Act 21.1.2 (1) | Category 3 | Capital |

Schedule A

| Program Area | Program and Service (Current and NEW) | Description | Legislative Reference | Category | Operating/ Capital |
|---|---|--|---|-------------------|-----------------------|
| CATEGORY 3 (NBMC DETERMINED): PROGRAMS AND SERVICES ADVISABLE BY NBMC | | | | | |
| Cont'd: H. Watershed-Support Programs <i>These are programs and services that NBMC has determined are advisable to provide to further the purposes of the CA Act.</i> | Miskwaadesi (Current) | "Miskwaadesi" is Ojibwe for Painted Turtle. See above for details. Through an MOU in 2021 with the NBIFC, the NBMC is responsible to: coordinate all group bookings; secure NBIFC approval for requests for Indigenous programming. NBMC is responsible for software and maintaining records related to bookings. Municipal levy is from City of North Bay. | CA Act 21.1.2 (1) | Category 3 | Operating |
| | On-site Sewage Systems related Plan Input and Review – Member Municipalities/Planning Board (Current) | Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Plan of Condominium, Site Plan Approvals, Consents, Minor Variances, etc.) and Input to municipal land-use planning documents with respect to on-site sewage systems. Input and Review are provided following OBC Part 8 method and procedures. Partly covered through fees, and remaining by municipal levies. | CA Act S. 21.1.1 | Category 3 | Operating |
| | On-site Sewage Systems related Plan Input and Review – Unincorporated Areas (CA Area of jurisdiction) (Current) | Comments provided on Planning Act applications in unincorporated areas in CA area of jurisdiction (Phelps, Orlig, Boulter, Lauder, Ballantyne, Wilkes, Pentland, Boyd, Biggar, Osler, Lister). OBC Part 8 - septic systems. MMAH is the approval authority. Applications are recieved from applicant not MMAH. Input and Review are provided following OBC Part 8 method and procedures. | CA Act 21.1.2 (1) | Category 3 | Operating |
| | On-site Sewage Systems related Plan Input and Review – other Municipalities and Planning Boards (Current) | Comments provided on Planning Act applications through the planning authority as a condition of their approval process. Input and Review are provided following OBC Part 8 method and procedures. | CA Act 21.1.2 (1) | Category 3 | Operating |
| | On-site Sewage Systems related Plan Input and Review - Legal Inquiries (Current) | Respond to legal, permitting and real estate related inquiries of the on-site sewage system program. This is a revenue-generating service. | CA Act 21.1.2 (1) | Category 3 | Operating |
| | Mattawa River Canoe Race (Current) | Host the 64 km canoe race on the Mattawa River annually, from North Bay to Town of Mattawa. | CA Act 21.1.2 (1) | Category 3 | Operating |
| | Asset Management Plan (NEW) | Asset Management Plan for all NBMC-owned assets including buildings/facilities, vehicle fleet, equipment, etc. (The natural hazard infrastructure asset management plan is included under Natural Hazards Risk Management, see Category 1). | CA Act S. 20. O. Reg. 402/22 - General Capital Costs. | Category 3 | Capital |
| | I. Ski Hill | Laurentian Ski Hill and Snowboarding Club - Routine Activities (Current) | Support to the Laurentian Ski Hill for operations, including staff time and all associated fees and expenses. Municipal levy is from the City of North Bay. | CA Act 21.1.2 (1) | Category 3 |
| Laurentian Ski Hill and Snowboarding Club - Major Capital Asset Improvements and New Capital Assets (Current) | | Support to the Laurentian Ski Hill for capital asset upkeep, including staff time and all associated fees and expenses. This is not a levy but a request to all member municipalities. | CA Act 21.1.2 (1) | Category 3 | Capital |

6.5

North Bay, ON

April 9, 2024

Subject: Report from Beverley Hillier and Adam Lacombe dated March 25, 2024 re Final Approval – Laurentian Heights Limited – Plan of Subdivision - Kenreta Drive (21 Lots and 2 Blocks) – Phase 4 (City File No. 48T-93101)

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That:

1. Council grant final approval to Phase 4, Plan of Subdivision by Laurentian Heights Limited for the Laurentian Heights Subdivision (Kenreta Drive – 21 Lots and 2 Blocks) – (City File No. 48T-93101); and
2. the Mayor and City Clerk be authorized to sign the Subdivision Agreement with Laurentian Heights Limited for Kenreta Drive, Phase 4 in order to permit the next phase of the Laurentian Heights Subdivision consisting of 21 lots and 2 blocks along Kenreta Drive, upon satisfactory receipt of all Subdivision Agreement requirements, the Owner entering into the required Stormwater Management Cost Share Agreement, and all other matters as determined by and to the satisfaction of the City Solicitor, City Engineer and Chief Administrative Officer.

Carried

Carried as amended

Lost

Conflict _____

Endorsement of Chair _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CSBU-2024-016

Date: March 25, 2024

Originator: Beverley Hillier and Adam Lacombe

Business Unit:

Department:

Community Services

Planning & Building Department

Subject: Final Approval – Laurentian Heights Limited – Kenreta Dr. (21 Lots and 2 blocks) (City file 48T-93101)

Closed Session: yes no

Recommendation

1. That Council grant final approval to Phase 4 Plan of Subdivision by Laurentian Heights Limited for the Laurentian Heights Subdivision (Kenreta Drive – 21 Lots and 2 blocks) – City File No. 48T-93101; and
2. That the Mayor and City Clerk be authorized to sign the Subdivision Agreement with Laurentian Heights Limited for Kenreta Drive Phase 4 in order to permit the next phase of the Laurentian Heights Subdivision consisting of 21 lots and 2 blocks along Kenreta Drive, upon satisfactory receipt of all Subdivision Agreement requirements, the Owner entering into the required Stormwater Management Cost Share Agreement and all other matters as determined by and to the satisfaction of the City Solicitor, City Engineer and Chief Administrative Officer.

Background

Tulloch Geomatics Inc. on behalf of Laurentian Heights Limited is seeking final approval of the Kenreta Drive Plan of Subdivision consisting of 21 lots and 2 blocks.

The final approval being requested is within the boundary of the lands that have been given Draft Approval. The Laurentian Heights Draft Plan of Subdivision was approved by City Council on October 20, 1997.

The municipal services for the subdivision are in the process of being installed under the Pre-Servicing Agreement approved by Council on January 9, 2023. Security for the finalization of remaining works is adequately secured in the Subdivision Agreement.

Through the Phase 4 Final Approval the Owner is dedicating the remainder of the Parkland required. This satisfies all future park land dedications for this subdivision.

Financial/Legal Implications

The developer is required to pay direct City charges and all required security and insurance amounts as described in the Subdivision Agreement.

In accordance with the 2008 Subdivision Agreement Surrey Drive – Phase 1, the City and Laurentian Heights Limited are cost-sharing the design and construction of the storm drainage system and permanent stormwater management pond. The drainage system and pond will serve existing development north of the Laurentian Heights subdivision as well as new development within the subdivision. Funds for the City's contribution have been allocated in the capital budget under project 4340ST, and cost-sharing terms will be set out in a cost-sharing agreement between the City and Laurentian Heights Limited.

Corporate Strategic Plan

- | | |
|--|---|
| <input type="checkbox"/> Natural North and Near | <input type="checkbox"/> Economic Prosperity |
| <input checked="" type="checkbox"/> Affordable Balanced Growth | <input checked="" type="checkbox"/> Spirited Safe Community |
| <input type="checkbox"/> Responsible and Responsive Government | |

Specific Objectives

- Facilitate the development of housing options to service the entire community, with consideration to socio-economic characteristics of the community.
- Facilitate the development of housing options to service the needs of the community.

Options Analysis

Prior to Staff recommending to City Council that the City give Final Approval to the Plan of Subdivision and that the City enter into a Subdivision Agreement with the Property Owner, Staff required the developer to satisfy the conditions of Draft Approval. The developer has satisfied the Conditions of Draft Approval for the requested Plan of Subdivision as follows:

1. The Subdivision Agreement has been prepared and is recommended for approval by the City Engineer, Infrastructure & Operations;
2. The Final Plan (Registered 36M Plan) has been prepared for registration upon Council granting final approval. It has been reviewed and found to conform with the original Draft Approval; and
3. There are a number of conditions of Draft Approval in relation to this subdivision. The owner has satisfied the conditions, with the exception of entering into the Cost Share Agreement for Stormwater Management; therefore, the requirement as described in recommendation 2 of this report that this Agreement be entered into to the satisfaction of the City Solicitor, City Engineer and Chief Administrative Officer.

Option 1:

Deny the request to enter into the Subdivision Agreement and grant Final Approval.

Option 2:

1. That Council grant final approval to Phase 4 Plan of Subdivision by Laurentian Heights Limited for the Laurentian Heights Subdivision (Kenreta Drive – 21 Lots

and 2 blocks) – City File No. 48T-93101; and

2. That the Mayor and City Clerk be authorized to sign the Subdivision Agreement with Laurentian Heights Limited for Kenreta Drive Phase 4 in order to permit the next phase of the Laurentian Heights Subdivision consisting of 21 lots and 2 blocks along Kenreta Drive, upon satisfactory receipt of all Subdivision Agreement requirements, the Owner entering into the required Stormwater Management Cost Share Agreement and all other matters as determined by and to the satisfaction of the City Solicitor, City Engineer and Chief Administrative Officer.

Recommended Option

Option 2 is the recommended option.

Respectfully submitted,

Name: Beverley Hillier, MCIP, RPP

Title: Manager, Planning & Building Services

Name: Adam Lacombe, P. Eng.

Title: Senior Capital Program Engineer

I concur with this report and recommendation.

Name Ian Kilgour, MCIP. RPP:

Title: Director, Community Development and Growth

Name: Alan Korell

Title: City Engineer – Infrastructure and Operations

Name: Peter E.G. Leckie, B.A. (Hons.), LL.B.

Title: City Solicitor

Name: John Severino, P.Eng, MBA:

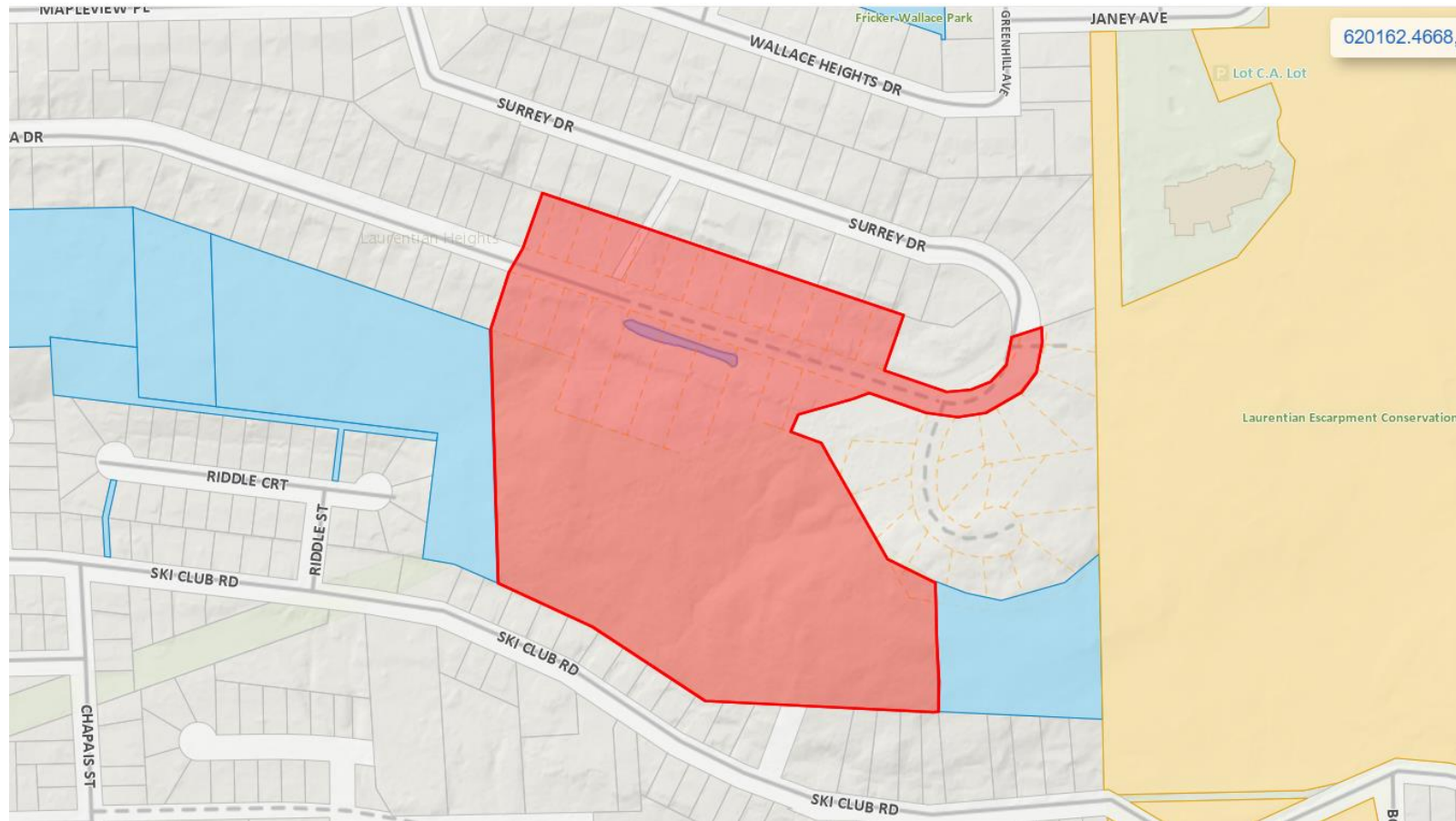
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: Beverley Hillier

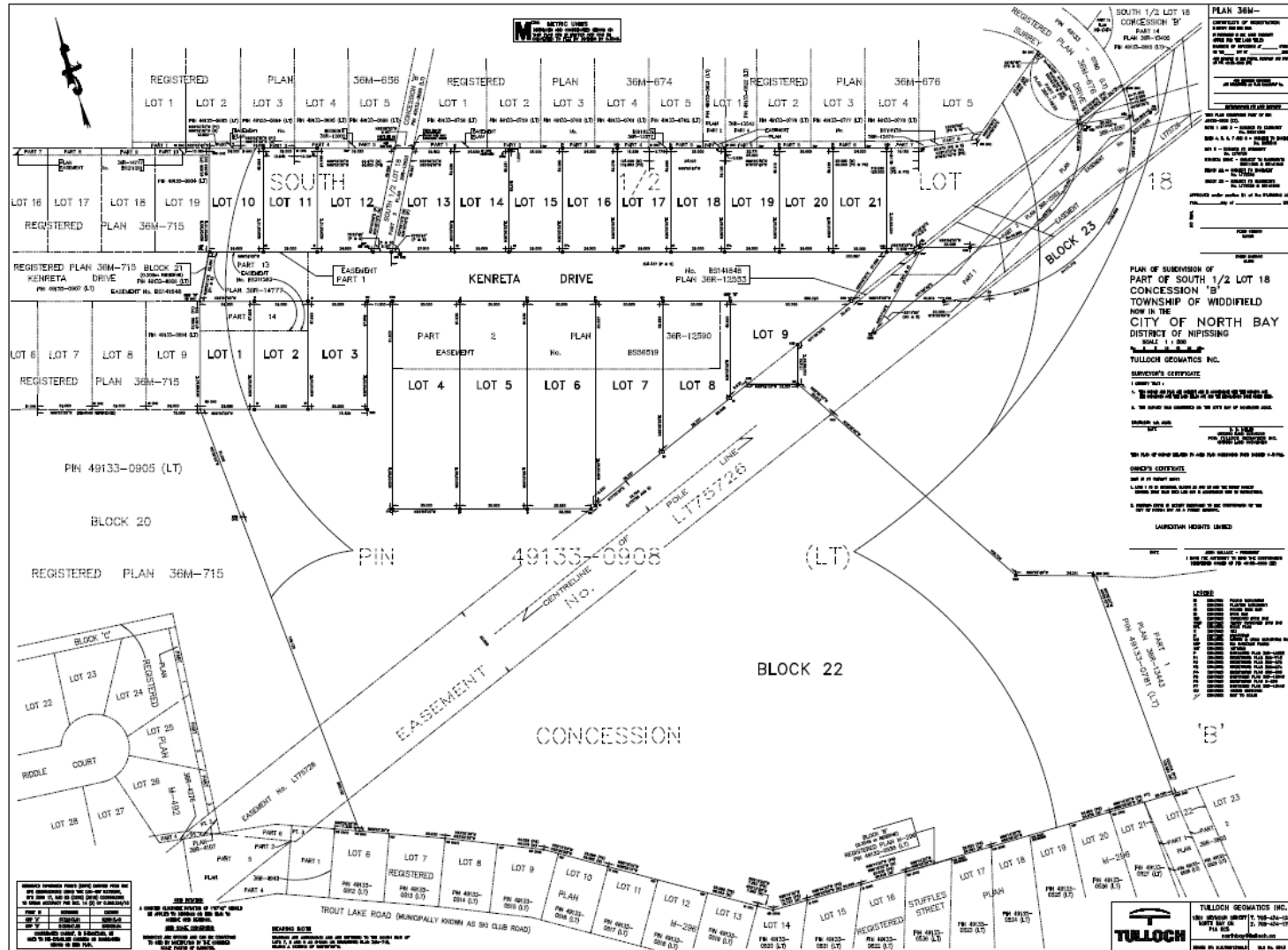
Title: Manager, Planning & Building Services

Schedule A



Approximate location of the lands included in Kenreta – Phase 4 Final Approval. This map includes the parkland dedication to the City.

Schedule B



Draft 36M-Plan – Registered Plan of Subdivision for Kenreta – Phase 4 Final Approval

6.6

North Bay, ON

April 9, 2024

Subject: Report from David Allan and John Ouellette dated March 28, 2024 re CO-OP 2024-12, Diesel Rotary Mower

File No. _____ **Res.** 2024 - _____

Moved by Councillor: _____

Seconded by Councillor: _____

That Council authorize the award of a contract to Turf Care Products Canada Limited in the amount of \$198,985.70 (plus HST), for the provision of a Toro Diesel Rotary Mower.

Carried Carried as amended Lost

Conflict _____ Endorsement of Chair _____

Yeas _____ Nays _____

Record of Vote (*Upon Request of Councillor* _____)

Signature of Clerk _____



City of North Bay Report to Council

Report No: CORP-2024-030

Date: March 28, 2024

Originator: David Allan
Interim Purchasing Manager

John Ouellette
Manager, Fleet

Business Unit:
Corporate Services

Department:
Financial Services Department

Subject: CO-OP 2024-12 Diesel Rotary Mower

Closed Session: yes no

Recommendation

That City Council approves the award of a contract to Turf Care Products Canada Limited in the amount of \$198,985.70 (plus HST) for the provision of a Toro Diesel Rotary Mower.

Background

Parks utilizes specialized rotary mowers for seasonal operations and explicitly for turf fields such as the Steve Omischl Sports Complex and other locations throughout the City.

The existing unit has exceeded its lifecycle and due to high usage, this machine can no longer be maintained cost effectively. Frequent downtime has a negative effect on operations and maintenance of community sports fields. Replacement of this specialized rotary mower is required.

Financial/Legal Implications

Canoe Procurement Group of Canada is a co-operative buying group that the City participates with. Canoe publically advertises procurement processes, on behalf of their participating members, and meets all legislative trade agreement requirements. Public notice of participation with this buying group, as required by the Canadian Free Trade Act CFTA (2017), is published on the City’s website and Bids and Tenders.

The Toro Company was awarded a contract by Canoe Procurement Group of Canada for the provision grounds maintenance equipment which the City can purchase through the Ontario commercial distributor Turf Care Products Canada Limited. The price for the Toro Diesel Rotary Mower provides the City with additional discounts and is considered fair and reasonable.

Sufficient funding for this purchase is available in the Fleet Life Cycle Reserve No. 99586R and will be transferred in accordance with Council Resolution 2018-92 as explained in Report to Council 2018-22. Capital Project No. 8024FL – Vehicle and Equipment Life Cycle 2024 will be used to track this fleet purchase in accordance with the fleet governance model.

Corporate Strategic Plan

- Natural North and Near
- Affordable Balanced Growth
- Responsible and Responsive Government
- Economic Prosperity
- Spirited Safe Community

Specific Objectives

Maintain infrastructure across the city in a good state of repair.

Options Analysis

Option 1: That City Council approves the award of a contract to Turf Care Products Canada Limited in the amount of \$198,985.70 (plus HST) for the provision of a Toro Diesel Rotary Mower.

Option 2: Do not award a contract. This option is not recommended because the existing machine can no longer be maintained cost effectively.

Recommended Option

That City Council approves the award of a contract to Turf Care Products Canada Limited in the amount of \$198,985.70 (plus HST) for the provision of a Toro Diesel Rotary Mower.

Respectfully submitted,

Name: David Allan
Title: Interim Purchasing Manager

Name: John Ouellette
Title: Manager, Fleet

We concur with this report and recommendation.

Name: Alan Korell, P.Eng.
Title: Interim City Engineer

Name: Shannon Saucier, CPA, CA
Title: Director, Financial Services / Deputy Treasurer

Name: Margaret Karpenko, CPA, CMA
Title: Chief Financial Officer /Treasurer

Name: John Severino, P.Eng, MBA
Title: Chief Administrative Officer

Personnel designated for continuance:

Name: John Ouellette
Title: Manager, Fleet

The Corporation of the City of North Bay

By-Law No. 2024-27

**Being a By-Law to Stop Up, Close and Convey
a portion of the laneway located in a block
bounded by McIntyre Street East, Ferguson Street,
Worthington Street East and Wyld Street,
in the City of North Bay**

Whereas it is deemed expedient and in the interest of The Corporation of the City of North Bay that part of the laneway located between 122 McIntyre Street and 134 McIntyre Street East, being designated as Part 1 on Plan 36R-15215, be closed, stopped up and sold to the abutting owners;

And Whereas Council passed Resolution No. 2023-412 at its Regular Meeting of Council on the 14th day of November, 2023, to approve the closure of the laneway;

And Whereas the laneway located between 122 McIntyre Street and 134 McIntyre Street East, being designated as Part 1 on Plan 36R-15215 is hereby declared to be surplus;

And Whereas notice of this by-law was published pursuant to City of North Bay Notice By-Law 2020-79 on the City of North Bay's Website for two consecutive weeks commencing on March 19, 2024;

And Whereas no person has claimed that their lands will be prejudicially affected by the passing of this by-law nor applied to be heard in person or by their counsel, solicitor, or agent, the Council of the City nor a Committee of said Council;

Now, Therefore, The Council of The Corporation of the City of North Bay Hereby Enacts as Follows:

1. That certain part of the laneway located between 122 McIntyre Street and 134 McIntyre Street East, being designated as Part 1 on Plan 36R-15215, is hereby closed, stopped up and conveyed.
2. The City shall transfer Part 1, Plan 36R-15215 to the owners of the lands abutting thereon, their successors or assigns, upon receipt of the consent in writing of the abutting registered owner, if the transfer is to be to a person other than the abutting registered owner.
- 3.(a) Subject to paragraph (b), in the event that an abutting owner to the said laneway does not consent to the disposition of the laneway within 60 days of the date of the passing of this by-law, then the clerk shall, upon request of an abutting owner of the opposite side of the laneway, give 30 days' notice by prepaid registered mail to the abutting owner of the laneway to the effect that if the abutting owner does not agree to purchase one-half of the abutting laneway at a pro-rata share of the survey, legal, advertising costs and purchase price incurred in the laneway closing, then the said one-half of the laneway may be transferred to the opposite owner for the same cost.

(b) Upon receipt of an Irrevocable Consent of the disposition of the laneway from the adjacent owner then that portion of the laneway may be transferred upon registration of the by-law.
4. This by-law comes into force and effect upon a certified copy of the by-law being registered in the Land Titles Office for the District of Nipissing.

Read a First Time in Open Council the 9th day of April, 2024.

Read a Second Time in Open Council the 9th day of April, 2024.

Read a Third Time in Open Council and Enacted and Passed the 9th day of April, 2024.

THE CORPORATION OF THE CITY OF NORTH BAY

BY-LAW NO. 2024-30

**BEING A BY-LAW TO AMEND BY-LAW 2018-53
(A BY-LAW TO REGULATE THE
ADMINISTRATION OF BUILDING PERMITS)**

WHEREAS the Council passed Resolution 2024-____ at its meeting held Tuesday, April 9, 2024, authorizing an amendment to Schedule E, Staff Appointments.

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS AS FOLLOWS:

1. Schedule E to By-law 2018-53 is hereby deleted and the attached Schedule E inserted in lieu thereof.
2. This By-law shall come into force and effect the day passed by Council.

READ A FIRST TIME IN OPEN COUNCIL THIS 9th DAY OF APRIL 2024.

READ A SECOND TIME IN OPEN COUNCIL THIS 9th DAY OF APRIL 2024.

READ A THIRD TIME IN OPEN COUNCIL AND ENACTED AND PASSED THIS 9th DAY OF APRIL 2024.

Mayor Peter Chirico

City Clerk Karen McIsaac

CORPORATION OF THE CITY OF NORTH BAY

BUILDING BY-LAW 2018-53

SCHEDULE “E”

STAFF APPOINTMENTS

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE CITY OF NORTH BAY HEREBY ENACTS THE FOLLOWING:

1. That the following persons be, and they are hereby appointed as enforcement officers under the *Building Code Act, 1992*, the *Property Standard & Vital Services By-law 1999-06*, and the *Provincial Offences Act*:

Carly Price: Chief Building Official, Chief Plan Examiner, Building Inspector, Provincial Offences Officer, Chief Property Standards Officer.

Max Emami: Deputy Chief Building Official, Plan Examiner, Building Inspector, Provincial Offences Officer, Deputy Chief Property Standards Officer.

Doug Braund: Deputy Chief Building Official, Building Inspector, Provincial Offences Officer, Property Standards Officer.

Mike Pilon: Building Inspector, Provincial Offences Officer, Property Standards Officer.

Brad Grasser: Building Inspector, Provincial Offences Officer, Property Standards Officer.

2. That the following persons be, and they are hereby appointed as Building Officials under the *Building Code Act, 1992*:

Gerald Moore: Building Official

Barbara Mcony: Building Official

3. That the following persons be, and they are hereby appointed as Municipal Law Enforcement Officers under the *Police Services Act*, RSO 1990, c P.15:

Carly Price is hereby appointed as a Municipal Law Enforcement Officer to enforce the By-laws of the City of North Bay for so long as they continue to be employed by the City of North Bay in the capacity of Chief Building Official.

Max Emami is hereby appointed as a Municipal Law Enforcement Officer to enforce the By-laws of the City of North Bay for so long as they continue to be employed by the City of North Bay in the capacity of Deputy Chief Building Official/Plan Examiner.

Doug Braund is hereby appointed as a Municipal Law Enforcement Officer to enforce the By-laws of the City of North Bay for so long as they continue to be employed by the City of North Bay in the capacity of Deputy Chief Building Official and Building Inspector.

Mike Pilon is hereby appointed as a Municipal Law Enforcement Officer to enforce the By-laws of the City of North Bay for so long as they continue to be employed by the City of North Bay in the capacity of Building Inspector.

Brad Grasser is hereby appointed as a Municipal Law Enforcement Officer to enforce the By-laws of the City of North Bay for so long as they continue to be employed by the City of North Bay in the capacity of Building Inspector.

The Corporation of The City of North Bay

By-Law No. 2024-31

**Being a By-Law to Authorize the Execution of
a Plan Review Agreement between The
Corporation of the City of North Bay and The
North Bay-Mattawa Conservation Authority**

Whereas the Plan Review Agreement with The North Bay-Mattawa Conservation Authority was approved by Resolution No. 2024-_____ passed by Council on Tuesday, the 9th day of April, 2024;

Now Therefore The Council of The Corporation of the City of North Bay Hereby Enacts as Follows:

1. The Corporation of the City of North Bay enter into a Plan Review Agreement between The Corporation of the City of North Bay and The North Bay-Mattawa Conservation Authority.
2. The Mayor and Clerk of The Corporation of the City of North Bay are hereby authorized to execute that certain Agreement between The Corporation of the City of North Bay and The North Bay-Mattawa Conservation Authority and to affix thereto the Corporate Seal.

Read a First Time in Open Council on the 9th day of April, 2024.

Read a Second Time in Open Council on the 9th day of April, 2024.

Read a Third Time in Open Council and Enacted and Passed on the 9th day of April, 2024.

Mayor Peter Chirico

City Clerk Karen McIsaac

The Corporation of The City of North Bay

By-Law No. 2024-32

**Being a By-Law to Authorize the Execution of
an Agreement for Services between The
Corporation of the City of North Bay and The
North Bay-Mattawa Conservation Authority**

Whereas the Agreement for Services with The North Bay-Mattawa Conservation Authority was approved by Resolution No. 2024-_____ passed by Council on Tuesday, the 9th day of April, 2024;

Now Therefore The Council of The Corporation of the City of North Bay Hereby Enacts as Follows:

1. The Corporation of the City of North Bay enter into an Agreement for Services between The Corporation of the City of North Bay and The North Bay-Mattawa Conservation Authority.
2. The Mayor and Clerk of The Corporation of the City of North Bay are hereby authorized to execute that certain Agreement between The Corporation of the City of North Bay and The North Bay-Mattawa Conservation Authority and to affix thereto the Corporate Seal.

Read a First Time in Open Council on the 9th day of April, 2024.

Read a Second Time in Open Council on the 9th day of April, 2024.

Read a Third Time in Open Council and Enacted and Passed on the 9th day of April, 2024.

Mayor Peter Chirico

City Clerk Karen McIsaac

The Corporation of The City of North Bay

**By-Law No. 2024-28
Being a By-Law to Confirm Proceedings
of the Regular Meeting of Council Held on
April 9th, 2024**

Whereas the *Municipal Act, R.S.O. 2001*, Chapter 25, (the “Act”) Section 5(1), provides that the powers of a municipal corporation shall be exercised by Council;

And Whereas Section 5 (3) of the Act provides a municipal power, including a municipality’s capacity, rights, powers and privileges under section 9 of the Act, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise and any of the matters shall be implemented by the exercise of the natural person powers;

And Whereas in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

Now Therefore, The Council of The Corporation of The City of North Bay Hereby Enacts As Follows:

1. That the actions of the Council of The Corporation of the City of North Bay at its Regular Meeting held on April 9th, 2024 in respect of each motion, resolution and other action passed and taken by the Council at is said Meeting is, except where the prior approval of the Local Planning Appeal Tribunal or other authority is by law required, hereby adopted, ratified and confirmed.
2. That where no individual by-law has been passed with respect to the taking of any action authorized in or by the Council mentioned in Section 1 hereof or with respect to the exercise of any powers of the Council, then this by-law shall be deemed for all purposes to the by-law required for approving and authorizing the taking of any action authorized therein or thereby required for the exercise of any powers therein by Council.
3. That the Mayor and the proper officers of The Corporation of the City of North Bay are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the corporate seal to all such documents as required.

Read a First Time in Open Council this 9th day of April, 2024.

Read a Second Time in Open Council this 9th day of April, 2024.

Read a Third Time in Open Council and Passed this 9th day of April, 2024.

Mayor Peter Chirico

City Clerk Karen Mclsaac